BRUNSWICK CITY
COMMITTEE-OF-THE-WHOLE

Agenda

NOVEMBER 10, 2025
6:15 PM
or Immediately Following
Parks, Recreation & Community Committee

1. Discussion Items
2. Motion Items
3. Review Legislation

   (a) **ORD. NO. 95-2025** - An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2026, and ending December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

   (b) **ORD. NO. 96-2025** - An emergency ordinance amending Section 1 of Ordinance No. 80-2025 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2026 through December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

   (c) **ORD. NO. 97-2025** - An emergency ordinance amending Ordinance No. 106-2024 and the City's Fund Balance Reserve Policy. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

   (d) **ORD. NO. 98-2025** - An emergency ordinance creating an OPWC Nationwide Parkway Improvement Fund (#370). - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

   (e) **RES. 99-2025 -** An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

   (f) **RES. NO. 100-2025**- An emergency resolution amending Resolution No. 113-2021 to reallocate EMS revenues collected between 2010–2020 to the new centralized fire station with any remaining amounts, if any, to be allocated to capital equipment, building improvements and other capital needs of the Division of Fire and Rescue. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

(g) **RES. NO. 101-2025 -** An emergency resolution authorizing the City Manager to enter into all necessary documents to acquire real property for municipal purposes in an amount not to exceed $950**,**000**.**00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

4. General Discussion

5. Executive Session

   (a) Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee

6. Adjournment

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	11/10/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 95-2025** - An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2026, and ending December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)
BACKGROUND:	Each year and in accordance with Ohio Revised Code Section 5705.38 (A) Council is required to adopt an annual appropriation budget.
PURPOSE AND EXPLANATION:	In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, budget amendments can become necessary for City Council's consideration. This process is required by law and audited under the direction of the Auditor of State for compliance every year.
IMPLEMENTATION SCHEDULE:	The 2026 Budget proposal was presented and discussed with the Committee-of-the-Whole on November 3, 2025. The Administration's request is to move this legislation to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, allowing for the process involving capital purchases with any supply chain issues to begin as soon as possible and allowing for a more timely and seamless transition into 2026.
FINANCIAL INFORMATION:	Schedule of Fund Appropriations - See Exhibit A - 1/1/2026 - See Exhibit A - Various - - $99,592,239.54
FINANCIAL SUMMARY:	The total 2026 appropriation budget for all funds (including all book internal transfers, self-insurance, agency funds, etc.) equals $99,592,239.54.

RECOMMENDED ACTION:

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The 2026 Budget proposal was presented and discussed with the Committee-of-the-Whole on November 3, 2025. The Administration's request is to move this legislation to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules.

The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, allowing for the process involving capital purchases with any supply chain issues to begin as soon as possible and allowing for a more timely and seamless transition into 2026.

ADDITIONAL INFORMATION: See Exhibit A.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 95-2025

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE ADOPTING THE ANNUAL APPROPRIATION BUDGET FOR EXPENDITURES OF THE CITY OF BRUNSWICK FOR THE YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026.

WHEREAS: The City of Brunswick Charter requires that an annual budget be prepared and submitted as provided by the laws of the State of Ohio;

WHEREAS: Ohio Revised Code Section 5705.38(A) requires this Council to adopt an annual appropriation budget; and

WHEREAS: City Council has publicly reviewed the 2026 Operating and Capital Program Budget and is desirous to comply with local and State Laws.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That to provide for expenditures of the City of Brunswick, Ohio during the fiscal year beginning January 1, 2026 and ending December 31, 2026, the 2026 Operating and Capital Program Appropriation Budget, as attached hereto and incorporated herein as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that Ohio law prescribes time limitations on the adoption and certification of the 2026 Operating and Capital Appropriation Budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ____________________

2nd Reading ____________________

Rules Suspended: AYES ______ NAYS ______

ADOPTED: ______________________________ AYES ______ NAYS ______

ATTEST: ______________________________

Clerk of Council
Laura E. Timura, MMC

City of Brunswick, Ohio
Departmental Budget Worksheet
For the Budget Year Ending, December 31, 2026

EXHIBIT A

Fund Number	Fund Name / Department	Personal Service	Other		Total
General Fund					
001	General Fund				
	City Council	208,241.00	108,848.00	$	317,089.00
	Mayor	119,636.00	106,982.00	$	226,618.00
	City Manager	211,977.00	140,220.00	$	352,197.00
	Information Technologies	201,631.00	490,432.00	$	692,063.00
	Engineering	26,772.00	588,930.00	$	615,702.00
	Building Department	421,600.00	278,985.00	$	700,585.00
	Cemetery Maintenance	-	32,160.00	$	32,160.00
	Janitorial Contract	-	23,087.16	$	23,087.16
	City Hall Building & Grounds	6,320.00	66,853.00	$	73,173.00
	Administrative Services	103,942.00	67,617.00	$	171,559.00
	Economic Development	130,351.00	235,422.33	$	365,773.33
	Animal Control	84,236.00	125,656.00	$	209,892.00
	Law Department	200,067.00	327,123.00	$	527,190.00
	Finance Department	307,616.00	289,277.00	$	596,893.00
	Income Tax Department	241,818.00	298,504.00	$	540,322.00
	Parks & Recreation Director	94,173.00	74,674.00	$	168,847.00
	General Fund Administration	-	1,435,521.00	$	1,435,521.00
	Planning Division/Community Development	91,263.00	91,166.00	$	182,429.00
	Board of Building Appeals	795.00	1,272.00	$	2,067.00
	Board of Zoning Appeals	1,391.00	4,680.00	$	6,071.00
	Board of Civil Service	12,821.00	46,445.00	$	59,266.00
	Board of Ethics	3,680.00	4,585.00	$	8,265.00
	Board of Charter Review	-	-	$	-
	Board of Commemorative Affairs	-	39,900.00	$	39,900.00
	General Fund Transfers / Advances	-	31,178,958.00	$	31,178,958.00
001	Total General Fund	$ 2,468,330.00	$ 36,057,297.49	$	38,525,627.49
Special Revenue Funds:					
110	Court Computerization Fund	6,171.00	15,767.00	$	21,938.00
112	Local CoronaVirus Relief Fund	-	-	$	-
113	CDBG Grant Fund	-	-	$	-
114	Police Fund	5,492,098.00	5,648,283.00	$	11,140,381.00
115	Fire Fund	3,101,458.00	6,374,538.64	$	9,475,996.64
117	Street Repair & Maintenance Fund	1,483,975.00	2,763,395.95	$	4,247,370.95
118	State Highway Fund	-	146,800.00	$	146,800.00
119	Law Enforcement Fund	-	5,104.00	$	5,104.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	$	45,000.00
123	Brunswick Area Television (BAT) Fund	175,611.00	264,611.00	$	440,222.00
127	Parks Fund	232,030.00	489,868.02	$	721,898.02
129	Department of Justice Federal Grant Fund	-	-	$	-
130	DUI Enforcement & Education Fund	-	14,600.00	$	14,600.00
131	Recreation Center Fund	480,217.00	730,825.00	$	1,211,042.00
133	Home Improvement Grant Fund (CDBG)	-	5,329.00	$	5,329.00
Enterprise Funds:					
223	Refuse Fund	83,638.00	3,502,242.00	$	3,585,880.00
224	Storm Water Management Fund	38,284.00	1,015,526.60	$	1,053,810.60
Capital Improvement Funds:					
300	General Permanent Improvement Fund	-	3,841,014.33	$	3,841,014.33
332	Road Levy Fund	-	2,622,200.00	$	2,622,200.00
333	Road Improvement Fund	-	5,856,182.84	$	5,856,182.84
334	Traffic Control Fund	-	-	$	-
335	Public Square Fund	-	-	$	-
336	City Building Improvement Fund	-	82,202.00	$	82,202.00
337	EPA Grant Fund		2,272,800.00	$	2,272,800.00
339	Fire Improvement Fund	-	319,482.66	$	319,482.66
341	Park Improvement Fund	-	1,017,538.20	$	1,017,538.20
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	$	2,255,000.00
347	North Carpenter Road Improvement Fund	-	-	$	-
348	Boston Road Improvement Fund	-	-	$	-

City of Brunswick, Ohio
Departmental Budget Worksheet
For the Budget Year Ending, December 31, 2026

EXHIBIT A

Fund Number	Fund Name / Department	Personal Service	Other	Total
353	I-71 / Rt. 303 Enhancement Fund	-	-	$ -
359	Fire Station Construction Fund	-	-	$ -
360	Brunswick Lake Improvement Fund	-	-	$ -
361	Highland Drive Storm Sewer Improvement Fund	-	-	$ -
362	OPWC North Carpenter Road Improvement Fund	-	-	$ -
363	OPWC El Dorado Storm Water Improvement Fund	-	-	$ -
364	OPWC Grafton/Hadcock Road Improvement Fund	-	-	$ -
365	OPWC Hadcock Rd Reconstruction Phase II Fund	-	-	$ -
366	OPWC Pearl Rd Improvement Fund		-	$ -
367	OPWC Hadcock Rd Reconstruction Fund		-	$ -
368	OPWC Grafton Road Improvement Fund		-	$ -
369	OPWC Center Road Resurfacing Fund		-	$ -
370	OPWC Nationwide Parkway Improvement Fund		2,048,000.00	$ 2,048,000.00
371	OPWC Laurel/Maxwell Intersection Improvement Fund		1,390,395.10	$ 1,390,395.10
372	OPWC Old Eagle Drive Improvement Fund		-	$ -
373	OPWC Skyview Drive Improvement Fund	-	-	$ -
374	OPWC Magnolia Drive Improvement Fund	-	-	$ -
375	OPWC Pepperwood Drive Improvement Fund		887,691.22	$ 887,691.22
Self Insurance Fund:				
600	Self Insurance Fund	-	4,357,146.00	$ 4,357,146.00
Debt Service Funds:				
771	General Obligation Bond Retirement Fund	-	-	$ -
772	General Obligation Fire Station Bond Retirement Fund	-	988,500.00	$ 988,500.00
782	Special Assessment BRF: Laurel Road (2006)	-	27,312.50	$ 27,312.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	$ 18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	$ 11,826.18
Agency Funds:				
880	Recreation Programs Agency Fund	-	-	$ -
881	General Trust Agency Fund	-	750,000.00	$ 750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	$ 20,000.00
883	Twelve Step Agency Fund	-	-	$ -
884	Family Violence Agency Fund	-	-	$ -
885	Flexible Spending Agency Fund	-	140,000.00	$ 140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	$ 35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	$ 10,000.00
			Grand Total	$ 99,592,239.54

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	11/10/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 96-2025** - An emergency ordinance amending Section 1 of Ordinance No. 80-2025 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2026 through December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)
BACKGROUND:	Per Codified Ordinance Section 880.01.1 (e), the Council is required to pass an Ordinance when amending the distribution of municipal income taxes to various funds. Generally, this process occurs at the beginning of the year when the new annual appropriation measure is being considered or "as needed". The estimated income tax collections and distribution of net income taxes, as written, have also been set to comply with the levy language of the City's two income tax-specific safety levies in place for 2026.
PURPOSE AND EXPLANATION:	In accordance with Section 880.01.1 (e) of the Brunswick Codified Ordinances, this Council will be required to pass ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Section 880.01; and The City Council has determined that the allocation formula during the period from January 1, 2026, through December 31, 2026, should maximize the amounts provided for municipal services and improvements; and In order to carry out that purpose subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 80-2025;
IMPLEMENTATION SCHEDULE:	The proposed 2026 income tax allocation draft legislation and 2026 appropriation budget were presented to the Committee-of-the-Whole on November 3, 2025. This 2026 income tax allocation legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, synch up similar 2026 budget legislation together at the same time, allowing for the daily operations of the City of Brunswick to continue without interruptions, and allowing for a more seamless transition into 2026.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This piece of legislation adopts the distribution requirements for municipal income taxes and imposes a ceiling or maximum of income tax dollars that can be received in specifically listed funds. The estimated income tax collections and distribution of net income taxes as written have also been set to comply with the levy language of the City's two income tax specific safety levies. Note: The actual income taxes received ultimately relate to the fiscal impact. Actual income tax receipt amounts will become known at the completion and closure of the fiscal year.

RECOMMENDED ACTION:

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The proposed 2026 income tax allocation draft legislation and 2026 appropriation budget were presented to the Committee-of-the-Whole on November 3, 2025.

This 2026 income tax allocation legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, synch up similar 2026 budget legislation together at the same time, allowing for the daily operations of the City of Brunswick to continue without interruptions, and allowing for a more seamless transition into 2026.

ADDITIONAL INFORMATION: None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 96-2025

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 80-2025 TO PROVIDE FOR A REVISED ALLOCATION OF MUNICIPAL INCOME TAX RECEIPTS DURING THE PERIOD FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.

WHEREAS: In accordance with Section 880.01.1 (e) of the City of Brunswick Codified Ordinances, this Council is required to pass Ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Codified Ordinance Section 880.01.1; and

WHEREAS: This Council has determined that the allocation formula during the period from January 1, 2026 through December 31, 2026 should maximize the amounts provided for municipal services and improvements; and

WHEREAS: In order to carry out such purpose, subject to and consistent with the requirements of Section 880.01.1 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 80-2025;

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1 of Ordinance No. 80-2025, adopted on September 22, 2025, be and is hereby amended to read as follows:

"SECTION 1. Subject to and consistent with the provisions of Section 880.01.1 of the Codified Ordinances, during the period from January 1, 2026 through December 31, 2026, the income tax receipts collected under the provisions of Chapter 880 of the Codified Ordinances each month, after provision for costs of administering and enforcing the provisions of that Chapter (the "Net Income Tax Receipts"), shall be allocated to and deposited in or transferred to the following funds at the close of each month in the following percentage allocations notwithstanding the tax year to which they are attributable:

Fund	**Allocation**
Police Fund	37.50%
Fire Fund	24.50%
Street Repair & Maintenance Fund	7.00%
BTA Fund	0.25%
Parks Fund	2.25%
Capital Improvement Fund	3.50%
General Fund	25.00%

Provided that when amounts allocated to a fund reach the designated annual maximum for that fund for 2026 set forth below, no additional net income tax receipts will be deposited into that fund in 2026.

The annual maximum allocations for the various funds for 2026 shall be as follows:

(A) As to the Police Fund and the Fire Fund, the greater of:

(i) The aggregate amount set forth in the following table:

Fund	**Allocation**
Police Fund	$10,150,000
Fire Fund	$6,575,000
Aggregate Police & Fire Funds Total	$16,725,000

or

(ii) As to the Police Fund, 60.69% of the aggregate amount of Net Income Tax Receipts from the taxes levied pursuant to Section 880.005.1(b) and (c) of the Codified Ordinances in that year, and as to the Fire Fund, 39.31% of the aggregate amount of Net Income Tax Receipts from the taxes levied pursuant to Section 880.005.1(b) and (c) of the Codified Ordinances in that year.

Any amounts in excess of such annual maximum allocations shall be allocated to the General Fund.

(B) As to the Street Repair & Maintenance Fund, the BTA Fund and the Parks Fund, the amounts set forth in the following table:

Fund	**Maximum Allocation**
Street Repair & Maintenance Fund	$1,650,000
BTA Fund	$35,000
Parks Fund	$610,000

Any amounts in excess of such annual maximum allocations shall be allocated to the General Fund.

(C) There shall be no annual maximum applicable to the allocation of Net Income Tax Receipts to the General Fund or to the Capital Improvement Fund in 2026.

This Council finds and determines that, based on the City's estimated income tax receipts for 2026, the allocation percentages and maximum allocations set forth in this Section are consistent with the requirements of paragraphs (b), (c) and (d) of Section 880.01.1 of the Codified Ordinances. This Council shall act promptly to revise the foregoing allocation percentages and or maximum allocations if, as and when such revisions are necessary to ensure continuing compliance with the requirements of Section 880.01.1 of the Codified Ordinances.

The Finance Director/Income Tax Administrator shall prepare monthly financial reports reflecting amounts of the prior month's allocations to the various funds and year to date allocations to the various funds and confirming the City's continuing compliance with the requirements of Section 880.01.1 of the Codified Ordinances.

SECTION 2: That Section 1 of Ordinance No. 80-2025, as adopted on September 22, 2025, be and is hereby repealed.

SECTION 3: The Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the additional reason that this Ordinance is necessary for the usual daily operation of a municipal government. Therefore, the same shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading ________________________

2nd Reading ________________________

Rules Suspended: AYES _______ NAYS _______

ADOPTED: __________________________________ AYES _______ NAYS _______

ATTEST: __________________________________

Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	11/10/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 97-2025** - An emergency ordinance amending Ordinance No. 106-2024 and the City's Fund Balance Reserve Policy. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND:

Over the past two decades, the compounded impacts of the economy, political environment, global pandemic, and increasing demand for services and capital needs have presented challenges in maintaining adequate cash reserves for the City of Brunswick.

From 2002 through 2009, the City expended significantly more money than it was taking in, thus draining the cash reserves to levels that were unacceptable to the City and the Brunswick Citizens' Financial Audit Review and Advisory Committee. The most significant factor or identified cause of these practices was the implementation of long-term financial commitments without a corresponding long-term funding stream in place.

From mid 2010 through the date of this proposal, the City Council, City Administration and the Committee have taken systematic and incremental measures to restore the City's fiscal infrastructure, rebuild its cash reserves and revamp various fiscal and budgeting practices. As a part of these revamped practices, the City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee established a fund balance reserve policy. The City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee decided to systematically increase the reserve levels and thus amend the fund balance reserve policy during 2017. Additional increases to the fund balance reserves were recommended each year beginning in 2020 through 2025 to better prepare and react to the health pandemic, future economic downturns, inflationary pressures, or any other emergency situation.

As part of the City Manager's 2026 budget proposal and five-year capital program, additional increases to this policy are recommended. All the amendments made to this policy include increases to the fund balance reserve levels. Approved increases provide more financial flexibility for the City in the future to react to secure more grant funding and react to various situations, including, but not limited to, economic downturns or address emergency situations and keep up with inflation.

PURPOSE AND EXPLANATION:	See background and the attached Fund Balance Reserve Policy - Exhibit A for proposed amendments.
IMPLEMENTATION SCHEDULE:	This legislation to amend the City's Fund Balance Reserve Policy. This draft legislation and the 2026 appropriation budget were presented and discussed with the Committee-of-the-Whole on November 3, 2025. This legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency with suspension of the rules for 2 readings. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, syncing up various pieces of legislation with the 2026 appropriation budget and allowing for a more seamless transition into 2026.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	If this legislation is passed, it would increase the City's ability to receive larger grant awards and better deal with future economic impacts, inflation, pandemics or other emergency situations. If certain events were to arise that would allow the cash reserves to either fall below the minimum reserve or go above the maximum reserves, then certain conditions and actions as outlined in the amended policy would be required.
RECOMMENDED ACTION:	

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This legislation to amend the City's Fund Balance Reserve Policy. This draft legislation and the 2026 appropriation budget were presented and discussed with the Committee-of-the-Whole on November 3, 2025. This legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency with suspension of the rules for 2 readings. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, syncing up various pieces of legislation with the 2026 appropriation budget and allowing for a more seamless transition into 2026.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 97-2025

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. 106-2024 AND THE CITY'S FUND BALANCE RESERVE POLICY.

WHEREAS: Per determination by this Council, the City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee, the City adopted a Fund Balance Reserve Policy per Ordinance No. 96-12, as amended by Ordinance Nos. 90-17, 20-2020, 101-2020, 115-2021, 106-2022, 100-2023 and 106-2024, to detail the City's objective to achieve a sound financial condition and to maintain appropriate levels of unencumbered cash reserves in the General Fund; and

WHEREAS: It has been determined to further amend the Fund Balance Reserve Policy to provide additional financial flexibility as may be required to respond to future economic downturns, health pandemics, inflationary pressures or any other unknown emergency.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Fund Balance Reserve Policy, as attached hereto as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to improve our ability to respond to future unknown impacts. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ____________________

2nd Reading ____________________

Rules Suspended: AYES ______ NAYS ______

ADOPTED: ______________________________ AYES ______ NAYS ______

ATTEST: ______________________________
Clerk of Council
Laura E. Timura, MMC

CITY OF BRUNSWICK

FUND BALANCE
RESERVE POLICY

Established October 2012 (Ordinance #96-12)

Amended by City Council - (Ordinance #90-17), (Ordinance #20-2020), (Ordinance #101-2020), (Ordinance #115-2021), (Ordinance #106-2022), (Ordinance #100-2023), (Ordinance # 106-2024) and (Ordinance #   )

BACKGROUND:

Over the past two decades, the compounded impacts of the economy, political environment, global pandemic, and increasing demand for services and capital needs have presented challenges in maintaining adequate cash reserves for the City of Brunswick.

From 2002 through 2009, the City expended significantly more money than it was taking in, thus draining the cash reserves to levels that were unacceptable to the City and the Brunswick Citizens' Financial Audit Review and Advisory Committee. The most significant factor or identified cause of these practices was the implementation of long-term financial commitments without a corresponding long-term funding stream in place.

During mid 2010 through the date of this proposal, City Council, City Administration and the Committee have taken systematic and incremental measures to restore the City's fiscal infrastructure, rebuild its cash reserves and revamp various fiscal and budgeting practices. As a part of these revamped practices, City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee established a fund balance reserve policy. The City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee decided to systematically increase the reserve levels and thus amend the fund balance reserve policy as necessary to better prepare and react to the health pandemic, future economic downturns, inflationary pressures, or any other emergency situation.

OBJECTIVE:

It shall be the objective of the City to achieve a sound financial condition and to maintain appropriate levels of unencumbered cash reserves in the General Fund to:

1) Ensure the timely payment of all financial obligations.
2) Reduce susceptibility to downturns in the economy or revenue shortfalls.
3) Provide financial resources to pay for unanticipated emergencies.
4) Comply with and meet debt covenants and obligations.
5) Secure and maintain investment grade credit ratings.

RESERVE POLICY:

The City's General Fund accounts for all financial resources except those required to be accounted for in another fund. These financial resources are available for any purpose, provided they are expended or transferred according to the general laws of Ohio and the Charter of the City of Brunswick. The City shall attempt to maintain a minimum General Fund unencumbered cash fund balance reserve of no less than $9,000,000 as of December 31, 2025 and $9,500,000 as of December 31, 2026. As of December 31, 2027, and each fiscal year thereafter, the City shall attempt to maintain a minimum General Fund unencumbered cash fund balance of no less than $10,000,000.

Council may legislatively designate the use of the General Fund unencumbered cash reserves below the established minimum. If at the end of a fiscal year, the General Fund unencumbered cash fund balance reserve falls below the minimum, the City Manager shall prepare and submit his/her plan for expenditure reductions and/or revenue adjustments to City Council. City Council shall act as necessary to restore the unencumbered General Fund cash reserve fund balance reserve back to the minimum level, preferably within one year, but no more than three years after the last day of the fiscal year in which the minimum reserve level was breached.

In the event the General Fund unencumbered cash fund balance reserve exceeds $15,000,000 as of December 31, 2025, $16,000,000 as of December 31, 2026; and $17,000,000 as of December 31, 2027 and each fiscal year thereafter on the last day of the fiscal year, the excess may be used in one of or a combination of the following ways:

- One-time expenditures or set aside for future one time expenditures, including but not limited to debt principal reductions or capital improvements, which do not increase recurring operating costs;
- Other one-time costs, or the establishment of or increase in legitimate reservations or designations of any fund balance under the authority of Council;
- Start-up expenditures for new programs provided such action is accompanied by an approved multi-year projection of revenues and expenditures. The program shall not be authorized unless the projections are both reasonable and include revenue streams sufficient to cover the expenditures.

This policy and reserve requirements should be reviewed on an annual basis and, if appropriate, amended accordingly.

CITY OF BRUNSWICK

FUND BALANCE

RESERVE POLICY

Established October 2012 (Ordinance #96-12)

Amended by City Council - (Ordinance #90-17), (Ordinance #20-2020), (Ordinance #101-2020), (Ordinance #115-2021), (Ordinance #106-2022), (Ordinance #100-2023), (Ordinance # 106-2024) and (Ordinance #)

BACKGROUND:

Over the past two decades, the compounded impacts of the economy, political environment, global pandemic, and increasing demand for services and capital needs have presented challenges in maintaining adequate cash reserves for the City of Brunswick.

From 2002 through 2009, the City expended significantly more money than it was taking in, thus draining the cash reserves to levels that were unacceptable to the City and the Brunswick Citizens' Financial Audit Review and Advisory Committee. The most significant factor or identified cause of these practices was the implementation of long-term financial commitments without a corresponding long-term funding stream in place.

During mid 2010 through the date of this proposal, City Council, City Administration and the Committee have taken systematic and incremental measures to restore the City's fiscal infrastructure, rebuild its cash reserves and revamp various fiscal and budgeting practices. As a part of these revamped practices, City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee established a fund balance reserve policy. The City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee decided to systematically increase the reserve levels and thus amend the fund balance reserve policy as necessary to better prepare and react to the health pandemic, future economic downturns, inflationary pressures, or any other emergency situation.

OBJECTIVE:

It shall be the objective of the City to achieve a sound financial condition and to maintain appropriate levels of unencumbered cash reserves in the General Fund to:

1) Ensure the timely payment of all financial obligations.
2) Reduce susceptibility to downturns in the economy or revenue shortfalls.
3) Provide financial resources to pay for unanticipated emergencies.
4) Comply with and meet debt covenants and obligations.
5) Secure and maintain investment grade credit ratings.

RESERVE POLICY:

The City's General Fund accounts for all financial resources except those required to be accounted for in another fund. These financial resources are available for any purpose, provided they are expended or transferred according to the general laws of Ohio and the Charter of the City of Brunswick. The City shall attempt to maintain a minimum General Fund unencumbered cash fund balance reserve of no less than ~~$8,500,000~~ $9,000,000 as of December 31, 2025 and ~~$9,000,000~~ $9,500,000 as of December 31, 2026. As of December 31, 2027 ~~2026~~, and each fiscal year thereafter, the City shall attempt to maintain a minimum General Fund unencumbered cash fund balance of no less than~~$9,000,000~~ $10,000,000.

Council may legislatively designate the use of the General Fund unencumbered cash reserves below the established minimum. If at the end of a fiscal year, the General Fund unencumbered cash fund balance reserve falls below the minimum, the City Manager shall prepare and submit his/her plan for expenditure reductions and/or revenue adjustments to City Council. City Council shall act as necessary to restore the unencumbered General Fund cash reserve fund balance reserve back to the minimum level, preferably within one year, but no more than three years after the last day of the fiscal year in which the minimum reserve level was breached.

In the event the General Fund unencumbered cash fund balance reserve exceeds ~~$14,250,000~~ $15,000,000 as of December 31, 2025~~, and $15,000,000~~ $16,000,000 as of December 31, 2026; and $17,000,000 as of December 31, 2027 and each fiscal year thereafter on the last day of the fiscal year, the excess may be used in one of or a combination of the following ways:

- One-time expenditures or set aside for future one-~~-~~time expenditures, including but not limited to debt principal reductions or capital improvements, which do not increase recurring operating costs;
- Other one-time costs, or the establishment of or increase in legitimate reservations or designations of any fund balance under the authority of Council;
- Start-up expenditures for new programs provided such action is accompanied by an approved multi-year projection of revenues and expenditures. The program shall not be authorized unless the projections are both reasonable and include revenue streams sufficient to cover the expenditures.

This policy and reserve requirements should be reviewed on an annual basis and, if appropriate, amended accordingly.

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	11/10/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**ORD. NO. 98-2025** - An emergency ordinance creating an OPWC Nationwide Parkway Improvement Fund (#370). - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)
BACKGROUND:	Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenue derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and The OPWC Nationwide Parkway Improvement Fund (#370) will be created and used to account for any OPWC monies awarded to the City of Brunswick for this improvement project as outlined in the OPWC application(s).
PURPOSE AND EXPLANATION:	Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenue derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and The OPWC Nationwide Parkway Improvement Fund (#370) will be created and used to account for any OPWC monies awarded to the City of Brunswick for this improvement project as outlined in the OPWC application(s).
IMPLEMENTATION SCHEDULE:	The requested timeline is for this legislation to be moved to the November 10, 2025, Council agenda as an emergency with suspension of the rules for 2 readings. This will sync up with other 2026 budget legislation and related timetables for a seamless transition into 2026.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	The establishment of a fund allows for the accounting structure to be in place if and when a grant is awarded. There are no costs associated with the act of establishing a fund. A separate piece of legislation establishing the appropriations and/or authorization comes separately.

RECOMMENDED ACTION:

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, synch up 2026 budget-related legislation together and allow for a timely and seamless transition into 2026 by having the accounting structure in place.

ADDITIONAL INFORMATION: None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 98-2025

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE CREATING AN OPWC NATIONWIDE PARKWAY IMPROVEMENT FUND (#370)

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

WHEREAS: The OPWC Nationwide Parkway Improvement Fund #370 will be created and used to account for any OPWC monies awarded to the City of Brunswick for Nationwide Parkway improvement project as outlined in the OPWC application(s).

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That an OPWC Nationwide Parkway Improvement Fund #370 is hereby created.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading ____________________

2nd Reading ____________________

Rules Suspended: AYES ______ NAYS ______

ADOPTED: ______________________________ AYES ______ NAYS ______

ATTEST: ______________________________

Clerk of Council

Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	11/10/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Gia D'Amico
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. 99-2025 -** An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)
BACKGROUND:	City Council is required to adopt an annual resolution permitting the City to utilize the internet auction provisions of O.R.C. Section 721.15
PURPOSE AND EXPLANATION:	In order to allow the City Administration to sell through public internet auctions, personal property, including motor vehicles acquired for the use of municipal offices and departments, and road machinery, equipment, tools or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, legislation must be adopted by City Council annually.
IMPLEMENTATION SCHEDULE:	As soon as allowed by law.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	
RECOMMENDED ACTION:	

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Three readings on 11/10, 11/24, and 12/8. Third reading as emergency to be effective on 01/01/2026

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _________

BY:

AN EMERGENCY RESOLUTION PERMITTING THE CITY ADMINISTRATION TO SELL, THROUGH PUBLIC INTERNET AUCTIONS, PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES ACQUIRED FOR THE USE OF MUNICIPAL OFFICERS AND DEPARTMENTS, AND ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES, WHICH ARE NOT NEEDED FOR PUBLIC USE, OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, FOR THE YEAR 2026.

WHEREAS: Ohio Revised Code Section 721.15 permits municipalities to sell obsolete/unfit items by internet auction; and

WHEREAS: An annual Resolution adopted by City Council is required to permit the City to utilize the internet auction provision of ORC Section 721.15.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council hereby permits the City Administration to utilize the internet auction for the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2026.

SECTION 2: That the Clerk of Council shall cause notice of the adoption of this resolution to be published, in a newspaper of general circulation in the City, of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least two (2) times. The second and any subsequent notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice.

SECTION 3: That the Clerk of Council shall cause a notice to be posted continually throughout the calendar year in a conspicuous place in the offices of the Clerk of Council and the City Council and shall cause said notice to be posted continuously throughout the year on the City website.

SECTION 4: That the City shall conduct the internet auction via eBay (or other similar bidding site as long as notice is given) using the parameters provided by the auction site. Minimum price or reserve may be set, but is not required by law.

SECTION 5: That bidding shall continue for no less than fifteen (15) days, including Saturdays, Sundays and legal holidays, and shall be set for each item as noted on the internet auction site.

SECTION 6: That all terms and conditions of sale, including but not limited to pick-up and delivery, method of payment, sales tax, complete descriptions and/or pictures of the items, shall be specified for each item on the internet auction site.

SECTION 7: That the highest bidder upon the close of the open bidding period will be deemed to be the successful bidder of the internet auction. Upon the close of the auction, the City shall remit an invoice to the successful bidder for the amount of the bid. The successful bidder shall remit the entire payment within ten days of receipt of the invoice. Acceptable forms of payment include cashier's check, certified check, or money order. Other payment arrangements may be made by the City where circumstances warrant. Payment options such as on-line payment systems and PayPal or similar services are acceptable payment options. Notwithstanding the foregoing, all payment options are subject to the approval of the City's Finance Director.

SECTION 8: That all communication with the successful bidder shall occur in writing. Arrangements and costs associated with delivery to the successful bidder shall be the sole responsibility of the successful bidder. Risk of loss will be transferred to the successful bidder upon the tendering of the goods to the shipping company chosen by the successful bidder.

SECTION 9: That all items shall be sold without warranty in "AS IS" condition. All advertisements, listings, and notices shall be subject to the following language:

"The City of Brunswick, its officers, employers and agents offer this item for sale "AS IS" without any warranty or condition, express, implied or statutory. The City of Brunswick, its officers, employers and agents, specifically disclaim any implied warranties of title, merchantability, fitness for a particular purpose and non-infringement."

SECTION 10: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 11: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for sales of personal property by internet auction effective as of January 1, 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ____________________

2nd Reading ____________________

3rd Reading ____________________

ADOPTED: __________________________________ AYES_____NAYS_____

ATTEST: __________________________________
Clerk of Council
Laura E. Timura, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	11/10/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Todd Fischer
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 100-2025**- An emergency resolution amending Resolution No. 113-2021 to reallocate EMS revenues collected between 2010–2020 to the new centralized fire station with any remaining amounts, if any, to be allocated to capital equipment, building improvements and other capital needs of the Division of Fire and Rescue. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)
BACKGROUND:	On December 20, 2021, City Council adopted Resolution No. 113-2021 wherein EMS revenues collected between 2010-2020 in the amount of $3,505,678.95 were set aside for the purpose of constructing building improvements at the City's then-existing two (2) decentralized fire stations; On May 2, 2023, the electorate of the City of Brunswick approved the issuance of $12,000,000.00 in bonds for the purpose of constructing, furnishing, equipping and otherwise improving a new centralized fire station; and As a result of such bond issuance and construction of the new centralized fire station, EMS revenues collected between 2010-2020 will not be utilized to improve the decentralized fire stations.
PURPOSE AND EXPLANATION:	See previously listed background information. Furthermore, Resolution No. 113-2021 be amended to reallocate EMS revenues collected between 2010-2020 in the amount of $3,505,678.95 to the construction of the new centralized fire station with any remaining amounts, if any, to be allocated to capital equipment, building improvements and other capital needs of the Division of Fire and Rescue. It is important to amend and update the resolution language to be consistent with the electorate's and City Council's support for a new centralized fire station.
IMPLEMENTATION SCHEDULE:	As soon as practically possible.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: No change. The set aside amounts listed in the original Resolution #113-2021 and this amended resolution are the same.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The emergency and suspension clause is considered necessary in order to update the resolution language to be consistent with the electorate's and City Council's support for a new centralized fire station.

ADDITIONAL INFORMATION: None.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 100-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AMENDING RESOLUTION NO. 113-2021 TO REALLOCATE EMS REVENUES COLLECTED BETWEEN 2010-2020 TO THE NEW CENTRALIZED FIRE STATION WITH ANY REMAINING AMOUNTS, IF ANY, TO BE ALLOCATED TO CAPITAL EQUIPMENT, BUILDING IMPROVEMENTS AND OTHER CAPITAL NEEDS OF THE DIVISION OF FIRE AND RESCUE.

WHEREAS: On December 20, 2021, City Council adopted Resolution No. 113-2021 wherein EMS revenues collected between 2010-2020 in the amount of $3,505,678.95 were set-aside for the purpose of constructing building improvements at the City's then-existing two (2) decentralized fire stations;

WHEREAS: On May 2, 2023, the electorate of the City of Brunswick approved the issuance of $12,000,000.00 in bonds for the purpose of constructing, furnishing, equipping and otherwise improving a new centralized fire station; and

WHEREAS: As a result of such bond issuance and construction of the new centralized fire station, EMS revenues collected between 2010-2020 will not be utilized to improve the decentralized fire stations.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 113-2021 is hereby amended to reallocate EMS revenues collected between 2010-2020 in the amount of $3,505,678.95 to the construction of the new centralize fire station with any remaining amounts, if any, to be allocated to capital equipment, building improvements and other capital needs of the Division of Fire and Rescue.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to update the permitted use of EMS revenues as a result of the centralized fire station project. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading ___________________________

Rules Suspended: AYES ______ NAYS ______

ADOPTED: ________________________________ AYES ______ NAYS ______

ATTEST: ________________________________
Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION

DATE:	11/10/2025
TO:	Vice Mayor Nicholas Hanek and Members of City Council
FROM:	Carl S. DeForest, City Manager Carl DeForest
COPY:	Mayor Ron Falconi
LEGISLATION:	**RES. NO. 101-2025 -** An emergency resolution authorizing the City Manager to enter into all necessary documents to acquire real property for municipal purposes in an amount not to exceed $950,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)
BACKGROUND:	The City has the opportunity to acquire the entirety and/or a portion of five (5) parcels of adjacent real property located on S. Carpenter Road, in Brunswick, consisting of approximately 15.0 acres.
PURPOSE AND EXPLANATION:	By purchasing this approximately 15.0 acres, the City of Brunswick will have ownership for municipal purposes.
IMPLEMENTATION SCHEDULE:	As soon as allowed by law.
FINANCIAL INFORMATION:	
FINANCIAL SUMMARY:	The appropriation budget will need to be amended by City Council in a separate piece of legislation for this purchase. The appropriations for this purchase are planned to come from the Capital Improvement Fund #300, account #300-0522-56000. The appropriation budget amendment legislation is expected to be presented tot he Finance Committee and City Council as an emergency and suspension of the rules on Monday November 24, 2025.
RECOMMENDED ACTION:	

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

To enable the City Administration to proceed with securing the right to purchase the property.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _________

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO ALL NECESSARY DOCUMENTS TO ACQUIRE REAL PROPERTY FOR MUNICIPAL PURPOSES IN AN AMOUNT NOT TO EXCEED $950,000.00.

WHEREAS: The City has the opportunity to acquire the entirety and/or a portion of five (5) parcels of adjacent real property located on S. Carpenter Road, Brunswick, Ohio and further identified as PPNs 003-18D-11-206 and 003-18D-11-210 (1527 S. Carpenter Road), 003-18D-11-211 (V/L S. Carpenter Road) and 003-18D-11-213 (1499 S. Carpenter Road) (collectively the "Property") and consisting of approximately 15.0 acres for a purchase price of $880,000.00, subject to prorations and expenses identified therein.

WHEREAS: The purchase of the subject Property is for municipal purposes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized to execute all necessary documents to effectuate the purchase of the subject Property.

SECTION 2: That the Finance Director is authorized to remit payment for the purchase of the subject Property in an amount not to exceed $950,000.00, such additional amount as may be required to account for expenses to be incurred by the City pursuant to the purchase documents.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to secure the City's rights to purchase the Property. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading__________________________

Rules Suspended: AYES ___________ NAYS ___________

ADOPTED: _________________ AYES ___________ NAYS ___________

ATTEST: ________________________
Clerk of Council
Laura E. Timura, CMC