



BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevar Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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DECEMBER 8, 2025

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Regular Council Meeting Minutes
 - (a) Regular Council Meeting Minutes dated November 24, 2025
5. Mayor's Report:
 - (a) Mayor's Court Financial Report for the month ending November 2025 will be posted on the website and added to the minutes for the record.
 - (b) Certificates of Achievement recognizing the St. Ambrose 8th Grade Girls Volleyball Team and 7th Grade Football Team for their Championship victories
 - (c) Mayor's recommendation to reappoint Lisa Jackson-Clements and Stanley Socha to the Volunteer Fire Fighters' Depends Fund.
 - (d) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:
 - Economic Development Committee.....Mr. Lambert
 - Services, Utilities, Technology & Cable Committee.....Mr. Smith
 - Services, Utilities, Technology & Cable Minutes dated November 24, 2025
 - Finance Committee.....Mr. Hanek
 - Finance Committee Minutes dated November 24, 2025
 - Safety & Environment Committee.....Mr. Kuczma
 - Planning & Zoning Committee.....Mr. Delsanter
 - Parks, Recreation & Community Committee.....Mrs. Piper
 - Building & Building Code Committee.....Mr. Abella

8. Other Committees, Boards and Commissions

(a) Committee-of-the-Whole Minutes dated November 24, 2025

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

RES. 99-2025 - An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **3rd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

b. 2nd Reading(s)

RES. NO. 102-2025 - A resolution in support of the Hometown Heroes Banner Program. - **2nd Reading** (Committee-of-the-Whole, *Council/Nicholas Hanek*)

RES. NO. 103-2025 - An emergency resolution repealing Resolution No. 40-17. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

RES. NO. 105-2025 - An emergency resolution authorizing the City Manager to approve monetary or in-kind donations in an amount not to exceed \$75.00 in value per donation. - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

c. 1st Reading(s)

11. City Manager's Report

12. Open Forum

13. Unfinished Business

14. New Business

15. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

Monday, November 24, 2025

Prayer and Pledge of Allegiance The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members showed the following members present: Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper.

Others Present: Mayor Ron Falconi, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Clerk of Council Laura Timura.

Nicholas Hanek moved to excuse Brandon Lambert for just cause, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Correspondence There was none.

Approval of Regular Council Meeting Minutes

Regular Council Meeting Minutes dated November 10, 2025:

Nicholas Hanek moved to approve the Regular Council Meeting Minutes dated November 10, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Mayor’s Report: Mayor Falconi had no report this evening.

Clerk of Council’s Report Mrs. Timura had no report this evening.

Council Committee Reports:

Economic Development Committee.....Mr. Lambert:

Economic Development Committee Minutes dated November 10, 2025:

Nicholas Hanek moved to approve the Economic Development Committee Minutes dated November 10, 2025, as written, seconded by Joseph Delsater. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable Committee.....Mr. Smith:

Mr. Smith had no formal reports this evening.

Finance Committee.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

Safety & Environment Committee.....Mr. Kuczma:

Mr. Kuczma had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mrs. Piper:

Parks, Recreation & Community Committee Minutes dated November 10, 2025 and November 11, 2025:

Kristy Piper moved to approve the Parks, Recreation & Community Committee Minutes dated November 10, 2025 and November 11, 2025, as written, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Building & Building Code Committee.....Mr. Abella:

Mr. Abella had no formal reports this evening.

Other Committees, Boards and Commissions

Committee-of-the-Whole Minutes dated November 3, 2025 and November 10, 2025:

Nicholas Hanek moved to approve the Committee-of-the-Whole minutes dated November 3, 2025 and November 10, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Petitions from the Public on Legislation There were none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

RES. NO. 92-2025 - A resolution authorizing the City Manager to enter into a three (3) year agreement with All Care Automotive for the provision of vehicle maintenance for the Division of Police. - **3rd Reading** (Safety & Environment Committee, *Administration/Robert Safran*):

Keith Kuczma moved to adopt Resolution Number 92-2025, seconded by Joseph Delsanter. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

ORD. NO. 94-2025 - An ordinance repealing and replacing Sections 1468.04 and 1468.05 of the City of Brunswick Codified Ordinances. - **3rd Reading** (Building & Building Code Committee, *Administration/Grant Aungst*):

Michael Abella Jr. moved to adopt Ordinance Number 94-2025, seconded by Nicholas Hanek. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

2nd Reading(s)

ORD. NO. 95-2025 - An emergency ordinance adopting the Annual Appropriation Budget for Expenditures of the City of Brunswick for the year beginning January 1, 2026, and ending December 31, 2026. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*):

Nicholas Hanek moved to suspend the rules, seconded by Joseph Delsanter. Roll Call - Ayes -6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Ordinance Number 95-2025, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

ORD. NO. 96-2025 - An emergency ordinance amending Section 1 of Ordinance No. 80-2025 to provide for a Revised Allocation of Municipal Income Tax receipts during the period from January 1, 2026 through December 31, 2026. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*):

Nicholas Hanek moved to suspend the rules, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Ordinance Number 96-2025, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

ORD. NO. 97-2025 - An emergency ordinance amending Ordinance No. 106-2024 and the City's Fund Balance Reserve Policy. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*):

Nicholas Hanek moved to suspend the rules, seconded by Michael Abella Jr. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Ordinance Number 97-2025, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

ORD. NO. 98-2025 - An emergency ordinance creating an OPWC Nationwide Parkway Improvement Fund (#370). - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*):

Nicholas Hanek moved to suspend the rules, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Ordinance Number 98-2025, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. 99-2025 - An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*):

Mr. Hanek moved this ordinance to third reading.

1st Reading(s)

RES. NO. 102-2025 - A resolution in support of the Hometown Heroes Banner Program. - **1st Reading** (To be brought from Committee-of-the-Whole, *Council/Nicholas Hanek*):

Mr. Hanek moved this resolution to second reading.

RES. NO. 103-2025 - An emergency resolution repealing Resolution No. 40-17. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Todd Fischer*):

Mr. Hanek moved this resolution to second reading.

RES. NO. 104-2025 - An emergency resolution adopting the City of Brunswick Cybersecurity Program. - **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*):

Tim Smith moved to suspend the rules, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Tim Smith moved to adopt Resolution Number 104-2025, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 105-2025 - An emergency resolution authorizing the City Manager to approve monetary or in-kind donations in an amount not to exceed \$75.00 in value per donation. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Mr. Hanek moved this resolution to second reading.

ORD. NO. 106-2025 - An emergency ordinance amending ordinances #104-2024, #8-2025, #29-2025, #66-2025 and #81-2025 to include amendments to the Appropriation Budget for the year ending December 31, 2025, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*):

Nicholas Hanek moved to suspend the rules, seconded by Kristy Piper. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Ordinance Number 106-2025, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 107-2025 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio & CVS/RX benefits) for the provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2026 through December 31, 2026. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Nicholas Hanek moved to suspend the rules, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Resolution Number 107-2025, seconded by Michael Abella Jr. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

RES. NO. 108-2025 - An emergency resolution authorizing the City Manager to enter into a two (2) year contract with Sun Life for the provision of dental insurance coverage for all full-time employees from January 1, 2026 through December 31, 2027. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

Nicholas Hanek moved to suspend the rules, seconded by Keith Kuczma. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Nicholas Hanek moved to adopt Resolution Number 108-2025, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

City Manager's Report Mr. DeForest reminded that City Hall would be closed on Thursday, November 27 and Friday, November 28. There would be a one-day delay in trash pick-up. Mr. DeForest wished the residents of Brunswick and Brunswick Hills a happy and safe Thanksgiving.

Open Forum There was none.

Unfinished Business There was none.

New Business Mr. Delsanter wished everyone a Happy Thanksgiving. He hoped that everyone would have a wonderful and safe holiday.

Mr. Smith wished everyone a Happy Thanksgiving and cautioned them to drive, fly, and travel safely.

Mrs. Piper informed that a couple of community events were coming up. This included the tree lighting at St. Marks the day after Thanksgiving at 6:30 p.m. and the festival of trees at the Echlon in Medina on December 5. Additionally, the Recreation Center will hold a holiday party that will occur on Sunday, December 7, from 4-6 p.m. with Rick Smith Jr. providing entertainment.

Mr. Smith added that Rick Smith is a nationally known magician who has appeared on television. He relayed that this was an event not to be missed.

Mayor Falconi wished everyone in the City and the Township a very Happy Thanksgiving on behalf of himself and his family.

Adjournment Nicholas Hanek moved to adjourn, seconded by Tim Smith. Roll Call - Ayes - 6, Nicholas Hanek, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:16 p.m.

Respectfully submitted,

Laura Timura, MMC
Clerk of Council

Mayor Ron Falconi

Adopted

Services, Utilities, Technology, and Cable Committee
November 24, 2025

IN ATTENDANCE: Chairman Tim Smith, Committee Member Michael Abella Jr., Committee Member Kristy Piper, Joseph Delsanter, Nicholas Hanek, Keith Kuczma, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Community & Economic Director Grant Aungst, Information Technology & Security Officer Robert Marok, Clerk of Council Laura Timura, Frontier Senior Construction Manager Justin Schrolucke, Mastec Representative James Filler, Frontier Government and Grant Affairs Jack Phillips, News Media.

The meeting convened at 6:02 p.m.

DISCUSSION ITEMS:

(a) RES. NO. 104-2025 - An emergency resolution adopting the City of Brunswick Cybersecurity Program. - 1st Reading (To be brought from Services, Utilities, Technology & Cable Committee, Administration/Robert Marok

Mr. Marok discussed Resolution Number 104-2025 stating that with the passage of new state law requiring Council to adopt an official security policy, this resolution is being presented to allow that policy to be formally approved.

Mr. Smith inquired about the number of attacks occurring each week or month. Mr. Marok responded that there upwards of two million incidents per week, ranging from probing attempts to identify system vulnerabilities to outright service attacks.

Mrs. Piper moved Resolution Number 104-2025 to tonight's Council Agenda of November 24, 2025 as an emergency with suspension of the rules.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:04 p.m. Vote – 3 Ayes, 0 Nays

Submitted Respectfully,



Timothy Smith
Chairman

**Finance Committee
November 24, 2025**

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Michael Abella Jr., Kristy Piper, Joseph Delsanter, Keith Kuczma, Tim Smith, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Community & Economic Director Grant Aungst, Information Technology & Security Officer Robert Marok, Clerk of Council Laura Timura, Frontier Senior Construction Manager Justin Schrolucke, Mastec Representative James Filler, Frontier Government and Grant Affairs Jack Phillips, News Media.

The meeting convened at 6:00 p.m.

Mr. Abella moved to excuse Mr. Lambert for just cause. Vote – 2 Ayes, 0 Nays

DISCUSSION ITEMS:

(a) ORD. NO. 106-2025 - An emergency ordinance amending ordinances #104-2024, #8-2025, #29-2025, #66-2025 and #81-2025 to include amendments to the Appropriation Budget for the year ending December 31, 2025, as incorporated in Exhibit "A" attached hereto. - 1st Reading (To be brought from Finance Committee, Administration/Todd Fischer)

Mr. Fischer discussed Ordinance Number 106-2025, reporting that the latest set of budget amendments results in a total increase of \$283,893.96. He explained that the most significant change is an increase of \$950,000 for the purchase of property authorized under Resolution 101-2025. He further noted decreases totaling \$535,501.90 associated with the North Industrial Parkway project, reflecting the decision to shift certain road engineering preparation expenses into the 2026 budget. In addition, there is a reduction of \$126,000 for an engineering expense that is no longer necessary this year. Other minor adjustments were included for informational purposes but were considered small in nature. Mr. Fischer stated that the net result of these changes is a budget amendment increase of \$283,893.96, and he requested suspension of the rules and emergency passage in order to have the amendments enacted immediately.

Mr. Abella moved Ordinance Number 106-2025 to tonight's Council Agenda of November 24, 2025 as an emergency with suspension of the rules. Vote – 2 Ayes, 0 Nays

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:02 p.m. Vote – 2 Ayes, 0 Nays

Submitted respectfully,



Nicholas Hanek
Chairman



**Committee of the Whole
November**

IN ATTENDANCE: Vice Mayor/President Nicholas Hanek, Pro Tem Joseph Delsanter, Keith Kuczma, Kristy Piper, Tim Smith, Michael Abella Jr., Mayor Ron Falconi, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Community & Economic Director Grant Aungst, Clerk of Council Laura Timura, Frontier Senior Construction Manager Justin Schrolucke, Mastec Representative James Filler, Frontier Government and Grant Affairs Jack Phillips, Tony Destro, News Media.

The meeting convened at 6:04 p.m.

Mr. Abella moved to excuse Mr. Lambert for just cause. Vote – 6 Ayes, 0 Nays

DISCUSSION ITEMS:

(a) Frontier

Mr. Hanek introduced the representatives from Frontier and Mastec in attendance and invited Mr. Aungst to begin the discussion.

Mr. Aungst explained that the City has worked with Frontier for several years on their fiber-to-the-home installation, a process that has taken far longer than expected. While some issues have been resolved, others continue to create challenges. QCI serves as the City's on-site inspector whenever Frontier is working. A major recent concern involves right of entry (ROE). Problems occur when contractors step outside the utility easement and cross private property to reach rear yards. Although Frontier may hold older easements behind many homes, the Law Director has clarified that contractors must obtain explicit permission from property owners before crossing private property. Without that permission, they must access the easement only through legally recorded points. This remains a significant point of contention.

Mr. Aungst noted that the City has held approximately ten meetings with representatives from Frontier and Mastec to address these issues. As recently as last week, they met to discuss a resident concern regarding holes left in yards. Frontier agreed completely that holes must be covered and that this was not even a major debate. The significant issue during discussions has consistently been the ROE process.

Mr. Hanek noted that this is the third time Frontier representatives have appeared before Council in this format, more than any other contractor during his ten years on Council. He acknowledged the scale of installing fiber citywide, especially in dense neighborhoods where residents take great pride in their property. Concerns about yard disruption, temporary wiring, and exposed tubing are understandable. Although QCI has been involved since the start and most issues have been resolved, some challenges continue.

Mr. Abella stated he had recently contacted QCI about a specific issue that has since been resolved, but he wanted to return to the broader matter of open holes in yards. He emphasized that leaving holes uncovered is

unsafe, and asked what the protocol requires, whether covering with boards or other temporary measures is standard practice.

Mr. Schrolucke responded that holes must be filled by the end of each workday. Industry standards allow for covering holes with a board or placing snow fencing around them to prevent hazards. Frontier, QCI, and their inspectors all recognize these holes as safety hazards, and the crew responsible was reprimanded. He stressed that both Frontier and QCI have inspectors in the field, and while they strive to catch every issue, mistakes can occur. He thanked Council for notifying them when problems arise.

Mr. Abella mentioned an ongoing issue on North Carpenter Road where an orange tube is protruding from the ground with a hole around it. He asked whether that condition was acceptable.

Mr. Schrolucke explained that, generally speaking, crews place an enclosure over fiber splice points by digging down, installing the enclosure, and burying it so that it will not be visible once completed. Until then, the area should be covered or protected. Any open hole around a tube goes back to quality inspection procedures.

Mr. Abella questioned how QCI could visit sites daily yet still miss holes that residents end up reporting. He asked why the inspection process would depend on residents identifying hazards and calling them in, rather than the inspectors catching them. He requested a stronger inspection follow-up process.

Mr. DeForest stated that such issues do not occur often.

Mr. Abella replied that even if infrequent, one incident is enough to cause injury, and he sought assurances that inspection standards would prevent such oversights.

Mr. Schrolucke responded that perfect quality cannot be guaranteed but agreed the incidents occur more often than they should, ideally never. He committed to address this with staff the next morning to ensure improvements. He noted that some crews are not English-speaking, which creates communication challenges, and that an English-speaking foreman or an on-site representative from Mastec is needed to ensure proper communication and compliance.

Mr. Abella acknowledged the explanation but emphasized that communication barriers offer little comfort to residents, who want their properties protected. He stressed that Frontier should anticipate such issues and provide interpreters or adequate supervisory oversight. He inquired whether pre-construction and end-of-day meetings occur to review open items and plan next-day work, and whether QCI participates in these meetings. He also raised concerns about “nicked” lines, including Spectrum drops, other cable, or electrical lines, asking whether such incidents are placed on an emergency list, whether residents must notify their provider, or if Frontier halts work until repairs are completed.

Mr. Filler explained that supervisors and QCI coordinate in real time, but communication issues can complicate matters. Drill rigs have indicators that alert crews if they strike a power line, but not all utilities trigger indicators unless directly drilled through. If a cable or line is nicked and the crew becomes aware of it, they repair it. In one case, a strike on the 17th was not discovered until the following day when a resident lost power, after which

repairs were made. He added that underground conditions are not always visible, and locate markings can be inaccurate.

Mr. Abella suggested that the City website include guidance instructing residents to contact Frontier first if construction is occurring on their property and they notice a service outage. Many residents assume they must call their provider and pay for repairs themselves. He relayed one resident believed a neighbor had paid for a service call, and he is awaiting clarification. He indicated he would forward that address once he had confirmation.

Mr. Aungst stated the City has encountered similar issues previously, including an instance where a power line was struck but power did not go out for several weeks. Once Frontier was informed, the issue was resolved.

Mr. Abella confirmed early in the project a power line was hit, and although there was some initial back-and-forth, the matter was resolved. He reiterated that website guidance might help avoid confusion.

Mr. Abella then raised his final concern, construction during the holidays. He asked whether the construction schedule would allow residents some reprieve during Christmas and New Year's weeks, minimizing fresh digging, mud, or disruptions during holiday gatherings.

Mr. Schrolucke stated that Frontier will not work on Christmas Eve, Christmas Day, New Year's Eve, or New Year's Day, though all other days remain regular workdays. The project is significantly behind schedule due to challenges not encountered elsewhere. He emphasized that Frontier will minimize disruptions during the holidays, ensuring residents do not lose power, phone, or internet service while hosting guests. Regarding utility strikes, Frontier strictly follows the Ohio811 process. Most incidents occur due to inaccurate utility markings, with the locating company, such as USIC, typically financially responsible. This can cause confusion for residents who assume Frontier is at fault. Frontier works daily to resolve such issues, aiming to avoid inconvenience, and is investing tens of millions to improve service while maintaining a cooperative partnership with the City.

Mr. Abella acknowledged the difficulty of the project and the challenges faced by both crews and residents. Some residents are impatient when yards are disturbed, but most understand the nature of construction. He expressed appreciation for Frontier addressing the open issues and acknowledged he was satisfied with the holiday schedule. He noted that during the construction at his own home, crews worked on New Year's Day, so he understands the need to maintain schedules. He concluded by thanking Frontier representatives for attending, listening, and engaging with Council, stating that it means a great deal.

Mr. Delsanter stated that during the recent Magnolia water main break, several departments responded, including QCI and multiple water department personnel. The core issue, he related, was that the water line had been installed nine inches higher than its required depth, which likely contributed to the breach. He emphasized that crews stayed on the job and worked through the issue.

He then raised a broader concern regarding nontraditional rights-of-way. In some areas, instead of easements being located at the curb or tree lawn, access is through rear yards. He described a recent situation in which an electrical contractor building a house needed to go through a resident's backyard. He asked whether it is QCI's

responsibility to know where crews are working and whether they serve as the “trip wire” to stop work when someone attempts to cross private property without proper right-of-entry documentation. He also asked who is responsible for verifying easements and ensuring that crews know whether they have lawful access before entering yards.

Mr. Aungst responded that under Ohio law utilities have the legal right to access easements, even if fences, sheds, or other structures are placed within them. They may remove such obstructions and are not legally required to replace them. He noted that Frontier typically works respectfully with property owners and does replace items when possible. While there have been a few exceptions, most interactions have been reasonable. As long as crews remain within the recorded easement, he confirmed, they have a legal right to be there.

Mr. Delsanter acknowledged state law but opined it is unacceptable for property owners to bear the consequences of utility work. He stated that utilities should show consideration for residents’ property and warned that the City would publicize any mistreatment. He recounted his experience on Magnolia, where three separate crews arrived for different portions of the work. The first crew spoke only Spanish, creating communication challenges until an English-speaking crew arrived, by which time the property was already disrupted. Despite this, the crews worked diligently, even in poor weather, and repaired the damage. His main concern is that before entering nontraditional rear-yard easements, supervisors verify access rights and properly notify homeowners. He suggested making this a mandated practice as part of “good neighborly work,” even though utilities have legal easement rights.

Mr. Schrolucke explained that utilities have the legal right to access easements, and residents cannot place fences, pools, or other improvements within them, as stated in property documents, even if homeowners rarely read them. Utilities may remove such items as needed. He emphasized that Frontier follows all City processes, obtains permits, submits plans, and seeks to cooperate wherever possible. He noted that, across forty-eight Ohio locations, Brunswick is the only city where the company faces such difficulty accessing easements and requires right-of-entry permits, with one nearby exception for a different reason. Frontier aims to complete work efficiently while providing higher-bandwidth service at lower prices. Crews attempt to knock on doors before entering easements and minimize impacts, but residents often dispute Frontier’s rights. City staff has been helpful in confirming easement authority. Mr. Schrolucke added that he personally drove two-and-a-half hours to attend the meeting, underscoring the importance of resolving these issues.

Mr. Delsanter agreed and explained that his concerns reflect broader issues, as multiple vendors plan to install fiber in the City. He noted that challenges with Frontier likely foreshadow recurring issues. Council and administration must coordinate expectations, clarify vendor responsibilities, ensure respect for residents, and establish processes for efficient issue resolution. He emphasized that large-scale technology expansion is new territory, requiring improved communication and coordination between the City and vendors. He reminded Frontier that the City previously pulled their permit and halted work when problems escalated and reaffirmed that Council will act decisively when needed. While utilities have legal access to easements, they do not have the right to enter private property outside those easements, which is the primary source of conflict under the Law Director’s interpretation.

Mr. Hanek acknowledged the lengthy discussion but emphasized giving all Council members a chance to speak. He noted that Mr. Abella currently manages the most active issues, while his own ward has seen fewer. He highlighted that this is the third appearance of Frontier representatives before Council and hoped it would be the last. Despite clear communication from the City Manager, recurring issues have resurfaced. He recognized the volume of resident complaints as well as residents being eager for Frontier's service, noting that this is uncharted territory for the City. He stressed the need for clear expectations, streamlined processes for residents and staff, and clarity on who to contact and how calls are routed. He added that the City only recently received accurate Frontier contact information and emphasized that these operational details must be resolved. Administration has met repeatedly with Frontier and expects concrete plans going forward.

Mr. Schrolucke stated he wants the project completed, noting that Brunswick has been the longest, most difficult installation in his three years with the company. He continued he has completed work in many other places during that same time and hopes to finish Brunswick as soon as possible.

Mr. Hanek responded with a brief analogy to conflict resolution and expressed that while frustrations exist on both sides, the City takes resident concerns very seriously. He repeated that Brunswick has high expectations for how residents are treated and thanked Frontier for showing seriousness by bringing multiple representatives.

Mr. Delsanter asked about coordination with Brunswick Hills Township, noting that residents in the township have also experienced issues and were uncertain whom to contact. He suggested that Frontier ensure township officials receive the same information so they can guide their residents.

Mr. Schrolucke explained Frontier's door-hanger process. Crews leave door hangers at each property with a dedicated phone number monitored by a senior vice president's team in Texas. Calls generate tickets that are assigned to his team, with a requirement that residents be contacted within twenty-four hours. However, he stated many residents claim they never saw the door hangers. To address this, he now requires crews to send photographs as proof that the hangers were placed.

Mr. Hanek clarified that the intent is simply to ensure that township officials receive the appropriate contact information so they can share it with residents.

Mr. Aungst added that while the Frontier holds Mastec accountable when work is not installed correctly or when crews enter private property improperly, he questioned who ensures that that Frontier is being held accountable. He noted that although Frontier funds the work, the disconnect appears to lie between Frontier and its contractor. He asked how Frontier ensures Mastec is aligned with City requirements.

Mr. Hanek relayed that unless these issues are resolved, particularly the right-of-entry problem, the City will continue having this same conversation. He continued Council expects the matter to be corrected and that Frontier must ensure its contractors follow the rules.

Mr. Nevar reiterated that while utilities have certain rights within easement areas, they have no right to go outside those easements. Any crossing of private property outside the recorded easement, whether by equipment, workers, or access to rear-yard easements, constitutes trespassing, which may be subject to criminal

penalties. He emphasized that if crews enter private property without a right-of-entry agreement and the City receives a complaint, the Police Department will respond and investigate. The matter would then be handled in court, where Frontier could make its legal arguments. He reiterated he has never seen a successful claim that an easement implicitly authorizes crossing unrelated private property. He urged Frontier to resolve these issues through right-of-entry agreements.

Mr. Hanek confirmed with the City Manager that this is the Administration's official position, consistent with the communication sent earlier.

Mr. Schrolucke stated he appreciates the City's position but disagrees with it. He affirmed that Frontier will nonetheless comply with the City's rules.

Mr. Hanek emphasized Council will support the Administration's stance and invited Frontier to have its legal counsel connect with the City, but not to engage in extended back-and-forth. He thanked Frontier for their willingness to discuss the matter openly.

Mr. Smith asked how many miles of fiber Frontier is installing in the City and whether the phone number listed on the resident card is still the correct number for resident inquiries.

Mr. Schrolucke responded that off the top of his head, the project involves at least half a million feet, roughly forty-five percent of the community. He confirmed that the phone number remains valid and is also listed on Frontier's website.

Mr. Hanek concluded by noting that the City and Frontier have had extensive communication. He expressed hope that the project will proceed smoothly from this point forward and thanked Frontier's representatives for attending, as Council still had additional topics to address.

REVIEW LEGISLATION:

(a) RES. NO. 102-2025 - A resolution in support of the Hometown Heroes Banner Program. - 1st Reading
(To be brought from Committee-of-the-Whole, Council/Nicholas Hanek)

Mr. Hanek stated Resolution Number 102-2025 comes from a Brunswick resident who spearheaded the Hometown Heroes banner program. The intent is to ensure continued support for the program, even if the individuals currently coordinating it are no longer able to in the future. A formal resolution confirms Council's commitment to sustaining the program.

Mr. Delsanter moved Resolution Number 102-2025 to tonight's Council Agenda of November 24, 2025 for three readings. Vote – 6 Ayes, 0 Nays

(b) RES. NO. 103-2025 - An emergency resolution repealing Resolution No. 40-17. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Todd Fischer)

Mr. Hanek stated Resolution Number 103-2025 appears to originate with Finance Director Fischer and relates to the charter amendment that recently passed, which changes the threshold requiring items to come before Council. The request is for three readings and an emergency clause so the resolution can be enacted before the amendment's effective date.

Mr. Abella moved Resolution Number 103-2025 to tonight's Council Agenda of November 24, 2025 as an emergency for three readings. Vote – 6 Ayes, 0 Nays

(c) RES. NO. 105-2025 - An emergency resolution authorizing the City Manager to approve monetary or in-kind donations in an amount not to exceed \$75.00 in value per donation. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Carl DeForest)

Mr. DeForest stated Resolution Number 105-2025 memorializes Council's support for a formal process for donations. The City has not had an ordinance governing these small donations, for example, a recent \$40 donation to a school athletics-related fundraiser. That donation resulted in a \$15 return to the City. This resolution formally authorizes the City Manager to approve donations up to \$75, up to a total of \$750 per year, with reporting to Council afterward. This keeps the City in a better position for state auditing. Three readings and an emergency are requested so it can be in place before January.

Mr. Hanek confirmed with Mr. DeForest this resolution simply formalizes what has already been occurring, ensuring compliance with auditing requirements, and sets a limit of \$750 annually.

Mr. Abella moved Resolution Number 105-2025 to tonight's Council Agenda of November 24, 2025 as an emergency for three readings. Vote – 6 Ayes, 0 Nays

(d) RES. NO. 107-2025 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio & CVS/RX benefits) for the provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2026 through December 31, 2026. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Carl DeForest)

(e) RES. NO. 108-2025 - An emergency resolution authorizing the City Manager to enter into a two (2) year contract with Sun Life for the provision of dental insurance coverage for all full-time employees from January 1, 2026 through December 31, 2027. - 1st Reading (To be brought from Committee-of-the-Whole, Administration/Carl DeForest)

Mr. DeForest discussed Resolution Number 107-2025 and Resolution Number 108-2025 concerning healthcare. While an 8.5–9% increase was expected for full-time employee health insurance for 2026, the actual increase came in between 2.4% and 3.99%, depending on the plan. Emergency passage with one reading is requested so this is finalized before year-end for open enrollment.

Mr. DeForest added that although the City considered renewing with the current carrier, that would have resulted in a 28% increase. Switching to Sun Life yields a 14% decrease instead, a net savings of 42%. That is covered under Resolution 108-2025, also requested as an emergency with one reading.

Mr. Abella asked about employee deadline to enroll. Mr. DeForest confirmed the December 5 deadline.

Mr. Delsanter moved Resolution Numbers 107-2025 and 108-2025 to tonight's Council Agenda of November 24, 2025 as an emergency with suspension of the rules. Vote – 6 Ayes, 0 Nays

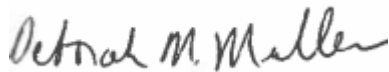
GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Smith moved to adjourn at 6:49 p.m. Vote – 6 Ayes, 0 Nays

Submitted Respectfully,

A handwritten signature in black ink that reads "Deborah M. Mullen". The signature is written in a cursive, flowing style.

Deborah Mullen
Assistant Council Clerk

PROPOSED LEGISLATION



DATE: 12/8/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Gia D'Amico

COPY: Mayor Ron Falconi

LEGISLATION: **RES. 99-2025** - An emergency resolution permitting the City Administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, for the year 2026. **3rd Reading** (Committee-of-the-Whole, Administration/Carl DeForest)

BACKGROUND: City Council is required to adopt an annual resolution permitting the City to utilize the internet auction provisions of O.R.C. Section 721.15

PURPOSE AND EXPLANATION: In order to allow the City Administration to sell through public internet auctions, personal property, including motor vehicles acquired for the use of municipal offices and departments, and road machinery, equipment, tools or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, legislation must be adopted by City Council annually.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

Three readings on 11/10, 11/24, and 12/8. Third reading as emergency to be effective on 01/01/2026

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION PERMITTING THE CITY ADMINISTRATION TO SELL, THROUGH PUBLIC INTERNET AUCTIONS, PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES ACQUIRED FOR THE USE OF MUNICIPAL OFFICERS AND DEPARTMENTS, AND ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES, WHICH ARE NOT NEEDED FOR PUBLIC USE, OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, FOR THE YEAR 2026.

WHEREAS: Ohio Revised Code Section 721.15 permits municipalities to sell obsolete/unfit items by internet auction; and

WHEREAS: An annual Resolution adopted by City Council is required to permit the City to utilize the internet auction provision of ORC Section 721.15.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council hereby permits the City Administration to utilize the internet auction for the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2026.

SECTION 2: That the Clerk of Council shall cause notice of the adoption of this resolution to be published, in a newspaper of general circulation in the City, of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least two (2) times. The second and any subsequent notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice.

SECTION 3: That the Clerk of Council shall cause a notice to be posted continually throughout the calendar year in a conspicuous place in the offices of the Clerk of Council and the City Council and shall cause said notice to be posted continuously throughout the year on the City website.

SECTION 4: That the City shall conduct the internet auction via eBay (or other similar bidding site as long as notice is given) using the parameters provided by the

auction site. Minimum price or reserve may be set, but is not required by law.

- SECTION 5: That bidding shall continue for no less than fifteen (15) days, including Saturdays, Sundays and legal holidays, and shall be set for each item as noted on the internet auction site.
- SECTION 6: That all terms and conditions of sale, including but not limited to pick-up and delivery, method of payment, sales tax, complete descriptions and/or pictures of the items, shall be specified for each item on the internet auction site.
- SECTION 7: That the highest bidder upon the close of the open bidding period will be deemed to be the successful bidder of the internet auction. Upon the close of the auction, the City shall remit an invoice to the successful bidder for the amount of the bid. The successful bidder shall remit the entire payment within ten days of receipt of the invoice. Acceptable forms of payment include cashier's check, certified check, or money order. Other payment arrangements may be made by the City where circumstances warrant. Payment options such as on-line payment systems and PayPal or similar services are acceptable payment options. Notwithstanding the foregoing, all payment options are subject to the approval of the City's Finance Director.
- SECTION 8: That all communication with the successful bidder shall occur in writing. Arrangements and costs associated with delivery to the successful bidder shall be the sole responsibility of the successful bidder. Risk of loss will be transferred to the successful bidder upon the tendering of the goods to the shipping company chosen by the successful bidder.
- SECTION 9: That all items shall be sold without warranty in "AS IS" condition. All advertisements, listings, and notices shall be subject to the following language:
- "The City of Brunswick, its officers, employers and agents offer this item for sale "AS IS" without any warranty or condition, express, implied or statutory. The City of Brunswick, its officers, employers and agents, specifically disclaim any implied warranties of title, merchantability, fitness for a particular purpose and non-infringement."
- SECTION 10: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.
- SECTION 11: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or

welfare, and for the additional reason that immediate passage is necessary to allow for sales of personal property by internet auction effective as of January 1, 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 12/8/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 102-2025** - A resolution in support of the Hometown Heroes Banner Program. -
2nd Reading (Committee-of-the-Whole, *Council/Nicholas Hanek*)

BACKGROUND: The Hometown Heroes Banner Program began in 2020 with the first banners displayed on City streets in 2021. This program was created as a tribute to veterans who selflessly served their country and community. Council desires the program to continue to ensure that their dedication and sacrifice are not forgotten.

PURPOSE AND EXPLANATION: Council declares its support of the Hometown Heroes Banner Program and its desire for it to continue into the future.

IMPLEMENTATION SCHEDULE: 3 readings.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 102-2025

BY: Committee-of-the-Whole

A RESOLUTION IN SUPPORT OF THE HOMETOWN HEROES BANNER PROGRAM.

WHEREAS: The City of Brunswick deeply values the service and sacrifice of the men and women who have served in the Armed Forces of the United States.

WHEREAS: During the COVID-19 pandemic, traditional veteran events and activities were suspended, leaving a void in the community's ability to honor and recognize its veterans.

WHEREAS: In response to this, resident Joe Destro was inspired to create the *Hometown Heroes Banner Program* in 2020, with the first banners proudly displayed along city streets in 2021.

WHEREAS: The *Hometown Heroes Banner Program* serves as a visible and lasting tribute to veterans who have selflessly served their country and community, ensuring that their dedication and sacrifice are never forgotten.

WHEREAS: The City of Brunswick recognizes the importance of programs that strengthen community pride, honor local heroes, and inspire future generations.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council does hereby declare its support and appreciation for the *Hometown Heroes Banner Program* and affirms its commitment to seeing this program continue for years to come.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 12/8/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 103-2025** - An emergency resolution repealing Resolution No. 40-17. - **2nd Reading** (Committee-of-the-Whole, *Administration/Todd Fischer*)

BACKGROUND: On May 2, 2017, Council adopted Resolution No. 40-17 wherein blanket purchase orders were limited to the maximum amount of \$25,000.00 unless otherwise authorized by City Council.

Resolution No. 40-17 was consistent with the requirements contained in Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of \$25,000.00 required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

On November 4, 2025, the electors of the City of Brunswick amended Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of the amount established by Ohio statutory law (presently \$77,250.00 for calendar year 2025) required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

Based upon the approved amendment to Section 7.09(b)2) of the Charter, Resolution No. 40-17 is obsolete and should be repealed in its entirety.

PURPOSE AND EXPLANATION: See previously listed background information.

IMPLEMENTATION SCHEDULE: Three regular scheduled City Council meetings remain for 2025 which allows enough time for 3 readings. However, the emergency clause is considered necessary in order to repeal the language of Resolution #40-17 before the 2026 fiscal year begins, and to be consistent with the electorate's approved Charter change for Section 7.09 (b) (2).

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

The emergency clause is considered necessary in order to repeal the language of Resolution #40-17 before the 2026 fiscal year begins, and to be consistent with the electorate's approved Charter change for Section 7.09 (b) (2).

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 103-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION REPEALING RESOLUTION NO. 40-17.

WHEREAS: On May 2, 2017, Council adopted Resolution No. 40-17 wherein blanket purchase orders were limited to the maximum amount of \$25,000.00 unless otherwise authorized by City Council.

WHEREAS: Resolution No. 40-17 was consistent with the requirements contained in Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of \$25,000.00 required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

WHEREAS: On November 4, 2025, the electors of the City of Brunswick amended Section 7.09(b)(2) of the Charter wherein non-emergency expenditures in excess of the amount established by Ohio statutory law (presently \$77,250.00 for calendar year 2025) required authorization by City Council upon compliance with applicable advertising and public bidding requirements.

WHEREAS: Based upon the approved amendment to Section 7.09(b)(2) of the Charter, Resolution No. 40-17 is obsolete and should be repealed in its entirety.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That Resolution No. 40-17 is hereby repealed in its entirety.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to free-up budget funds for the purchase of an alternate vehicle. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____

NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 12/8/2025

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Carl DeForest

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 105-2025** - An emergency resolution authorizing the City Manager to approve monetary or in-kind donations in an amount not to exceed \$75.00 in value per donation. - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: Departments in the City of Brunswick have at times received requests to support community events, fundraisers and non-profit corporations. At this time, there is no policy to address such requests.

PURPOSE AND EXPLANATION: By passing this Resolution, the City Manager will have the authority to approve monetary or in-kind donations on behalf of the City of Brunswick in an amount not to exceed \$75.00 in value per donation.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
It is requested that this be passed as an emergency measure to be effective the first of

the year 2026.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 105-2025

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE MONETARY OR IN-KIND DONATIONS IN AN AMOUNT NOT TO EXCEED \$75.00 IN VALUE PER DONATION.

WHEREAS: At times the City of Brunswick receives requests for donations to support certain community events, fundraisers and/or non-profit corporations; and

WHEREAS: Such donations, whether monetary or in-kind (i.e., gift certificates or passes to the Brunswick Community Recreation & Fitness Center), endorse community partnerships and/or support charitable or other beneficial and worthwhile causes.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager shall be authorized, upon his/her reasonable judgment, to approve monetary or in-kind donations on behalf of the City of Brunswick in an amount not to exceed \$75.00 in value per donation.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and to be effective the first of the year 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC