



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevan Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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NOVEMBER 24, 2025

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Regular Council Meeting Minutes
 - (a) Regular Council Meeting Minutes dated November 10, 2025
5. Mayor's Report:
 - (a) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....Mr. Lambert

Economic Development Committee Minutes dated November 10, 2025

Services, Utilities, Technology & Cable Committee.....Mr. Smith

Finance Committee.....Mr. Hanek

Safety & Environment Committee.....Mr. Kuczma

Planning & Zoning Committee.....Mr. Delsanter

Parks, Recreation & Community Committee.....Mrs. Piper

Parks, Recreation & Community Committee Minutes dated November 10, 2025

Parks, Recreation & Community Committee Minutes dated November 11, 2025

Building & Building Code Committee.....Mr. Abella
8. Other Committees, Boards and Commissions
 - (a) Committee-of-the-Whole Minutes dated November 3, 2025
 - (b) Committee-of-the-Whole Minutes dated November 10, 2025
9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. NO. 92-2025 - A resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police. - **3rd Reading** (Safety & Environment Committee, *Administration/Robert Safran*)

ORD. NO. 94-2025 - An ordinance repealing and replacing Sections 1468.04 and 1468.05 of the City of Brunswick Codified Ordinances. - **3rd Reading** (Building & Building Code Committee, *Administration/Grant Aungst*)

b. 2nd Reading(s)

ORD. NO. 95-2025 - An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2026, and ending December 31, 2026. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

ORD. NO. 96-2025 - An emergency ordinance amending Section 1 of Ordinance No. 80-2025 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2026 through December 31, 2026. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

ORD. NO. 97-2025 - An emergency ordinance amending Ordinance No. 106-2024 and the City's Fund Balance Reserve Policy. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

ORD. NO. 98-2025 - An emergency ordinance creating an OPWC Nationwide Parkway Improvement Fund (#370). - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

RES. 99-2025 - An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

c. 1st Reading(s)

RES. NO. 102-2025 - A resolution in support of the Hometown Heroes Banner Program. - **1st Reading** (To be brought from Committee-of-the-Whole, *Council/Nicholas Hanek*)

RES. NO. 103-2025 - An emergency resolution repealing Resolution No. 40-17. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

RES. NO. 104-2025 - An emergency resolution adopting the City of Brunswick Cybersecurity Program. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*)

RES. NO. 105-2025 - An emergency resolution authorizing the City Manager to approve monetary or in-kind donations in an amount not to exceed \$75.00 in value per donation. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

ORD. NO. 106-2025 - An emergency ordinance amending ordinances #104-2024, #8-2025, #29-2025, #66-2025 and #81-2025 to include amendments to the Appropriation Budget for the year ending December 31, 2025, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 107-2025 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio & CVS/RX benefits) for the provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2026 through December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

RES. NO. 108-2025 - An emergency resolution authorizing the City Manager to enter into a two (2) year contract with Sun Life for the provision of dental insurance coverage for all full-time employees from January 1, 2026 through December 31, 2027. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

11. City Manager's Report
12. Open Forum
13. Unfinished Business
14. New Business
15. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

Monday, November 10, 2025

Prayer and Pledge of Allegiance The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper.

Others Present: Mayor Ron Falconi, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Clerk of Council Laura Timura.

Correspondence There was none.

Approval of Regular Council Meeting Minutes

Regular Council Meeting Minutes dated October 27, 2025:

Nicholas Hanek moved to approve the Regular Council Meeting Minutes dated October 27, 2025, as written, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Mayor's Report:

Mayor's Court Financial Report for the month ending October 2025 will be posted on the website and added to the minutes for the record.

Clerk of Council's Report Mrs. Timura had no report this evening.

Council Committee Reports:

Economic Development Committee.....Mr. Lambert:

Mr. Lambert had no formal reports this evening.

Services, Utilities, Technology & Cable Committee.....Mr. Smith:

Services, Utilities, Technology & Cable Committee Minutes dated October 27, 2025:

Tim Smith moved to approve the Services, Utilities, Technology & Cable Committee Minutes dated October 27, 2025, as written, seconded by Michael Abella Jr. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Finance Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Kuczma:

Safety & Environment Committee Minutes dated October 27, 2025:

Keith Kuczma moved to approve the Safety & Environment Committee Minutes dated October 27, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Planning & Zoning Committee.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mrs. Piper:

Parks, Recreation & Community Committee Minutes dated October 8, 2025:

Kristy Piper moved to approve the Parks, Recreation & Community Committee Minutes dated October 8, 2025, as written, seconded by Keith Kuczma. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Building & Building Code Committee.....Mr. Abella:

Building & Building Code Committee Minutes dated October 27, 2025:

Michael Abella Jr. moved to approve the Building & Building Code Committee Minutes dated October 27, 2025, as written, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Other Committees, Boards and Commissions

Committee-of-the-Whole Minutes dated October 27, 2025:

Nicholas Hanek moved to approve the Committee-of-the-Whole Minutes dated October 27, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Petitions from the Public on Legislation There were none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

RES. NO. 84-2025 - A resolution amending Resolution No. 65-2023 by extending the days of operation of the Designated Outdoor Refreshment Area (DORA). - **3rd Reading** (Planning & Zoning Committee, Administration/Grant Aungst):

Joseph Delsanter moved to adopt Resolution Number 84-2025, seconded by Keith Kuczma. Mr. Delsanter acknowledged that the DORA will give an expanded opportunity to enjoy the City's entertainment. The limited use was not adequate for the vendors, so the hours are being extended. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 87-2025 - An emergency resolution requesting an advance release of property tax revenue funds from the Medina County Treasurer collected for the benefit of the City of Brunswick. - **3rd Reading** (Finance Committee, Administration/Todd Fischer):

Nicholas Hanek moved to adopt Resolution Number 87-2025, seconded by Brandon Lambert. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 88-2025 - A resolution authorizing the City Manager to enter into a municipal engineering consulting services agreement with Chagrin Valley Engineering, Ltd. for the provision of professional municipal engineering services and designating Jennifer R. Zoldak, P.E., as Consulting Municipal Engineer and Matthew M. Jones, P.E., as Assistant Consulting Municipal Engineer. - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*):

Tim Smith moved to adopt Resolution Number 88-2025, seconded by Kristy Piper. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

2nd Reading(s)

RES. NO. 92-2025 - A resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police. - **2nd Reading** (Safety & Environment Committee, *Administration/Robert Safran*):

Mr. Kuczma moved this resolution to third reading.

ORD. NO. 94-2025 - An ordinance repealing and replacing Sections 1468.04 and 1468.05 of the City of Brunswick Codified Ordinances. - **2nd Reading** (Building & Building Code Committee, *Administration/Grant Aungst*):

Mr. Abella moved this ordinance to third reading.

1st Reading(s)

ORD. NO. 95-2025 - An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2026, and ending December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Mr. Hanek moved this ordinance to second reading.

ORD. NO. 96-2025 - An emergency ordinance amending Section 1 of Ordinance No. 80-2025 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2026 through December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Mr. Hanek moved this ordinance to second reading.

ORD. NO. 97-2025 - An emergency ordinance amending Ordinance No. 106-2024 and the City's Fund Balance Reserve Policy. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Mr. Hanek moved this ordinance to second reading.

ORD. NO. 98-2025 - An emergency ordinance creating an OPWC Nationwide Parkway Improvement Fund (#370). - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Mr. Hanek moved this ordinance to second reading.

RES. 99-2025 - An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Mr. Hanek moved this resolution to second reading.

RES. NO. 100-2025 - An emergency resolution amending Resolution No. 113-2021 to reallocate EMS revenues collected between 2010–2020 to the new centralized fire station with any remaining amounts, if any, to be allocated to capital equipment, building improvements and other capital needs of the Division of Fire and Rescue. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Nicholas Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Resolution Number 100-2025, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 101-2025 - An emergency resolution authorizing the City Manager to enter into all necessary documents to acquire real property for municipal purposes in an amount not to exceed \$950,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Nicholas Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Resolution Number 101-2025, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

City Manager's Report Mr. DeForest thanked the community for their support of the new fire station. He reminded that Tuesday, November 11, is Veterans Day. The VFW and American Legion will be holding a ceremony at City Hall with doors opening at 8:30 a.m. and the ceremony beginning at 11 a.m. He thanked all veterans for their service. Leaf collection will be ongoing; residents are encouraged to check the City's website at www.brunswick.oh.us for updates. Food pantry donations can be dropped off in the vestibule at City Hall, which is accessible 24/7.

Open Forum There was none.

Unfinished Business There was none.

New Business Nicholas Hanek thanked everyone who attended the Fire Station Open House. He acknowledged the work of the administration and those in the community that made the new fire station a reality. Mr. Hanek noted that Trustee Elect for Brunswick Hills, Tony Destro, was in attendance. He appreciated Tony Destro being the first Brunswick Hills official to attend a Council Meeting, since he has been on Council.

Mr. Delsanter welcomed Mr. Destro. He thanked him for his artistic contribution to the base of one of the fire station tables.

Mayor Falconi also welcomed Mr. Destro and congratulated him.

Tim Smith conveyed his appreciation of the leadership that made the fire station possible. He pointed out that the fire station was dear to him as his father-in-law started the first Fire Department in the township he was from.

Adjournment Joseph Delsanter moved to adjourn, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:19 p.m.

Respectfully submitted,

Laura Timura, MMC
Clerk of Council

Mayor Ron Falconi

Adopted

**Economic Development Committee
November 10, 2025**

IN ATTENDANCE: Chairman Brandon Lambert, Committee Member Nicholas Hanek, Committee Member Tim Smith, Kristy Piper, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Community & Economic Director Grant Aungst, Parks & Recreation Director Taylor Petkovsek, Finance Director Todd Fischer, Clerk of Council Laura Timura, News Media.

The meeting convened at 5:55 p.m. Mr. Abella arrived at 5:58 p.m. Finance Director Todd Fischer arrived at 6:04 p.m.

DISCUSSION ITEMS:

a) Current economic conditions in Brunswick and Medina County

Mr. August began with an update on the current economic conditions in Brunswick and Medina County, noting that the local economy remains stable and continues to grow. However, some headwinds persist due to declining consumer confidence, primarily attributed to rising costs of goods such as beef and chicken. On the positive side, oil prices have fallen, resulting in lower fuel costs, and both gas and electric rates remain stable.

Mr. Aungst shared pricing for NOPEC electric aggregation between January 2026 and May 2026 with the standard rate of 8.999¢ per kWh, the 12-month fixed rate of 8.49¢, and the 24-month fixed rate of 9.918¢. For natural gas, standard pricing is \$0.719 per CCF, the 12-month fixed rate is \$0.695 per CCF, and the 24-month fixed rate is \$0.705 per CCF.

Mr. August stated that, overall, the community and local economy are performing well. He observed healthy consumer activity, as evidenced by the success of new quick-service restaurants such as Panda Express and Culver's. He emphasized that consumer spending remains important, as approximately 76% of the economy is consumer-driven.

Mr. Aungst noted that manufacturing has slowed somewhat, though reductions in interest rates have led to an increase in orders, with many local manufacturers reporting backlogs extending into early second quarter 2026. Employers continue to face challenges filling entry-level positions, a trend likely to persist due to reduced immigration and an aging workforce. The city continues to collaborate with schools to introduce students to manufacturing, distribution, and skilled trades, helping them identify long-term career goals.

Mr. August concluded that the City remains stable with positive indicators for growth, and stressed the importance of remaining strategic and ready to act on new opportunities. He encouraged continued support for local businesses and donations to the Brunswick Food Pantry, noting collection bins are available in the City Hall vestibule.

b) Temporary holiday signs

Mr. Aungst reminded retailers that the temporary sign period runs from November 15 through December 31. Businesses may apply for temporary signage during this time without it counting toward the annual 50-day maximum.

c) Frontier fiber to home project

Mr. August noted that the City continues to work closely with Frontier and its contractors. Residents with complaints are asked to contact Frontier directly first, either by phone or email. If no response is received within 48 hours, residents should reach out to City Hall with photos or documentation. The City meets regularly with Frontier's project leaders to resolve issues, such as unfilled holes or incomplete restorations. Mr. August stressed the importance of detailed, specific reports so issues can be addressed quickly. If concerns cannot be resolved locally, the City may request Frontier leadership to attend a future council meeting, as has been done in the past.

Mr. Aungst added that more fiber companies may soon approach Brunswick and surrounding areas, as many are privately funded through investment groups that later consolidate and sell to larger telecommunications firms.

d) Economic forecasting meeting

Mr. August then reported on his recent attendance at an economic forecasting meeting featuring economists from Kent State University, the Cleveland Federal Reserve, and a professor from Penn State University who contributed to Ohio's most recent economic outlook. The key takeaway from the discussion was to remain positive and focused on strategic opportunities despite consumer related challenges.

GENERAL DISCUSSION:

Mr. Lambert remarked that discussions are needed about how best to position the City for long-term success. Looking ahead, after current leadership has moved on, it is important that Brunswick is prepared, particularly given that the Baby Boomer generation is retiring and younger residents are facing challenges purchasing homes and finding the jobs they want. We need to think strategically about how the City can continue to thrive in the future. One area we've been focusing on as part of this effort is the Planning and Zoning Code.

Mr. Aungst agreed that is a very long-term initiative and will take considerable time to fully implement. The City has already begun work through the Planning Commission, allowing them to review drafts before they come to Council for its first reading. This ensures that details are addressed ahead of time. Once the draft reaches Council, members still have the opportunity to review it and make suggestions. This process is intentionally strategic. Since joining the City of Brunswick, the priority has been updating the City's code in alignment with the 2020 Comprehensive Plan. This has involved hundreds of

amendments, and significant progress has been made. Updating the Planning and Zoning Code is one of several steps the City is taking to position the City for long-term success.

Mr. Kuczma inquired about Frontier, asking whether the discussion referred to ongoing claims, new issues, or situations where residents have not received a response from the company after 48 hours.

Mr. Aungst responded that residents should reach out to the City and inform them of the issue.

Mr. Delsanter raised a concern regarding a resident who reported an issue and received a response in August, but no follow-up has occurred as of now. He asked how much time the City has to address such issues and what authority or recourse the City has once the infrastructure is installed and operational, especially if it is underground and inaccessible. He acknowledged that Frontier's projects are ongoing and understood that whether the issue arose six months ago or today, the company is still in the process of restoration, repair, and full implementation. He questioned whether the delay is primarily due to the way the company is communicating.

Mr. Aungst replied he is unsure which specific issue is being referenced and therefore cannot address it.

Mr. Smith asked for clarification on the gas station discussion.

Mr. Aungst explained that the City established a temporary retail sign program a few years ago, which remains in effect.

Mr. Hanek clarified temporary signs are available during the holiday season, the peak selling period for retailers, from November 15 through December 31. Applications for temporary signs during this period do not count toward the maximum of 50 days per year that a business is allowed to display temporary signage.

ADJOURNMENT:

Being no further business, Mr. Hanek moved to adjourn at time 6:06 p.m. Vote – 3 Ayes, 0 Nays

Submitted respectfully,

A handwritten signature in blue ink, appearing to read 'Brandon Lambert', with a stylized flourish at the end.

Brandon Lambert
Chairman

Parks Recreation and Community Committee
November 10, 2025

IN ATTENDANCE: Chairwoman Kristy Piper, Committee Member Keith Kuczma, Committee Member Tim Smith, Joseph Delsanter, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Community & Economic Director Grant Aungst, Finance Director Todd Fischer, Parks & Recreation Director Taylor Petkovsek, Mayor Ron Falconi, BYBSA Representative Dom DePompei, BYBSA Representative Steve Krivos, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:06 p.m.

DISCUSSION ITEMS:

a) BYBSA Presentation (Dom DePompei)

Representatives from Brunswick Youth Baseball and Softball Association (BYBSA) gave a presentation reviewing the past season.

Mr. DePompei began by thanking the volunteers who supported the program throughout the year. One volunteer, a neuroscience student from Baldwin Wallace University, served as the site manager at Mooney Park and ensured smooth game operations, organized equipment, and supported coaches. Two additional volunteers assisted with softball operations, and another led the eight-year-old boys' division, the program's largest and most competitive. A former college player and coach ran several training camps and the fall baseball program. The field crew manager was recognized for dedication and significant improvement, and the current project manager was acknowledged for providing construction expertise and overseeing ongoing improvement projects.

Mr. DePompei expressed appreciation for the many volunteers who contributed throughout the season, noting that the organization essentially started from scratch with no existing equipment or resources. BYBSA brought in approximately \$190,000 in revenue and spent about \$160,000, much of which went toward purchasing game equipment, catchers' gear, and field supplies. They anticipate reduced costs in future seasons as those items will not need to be repurchased.

Mr. DePompei continued, the program hosted what is believed to be the first baseball tournament in Brunswick in many years, with 32–40 games played by teams from across the Greater Cleveland area. The tournament was a success, followed by a softball tournament in partnership with St. Ambrose, where Brunswick's 10U girls reached the championship game.

Mr. DePompei thanked numerous sponsors, including Cool Beans, Dick's Sporting Goods, B&B Trophy, among others. Several sponsors provided financial contributions as well as volunteer labor for field upgrades.

Mr. DePompei noted significant improvements, including eliminating the prior issue of games lacking umpires, with every game this season being fully staffed. The organization also achieved a record number of independent field bookings, allowing non-affiliated teams to use city fields for the first time in decades. BYBSA worked closely with Mrs. Petkovsek on scheduling and field availability.

Mr. DePompei added the program collaborated with surrounding communities, including Strongsville, North Royalton, and Middleburg Heights, to expand league play for older recreational teams. They also hosted an intercity All-Star Game, which was well-attended and featured music, sponsorship activities, and community participation.

Mr. Krivos stated a post-season survey received a strong response, providing valuable feedback. Participants expressed high satisfaction with uniforms, practice times, and scheduling, while also identifying areas for improvement such as rain-out communication and concessions operations. The organization is planning adjustments for the upcoming season, including expanding menu options and improving the concession process.

Mr. DePompei also highlighted the addition of equipment bins at each park, allowing coaches and players access to shared supplies for practices and games, which helped reduce scheduling and logistics challenges.

The committee commended the BYBSA team for their dedication and success. Council members noted the importance of continued collaboration and encouraged follow-up discussions at a future meeting due to time constraints.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at time 6:21 p.m. Vote – 3 Ayes, 0 Nays

Submitted respectfully,

A handwritten signature in blue ink, appearing to read 'Kristy Piper', with a stylized flourish at the end.

Kristy Piper
Chairwoman

Parks Recreation and Community Committee
November 11, 2025

IN ATTENDANCE: Chairwoman Kristy Piper, Committee Member Keith Kuczma, Committee Member Tim Smith, Joseph Delsanter, Parks and Recreation Director Taylor Petkovsek, Friends of Brunswick Parks Member Nate Witsaman, Bryan Keller

The meeting convened at 6:01 p.m.

DISCUSSION ITEMS:

(a) Holiday Party

Mrs. Petkovsek announced that the annual Holiday Party will be held on Saturday, December 7th, from 2:00 to 4:00 p.m. at the Brunswick Recreation Center. Activities planned for the event include a visit with Santa, a performance by Rick Smith Jr. from 2:15 to 3:00 p.m., cookie decorating, light refreshments and desserts, goody bags, a bounce house, and various activities in the gym. Entertainment will also feature Danimal the Clown and members of the Medina Symphony. Mrs. Piper will contact local school groups to request volunteers to assist with the event.

(b) Community Monthly Events Calendar Update

Mrs. Petkovsek reported that three summer music concerts have been scheduled. The Chardon Polka Band will perform on June 3rd, Funkology on July 3rd, and Mr. Keller suggested Ace Molar for the August 3rd concert. Mr. Keller will reach out to the band to confirm their availability.

(c) Parks Master Plan Update

Mrs. Petkovsek noted that asphalt bids are on hold until the new year, as it was recommended to wait until January to increase the likelihood of more favorable bid results early in the season. Planned improvements for 2026 include installation of a new playground at Venus Park, resurfacing and striping the court at Rolling Hills Park for pickleball, a complete reconstruction of the tennis court at Pepperwood Park, shed improvements at Shenandoah Park, installation of a small shelter at North Park, updates to all park signage, reconstruction of the bridge at James Park, and improvements to concessions and restroom facilities at both Hopkins and Mooney Parks. Security cameras will also be added at Hopkins and Mooney Parks.

Mr. Witsaman provided an update on the Friends of Brunswick Parks organization, noting that the group has obtained an EIN number and submitted its 501(c)(3) paperwork. A bank account has been opened, and a \$5,000 donation was received. A digital team is developing a website, database, social media presence, and digital content plan. Mrs. Petkovsek created the group's logo.

Mr. Delsanter inquired whether maintenance and repair of the North Park trails could be included in the master plan. Mrs. Petkovsek stated that the wooded trails have not been maintained in over a decade due to limited staffing and available funds. Mr. Witsaman indicated that this may be a project that Friends of Brunswick Parks could assist with in the future.

(d) 250th Celebration

Mrs. Petkovsek reported that plans are underway for the City's 250th Celebration. A concert will take place on July 3rd featuring the band Funkology, along with concessions and the largest fireworks show the city has ever hosted. Sheila Watson will coordinate a parade scheduled for July 5th. Additional celebratory events throughout the year will include a Hot Dog and Burger Bash at North Park and a Movie Night at Mooney Park in September.

(e) Disc Golf

Mr. Smith and Mr. Delsanter shared that they had discussions with PK Deaner regarding the possibility of creating an 18-hole disc golf course at Rolling Hills Park. The committee agreed to table the current 9-hole course plan pending submission of plans from PK Deaner for the proposed 18-hole layout.

GENERAL DISCUSSION:

Mrs. Piper requested that Mrs. Petkovsek share information about the new process for scheduling ball fields. Mrs. Petkovsek explained that ball field reservations will open on January 5th. A park service fee will be attached to every reservation to allow for a park attendant to be present during each event. The park attendant will assist with garbage disposal, restroom cleanup, and ensure that groups adhere to their scheduled reservation times.

Mr. Keller suggested contacting Mapleside Farms to inform them about the city's July 3rd events. Mrs. Piper volunteered to reach out to Mapleside Farms regarding the celebration.

ADJOURNMENT:

Being no further business, Mr. Kuczma moved to adjourn at time 7:23 p.m. Vote – 3 Ayes, 0 Nays

Submitted respectfully,



Kristy Piper
Chairwoman



Committee of the Whole
November 3, 2025

IN ATTENDANCE: Vice Mayor/President Nicholas Hanek, Pro Tem Joseph Delsanter, Brandon Lambert, Keith Kuczma, Kristy Piper, Tim Smith, Michael Abella Jr., City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Assistant Finance Director Lynnette Ozanich, Service Director Paul Magovac, Parks & Recreation Director Taylor Petkovsek, Assistant Fire Chief Brian Cyphert, Chief Robert Safran, Financial Audit, Review & Advisory Committee Member Nate Witsaman, Clerk of Council Laura Timura, Assistant Clerk of Council Deborah Mullen, News Media.

The meeting convened at 6:00 p.m.

Mrs. Piper moved to excuse Mr. Lambert for just cause. Vote – 6 Ayes, 0 Nays

DISCUSSION ITEMS:

- (a) Review of 2026 City Budget and Capital Plan

Mr. DeForest and Mr. Fischer presented the 2026 City of Brunswick Operating Budget. Mr. DeForest highlighted that, twenty years after beginning major projects, the City has engaged key professional services to complete long-standing initiatives, including the Carpenter Road property purchase and new baseball fields. He noted that giving back to the community remains a priority, citing the upcoming \$15 million fire station opening.

Mr. Lambert arrived at 6:04 p.m.

Mr. Fischer continued that for many years, the City was unable to fully implement its capital plan, covering only essential needs such as police vehicles, fire equipment, and infrastructure improvements. Through careful planning, strong financial discipline, and teamwork, the City has reached a level of fiscal stability that now allows Brunswick to move forward with confidence.

Mr. Fischer expounded that fifteen years ago, Brunswick was like Brunswick Lake, a lake with a dam that wasn't holding water. Sixteen years ago, we faced serious financial constraints. Today, the lake is restored, and the water flows steadily over the dam, an apt reflection of the City's renewed financial strength. Capital and infrastructure improvements are funded through prudent management, long-term planning, and strategic investment.

Mr. Fischer added roughly seven years ago, these achievements would have been difficult. Now, thanks to a healthy investment portfolio the City is generating meaningful interest income. That revenue helps reduce reliance on tax dollars, allowing tax revenues to focus on daily operations rather than one-time capital needs. Because the City can only invest out five years, the interest income is being used for one-time

projects, recognizing that interest rates fluctuate and that such funds should not support ongoing operational costs.

Mr. Fischer directed attention to the back of the budget document that includes draft budget legislation. By law, the official budget must be limited to two pages and include all required information. The second page breaks down to two categories: personal services and all other costs. Other costs include everything except wages, and these totals are summarized by department.

Mr. Fischer added that the proposed 2026 budget totals \$99,592,239.54. Additional draft legislation details income tax allocations, which remain consistent with 2025 projections. Allocations are outlined for police, fire, and other departments. Brunswick Transit allocations are unchanged due to remaining funds from the Greater Cleveland Regional Transit Authority.

Mr. Fischer continued, that each year, Administration reviews fund reserves to ensure they keep pace with inflation and maintain three to five months of expenditures, providing a financial cushion against economic downturns or unexpected costs. This disciplined approach helped secure our recent credit rating increase. Our long-term goal is to maintain reserves between \$10 million and \$20 million.

Mr. Fischer noted that the Administration has also submitted grant applications, including \$857,000 from OPWC and an OPWC loan application for \$167,000 at 0% interest for the Nationwide Parkway project. Confirmation is anticipated by July 2026, after which related accounting and expenditures will be incorporated into the budget.

Mr. Fischer added that the full 2026 budget will be published online and will include: a 20-year look back, 10-year historical comparison, 5-year review, as well as the two most recent fiscal years, including 2025 and the proposed 2026 budget along with forecasts for future years.

Mr. Fischer stated this comprehensive presentation provides a clear view of Brunswick's financial progress and performance over time. Twenty years ago, the City faced over \$4 million in financial challenges during uncertain economic conditions. Today, residents can clearly see just how far Brunswick has come.

Mr. Fischer continued his presentation, beginning with the Administrative Summary, noting that the City has maintained a balanced budget for 15 consecutive years, and it remains the goal to continue that record through 2026. He stated that most of the information in the presentation is very positive; however, there are still key areas that require continued focus. These will be addressed further in the discussion; particularly where specific departments are concerned and in relation to how the overall financial plan functions.

Mr. Fischer explained that the General Fund is, by law, the only flexible fund from which money can be transferred. Once funding is moved into a dedicated purpose fund, such as the Street Fund or Brunswick Lake, it can no longer be drawn back into the General Fund. Therefore, maintaining adequate reserves in

the General Fund is essential because that is where the City can access funds for local share requirements or future capital needs.

Mr. Fischer noted that beginning in 2026, the City will begin utilizing a new fund, the first of this type in Brunswick, which will allow for approximately \$1 million in transfers to support local projects. This includes several infrastructure efforts such as signalization, curb improvements, and other road-related projects. These will be 100% locally funded, except for limited federal participation, which will only cover certain eligible components. Project costs could range from \$1 million and upward, depending on final scope, and financial planning for these expenditures is already underway.

Mr. Fischer noted three main transfers he expects to make from the General Fund. \$3,750,000 to the Capital Improvement Fund to help fund various capital improvement projects and future grant applications. \$5,100,000 to the Road Improvement Fund for completion of various road projects. \$325,000, noting that it is approximately \$25,000 less than the prior year, for the Recreation Center Fund to help with ongoing recovery from the global health pandemic and aging building at the Recreation Center. Subsidy will likely be necessary moving forward as well.

Mr. Fischer reported that the Budget incorporates all six collective bargaining agreements through December 31, 2027, including an approximate 4% increase in wages and benefits, step increases, CPI adjustments, part-time pay changes, and other known personnel costs. 2026 will be the first full year for employees hired in 2025. Wages and costs are budgeted separately, as required by Ohio law (ORC 5705.38), shown on Exhibit A. Items in red on page 5 denote capital or one-time purchases exceeding appropriations. Healthcare costs are estimated to rise 4.11%, with final rates to be updated for Council review in January or February.

Mr. Fischer reviewed fund balance reserves, noting slight increases to keep pace with inflation, and summarized operations. Figures in red reflect one-time capital purchases or planned reserve use funded by other revenue sources, including the Brunswick Transit Alternative Transportation Funds and General Obligation Fire Station Bonds. He noted that bond premiums are being spent down, reducing reliance on additional property tax revenue. While some funds appear in deficit due to these planned uses, most operational funds remain positive, though a few may require minor financial adjustments in future years.

Mr. Fischer then focused on the General Fund, highlighting departments with budget changes exceeding \$50,000. He noted that the Information Technology budget increased by \$99,000, primarily due to the addition of a part-time position (28 hours per week) and rising wages and benefits. The Building Department budget decreased by \$56,000, reflecting higher plan review costs in 2025 for the new high school project and a vehicle purchase that is not repeated in 2026. The Animal Control budget rose by \$50,836 to cover the planned purchase of a replacement vehicle for a 2016 Jeep at an anticipated cost of \$45,000. The Law Department budget increased by \$67,613.50, similar to the original 2025 proposal, and functions as a contingency; any unused funds can be reallocated or returned to Council for adjustment.

Mr. Fischer then discussed a smaller budget item of \$50,001 for the Medina Metropolitan Housing Authority, which had been presented to Council in October. \$50,001 in appropriations for a contribution to the Medina Metropolitan Housing Authority (MMHA). MMHA asked the three Medina County cities to each contribute \$50,000 each and the City Manager has requested we include an extra \$1 so that we can have the honor to contribute more than anyone else. Subject to City Council approval, the funds would be used for operational expenses to assist low to moderate income families and individuals with shelter.

Mr. Fischer reported that the Police and Fire Divisions are financially stable and adequately funded for current staffing levels, which have increased by 5% and 8%, respectively. Income tax and other revenues are expected to cover 2026 staffing and operating costs, though adjustments may be needed if collections decline. He noted that both safety-specific income tax levies are now continuous, enabling the addition of four full-time safety positions. However, with income tax rates expected to remain unchanged, he emphasized the need for continued conservative budgeting to sustain long-term operations.

Mr. Fischer noted that 2026 wage and benefit costs are fully included. The Police Fund is projected to run a deficit in 2028, but annual reallocations of income tax revenue—adjusted in 2025 and 2026—have delayed this by a year. Adequate reserves exist to sustain operations, with the City aiming to stretch safety income tax revenues for at least a decade without a rate increase.

Mr. Fischer reviewed the Street Repair and Maintenance Fund, which remains balanced. Additional staff were added in 2025 and in 2022, bringing all three major departments, Police, Fire, and Service, to two additional employees each over the last several years. He noted that the fund has benefited from additional gas tax revenue, much of which has been directed toward the Neighborhood Road Improvement Program.

Mr. Fischer then turned to the Cable Fund, which is primarily supported by 85% of the service provider fees. These revenues have declined as more residents switch to streaming services. The City is reviewing options for maintaining fund stability in the coming years, including evaluating allocation methods, cost-sharing with Brunswick Hills, and possible revisions to provider fee structures.

Next, Mr. Fischer reviewed the Recreation Center Fund, stating that performance has significantly improved over the past four to five years. Program revenues now exceed pre-COVID levels, although these programs also bring associated costs. Membership revenues remain steady, and the department is exploring lease, sponsorship, and partnership opportunities to further strengthen finances.

Mr. Fischer continued that income tax collections increased by approximately 1.6% this year, which is roughly equal to the City's increase in wages and benefits. In other words, income tax revenue is keeping pace with current personnel costs. However, he cautioned that he does not anticipate income tax revenue to grow at the same rate as benefit expenses in 2026, so this area will need to be closely monitored moving forward.

Mr. Fischer discussed property taxes, explaining the difference between inside and outside millage. The City of Brunswick currently collects 2.6 inside mills pursuant to the City Charter, which are shared between the City and the Brunswick City Schools. In addition, the electorate has approved two specific voted property tax levies.

Mr. Fischer explained that the Medina County Auditor estimates 2026 property tax and related homestead and rollback collections for the City at \$5,321,800, with an inside millage increase of \$620,000, of which \$548,400 will go to the General Fund. These additional funds are proposed for park improvements and expansion, coordinated with non-profits, grant agencies, and the City's Park Master Plan, aligning with City Council's priority to enhance Brunswick's parks.

Mr. Fischer also noted a projected \$71,600 increase in the Police Fund which will be used to support police pension obligations, including those related to the two additional full-time patrol officers added to the department.

Mr. Fischer expounded that City's two voted property tax levies consist of a 0.82-mill levy for the construction and equipping of the new centralized fire station, a twenty-year levy (collection years 2024–2043), with revenues used to repay the principal and debt obligations on the \$12 million fire station bonds; and a 1.2-mill levy dedicated to residential road improvements, renewed for a ten-year term, with collections from 2025 through 2034.

Mr. Fischer concluded that upcoming countywide property reappraisal is expected to increase overall property valuations, contributing to the projected revenue growth. Both voted levies will remain in place through their respective terms, ensuring stable funding for these critical infrastructure priorities.

Mr. Fischer then addressed retirement and succession planning, noting that three positions are anticipated for 2026, with overages budgeted to ensure smooth transitions.

Mr. Fischer also highlighted the refuse and recycling contract with Kimble, which runs through June 30, 2029. No customer rate increase is recommended before July 2027.

Mr. Fischer then detailed several capital projects, including: \$1 million for new baseball fields and parking at Carpenter and Kraft properties, \$607,000 carried forward for parking lot paving and improvements on Hopkins, Bridgeport, Oak Ridge, and Shenandoah, \$100,000 for park restroom improvements, \$60,000 for new playground equipment, \$50,000 for new pickleball courts, \$28,000 for light pole replacements at Neura Park, \$259,000 for various small-scale park improvements such as fencing, shelters, and scorekeeper boxes.

Mr. Fischer continued that over the next several years, the City expects to invest approximately \$1 million annually in park enhancements and more than \$2.5 million annually in neighborhood road improvements, including concrete, asphalt, and engineering costs.

Mr. Fischer delineated other projects include: Center Road Waterline Replacement, approximately 1,200 linear feet, with \$711,900 in City costs and reimbursement from the Cleveland Water Department, Laurel–Maxwell Roundabout Project, estimated at \$1.45 million, supported by a \$720,000 state grant, Stormwater Program, continued work on the \$4.5 million U.S. Army Corps of Engineers project, with the City's \$1.5 million local share already secured, and the Slip Liner Program, ongoing work at Brunswick Lake to replace aging basins, coordinated with EPA engineering submissions due in June.

Mr. Fischer also reviewed department technology requests, including: \$45,000 for vehicle replacements (Animal Control), \$25,000 for accounting software upgrades compatible with Microsoft Office, \$55,000 for departmental technology improvements, \$2.5 million for Fire Department ladder truck replacement, \$38,000 for tractor parts and \$242,000 for Police Department vehicle replacements.

Mr. Fischer concluded by emphasizing the City's long-term financial health and sustainability. He noted that the City continues to save and invest strategically, balancing immediate needs with future priorities. He commended the Administration and Finance staff for their diligence and expressed gratitude to Council for their support in maintaining fiscal discipline and advancing community priorities.

Mr. Hanek thanked Mr. Fischer, Mr. DeForest, and the administration for their work on the budget, noting the meeting's positive tone and strong return on investment for residents. He raised several questions before opening discussion to council, the press, and public departments. He first addressed the Cable Fund, suggesting it could be better quantified to support township operations, such as dispatch, and reduce administrative lag. He also noted that Mayor's Court appeared in the red, asking whether this reflected actual deficits or just reporting differences, and whether revenues could be increased or costs reduced.

Mr. Fischer responded that court revenues, at \$10 per court case, were decreasing. Options to increase revenue include raising fines or reducing costs, but funds must be spent on court computerization. He noted that while the issue has been a challenge, it is less urgent than the Cable Fund.

Mr. Lambert raised the possibility of reallocating funds from underperforming areas, such as Mayor's Court and Brunswick Area Television, to tangible benefits for the City, including additional police and fire services. He emphasized that current resource allocation may not provide adequate fiscal representation and suggested improving efficiency.

Mr. DeForest responded that the administration is exploring ways to generate additional revenue, including emergency transport services, particularly from nursing homes, and potential part-time fire positions. He explained that the police quota system has been eliminated by the state, and enforcement requirements have been adjusted accordingly. He also noted that building violation collections and social event revenues continue to provide funds.

Mr. Lambert followed with questions about whether the current system is better or worse than the prior quota system and whether the government's structure relies too heavily on director performance.

Mr. DeForest explained that quota has a negative connotation, and if the administration cannot enforce performance standards, the system would be worse.

Mr. Delsanter addressed long-term trends, asking about revenue contributions from residential versus commercial growth, population trends, infrastructure needs, land acquisitions, and staff capacity. He expressed concern about potential saturation points in staffing and resources.

Mr. Fischer noted that income tax revenues have exceeded expectations and business payroll has increased, though government expenses are rising faster than revenue. He emphasized that staffing growth must align with revenue to remain sustainable.

Mr. Delsanter also highlighted the importance of retaining experienced staff, noting that the administration must anticipate changes in longevity and talent retention. He raised concerns about potential stress from future millage adjustments and lost cable revenue.

Mr. Fischer clarified that the current plan assumes existing inside millage levels and does not account for reductions.

Mr. Smith asked about current and potential integration of artificial intelligence across city departments.

Mr. DeForest indicated AI use is minimal, with most processes handled by staff.

Mr. Smith added that AI can be used for writing letters and emails, used for BAT, and scheduling at the Police and Fire Departments.

Mr. Smith encouraged exploring AI to improve scheduling, communications, and overall efficiency in police, fire, and media operations.

Mr. Lambert also emphasized reallocating funds from non-revenue-generating areas to strengthen safety services, noting that resources like Brunswick Area Television are not producing sufficient returns.

Mr. Delsanter added context about public services, including parks, public access television, and transportation. He suggested evaluating their necessity and sustainability before making budget cuts, noting that some services provide community value even if they are not widely utilized.

Mr. Hanek explained that cable and court funds are limited in flexibility and cannot easily be reallocated, and that any restructuring would be complex. He also noted that the council is not currently considering a tax increase.

Mr. Fischer reiterated that there are four pieces of draft legislation and is requesting two readings with suspension of the rules to allow time to get the information compiled and on the website.

Ms. Woodring inquired about the effect of the Homestead Exemption on the budget.

Mr. Fischer responded that Brunswick has low homestead exemptions, and reductions would have minimal effect. He also reviewed past priorities set via voter-approved income tax increases, particularly for safety services.

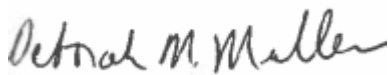
Mr. Lambert reiterated the need to prioritize funding for fire and police staffing over discretionary expenditures. He stressed proactive planning to avoid resource shortages and long-term delays.

Mr. Hanek agreed, emphasizing that any future staffing increases should be fiscally responsible, based on stable revenue, and not require a tax increase.

ADJOURNMENT:

Being no further business, Mr. Smith moved to adjourn at 7:47 p.m. Vote – 7 Ayes, 0 Nays

Submitted Respectfully,

A handwritten signature in dark ink, appearing to read "Deborah M. Mullen". The signature is fluid and cursive, with the first name "Deborah" and last name "Mullen" clearly distinguishable.

Deborah Mullen
Assistant Council Clerk



Committee of the Whole
November 10, 2025

IN ATTENDANCE: Vice Mayor/President Nicholas Hanek, Pro Tem Joseph Delsanter, Brandon Lambert, Keith Kuczma, Kristy Piper, Tim Smith, Michael Abella Jr., Mayor Ron Falconi, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Community & Economic Director Grant Aungst, Finance Director Todd Fischer, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:21 p.m.

REVIEW LEGISLATION:

(a) ORD. NO. 95-2025 - An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2026, and ending December 31, 2026. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Todd Fischer)

(b) ORD. NO. 96-2025 - An emergency ordinance amending Section 1 of Ordinance No. 80-2025 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2026 through December 31, 2026. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Todd Fischer)

(c) ORD. NO. 97-2025 - An emergency ordinance amending Ordinance No. 106-2024 and the City's Fund Balance Reserve Policy. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Todd Fischer)

(d) ORD. NO. 98-2025 - An emergency ordinance creating an OPWC Nationwide Parkway Improvement Fund (#370). - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Todd Fischer)

Mr. Hanek introduced Ordinance Numbers 95-2025, 96-2025, 97-2025, and 98-2025, corresponding to agenda items A through D. He noted that Finance Director Fischer had reviewed these ordinances in detail at last week's budget meeting. Mr. Hanek asked if there have been any changes since that time and whether they had been reviewed with the Financial Audit Review Committee.

Mr. Fischer confirmed no changes had been made, that these ordinances are intended for two readings, and that they could be considered as emergencies if a motion is made.

Mr. Delsanter moved Ordinance Numbers 95-2025, 96-2025, 97-2025 and 98-2025 to tonight's Council Agenda of November 10, 2025, as an emergency for 2 readings. Vote – 7 Ayes, 0 Nays.

(e) RES. 99-2025 - An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. 1st Reading (To be brought from Committee-of-the-Whole, Administration/Carl DeForest)

Mr. DeForest explained that Ordinance Number 99-2025 is an annual one authorizing the City to host and sell items online for 2026. He requested three readings as an emergency, which would allow the resolution to take effect in December, effective January 1. Alternatively, if the emergency designation is not used, the resolution could become effective on January 9, and sales would be delayed until then.

Mr. Delsanter moved Resolution Number 99-2025 to tonight's Council Agenda of November 10, 2025, as an emergency for 3 readings. Vote – 7 Ayes, 0 Nays.

(f) RES. NO. 100-2025- An emergency resolution amending Resolution No. 113-2021 to reallocate EMS revenues collected between 2010–2020 to the new centralized fire station with any remaining amounts, if any, to be allocated to capital equipment, building improvements and other capital needs of the Division of Fire and Rescue. - 1st Reading (To be brought from Committee-of- the-Whole, Administration/Todd Fischer)

Mr. Kuczma asked whether, once Fire and EMS are consolidated into a single central location, the other two existing buildings would still be considered fire buildings. He inquired if those buildings would revert to general city facilities, and whether EMS/fire funds could be used to improve them, or if the funds are restricted solely to the central fire station.

Mr. Fischer responded that no formal decision has been made regarding the future use of the two existing buildings. Technically, they remain part of the Division of Fire and Rescue, so any funds, including those from the centralized fire station, must continue to be retained and used for fire division purposes. As long as the buildings remain under the Division of Fire, the funds cannot be redirected elsewhere.

Mr. Kuczma clarified if the funds can be used to improve those buildings or if they stay dedicated to the central fire station.

Mr. Fischer confirmed that the funds must remain within the Division of Fire and cannot be repurposed for other city uses.

Mr. Hanek confirmed that the ordinance is being presented as an emergency with suspension of rules.

Mr. Delsanter stepped out briefly.

Mr. Lambert moved this Resolution Number 100-2025 to tonight's Council Agenda of November 10, 2025, as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays.

(g) RES. NO. 101-2025 - An emergency resolution authorizing the City Manager to enter into all necessary documents to acquire real property for municipal purposes in an amount not to exceed \$950,000.00. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Carl DeForest)

Mr. DeForest explained Resolution Number 101-2025, noting that it provides the City with an opportunity to make an offer on several parcels of property on South Carpenter Road, directly south of the VFW. He stated that acquiring these parcels would be advantageous to the City by giving it greater input and control over economic development in that area, particularly given the location near I-71 and State Route 303. An offer has been made, and the sellers have signed the contract. It is the administration's intent to return on the 24th with a budget amendment to allocate the necessary funds for the purchase.

Mr. Hanek clarified for the record that the City is considering approximately 15 acres across multiple parcels. He stated that significant economic development is likely in the area, especially with the Browns Stadium located within 12 miles of Brunswick. Purchasing the property would allow the City to guide that development responsibly and thoughtfully, ensuring it meets future community needs. He emphasized that this action positions the City to be forward-looking and to work proactively toward growth that benefits all residents.

Mr. Hanek added that rather than waiting for development to happen to the City, this purchase allows Brunswick to take control of its future. He noted that this type of property acquisition is not something the City has done in a long time, but he believes it is an important and strategic step. He expressed appreciation for the City Manager and administration for pursuing this opportunity.

Mr. Lambert moved Resolution Number 101-2025 to tonight's Council Agenda of November 10, 2025, as an emergency with suspension of the rules. Vote – 7 Ayes, 0 Nays.

EXECUTIVE SESSION:

(a) Motion to go into Executive Session to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee, imminent litigation, and purchase, sale or lease of real property.

Mr. Smith moved to go into Executive Session at 6:30 p.m. to discuss the appointment, employment,

dismissal, discipline, demotion, or compensation of a public employee seconded, imminent litigation, and the purchase, sale or lease of real property, seconded by Mr. Lambert. Roll Call - Ayes – 7, Mr. Hanek, Mrs. Piper, Mr. Delsanter, Mr. Smith, Mr. Kuczma, Mr. Abella Jr., Mr. Lambert. Nays – 0

Mr. Smith moved to adjourn Executive Session at 6:59 p.m.

The Committee-of-the-Whole reconvened.

ADJOURNMENT:

Being no further business, Mrs. Piper moved to adjourn at 6:59 p.m. Vote – 7 Ayes, 0 Nays

Submitted Respectfully,

A handwritten signature in dark ink, appearing to read "Deborah M. Mullen". The signature is written in a cursive, flowing style.

Deborah Mullen
Assistant Council Clerk

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 92-2025

BY: Mr. Kuczma, Mr. Delsanter, and Mrs. Piper

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ALL CARE AUTOMOTIVE FOR THE PROVISION OF VEHICLE MAINTENANCE FOR THE DIVISION OF POLICE.

WHEREAS: The City of Brunswick received one (1) for the provision of vehicle maintenance for the Division of Police in accordance with public bidding requirements; and

WHEREAS: The one (1) public bid was opened on October 8, 2025, with All Care Automotive determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

Bid No. 2025-012

VEHICLE REPAIR & MAINTENANCE FOR DIVISION OF POLICE

First Year Contract							
Proponent	GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return
All Care Automotive \$500 cashier's check received	\$75.00	\$95.00	55.00%	All Data	\$95.00	55.00%	\$0.00
Second Year Contract							
	GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return
	\$75.00	\$95.00	60.00%	All Data	\$95.00	60.00%	\$0.00
Third Year Contract							
	GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return
	\$75.00	\$95.00	65.00%	All Data	\$95.00	65.00%	\$0.00

Bid No. 2024-002

VEHICLE REPAIR & MAINTENANCE FOR DIVISION OF POLICE

First Year Contract							
Proponent	GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return
Second Year Contract							
	GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return
Third Year Contract							
	GENERAL SERVICE	GENERAL MAINTENANCE AND REPAIRS			SPECIALTY REPAIRS		VEHICLE PICKUP/ DELIVERY SERVICE
	Flat Rate/General Service Rate/Vehicle	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Name of flat rate manual used	Hourly Labor Rate	% Mark-up on Vendor Cost of parts	Flat rate for combination pickup and return

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 94-2025** - An ordinance repealing and replacing Sections 1468.04 and 1468.05 of the City of Brunswick Codified Ordinances. - **3rd Reading** (Building & Building Code Committee, *Administration/Grant Aungst*)

BACKGROUND: An ordinance to repeal and replace Sections 1468.04 and 1468.05 regarding razing of primary buildings and accessory buildings, respectively, of the Codified Ordinances of the City of Brunswick is proposed to increase the amount of bond and permit fees for demolition of a building in keeping with comparable fee amounts. The last update to this section was Ordinance No. 5-16 passed on February 8, 2016. Additionally, this legislation will ensure that upon razing of a building or accessory building, if no new structure is proposed, the site shall be returned to a vegetation state requiring the planting of grass and trees.

PURPOSE AND EXPLANATION: The proposed legislation to repeal and replace Sections 1468.04 and 1468.05 will ensure appropriate bond and permit fees will be collected. Additionally, this ordinance will eliminate sites that are in disrepair after the demolition of a building or accessory structure.

IMPLEMENTATION SCHEDULE: First reading on October 27, 2025.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes

Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend adoption.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 94-2025

BY: Mr. Abella, Mr. Delsanter, and Mr. Hanek

AN ORDINANCE REPEALING AND REPLACING SECTIONS 1468.04 AND 1468.05 OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Sections 1468.04 and 1468.05 of the Codified Ordinances are hereby repealed in their entirety and replaced with the following:

“1468.04 RAZING OF BUILDINGS.

(a) Primary Commercial and Industrial Buildings. Any person desiring to raze any primary commercial or industrial building in the City shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of one thousand five hundred dollars (\$1,500.00), which shall consist of two certified checks drawn in favor of the City in the amount of one thousand dollars (\$1,000.00) and five hundred dollars (\$500.00), respectively, which shall be conditioned upon the faithful, prompt, complete and satisfactory performance of such razing as per the approved razing and site restoration plan. Upon inspection and certification by the Division of Building that the razing and site restoration has been properly and satisfactorily completed, the sum of one thousand dollars (\$1,000.00) shall be returned to the depositor with the remaining five hundred dollars (\$500.00) to be retained by the City for inspection services.

(b) Primary Residential Buildings. Any person desiring to raze any primary residential building in the City shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of two hundred fifty dollars (\$250.00), which shall consist of two certified checks drawn in favor of the City in the amount of two hundred dollars (\$200.00) and fifty dollars (\$50.00), respectively, which shall be conditioned upon the faithful, prompt, complete and satisfactory performance of such razing as per the approved razing and site restoration plan. Upon inspection and certification by the Division of Building that the razing and site restoration has been properly and satisfactorily completed, the sum of two hundred dollars (\$200.00) shall be returned to the depositor with the remaining fifty dollars (\$50.00) to be retained by the City for inspection services.

(c) Accessory Buildings. Any person desiring to raze any accessory building in the City shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of thirty dollars (\$30.00), which shall be retained by the City for inspection services to ensure that the razing and site restoration have been properly and satisfactorily completed per the approved razing and site restoration plan.

(d) Razing by Means of Division of Fire and Rescue Training. Any person requesting that any primary or accessory building in the City be razed by the Division of Fire and Rescue as part of training exercises shall deposit with the Division of Building: (1) an application in such form as prescribed by the Division of Building; (2) a razing and site restoration plan containing such information as required by the Division of Building; and (3) the sum of five hundred dollars (\$500.00), which shall be retained by the City for inspection services to ensure that the site restoration has been properly and satisfactorily completed per the approved razing and site restoration plan. No razing of any building shall be completed by the Division of Fire and Rescue unless and until an agreement, in such form as approved by the Law Director, has been executed by and between the property owner and the City and such other information as required by the City has been received to its sole and absolute satisfaction.

(e) Razing Requirements; Restoration. The razing of any primary or accessory building in the City shall include the removal of such improvements and/or installations as required by the Division of Building per the approved razing plan, which may include, without limitation, footers, utilities lines and connections, and all impervious surfaces or materials to include, without limitation, asphalt and concrete under the building and/or on the site. Upon completion of the razing, the site shall be restored as required by the Division of Building per the approved site restoration plan, which may include, without limitation, deposit and compaction of fill material to level the site, deposit of topsoil, and planting of grass seed with straw to return the site to a natural vegetative state. All razing and site restoration shall be completed within three months of the issuance of a razing permit, which may be extended by the Division of Building for an additional three months to account for unforeseen circumstances and/or weather issues that result in delays. In determining the requirements of any razing and/or site restoration plan, the Division of Building shall consider whether the site is proposed to remain in its vacant vegetative state or whether same will be utilized for redevelopment, including the time period upon which redevelopment is proposed to commence.

(f) Security. Until such time as the site is fully restored as required herein and/or new construction commences thereon, the site shall be enclosed by construction fencing at least six feet in heights for safety and security purposes.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 95-2025** - An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2026, and ending December 31, 2026. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: Each year and in accordance with Ohio Revised Code Section 5705.38 (A) Council is required to adopt an annual appropriation budget.

PURPOSE AND EXPLANATION: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget.

As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, budget amendments can become necessary for City Council's consideration. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

IMPLEMENTATION SCHEDULE: The 2026 Budget proposal was presented and discussed with the Committee-of-the-Whole on November 3, 2025. The Administration's request is to move this legislation to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules.

The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, allowing for the process involving capital purchases with any supply chain issues to begin as soon as possible and allowing for a more timely and seamless transition into 2026.

FINANCIAL INFORMATION: Schedule of Fund Appropriations - See Exhibit A - 1/1/2026 - See Exhibit A - Various - - \$99,592,239.54

FINANCIAL SUMMARY: The total 2026 appropriation budget for all funds (including all book internal transfers, self-insurance, agency funds, etc.) equals \$99,592,239.54.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The 2026 Budget proposal was presented and discussed with the Committee-of-the-Whole on November 3, 2025. The Administration's request is to move this legislation to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules.

The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, allowing for the process involving capital purchases with any supply chain issues to begin as soon as possible and allowing for a more timely and seamless transition into 2026.

**ADDITIONAL
INFORMATION:**

See Exhibit A.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 95-2025



By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE ADOPTING THE ANNUAL APPROPRIATION BUDGET FOR EXPENDITURES OF THE CITY OF BRUNSWICK FOR THE YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026.

WHEREAS: The City of Brunswick Charter requires that an annual budget be prepared and submitted as provided by the laws of the State of Ohio;

WHEREAS: Ohio Revised Code Section 5705.38(A) requires this Council to adopt an annual appropriation budget; and

WHEREAS: City Council has publicly reviewed the 2026 Operating and Capital Program Budget and is desirous to comply with local and State Laws.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That to provide for expenditures of the City of Brunswick, Ohio during the fiscal year beginning January 1, 2026 and ending December 31, 2026, the 2026 Operating and Capital Program Appropriation Budget, as attached hereto and incorporated herein as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that Ohio law prescribes time limitations on the adoption and certification of the 2026 Operating and Capital Appropriation Budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended:

AYES _____

NAYS _____

ADOPTED: _____

AYES _____

NAYS _____

ATTEST: _____

Clerk of Council

Laura E. Timura, MMC

City of Brunswick, Ohio
Departmental Budget Worksheet
For the Budget Year Ending, December 31, 2026

EXHIBIT A

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	208,241.00	108,848.00	\$ 317,089.00
	Mayor	119,636.00	106,982.00	\$ 226,618.00
	City Manager	211,977.00	140,220.00	\$ 352,197.00
	Information Technologies	201,631.00	490,432.00	\$ 692,063.00
	Engineering	26,772.00	588,930.00	\$ 615,702.00
	Building Department	421,600.00	278,985.00	\$ 700,585.00
	Cemetery Maintenance	-	32,160.00	\$ 32,160.00
	Janitorial Contract	-	23,087.16	\$ 23,087.16
	City Hall Building & Grounds	6,320.00	66,853.00	\$ 73,173.00
	Administrative Services	103,942.00	67,617.00	\$ 171,559.00
	Economic Development	130,351.00	235,422.33	\$ 365,773.33
	Animal Control	84,236.00	125,656.00	\$ 209,892.00
	Law Department	200,067.00	327,123.00	\$ 527,190.00
	Finance Department	307,616.00	289,277.00	\$ 596,893.00
	Income Tax Department	241,818.00	298,504.00	\$ 540,322.00
	Parks & Recreation Director	94,173.00	74,674.00	\$ 168,847.00
	General Fund Administration	-	1,435,521.00	\$ 1,435,521.00
	Planning Division/Community Development	91,263.00	91,166.00	\$ 182,429.00
	Board of Building Appeals	795.00	1,272.00	\$ 2,067.00
	Board of Zoning Appeals	1,391.00	4,680.00	\$ 6,071.00
	Board of Civil Service	12,821.00	46,445.00	\$ 59,266.00
	Board of Ethics	3,680.00	4,585.00	\$ 8,265.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	39,900.00	\$ 39,900.00
	General Fund Transfers / Advances	-	31,178,958.00	\$ 31,178,958.00
001	Total General Fund	\$ 2,468,330.00	\$ 36,057,297.49	\$ 38,525,627.49
Special Revenue Funds:				
110	Court Computerization Fund	6,171.00	15,767.00	\$ 21,938.00
112	Local CoronaVirus Relief Fund	-	-	\$ -
113	CDBG Grant Fund	-	-	\$ -
114	Police Fund	5,492,098.00	5,648,283.00	\$ 11,140,381.00
115	Fire Fund	3,101,458.00	6,374,538.64	\$ 9,475,996.64
117	Street Repair & Maintenance Fund	1,483,975.00	2,763,395.95	\$ 4,247,370.95
118	State Highway Fund	-	146,800.00	\$ 146,800.00
119	Law Enforcement Fund	-	5,104.00	\$ 5,104.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	175,611.00	264,611.00	\$ 440,222.00
127	Parks Fund	232,030.00	489,868.02	\$ 721,898.02
129	Department of Justice Federal Grant Fund	-	-	\$ -
130	DUI Enforcement & Education Fund	-	14,600.00	\$ 14,600.00
131	Recreation Center Fund	480,217.00	730,825.00	\$ 1,211,042.00
133	Home Improvement Grant Fund (CDBG)	-	5,329.00	\$ 5,329.00
Enterprise Funds:				
223	Refuse Fund	83,638.00	3,502,242.00	\$ 3,585,880.00
224	Storm Water Management Fund	38,284.00	1,015,526.60	\$ 1,053,810.60
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	3,841,014.33	\$ 3,841,014.33
332	Road Levy Fund	-	2,622,200.00	\$ 2,622,200.00
333	Road Improvement Fund	-	5,856,182.84	\$ 5,856,182.84
334	Traffic Control Fund	-	-	\$ -
335	Public Square Fund	-	-	\$ -
336	City Building Improvement Fund	-	82,202.00	\$ 82,202.00
337	EPA Grant Fund	-	2,272,800.00	\$ 2,272,800.00
339	Fire Improvement Fund	-	319,482.66	\$ 319,482.66
341	Park Improvement Fund	-	1,017,538.20	\$ 1,017,538.20
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	\$ 2,255,000.00
347	North Carpenter Road Improvement Fund	-	-	\$ -
348	Boston Road Improvement Fund	-	-	\$ -

City of Brunswick, Ohio
 Departmental Budget Worksheet
 For the Budget Year Ending, December 31, 2026

EXHIBIT A

Fund Number	Fund Name / Department	Personal Service	Other	Total
353	I-71 / Rt. 303 Enhancement Fund	-	-	\$ -
359	Fire Station Construction Fund	-	-	\$ -
360	Brunswick Lake Improvement Fund	-	-	\$ -
361	Highland Drive Storm Sewer Improvement Fund	-	-	\$ -
362	OPWC North Carpenter Road Improvement Fund	-	-	\$ -
363	OPWC El Dorado Storm Water Improvement Fund	-	-	\$ -
364	OPWC Grafton/Hadcock Road Improvement Fund	-	-	\$ -
365	OPWC Hadcock Rd Reconstruction Phase II Fund	-	-	\$ -
366	OPWC Pearl Rd Improvement Fund	-	-	\$ -
367	OPWC Hadcock Rd Reconstruction Fund	-	-	\$ -
368	OPWC Grafton Road Improvement Fund	-	-	\$ -
369	OPWC Center Road Resurfacing Fund	-	-	\$ -
370	OPWC Nationwide Parkway Improvement Fund		2,048,000.00	\$ 2,048,000.00
371	OPWC Laurel/Maxwell Intersection Improvement Fund		1,390,395.10	\$ 1,390,395.10
372	OPWC Old Eagle Drive Improvement Fund		-	\$ -
373	OPWC Skyview Drive Improvement Fund	-	-	\$ -
374	OPWC Magnolia Drive Improvement Fund	-	-	\$ -
375	OPWC Pepperwood Drive Improvement Fund		887,691.22	\$ 887,691.22
Self Insurance Fund:				
600	Self Insurance Fund	-	4,357,146.00	\$ 4,357,146.00
Debt Service Funds:				
771	General Obligation Bond Retirement Fund	-	-	\$ -
772	General Obligation Fire Station Bond Retirement Fund	-	988,500.00	\$ 988,500.00
782	Special Assessment BRF: Laurel Road (2006)	-	27,312.50	\$ 27,312.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	\$ 18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$ 11,826.18
Agency Funds:				
880	Recreation Programs Agency Fund	-	-	\$ -
881	General Trust Agency Fund	-	750,000.00	\$ 750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$ 20,000.00
883	Twelve Step Agency Fund	-	-	\$ -
884	Family Violence Agency Fund	-	-	\$ -
885	Flexible Spending Agency Fund	-	140,000.00	\$ 140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$ 35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$ 10,000.00
			Grand Total	\$ 99,592,239.54

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 96-2025** - An emergency ordinance amending Section 1 of Ordinance No. 80-2025 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2026 through December 31, 2026. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: Per Codified Ordinance Section 880.01.1 (e), the Council is required to pass an Ordinance when amending the distribution of municipal income taxes to various funds. Generally, this process occurs at the beginning of the year when the new annual appropriation measure is being considered or “as needed”. The estimated income tax collections and distribution of net income taxes, as written, have also been set to comply with the levy language of the City’s two income tax-specific safety levies in place for 2026.

PURPOSE AND EXPLANATION: In accordance with Section 880.01.1 (e) of the Brunswick Codified Ordinances, this Council will be required to pass ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Section 880.01; and

The City Council has determined that the allocation formula during the period from January 1, 2026, through December 31, 2026, should maximize the amounts provided for municipal services and improvements; and

In order to carry out that purpose subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 80-2025;

IMPLEMENTATION SCHEDULE: The proposed 2026 income tax allocation draft legislation and 2026 appropriation budget were presented to the Committee-of-the-Whole on November 3, 2025.

This 2026 income tax allocation legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, synch up similar 2026 budget legislation together at the same time, allowing for the daily operations of the City of Brunswick to continue without interruptions, and allowing for a more seamless transition into 2026.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

This piece of legislation adopts the distribution requirements for municipal income taxes and imposes a ceiling or maximum of income tax dollars that can be received in specifically listed funds. The estimated income tax collections and distribution of net income taxes as written have also been set to comply with the levy language of the City’s two income tax specific safety levies. Note: The actual income taxes received ultimately relate to the fiscal impact. Actual income tax receipt amounts will become known at the completion and closure of the fiscal year.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The proposed 2026 income tax allocation draft legislation and 2026 appropriation budget were presented to the Committee-of-the-Whole on November 3, 2025.

This 2026 income tax allocation legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency for 2 readings with suspension of the rules. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, synch up similar 2026 budget legislation together at the same time, allowing for the daily operations of the City of Brunswick to continue without interruptions, and allowing for a more seamless transition into 2026.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 96-2025



By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 80-2025 TO PROVIDE FOR A REVISED ALLOCATION OF MUNICIPAL INCOME TAX RECEIPTS DURING THE PERIOD FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.

WHEREAS: In accordance with Section 880.01.1 (e) of the City of Brunswick Codified Ordinances, this Council is required to pass Ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Codified Ordinance Section 880.01.1; and

WHEREAS: This Council has determined that the allocation formula during the period from January 1, 2026 through December 31, 2026 should maximize the amounts provided for municipal services and improvements; and

WHEREAS: In order to carry out such purpose, subject to and consistent with the requirements of Section 880.01.1 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 80-2025;

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1 of Ordinance No. 80-2025, adopted on September 22, 2025, be and is hereby amended to read as follows:

“SECTION 1. Subject to and consistent with the provisions of Section 880.01.1 of the Codified Ordinances, during the period from January 1, 2026 through December 31, 2026, the income tax receipts collected under the provisions of Chapter 880 of the Codified Ordinances each month, after provision for costs of administering and enforcing the provisions of that Chapter (the “Net Income Tax Receipts”), shall be allocated to and deposited in or transferred to the following funds at the close of each month in the following percentage allocations notwithstanding the tax year to which they are attributable:

Fund	Allocation
Police Fund	37.50%
Fire Fund	24.50%
Street Repair & Maintenance Fund	7.00%
BTA Fund	0.25%
Parks Fund	2.25%
Capital Improvement Fund	3.50%
General Fund	25.00%

Provided that when amounts allocated to a fund reach the designated annual maximum for that fund for 2026 set forth below, no additional net income tax receipts will be deposited into that fund in 2026.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 96-2025



The annual maximum allocations for the various funds for 2026 shall be as follows:

(A) As to the Police Fund and the Fire Fund, the greater of:

(i) The aggregate amount set forth in the following table:

Fund	Allocation
Police Fund	\$10,150,000
Fire Fund	<u>\$6,575,000</u>
Aggregate Police & Fire Funds Total	\$16,725,000

or

(ii) As to the Police Fund, 60.69% of the aggregate amount of Net Income Tax Receipts from the taxes levied pursuant to Section 880.005.1(b) and (c) of the Codified Ordinances in that year, and as to the Fire Fund, 39.31% of the aggregate amount of Net Income Tax Receipts from the taxes levied pursuant to Section 880.005.1(b) and (c) of the Codified Ordinances in that year.

Any amounts in excess of such annual maximum allocations shall be allocated to the General Fund.

(B) As to the Street Repair & Maintenance Fund, the BTA Fund and the Parks Fund, the amounts set forth in the following table:

Fund	Maximum Allocation
Street Repair & Maintenance Fund	\$1,650,000
BTA Fund	\$35,000
Parks Fund	\$610,000

Any amounts in excess of such annual maximum allocations shall be allocated to the General Fund.

(C) There shall be no annual maximum applicable to the allocation of Net Income Tax Receipts to the General Fund or to the Capital Improvement Fund in 2026.

This Council finds and determines that, based on the City's estimated income tax receipts for 2026, the allocation percentages and maximum allocations set forth in this Section are consistent with the requirements of paragraphs (b), (c) and (d) of Section 880.01.1 of the Codified Ordinances. This Council shall act promptly to revise the foregoing allocation percentages and or maximum allocations if, as and when such revisions are necessary to ensure continuing compliance with the requirements of Section 880.01.1 of the Codified Ordinances.

The Finance Director/Income Tax Administrator shall prepare monthly financial reports reflecting amounts of the prior month's allocations to the various funds and

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 96-2025



year to date allocations to the various funds and confirming the City's continuing compliance with the requirements of Section 880.01.1 of the Codified Ordinances.

SECTION 2: That Section 1 of Ordinance No. 80-2025, as adopted on September 22, 2025, be and is hereby repealed.

SECTION 3: The Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the additional reason that this Ordinance is necessary for the usual daily operation of a municipal government. Therefore, the same shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council

Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 97-2025** - An emergency ordinance amending Ordinance No. 106-2024 and the City's Fund Balance Reserve Policy. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: Over the past two decades, the compounded impacts of the economy, political environment, global pandemic, and increasing demand for services and capital needs have presented challenges in maintaining adequate cash reserves for the City of Brunswick.

From 2002 through 2009, the City expended significantly more money than it was taking in, thus draining the cash reserves to levels that were unacceptable to the City and the Brunswick Citizens' Financial Audit Review and Advisory Committee. The most significant factor or identified cause of these practices was the implementation of long-term financial commitments without a corresponding long-term funding stream in place.

From mid 2010 through the date of this proposal, the City Council, City Administration and the Committee have taken systematic and incremental measures to restore the City's fiscal infrastructure, rebuild its cash reserves and revamp various fiscal and budgeting practices. As a part of these revamped practices, the City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee established a fund balance reserve policy. The City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee decided to systematically increase the reserve levels and thus amend the fund balance reserve policy during 2017. Additional increases to the fund balance reserves were recommended each year beginning in 2020 through 2025 to better prepare and react to the health pandemic, future economic downturns, inflationary pressures, or any other emergency situation.

As part of the City Manager's 2026 budget proposal and five-year capital program, additional increases to this policy are recommended. All the amendments made to this policy include increases to the fund balance reserve levels. Approved increases provide more financial flexibility for the City in the future to react to secure more grant funding and react to various situations, including, but not limited to, economic downturns or address emergency situations and keep up with inflation.

PURPOSE AND EXPLANATION:

See background and the attached Fund Balance Reserve Policy - Exhibit A for proposed amendments.

IMPLEMENTATION SCHEDULE:

This legislation to amend the City's Fund Balance Reserve Policy. This draft legislation and the 2026 appropriation budget were presented and discussed with the Committee-of-the-Whole on November 3, 2025. This legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency with suspension of the rules for 2 readings. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, syncing up various pieces of legislation with the 2026 appropriation budget and allowing for a more seamless transition into 2026.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

If this legislation is passed, it would increase the City's ability to receive larger grant awards and better deal with future economic impacts, inflation, pandemics or other emergency situations. If certain events were to arise that would allow the cash reserves to either fall below the minimum reserve or go above the maximum reserves, then certain conditions and actions as outlined in the amended policy would be required.

RECOMMENDED ACTION:

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This legislation to amend the City's Fund Balance Reserve Policy. This draft legislation and the 2026 appropriation budget were presented and discussed with the Committee-of-the-Whole on November 3, 2025. This legislation is anticipated to be moved to the November 10, 2025, Council agenda as an emergency with suspension of the rules for 2 readings. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions, syncing up various pieces of legislation with the 2026 appropriation budget and allowing for a more seamless transition into 2026.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 97-2025

By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. 106-2024
AND THE CITY'S FUND BALANCE RESERVE POLICY.

WHEREAS: Per determination by this Council, the City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee, the City adopted a Fund Balance Reserve Policy per Ordinance No. 96-12, as amended by Ordinance Nos. 90-17, 20-2020, 101-2020, 115-2021, 106-2022, 100-2023 and 106-2024, to detail the City's objective to achieve a sound financial condition and to maintain appropriate levels of unencumbered cash reserves in the General Fund; and

WHEREAS: It has been determined to further amend the Fund Balance Reserve Policy to provide additional financial flexibility as may be required to respond to future economic downturns, health pandemics, inflationary pressures or any other unknown emergency.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Fund Balance Reserve Policy, as attached hereto as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to improve our ability to respond to future unknown impacts. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended:

AYES _____

NAYS _____

ADOPTED: _____

AYES _____

NAYS _____

ATTEST: _____

Clerk of Council

Laura E. Timura, MMC

CITY OF BRUNSWICK



FUND BALANCE RESERVE POLICY

Established October 2012 (Ordinance #96-12)

**Amended by City Council - (Ordinance #90-17), (Ordinance #20-2020),
(Ordinance #101-2020), (Ordinance #115-2021), (Ordinance #106-2022),
(Ordinance #100-2023), (Ordinance # 106-2024) and (Ordinance #)**

BACKGROUND:

Over the past two decades, the compounded impacts of the economy, political environment, global pandemic, and increasing demand for services and capital needs have presented challenges in maintaining adequate cash reserves for the City of Brunswick.

From 2002 through 2009, the City expended significantly more money than it was taking in, thus draining the cash reserves to levels that were unacceptable to the City and the Brunswick Citizens' Financial Audit Review and Advisory Committee. The most significant factor or identified cause of these practices was the implementation of long-term financial commitments without a corresponding long-term funding stream in place.

During mid 2010 through the date of this proposal, City Council, City Administration and the Committee have taken systematic and incremental measures to restore the City's fiscal infrastructure, rebuild its cash reserves and revamp various fiscal and budgeting practices. As a part of these revamped practices, City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee established a fund balance reserve policy. The City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee decided to systematically increase the reserve levels and thus amend the fund balance reserve policy as necessary to better prepare and react to the health pandemic, future economic downturns, inflationary pressures, or any other emergency situation.

OBJECTIVE:

It shall be the objective of the City to achieve a sound financial condition and to maintain appropriate levels of unencumbered cash reserves in the General Fund to:

- 1) Ensure the timely payment of all financial obligations.
- 2) Reduce susceptibility to downturns in the economy or revenue shortfalls.
- 3) Provide financial resources to pay for unanticipated emergencies.
- 4) Comply with and meet debt covenants and obligations.
- 5) Secure and maintain investment grade credit ratings.

RESERVE POLICY:

The City's General Fund accounts for all financial resources except those required to be accounted for in another fund. These financial resources are available for any purpose, provided they are expended or transferred according to the general laws of Ohio and the Charter of the City of Brunswick. The City shall attempt to maintain a minimum General Fund unencumbered cash fund balance reserve of no less than \$9,000,000 as of December 31, 2025 and \$9,500,000 as of December 31, 2026. As of December 31, 2027, and each fiscal year thereafter, the City shall attempt to maintain a minimum General Fund unencumbered cash fund balance of no less than \$10,000,000.

Council may legislatively designate the use of the General Fund unencumbered cash reserves below the established minimum. If at the end of a fiscal year, the General Fund unencumbered cash fund balance reserve falls below the minimum, the City Manager shall prepare and submit his/her plan for expenditure reductions and/or revenue adjustments to City Council. City Council shall act as necessary to restore the unencumbered General Fund cash reserve fund balance reserve back to the minimum level, preferably within one year, but no more than three years after the last day of the fiscal year in which the minimum reserve level was breached.

In the event the General Fund unencumbered cash fund balance reserve exceeds \$15,000,000 as of December 31, 2025, \$16,000,000 as of December 31, 2026; and \$17,000,000 as of December 31, 2027 and each fiscal year thereafter on the last day of the fiscal year, the excess may be used in one of or a combination of the following ways:

- One-time expenditures or set aside for future one time expenditures, including but not limited to debt principal reductions or capital improvements, which do not increase recurring operating costs;
- Other one-time costs, or the establishment of or increase in legitimate reservations or designations of any fund balance under the authority of Council;
- Start-up expenditures for new programs provided such action is accompanied by an approved multi-year projection of revenues and expenditures. The program shall not be authorized unless the projections are both reasonable and include revenue streams sufficient to cover the expenditures.

This policy and reserve requirements should be reviewed on an annual basis and, if appropriate, amended accordingly.

CITY OF BRUNSWICK



FUND BALANCE RESERVE POLICY

Established October 2012 (Ordinance #96-12)

**Amended by City Council - (Ordinance #90-17), (Ordinance #20-2020),
(Ordinance #101-2020), (Ordinance #115-2021), (Ordinance #106-2022),
(Ordinance #100-2023), (Ordinance # 106-2024) and (Ordinance # _____)**

BACKGROUND:

Over the past two decades, the compounded impacts of the economy, political environment, global pandemic, and increasing demand for services and capital needs have presented challenges in maintaining adequate cash reserves for the City of Brunswick.

From 2002 through 2009, the City expended significantly more money than it was taking in, thus draining the cash reserves to levels that were unacceptable to the City and the Brunswick Citizens' Financial Audit Review and Advisory Committee. The most significant factor or identified cause of these practices was the implementation of long-term financial commitments without a corresponding long-term funding stream in place.

During mid 2010 through the date of this proposal, City Council, City Administration and the Committee have taken systematic and incremental measures to restore the City's fiscal infrastructure, rebuild its cash reserves and revamp various fiscal and budgeting practices. As a part of these revamped practices, City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee established a fund balance reserve policy. The City Council, City Administration and the Brunswick Citizens' Financial Audit Review and Advisory Committee decided to systematically increase the reserve levels and thus amend the fund balance reserve policy as necessary to better prepare and react to the health pandemic, future economic downturns, inflationary pressures, or any other emergency situation.

OBJECTIVE:

It shall be the objective of the City to achieve a sound financial condition and to maintain appropriate levels of unencumbered cash reserves in the General Fund to:

- 1) Ensure the timely payment of all financial obligations.
- 2) Reduce susceptibility to downturns in the economy or revenue shortfalls.
- 3) Provide financial resources to pay for unanticipated emergencies.
- 4) Comply with and meet debt covenants and obligations.
- 5) Secure and maintain investment grade credit ratings.

RESERVE POLICY:

The City's General Fund accounts for all financial resources except those required to be accounted for in another fund. These financial resources are available for any purpose, provided they are expended or transferred according to the general laws of Ohio and the Charter of the City of Brunswick. The City shall attempt to maintain a minimum General Fund unencumbered cash fund balance reserve of no less than ~~\$8,500,000~~ \$9,000,000 as of December 31, 2025 and ~~\$9,000,000~~ \$9,500,000 as of December 31, 2026. As of December 31, 2027 ~~2026~~, and each fiscal year thereafter, the City shall attempt to maintain a minimum General Fund unencumbered cash fund balance of no less than ~~\$9,000,000~~ \$10,000,000.

Council may legislatively designate the use of the General Fund unencumbered cash reserves below the established minimum. If at the end of a fiscal year, the General Fund unencumbered cash fund balance reserve falls below the minimum, the City Manager shall prepare and submit his/her plan for expenditure reductions and/or revenue adjustments to City Council. City Council shall act as necessary to restore the unencumbered General Fund cash reserve fund balance reserve back to the minimum level, preferably within one year, but no more than three years after the last day of the fiscal year in which the minimum reserve level was breached.

In the event the General Fund unencumbered cash fund balance reserve exceeds ~~\$14,250,000~~ \$15,000,000 as of December 31, 2025, ~~and \$15,000,000~~ \$16,000,000 as of December 31, 2026; ~~and \$17,000,000 as of December 31, 2027~~ and each fiscal year thereafter on the last day of the fiscal year, the excess may be used in one of or a combination of the following ways:

- One-time expenditures or set aside for future one-time expenditures, including but not limited to debt principal reductions or capital improvements, which do not increase recurring operating costs;
- Other one-time costs, or the establishment of or increase in legitimate reservations or designations of any fund balance under the authority of Council;
- Start-up expenditures for new programs provided such action is accompanied by an approved multi-year projection of revenues and expenditures. The program shall not be authorized unless the projections are both reasonable and include revenue streams sufficient to cover the expenditures.

This policy and reserve requirements should be reviewed on an annual basis and, if appropriate, amended accordingly.

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 98-2025** - An emergency ordinance creating an OPWC Nationwide Parkway Improvement Fund (#370). - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenue derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

The OPWC Nationwide Parkway Improvement Fund (#370) will be created and used to account for any OPWC monies awarded to the City of Brunswick for this improvement project as outlined in the OPWC application(s).

PURPOSE AND EXPLANATION: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenue derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

The OPWC Nationwide Parkway Improvement Fund (#370) will be created and used to account for any OPWC monies awarded to the City of Brunswick for this improvement project as outlined in the OPWC application(s).

IMPLEMENTATION SCHEDULE: The requested timeline is for this legislation to be moved to the November 10, 2025, Council agenda as an emergency with suspension of the rules for 2 readings.

This will sync up with other 2026 budget legislation and related timetables for a seamless transition into 2026.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The establishment of a fund allows for the accounting structure to be in place if and when a grant is awarded. There are no costs associated with the act of establishing a fund.

A separate piece of legislation establishing the appropriations and/or authorization comes separately.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, synch up 2026 budget-related legislation together and allow for a timely and seamless transition into 2026 by having the accounting structure in place.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 98-2025



By: Committee-of-the-Whole

AN EMERGENCY ORDINANCE CREATING AN OPWC NATIONWIDE PARKWAY IMPROVEMENT FUND (#370)

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

WHEREAS: The OPWC Nationwide Parkway Improvement Fund #370 will be created and used to account for any OPWC monies awarded to the City of Brunswick for Nationwide Parkway improvement project as outlined in the OPWC application(s).

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That an OPWC Nationwide Parkway Improvement Fund #370 is hereby created.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended:

AYES _____

NAYS _____

ADOPTED: _____

AYES _____

NAYS _____

ATTEST: _____

Clerk of Council

Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Gia D'Amico

COPY: Mayor Ron Falconi

LEGISLATION: **RES. 99-2025** - An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: City Council is required to adopt an annual resolution permitting the City to utilize the internet auction provisions of O.R.C. Section 721.15

PURPOSE AND EXPLANATION: In order to allow the City Administration to sell through public internet auctions, personal property, including motor vehicles acquired for the use of municipal offices and departments, and road machinery, equipment, tools or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, legislation must be adopted by City Council annually.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Three readings on 11/10, 11/24, and 12/8. Third reading as emergency to be effective on 01/01/2026

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION PERMITTING THE CITY ADMINISTRATION TO SELL, THROUGH PUBLIC INTERNET AUCTIONS, PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES ACQUIRED FOR THE USE OF MUNICIPAL OFFICERS AND DEPARTMENTS, AND ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES, WHICH ARE NOT NEEDED FOR PUBLIC USE, OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, FOR THE YEAR 2026.

WHEREAS: Ohio Revised Code Section 721.15 permits municipalities to sell obsolete/unfit items by internet auction; and

WHEREAS: An annual Resolution adopted by City Council is required to permit the City to utilize the internet auction provision of ORC Section 721.15.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council hereby permits the City Administration to utilize the internet auction for the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2026.

SECTION 2: That the Clerk of Council shall cause notice of the adoption of this resolution to be published, in a newspaper of general circulation in the City, of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least two (2) times. The second and any subsequent notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice.

SECTION 3: That the Clerk of Council shall cause a notice to be posted continually throughout the calendar year in a conspicuous place in the offices of the Clerk of Council and the City Council and shall cause said notice to be posted continuously throughout the year on the City website.

SECTION 4: That the City shall conduct the internet auction via eBay (or other similar bidding site as long as notice is given) using the parameters provided by the

auction site. Minimum price or reserve may be set, but is not required by law.

SECTION 5: That bidding shall continue for no less than fifteen (15) days, including Saturdays, Sundays and legal holidays, and shall be set for each item as noted on the internet auction site.

SECTION 6: That all terms and conditions of sale, including but not limited to pick-up and delivery, method of payment, sales tax, complete descriptions and/or pictures of the items, shall be specified for each item on the internet auction site.

SECTION 7: That the highest bidder upon the close of the open bidding period will be deemed to be the successful bidder of the internet auction. Upon the close of the auction, the City shall remit an invoice to the successful bidder for the amount of the bid. The successful bidder shall remit the entire payment within ten days of receipt of the invoice. Acceptable forms of payment include cashier's check, certified check, or money order. Other payment arrangements may be made by the City where circumstances warrant. Payment options such as on-line payment systems and PayPal or similar services are acceptable payment options. Notwithstanding the foregoing, all payment options are subject to the approval of the City's Finance Director.

SECTION 8: That all communication with the successful bidder shall occur in writing. Arrangements and costs associated with delivery to the successful bidder shall be the sole responsibility of the successful bidder. Risk of loss will be transferred to the successful bidder upon the tendering of the goods to the shipping company chosen by the successful bidder.

SECTION 9: That all items shall be sold without warranty in "AS IS" condition. All advertisements, listings, and notices shall be subject to the following language:

"The City of Brunswick, its officers, employers and agents offer this item for sale "AS IS" without any warranty or condition, express, implied or statutory. The City of Brunswick, its officers, employers and agents, specifically disclaim any implied warranties of title, merchantability, fitness for a particular purpose and non-infringement."

SECTION 10: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 11: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or

welfare, and for the additional reason that immediate passage is necessary to allow for sales of personal property by internet auction effective as of January 1, 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 102-2025** - A resolution in support of the Hometown Heroes Banner Program. -
1st Reading (To be brought from Committee-of-the-Whole, *Council/Nicholas Hanek*)

BACKGROUND: The Hometown Heroes Banner Program began in 2020 with the first banners displayed on City streets in 2021. This program was created as a tribute to veterans who selflessly served their country and community. Council desires the program to continue to ensure that their dedication and sacrifice are not forgotten.

PURPOSE AND EXPLANATION: Council declares its support of the Hometown Heroes Banner Program and its desire for it to continue into the future.

IMPLEMENTATION SCHEDULE: 3 readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 102-2025

BY: Committee-of-the-Whole

A RESOLUTION IN SUPPORT OF THE HOMETOWN HEROES BANNER PROGRAM.

- WHEREAS: The City of Brunswick deeply values the service and sacrifice of the men and women who have served in the Armed Forces of the United States.
- WHEREAS: During the COVID-19 pandemic, traditional veteran events and activities were suspended, leaving a void in the community's ability to honor and recognize its veterans.
- WHEREAS: In response to this, resident Joe Destro was inspired to create the *Hometown Heroes Banner Program* in 2020, with the first banners proudly displayed along city streets in 2021.
- WHEREAS: The *Hometown Heroes Banner Program* serves as a visible and lasting tribute to veterans who have selflessly served their country and community, ensuring that their dedication and sacrifice are never forgotten.
- WHEREAS: The City of Brunswick recognizes the importance of programs that strengthen community pride, honor local heroes, and inspire future generations.
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:
- SECTION 1: This Council does hereby declare its support and appreciation for the *Hometown Heroes Banner Program* and affirms its commitment to seeing this program continue for years to come.
- SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 103-2025** - An emergency resolution repealing Resolution No. 40-17. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: On May 2, 2017, Council adopted Resolution No. 40-17 wherein blanket purchase orders were limited to the maximum amount of \$25,000.00 unless otherwise authorized by City Council.

Resolution No. 40-17 was consistent with the requirements contained in Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of \$25,000.00 required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

On November 4, 2025, the electors of the City of Brunswick amended Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of the amount established by Ohio statutory law (presently \$77,250.00 for calendar year 2025) required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

Based upon the approved amendment to Section 7.09(b)2) of the Charter, Resolution No. 40-17 is obsolete and should be repealed in its entirety.

PURPOSE AND EXPLANATION: See previously listed background information.

IMPLEMENTATION SCHEDULE: Three regular scheduled City Council meetings remain for 2025 which allows enough time for 3 readings. However, the emergency clause is considered necessary in order to repeal the language of Resolution #40-17 before the 2026 fiscal year begins, and to be consistent with the electorate's approved Charter change for Section 7.09 (b) (2).

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
The emergency clause is considered necessary in order to repeal the language of Resolution #40-17 before the 2026 fiscal year begins, and to be consistent with the electorate's approved Charter change for Section 7.09 (b) (2).

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 103-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION REPEALING RESOLUTION NO. 40-17.

WHEREAS: On May 2, 2017, Council adopted Resolution No. 40-17 wherein blanket purchase orders were limited to the maximum amount of \$25,000.00 unless otherwise authorized by City Council.

WHEREAS: Resolution No. 40-17 was consistent with the requirements contained in Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of \$25,000.00 required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

WHEREAS: On November 4, 2025, the electors of the City of Brunswick amended Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of the amount established by Ohio statutory law (presently \$77,250.00 for calendar year 2025) required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

WHEREAS: Based upon the approved amendment to Section 7.09(b)(2) of the Charter, Resolution No. 40-17 is obsolete and should be repealed in its entirety.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 40-17 is hereby repealed in its entirety.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to free-up budget funds for the purchase of an alternate vehicle. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____

NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 104-2025** - An emergency resolution adopting the City of Brunswick Cybersecurity Program. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*)

BACKGROUND: House Bill 96, effective September 30, 2025, requires the legislative authority to adopt a cybersecurity program pursuant to the requirements of O.R.C. §9.64. And with the City of Brunswick actively updating and training all employees with access to City of Brunswick cyber resources. This resolution will fulfill the requirement of HB96.

PURPOSE AND EXPLANATION: To fulfill requirements of Ohio HB 96

IMPLEMENTATION SCHEDULE: Ongoing

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: No additional funding is required to adopt these documents. Cybersecurity and IT related equipment has been budgeted prior to HB96 and is also included in the City's 5-year forecast. Additional training requirements and fiscal impacts on the City's budget are expected. However, this resolution in particular does not require an additional appropriation authority at this time.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Guidance from the State of Ohio required that the cybersecurity program be auditable by January 1, 2026

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 104-2025

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION ADOPTING THE CITY OF BRUNSWICK
CYBERSECURITY PROGRAM.

WHEREAS: Pursuant to Ohio Revised Code Section 9.64, as adopted by House Bill 96 and effective as of September 30, 2025, the legislative authorities of municipal corporations are required to adopt a Cybersecurity Program that safeguards the political subdivision's data, information technology, and information technology resources to ensure availability, confidentiality and integrity.

WHEREAS: Pursuant to Ohio Revised Code Section 9.64(e), any records, documents, or reports related to the Cybersecurity Program are not public records under Ohio Revised Code Section 149.43.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the Cybersecurity Program, which shall be confidentially maintained in the office of the City Manager and IT Security Officer, is hereby adopted in accordance with the requirements of Ohio Revised Code Section 9.64.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to comply with applicable law. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 105-2025** - An emergency resolution authorizing the City Manager to approve monetary or in-kind donations in an amount not to exceed \$75.00 in value per donation. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: Departments in the City of Brunswick have at times received requests to support community events, fundraisers and non-profit corporations. At this time, there is no policy to address such requests.

PURPOSE AND EXPLANATION: By passing this Resolution, the City Manager will have the authority to approve monetary or in-kind donations on behalf of the City of Brunswick in an amount not to exceed \$75.00 in value per donation.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
It is requested that this be passed as an emergency measure to be effective the first of

the year 2026.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 105-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO APPROVE MONETARY OR IN-KIND DONATIONS IN AN AMOUNT
NOT TO EXCEED \$75.00 IN VALUE PER DONATION.

WHEREAS: At times the City of Brunswick receives requests for donations to support certain community events, fundraisers and/or non-profit corporations; and

WHEREAS: Such donations, whether monetary or in-kind (i.e., gift certificates or passes to the Brunswick Community Recreation & Fitness Center), endorse community partnerships and/or support charitable or other beneficial and worthwhile causes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager shall be authorized, upon his/her reasonable judgment, to approve monetary or in-kind donations on behalf of the City of Brunswick in an amount not to exceed \$75.00 in value per donation.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and to be effective the first of the year 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 106-2025** - An emergency ordinance amending ordinances #104-2024, #8-2025, #29-2025, #66-2025 and #81-2025 to include amendments to the Appropriation Budget for the year ending December 31, 2025, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

PURPOSE AND EXPLANATION: See the fiscal section and related attachments for additional information.

IMPLEMENTATION SCHEDULE: Discuss at the November 24, 2025, Finance Committee meeting and move to the November 24, 2025, Council agenda as an emergency with the suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$283,893.96. The largest components of the net increase, in no particular order, relate to:

- 1) Increase of \$950,000 in appropriations for the purchase of property as authorized by City Council via Resolution #101-2025.
- 2) Decrease of \$535,501.92 in appropriations for the recently completed North Industrial Parkway Project and the movement of certain identified road engineering appropriations into the 2026 budget.
- 3) Decrease of \$126,000 in anticipated engineer bond appropriations that no longer appear to be necessary.

All other items not specifically listed in this summary are detailed with a description and listed amounts in the attached Exhibit B. The majority of these smaller items are to keep the budget as up to date as possible. This process also allows for a more accurate financial plan going into the 2026 budget process and five-year capital plan.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allowing for the daily operations of the City of Brunswick to continue without interruptions and to keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested parties.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 106-2025

By: Mr. Hanek, Mr. Abella, and Mr. Lambert

AN EMERGENCY ORDINANCE AMENDING ORDINANCES #104-2024, #8-2025, #29-2025, #66-2025 AND #81-2025 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2025 AS INCORPORATED IN EXHIBIT “A” ATTACHED HERETO.

WHEREAS: Ordinance #104-2024 adopted appropriations for 2025; and Ordinances #8-2025, #29-2025, #66-2025 and #81-2025 regarding amendments to the 2025 appropriation budget, were previously adopted by Council; and

WHEREAS: “Exhibit A” reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as “Exhibit B” for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinances #104-2024, #8-2025, #29-2025, #66-2025 and #81-2025.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinances #104-2024, #8-2025, #29-2025, #66-2025 and #81-2025 are hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit “A.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

EXHIBIT A

November 24, 2025

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	194,929.00	103,130.00	\$ 298,059.00
	Mayor	116,890.00	119,988.00	\$ 236,878.00
	City Manager	206,437.00	137,919.00	\$ 344,356.00
	Information Technologies	192,648.00	400,194.00	\$ 592,842.00
	Engineering	26,208.00	569,772.00	\$ 595,980.00
	Building Department	412,499.00	344,546.00	\$ 757,045.00
	Cemetery Maintenance	-	25,690.00	\$ 25,690.00
	Janitorial Contract	-	23,087.16	\$ 23,087.16
	City Hall Building & Grounds	6,077.00	91,826.00	\$ 97,903.00
	Administrative Services	99,935.00	63,374.00	\$ 163,309.00
	Economic Development	125,338.00	288,145.00	\$ 413,483.00
	Animal Control	81,193.00	77,863.00	\$ 159,056.00
	Law Department	189,147.00	270,429.50	\$ 459,576.50
	Finance Department	295,747.00	258,346.00	\$ 554,093.00
	Income Tax Department	232,251.00	289,803.00	\$ 522,054.00
	Parks & Recreation Director	90,551.00	72,073.00	\$ 162,624.00
	General Fund Administration	-	1,472,658.52	\$ 1,472,658.52
	Planning Division/Community Development	80,457.50	102,657.14	\$ 183,114.64
	Board of Building Appeals	764.00	1,266.00	\$ 2,030.00
	Board of Zoning Appeals	1,337.00	4,670.00	\$ 6,007.00
	Board of Civil Service	12,281.00	40,185.00	\$ 52,466.00
	Board of Ethics	3,540.00	4,555.00	\$ 8,095.00
	Board of Charter Review	3,600.00	6,956.00	\$ 10,556.00
	Board of Commemorative Affairs	-	37,500.00	\$ 37,500.00
	General Fund Transfers / Advances	-	32,811,866.81	\$ 32,811,866.81
001	Total General Fund	\$ 2,371,829.50	\$ 37,618,500.13	\$ 39,990,329.63
Special Revenue Funds:				
110	Court Computerization Fund	5,933.00	14,609.00	\$ 20,542.00
114	Police Fund	5,253,610.49	5,506,502.20	\$ 10,760,112.69
115	Fire Fund	3,076,181.00	6,398,230.18	\$ 9,474,411.18
117	Street Repair & Maintenance Fund	1,408,038.00	2,757,048.16	\$ 4,165,086.16
118	State Highway Fund	-	144,491.00	\$ 144,491.00
119	Law Enforcement Fund	-	6,200.00	\$ 6,200.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	169,049.00	256,904.59	\$ 425,953.59
127	Parks Fund	223,520.00	462,218.10	\$ 685,738.10
129	Department of Justice Federal Grant Fund	-	-	\$ -
130	DUI Enforcement & Education Fund	-	10,500.00	\$ 10,500.00
131	Recreation Center Fund	461,093.00	731,997.08	\$ 1,193,090.08
133	Home Improvement Grant Fund (CDBG)	-	5,329.00	\$ 5,329.00
141	Opioid Settlement Fund	-	155,526.34	\$ 155,526.34
Enterprise Funds:				
223	Refuse Fund	78,016.00	3,242,510.20	\$ 3,320,526.20
224	Storm Water Management Fund	37,533.00	995,302.73	\$ 1,032,835.73
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	4,067,038.39	\$ 4,067,038.39
332	Road Levy Fund	-	2,534,200.00	\$ 2,534,200.00
333	Road Improvement Fund	-	7,167,539.61	\$ 7,167,539.61
336	City Building Improvement Fund	-	336,785.00	\$ 336,785.00
337	EPA Grant Fund	-	2,352,800.00	\$ 2,352,800.00
339	Fire Improvement Fund	-	79,618.16	\$ 79,618.16

341	Park Improvement Fund	-	182,461.80	\$	182,461.80
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	\$	2,255,000.00
347	North Carpenter Road Improvement Fund	-	443,083.44	\$	443,083.44
348	Boston Road Improvement Fund	-	-	\$	-
359	Fire Station Construction Fund	-	1,701,068.50	\$	1,701,068.50
360	Brunswick Lake Improvement Fund	-	-	\$	-
371	OPWC Laurel/Maxwell Intersection Improvement Fund	-	1,440,000.00	\$	1,440,000.00
374	OPWC Magnolia Drive Improvement Fund	-	800,967.05	\$	800,967.05
375	OPWC Pepperwood Drive Improvement Fund	-	887,691.22	\$	887,691.22
Self Insurance Fund:					
600	Self Insurance Fund	-	4,179,516.00	\$	4,179,516.00
Debt Service Funds:					
771	General Obligation Bond Retirement Fund	-	-	\$	-
772	General Obligation Fire Station Bond Retirement Fund	-	987,500.00	\$	987,500.00
782	Special Assessment BRF: Laurel Road (2006)	-	33,887.50	\$	33,887.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.80	\$	18,948.80
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
Agency Funds:					
881	General Trust Agency Fund	-	624,000.00	\$	624,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	47,707.00	\$	47,707.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
Grand Total				\$	101,757,310.35

City of Brunswick, Finance Office

"Exhibit B" : Schedule of Amendments to the Permanent Budget #5 - For informational purposes only

For the Budget Year Ending December 31, 2025

11/24/2025

Fund Name / Account Name	Account Number	Appropriation Adjustment Amount	Description
Opioid Settlement Fund (#141)			
ALLERGAN,TEVA,WALMART,CVS,WALGREENS	141-0439-54256	1,140.77	Opioid settlement receipts from the Walmart settlement received in Nov 2025. Expenditures to = receipt amounts.
Total Opioid Settlement Fund		<u><u>1,140.77</u></u>	
Refuse Fund (#223)			
CONTRACTED REFUSE COLLECTION SERVICES	223-0710-54260	(25,500.00)	Reduction in appropriations as a result of anticipated lower fuel and variable costs in last two months of the year.
Total Refuse Fund		<u><u>(25,500.00)</u></u>	
Capital Projects Improvement Fund (#300)			
PROPERTY ACQUISITION	300-0522-56000	950,000.00	Increase budget for potential property acquisition(s).
Capital Projects Improvement Fund Total		<u><u>950,000.00</u></u>	
Road Capital Projects Fund (#333)			
ENG/CONTRACT ADMINISTRATION	333-0410-56883	(50,000.00)	Certain engineering road plans will be delayed and included in the 2026 budget proposal.
N IND PKWY PROJECT - LOCAL COST SHARE -	333-0558-56700	(360,501.92)	North Industrial Parkway Project was officially closed by the City's Engineer email on September 11, 2025.
N IND PKWY PROJECT - CONTINGENCY -	333-0558-56884	(125,000.00)	North Industrial Parkway Project was officially closed by the City's Engineer email on September 11, 2025.
Road Capital Projects Fund Total		<u><u>(535,501.92)</u></u>	
Fire Station Construction Fund (#359)			
Arbitrage -Fire Station	359-0437-56881	19,755.11	To increase the appropriations by the amount of additional interest earned on the bonds from Sept-Oct 2025. To be set aside for potential arbitrage.
Fire Station Construction Fund Total		<u><u>19,755.11</u></u>	
General Trust Fund (#881)			
ENGINEER BOND REFUNDS	881-0010-53800	(126,000.00)	Reduce anticipated engineer bond deposits and related bond refunds for 2025 to a revised \$225,000 estimate.
General Trust Fund Total		<u><u>(126,000.00)</u></u>	

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Gia D'Amico

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 107-2025** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio & CVS/RX benefits) for the provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2026 through December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: We are required by our six (6) union contracts to provide medical and prescription coverage for all full-time employees.

PURPOSE AND EXPLANATION: We are required to provide medical and prescription coverage for all full-time employees.

IMPLEMENTATION SCHEDULE: The coverage will be effective from January 1, 2026 through December 31, 2026.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Our medical and prescription drug renewal for this year includes an estimated average increase of 2.65% in total premium costs. Depending on the individual plan selected, the increased cost could vary between 2.48% and 3.99% from last year. All medical and prescription drug premium costs included in this legislation are subject to sufficient Council appropriations. The employee's selected plans and exact related costs associated with this legislation were not known prior to the compilation of the 2026 budget document. The compilation of the 2026 budget document assumed that each employee would select the same plan as in the previous year. Any employee who selects a different plan or experiences a qualifying event changing coverage between family and single coverage from one year to the next, will all require budget amendment legislation to update the budget and related costs accordingly. All costs associated with medical insurance follow the various Collective Bargaining Agreement languages.

Employees are also required to pay a percentage of the monthly premium based on whether they have participated in a wellness program or are a new employee.

The monthly premium amounts are charged to each department and then paid into a self-insurance fund. All health care claim costs are paid out of the City's internal self-insurance fund #600, regardless of whether the costs are borne by the City or employees.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We request that this Resolution be adopted on an emergency basis with suspension of the rules in order for it to be effective immediately. This would allow for open enrollment to be conducted timely so that the insurance carrier has time to make adjustments to the enrollment census.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 107-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH THE JEFFERSON HEALTH PLAN (THROUGH MEDICAL MUTUAL OF OHIO & CVS/RX BENEFITS) FOR THE PROVISION OF MAJOR MEDICAL HEALTH INSURANCE AND PRESCRIPTION COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical health insurance and prescription coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio & CVS/Rx Benefits) for the provision of major medical health insurance and prescription coverage for all full-time City employees from January 1, 2026 through December 31, 2026, which contract shall be expressly subject to sufficient appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 11/24/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Gia D'Amico

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 108-2025** - An emergency resolution authorizing the City Manager to enter into a two (2) year contract with Sun Life for the provision of dental insurance coverage for all full-time employees from January 1, 2026 through December 31, 2027. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: We are required by our six (6) union contracts to provide dental coverage for all full-time employees.

PURPOSE AND EXPLANATION: We are required to provide dental coverage for all full-time employees.

IMPLEMENTATION SCHEDULE: This coverage would be effective from January 1, 2026 through December 31, 2027.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The new dental insurance quote, a premium-based plan, is an average decrease of 14.14 percent less than the premium costs from last year. Depending on which plan is ultimately selected, the actual premium decreases range from a savings of 14.04% to 15.04%. All costs included as a result of this legislation are subject to sufficient Council appropriations. Once 2026 plan selections occur by the employees and are known by the Finance Department, budget amendment legislation may be needed, especially if the employee has changed plan selections from one year to the next. The current 2026 budget proposal assumes the employee retains the same health insurance plan from one year to the next.

Employees are required to pay a percentage of the monthly premium based on the Collective Bargaining Agreements. Date of hire and participation in wellness are also factors in the cost to the employee and the City.

The monthly premium amounts are charged to each department and then paid into a self-insurance fund to keep all costs together. This is regardless of whether the insurance is actually premium-based or self-insurance based. All health care costs are paid out of the

City's internal self-insurance fund #600 regardless of whether the costs are borne by the City or employees.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We are requesting this Resolution be adopted as an emergency with suspension of the rules in order for it to be effective immediately. This will allow open enrollment to be conducted timely so the carrier has time to make adjustments to the enrollment census.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 108-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR CONTRACT WITH SUN LIFE FOR THE PROVISION OF DENTAL INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2027.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a two (2) year contract with Sun Life for the provision of dental insurance coverage for all full-time City employees from January 1, 2026 through December 31, 2027, which contract shall be expressly subject to sufficient appropriations by City Council as required by law.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC