



# BRUNSWICK CITY COUNCIL AGENDA

Brandon Lambert Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevar Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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## JANUARY 26, 2026

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Regular Council Meeting Minutes
  - (a) Regular Council Meeting Minutes dated January 12, 2026
5. Mayor's Report:
  - (a) Motion to reappoint Millie Manning to the Financial Audit, Review and Advisory Committee
  - (b) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:
  - Economic Development Committee.....Mr. Lambert
  - Services, Utilities, Technology & Cable Committee.....Mr. Smith
  - Finance Committee.....Mr. Hanek
  - Safety & Environment Committee.....Mr. Kuczma
  - Safety & Environment Committee Minutes dated January 12, 2026
  - Planning & Zoning Committee.....Mr. Delsanter
  - Planning & Zoning Committee Minutes dated January 12, 2026
  - Parks, Recreation & Community Committee.....Mrs. Piper
  - Building & Building Code Committee.....Mr. Abella
8. Other Committees, Boards and Commissions
  - (a) Committee-of-the-Whole Minutes dated January 12, 2026
9. Petitions from the Public on Legislation

## 10. Reading of Legislation and Action on Legislation:

## a. 3rd Reading(s)

**RES. NO. 110-2025** - A resolution providing consent to the Ohio Department of Transportation for the performance of preventative deck sealing maintenance of bridge structures on Interstate 71. - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

## b. 2nd Reading(s)

## c. 1st Reading(s)

**RES. NO. 4-2026** - An emergency resolution authorizing the City Manager to enter into all necessary agreements with Chagrin Valley Engineering, LTD for the provision of professional engineering services for the Center Road Urban Paving Project in an amount not to exceed contract rates. **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

**RES. NO. 5-2026** - An emergency resolution authorizing the City Manager to enter into all necessary agreements with Stephen Hovancsek & Associates, Inc. for the provision of third-party professional engineering services for the Center Road Urban Paving Project in an amount not to exceed \$10,000.00. - **1st Reading** (To be brought from the Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

**ORD. NO. 6-2026** - An emergency ordinance amending Ordinance #95-2025 to include amendments to the Appropriation Budget for the year ending December 31, 2026, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

**ORD. NO. 7-2026** - An emergency ordinance to transfer and advance funds. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

**RES. NO. 8-2026** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials' liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Gia D'Amico*)

## 11. City Manager's Report

## 12. Open Forum

## 13. Unfinished Business

## 14. New Business

15. Adjournment

# CITY OF BRUNSWICK, OHIO

## MINUTES OF COUNCIL

Monday, January 12, 2026

### **Prayer and Pledge of Allegiance**

The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

**Roll Call of Members showed the following Council Members present:** Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper.

**Others Present:** Mayor Ron Falconi, City Manager/Safety Director Carl DeForest, Law Director Dennis Nevar, Clerk of Council Laura Timura.

### **Correspondence**

There was none.

### **Approval of Regular Council Meeting Minutes**

Regular Council Meeting Minutes dated December 15, 2025:

Nicholas Hanek moved to approve the Regular Council Meeting Minutes dated December 15, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

### **Mayor's Report:**

Mayor's Court Financial Report for the month ending December 2025 will be posted on the website and added to the minutes for the record.

Mayor's recommendation to reappoint Millie Manning to the Financial Audit, Review and Advisory Committee:

If anyone on Council has questions or concerns regarding the recommendation, they can contact the Mayor's Office.

Motion to reappoint Bradley Saeger to the Planning Commission:

Joseph Delsanter moved to reappoint Bradley Saeger to the Planning Commission, seconded by Nicholas Hanek. Mr. Delsanter offered his thanks to Mr. Saeger for his service, noting that he was knowledgeable and valuable to the Planning team. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

### **Clerk of Council's Report**

Mrs. Timura relayed that the public can find the reason that legislation was an emergency contained in the emergency clause of the legislation as well as on the attached proposed legislation form. These documents are published on the City's website on Friday afternoons and a hard copy is provided in the lobby.

**Council Committee Reports:**

*Economic Development Committee*.....Mr. Lambert:

Mr. Lambert had no formal reports this evening.

*Services, Utilities, Technology & Cable Committee*.....Mr. Smith:

Services, Utilities, Technology, & Cable Committee Minutes dated December 15, 2025:

Tim Smith moved to approve the Services, Utilities, Technology & Cable Committee Minutes dated December 15, 2025, as written, seconded by Kristy Piper. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

*Finance Committee*.....Mr. Hanek:

Mr. Hanek had no formal reports this evening.

*Safety & Environment Committee*.....Mr. Kuczma:

Mr. Kuczma had no formal reports this evening.

*Planning & Zoning Committee*.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

*Parks, Recreation & Community Committee*.....Mrs. Piper:

Mrs. Piper had no formal reports this evening.

*Building & Building Code Committee*.....Mr. Abella:

Mr. Abella had no formal reports this evening.

**Other Committees, Boards and Commissions**

Committee-of-the-Whole Minutes dated December 15, 2025:

Nicholas Hanek moved to approve the Committee-of-the-Whole Minutes dated December 15, 2025, as written, seconded by Joseph Delsanter. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

**Petitions from the Public on Legislation**

There were none.

**Reading of Legislation and Action on Legislation:**

**3rd Reading(s)**

**2nd Reading(s)**

**RES. NO. 110-2025** - A resolution providing consent to the Ohio Department of Transportation for the performance of preventative deck sealing maintenance of bridge structures on Interstate 71. - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*):

Mr. Smith moved this resolution to third reading.

**1st Reading(s)**

**ORD. NO. 1-2026** - An emergency ordinance authorizing the City Manager to submit a petition for annexation to the Medina County Board of Commissioners to annex real property located in the Township of Hinckley and owned by the State of Ohio to the City of Brunswick. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*):

Joseph Delsanter moved to suspend the rules, seconded by Keith Kuczma. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Joseph Delsanter moved to adopt Ordinance Number 1-2026, seconded by Keith Kuczma. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

**RES. NO. 2-2026** - An emergency resolution authorizing the City Manager to purchase three (3) Ford Explorers and one (1) Ford Escape with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed \$242,000.00. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Robert Safran*):

Keith Kuczma moved to suspend the rules, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Keith Kuczma moved to adopt Resolution Number 2-2026, seconded by Kristy Piper. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

**RES. NO. 3-2026** - An emergency resolution authorizing the City Manager to purchase a new Ascendant 100' HD Aerial Tower 70" Enforcer Chassis with related equipment for the Division of Fire and Rescue from Atlantic Emergency Solutions, Inc. in an amount not to exceed \$2,500,000.00. - **1st Reading** (To be brought from Safety & Environment Committee, *Administration/Greg Glauner*):

Keith Kuczma moved to suspend the rules, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

Keith Kuczma move to adopt Resolution Number 3-2026, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

**City Manager's Report**

Mr. DeForest reminded that Brunswick Food Pantry donations can be dropped off at the bins in the City Hall vestibule. These bins are accessible 24/7, 365 days a year. He asked residents to consider making a non-perishable food donation there.

He reminded that smoke detectors are available to City residents. He encouraged those in need of detectors to refer to the City's website ([www.brunswick.oh.us](http://www.brunswick.oh.us)). The detectors would be provided and installed at no cost.

**Open Forum**

Alan Darby (665 Southbridge Boulevard) explained that he has a 4' X 19" blue access plate in his front yard that was placed by Frontier. He added that there was an open hole present for over a month and his property is by a bus stop.

Mr. Abella responded noting his concern regarding the easement. He mentioned contacting MasTec in order to find out the reason for the placement of the plate. They could then be asked if there was any other location to which it could be moved.

Mr. Darby revealed that a neighbor across the street had a panel located underneath the sidewalk with no access panel. He then asked what makes a cable company considered to be a utility as it was not a basic need.

**Unfinished Business**

There was none.

**New Business**

Vice-Mayor/President Hanek thanked Council for electing him to continue to serve in this role during the Organizational Meeting held during Committee-of-the-Whole. Mr. Hanek expressed that he takes his obligation and commitment to the citizens seriously. He felt that it was an honor and privilege to serve. He appreciated his colleagues who all work very hard to make the City of Brunswick a better place every day.

Consideration of a new liquor permit request from Neiner Group LLC to Tapped & Forked LLC at 61-63 Pearl Road, Brunswick, Ohio 44212:

Mr. DeForest remarked that there were no objections from the administration.

**Adjournment**

Nicholas Hanek moved to adjourn, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Brandon Lambert, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:18 p.m.

Respectfully submitted,

Laura Timura, MMC  
Clerk of Council

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Mayor Ron Falconi

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Adopted

**APPLICATION FOR  
BOARDS AND COMMISSIONS**

NAME Millie Manning PHONE (330)273-2164

STREET 3869 Keller Hanna Dr CELL (216)978-2190

Years of Residency 48 Yrs Registered Brunswick Voter: YES  NO

POSITIONED DESIRED: Financial Audit, Review & Adv. Committee EMAIL mamanning519@gmail.com

EDUCATION \_\_\_\_\_ DEGREE \_\_\_\_\_ YEAR GRADUATED \_\_\_\_\_

HIGH SCHOOL GED

COLLEGE \_\_\_\_\_

SPECIAL TRAINING H&R Block Income Tax Courses & AARP Tax-Aide Training

**CURRENT EMPLOYMENT**

Retired

Company	Address	Title	Dates
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**RELEVANT PAST EMPLOYMENT**

<u>City of Brunswick</u>	<u>4095 Center Rd Brunswick Oh</u>	<u>Clerk &amp; Chief Tax Clerk</u>	<u>11/10 8/2012</u>
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Company	Address	Title	Dates
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<u>Stork Kit</u>	<u>Middleburgh Hts Oh</u>	<u>Customer Ser Clerk</u>	<u>03/81-6/86</u>
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Company	Address	Title	Dates
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**RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS**

AARP Tax-Aide Counselor, Local Coordinator and District Coordinator

Treasurer and Trustee BCPAAA 2006-2019

Treasurer for the Income Tax Levy

**REFERENCES (other than relation):**

	NAME	ADDRESS	PHONE
1.	<u>KATHY FRYE</u>	<u>3920 MINER DR BRUNSWICK OH</u>	<u>(330)225-7082</u>
2.	<u>Clare Dunlay</u>	<u>6935 W Law Valley City Oh</u>	<u>(330)483-3080</u>
3.	<u>Laura Larkin</u>	<u>582 Oakhurst Brunswick Oh</u>	<u>(216)640-7600</u>

**QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed\*)**

See Atthaed

**ATTACH RESUME IF DESIRED.**

Signature: Millie Manning Date: 12-9-2025

\*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**Qualifications and Desire for Serving:**

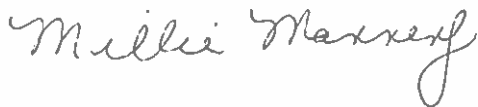
I was employed for the City of Brunswick for 27 years with 21 of those years as Chief Tax Clerk.

I have 13 years as an AARP Tax-Aide Counselor assisting and preparing Federal and State Income Tax Returns for residents. I also have 3 years of helping train new volunteers. I was appointed Local Coordinator for 2 years and District Coordinator for 1 year for the Medina County AARP Tax-Aide program.

I also served the last 4 years on the Income Tax Board of Review.

With my tax experience and my understanding of the City of Brunswick's Codified Code I feel I would be an asset to the Brunswick Financial Audit, Review and Advisory. I also feel it would be an honor to serve.

Thank you for your consideration.

A handwritten signature in cursive script that reads "Millie Maxey".

## **Safety and Environment**

**January 12, 2026**

**IN ATTENDANCE:** Chairman Keith Kuczma, Committee Member Joseph Delsanter, Committee Member Kristy Piper, Nicholas Hanek, Brandon Lambert, Tim Smith, Michael Abella, Jr., Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Community & Economic Director Grant Aungst, Parks & Recreation Director Taylor Petkovsek, Fire Chief Greg Glauner, Police Chief Robert Safran, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:26 p.m.

### **DISCUSSION ITEMS:**

(a) RES. NO. 2-2026 - An emergency resolution authorizing the City Manager to purchase three (3) Ford Explorers and one (1) Ford Escape with police equipment installed for the Division of Police from Montrose Ford in an amount not to exceed \$242,000.00. - 1st Reading (To be brought from Safety & Environment Committee, Administration/Robert Safran)

Chief Safran introduced Resolution Number. 2-2026 as part of the approved 2026 budget. The resolution authorizes the purchase of four vehicles: two marked police vehicles, one animal control vehicle, and one unmarked vehicle to replace a detective vehicle, in an amount not to exceed \$242,000.

Chief Safran requested that the resolution be considered as an emergency with suspension of the rules to allow the vehicles to be purchased as quickly as possible from Montrose Ford.

Mr. Kuczma inquired about using Montrose Ford.

Chief Safran noted that the City has consistently used Montrose, which supplies all required ignition equipment, participates in the procurement program, and is the State contract awardee.

Mr. Nevar added that the cost came in under procurement pricing.

Mrs. Piper moved Resolution Number 2-2026 to tonight's Council Agenda of January 12, 2026 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays

(b) RES. NO. 3-2026 - An emergency resolution authorizing the City Manager to purchase a new Ascendant 100' HD Aerial Tower 70" Enforcer Chassis with related equipment for the Division of Fire and Rescue from Atlantic Emergency Solutions, Inc. in an amount not to exceed \$2,500,000.00. - 1st Reading (To be brought from Safety & Environment Committee, Administration/Greg Glauner)

Chief Glauner introduced Resolution Number 3-2026, a resolution authorizing the City Manager to purchase a new 100-foot heavy-duty ladder truck on a 70-inch reinforced chassis, with related

equipment, for the Division of Fire through Atlantic Emergency Solutions, in an amount not to exceed \$2,500,000.

Chief Glauner explained he is asking for an emergency with suspension of the rules due to the average build time for a ladder truck being approximately 48 months. The City previously paused its place in line but has now been offered a dealer production slot, allowing delivery in an estimated 13 to 15 months, which is considered expedited for an aerial apparatus.

Chief Glauner provided background on the current ladder truck, a 75-foot aerial ladder purchased in 2009 for just under \$600,000. The truck was undersized at the time of purchase and was selected following the sale of the City's former 100-foot aerial ladder to Brunswick Hills as part of a regional planning effort. Brunswick Hills later decommissioned without replacing its ladder, leaving Brunswick without adequate ladder coverage for an extended period.

Chief Glauner also noted that the current ladder truck is now 18 years old, showing significant wear including rust, and that replacement parts are becoming difficult to obtain. He cited recent custom fabrication of two hydraulic cylinders as an example of increasing maintenance challenges. Additionally, the current apparatus does not adequately serve the City's needs given the presence of four-story and five-story buildings and garden apartment complexes.

Chief Glauner explained that modern ladder trucks, often configured as quints, combine five key functions: an aerial ladder, ground ladders, a pump, a water tank, and hose capacity. While these designs are more efficient, they require additional space. He noted that until recently, Brunswick, and much of the region, was limited to a maximum ground ladder size of 24 feet, which does not meet current operational needs.

Chief Glauner stated that the committee evaluated multiple apparatus options and determined that the Pierce ladder truck best met the City's needs. The proposed truck will feature a 100-foot tower platform, allowing firefighters to operate from an elevated platform with supplied breathing air, particularly beneficial for industrial and low-rise commercial structures. The apparatus will carry a full complement of ground ladders, including 35-foot, 28-foot, and 24-foot ladders, four roof ladders, and a jack ladder, which he described as essential to core fireground operations. And the purchase will be made through Sourcewell, eliminating the need for competitive bidding.

Mr. Delsanter moved Resolution Number 3-2026 to tonight's Council Agenda of January 12, 2026 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays

**GENERAL DISCUSSION:**

Mr. Kuczma inquired of Chief Glauner whether the move into the new Fire Station was complete.

Chief Glauner confirmed that the Division is operating out of a centralized station. He noted that while some adjustments are still ongoing, the move has been successful, morale has improved, and response

times have improved. He also indicated that additional public open houses are being planned, tentatively between February and April or into June.

**ADJOURNMENT:**

Being no further business, Mr. Delsanter moved to adjourn at 6:33 p.m. Vote – 3 Ayes, 0 Nays

Submitted respectfully,

A handwritten signature in black ink, appearing to read "Keith A. Kuczma". The signature is written in a cursive style with a long horizontal stroke at the end.

Keith Kuczma  
Chairman

**Planning and Zoning Committee**  
**January 12, 2026**

**IN ATTENDANCE:** Chairman Joseph Delsanter, Committee Member Brandon Lambert, Committee Member Keith Kuczma, Kristy Piper, Nicholas Hanek, Tim Smith, Michael Abella Jr., Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Community & Economic Director Grant Aungst, Parks & Recreation Director Taylor Petkovsek, Fire Chief Greg Glauner, Police Chief Robert Safran, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:15 p.m.

Mr. Smith arrived at 6:19 p.m.

**DISCUSSION ITEMS:**

(a) ORD. NO. 1-2026 - An emergency ordinance authorizing the City Manager to submit a petition for annexation to the Medina County Board of Commissioners to annex real property located in the Township of Hinckley and owned by the State of Ohio to the City of Brunswick. - 1st Reading (To be brought from Planning & Zoning Committee, Administration/Grant Aungst)

Mr. Aungst explained these are small parcels of land over which the State of Ohio and ODOT had control. They will make a clear path for Discount Drug Mart to build and use the property.

Mr. Delsanter noted that the legislation involved only a couple of small buildings and asked if there were any questions from the community, adding that the property was familiar and did not require further review. He also observed a training session at the site.

Mr. Aungst praised Drug Mart for its cooperation. He noted that the property has been used for Fire Department training, emphasizing the value of real-world training opportunities.

Mr. Delsanter also commended the Fire Department, its members, and the Chief, noting that the Hinckley Fire Department and several other departments participated.

Mr. Kuczma moved Ordinance Number 1-2026 to tonight's Council Agenda of January 12, 2026 as an emergency with suspension of the rules. Vote – 3 Ayes, 0 Nays

**GENERAL DISCUSSION:**

Mr. Delsanter stated that residents were concerned about unexpected access plate placements within the right-of-way and asked whether the City has authority to regulate such installations to protect property integrity, or to address the issue through the City's action plan.

Mr. Aungst responded that the City has no authority to regulate utility placements within the right-of-way. He explained that utilities may install infrastructure anywhere within a proper easement as required for technical reasons such as junctions, spacing, or existing utilities. He noted that the issue has been reviewed with the Law Director and engineers and that, because this is a state or federal route, the City has no control as long as installations do not interfere with other utilities. While acknowledging residents' concerns, he stated that the location in question likely serves as a junction for multiple connections.

Mr. Abella relayed Engineering Department guidance, stating that box placement depends on multiple technical factors such as span length, existing connections, access and maintenance needs, underground utilities, and spacing requirements. He noted that while the City cannot change placement, asking Frontier to explain the reasoning may help residents understand why a particular location was selected.

Mr. Abella emphasized that while residents may not agree with the outcome, it is still their property and they deserve an explanation.

Mr. Delsanter noted that residents are provided with Frontier's contact number and that it is Frontier's responsibility to be responsive. He also inquired if the master plan could address the right-of-way issue.

Mr. Aungst further stated that there is no master plan that allows for pre-development coordination of property improvements in a way that could prevent these issues in the future.

Mr. Aungst explained that right-of-way boundaries are determined during construction and development, such as placement relative to the center of the road or sidewalk, and while such planning could help in future development design plans, it does not offer a solution for the current situation. He concluded that there is no way to overcome the issue at this point.

Mr. Nevar added that utilities have the right to install infrastructure within an easement or right-of-way. On a private street without an easement, such permission would not exist. He noted that the City has very limited grounds to disapprove an installation, typically only for above-ground structures that present line-of-sight or safety issues, such as obstructing visibility when exiting a driveway.

Mr. Abella confirmed that there is no way to mandate the placement of utilities, including specific distances from sidewalks or driveways.

Mr. Nevar stated that while the City may raise concerns, it has no authority to mandate the location of the installation within an easement.

Mr. Abella added that it would be great if all the utilities could put all their boxes in the same general area to preserve property aesthetics.

Mr. Delsanter stated that additional discussion is needed to better balance homeowners' investments with the operational needs of vendors.

**ADJOURNMENT:**

Being no further business, Mr. Lambert moved to adjourn at 6:26 p.m. Vote – 3 Ayes, 0 Nays.

Submitted respectfully,

A handwritten signature in cursive script, appearing to read "Joseph Delsanter".

Joseph Delsanter  
Chairman



**Committee of the Whole**  
**January 12, 2026**

**IN ATTENDANCE:** Vice Mayor/President Nicholas Hanek, Pro Tem Joseph Delsanter, Brandon Lambert, Keith Kuczma, Kristy Piper, Tim Smith, Michael Abella Jr., Mayor Ron Falconi, Law Director Dennis Nevar, City Manager/Safety Director Carl DeForest, Community & Economic Director Grant Aungst, Parks & Recreation Director Taylor Petkovsek, Fire Chief Greg Glauner, Police Chief Robert Safran, Clerk of Council Laura Timura, News Media.

The meeting convened at 6:33 p.m.

**DISCUSSION ITEMS:**

(a) Discussion and motion to appoint Vice-Mayor/President

Mr. Hanek opened discussion on the motion to appoint the Vice Mayor/President Pro Tempore.

Mr. Hanek clarified that Council members may vote for themselves if nominated for Vice Mayor. He stated that it is an honor to serve the community, expressed appreciation for his colleagues' trust, and committed to fulfilling the role responsibly.

Mr. Delsanter moved to appoint Nicholas Hanek as Vice-Mayor/President for a two-year term, seconded by Mr. Abella. Vote – 7 Ayes, 0 Nays.

(b) Vice-Mayor/President to choose Vice Mayor Pro Tempore

Mr. Hanek stated that his intention is to avoid making changes to Council Rules or committee assignments unless changes are suggested by Council. He requested that any proposed changes to Council Rules, seating, or committee assignments be submitted by January 23, the Friday prior to the next meeting, so they may be incorporated into discussion. Otherwise, Council Rules, seating, and committee assignments will be voted on at the next meeting without changes.

Mr. Hanek noted that, under his purview as Vice President of Council, Joseph Delsanter will continue to serve as Vice Mayor Pro Tem, adding that he is pleased with the work being done in that role.

(c) Discussion on Seat Assignments

Mr. Abella asked about the seating order following the Vice Mayor Pro Tem. Mr. Hanek explained that seating order is determined by seniority based on total years of service on Brunswick City Council. He added that Council members may negotiate seating changes among themselves and notify him by January 23.

(d) Review of Council Rules 2024-2025 for any changes

Mr. Hanek thanked Laura for providing copies of the Council Rules and proposed changes for review. He stated that any specific rule changes may be discussed at the next meeting.

(e) Discussion of Committee Assignments

Mr. Hanek reiterated that unless changes are requested, existing committee assignments will be retained, though he is open to considering suggestions after discussion among Council members.

(f) Motion to reschedule 2026 Council Meetings with legal holiday conflicts (consider holding Council Meeting on Monday, May 18 due to Memorial Day, Monday, October 5 due to Columbus Day, and on Monday, December 21 due to the holiday).

Mr. Hanek explained the motion to reschedule 2026 Council meetings that conflict with legal holidays, noting that staff coordinated internally to ensure the proposed changes were appropriate.

Mr. Abella moved to reschedule 2026 Council Meetings with legal holiday conflicts (holding Council Meeting on Monday, May 18 due to Memorial Day, Monday, October 5 due to Columbus Day, and on Monday, December 21 due to the holiday). Vote – 7 Ayes, 0 Nays.

(g) Goal Setting Session

Mr. Hanek explained that it has been two years since the last Council goal-setting session. As with the previous session, Council will review accomplishments from the past two years and establish goals for the next two years.

Mr. Delsanter proposed holding the goal-setting session on March 2 at 6:00 p.m. in the Council Chambers.

Mr. Hanek stated that he would provide food at his own expense and welcomed others to contribute if they wished. He noted that the session would be open to the public and, while typically longer, has historically been productive, especially given the amount of discussion and change over the past year.

#### **MOTION ITEMS:**

(a) Motion to appoint Clerk of Council Laura Timura as designee for all elected officials to attend public records training as required by Section 149.43 and 109.43 of the Ohio Revised Code.

Mr. Delsanter moved to appoint Clerk of Council Laura Timura as designee for all elected officials to attend public records training as required by Section 149.43 and 109.43 of the Ohio Revised Code. Vote – 7 Ayes, 0 Nays.

(b) Motion requesting permission to go out to bid for City of Brunswick parking lot improvements at Mooney Park, North Park and Hopkins Park. The bid would be to repave, asphalt installation, and parking lot expansion.

Mr. Hanek reminded that this bid has been attempted previously.

Mrs. Petkovsek introduced a motion requesting permission to go out to bid for parking lot improvements after two unsuccessful bid attempts. She stated that the project scope was revised and includes improvements at Mooney Park, Hopkins Park, North Park, and both entrances at Diana Drive and Laurel Road.

If approved, bids would be advertised beginning the next day and again the following Tuesday, opened on January 28, and returned to Council for potential award on February 9.

Mrs. Petkovsek stated the project would be funded from the \$1.2 million set aside following completion of the Parks Master Plan. The revised estimated total project cost is \$601,448.72.

Mr. Delsanter asked whether the work was limited to entranceways.

Mrs. Petkovsek clarified that the work includes full drives into the parking areas. At Diana Drive, the project includes reconstruction of the entire drive and expansion of the parking lot to four aisles. At Laurel Road, the project includes reconstruction of the drive leading into the parking area.

Mr. Delsanter moved to request permission to go out to bid for City of Brunswick parking lot improvements at Mooney Park, North Park and Hopkins Park. The bid would be to repave, asphalt installation, and parking lot expansion. Vote – 7 Ayes, 0 Nays.

(c) Motion Requesting authorization from Council to request RFP's for the design and construction of the proposed ball fields, bathrooms and concession stand at 507 N. Carpenter.

Mrs. Petkovsek explained that the second motion requests authorization to accept Requests for Proposals for the design and construction of new proposed baseball fields off North Carpenter Road. She noted that the parcel has not yet been finalized and that this action is anticipatory, allowing the City to prepare documentation once the land transfer is complete.

She stated the goal is to complete the project in phases, with Phase 1 potentially including construction of two baseball fields this year, followed by Phase 2, which would include restrooms and a concession area.

Mr. Abella moved to request authorization from Council to request RFP's for the design and construction of the proposed ball fields, bathrooms and concession stand at 507 N. Carpenter. Vote – 7 Ayes, 0 Nays.

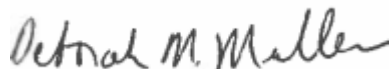
**REVIEW LEGISLATION:**

There was none.

**ADJOURNMENT:**

Being no further business, Mr. Smith moved to adjourn at 6:45 p.m. Vote – 7 Ayes, 0 Nays

Submitted Respectfully,



Deborah Mullen  
Assistant Council Clerk

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



**DATE:** 1/26/2026

**TO:** Vice Mayor Nicholas Hanek and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Paul Magovac

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 110-2025** - A resolution providing consent to the Ohio Department of Transportation for the performance of preventative deck sealing maintenance of bridge structures on Interstate 71. - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

**BACKGROUND:** The Ohio Department of Transportation ("ODOT") has identified the need to perform preventative deck sealing maintenance of bridge structures on Interstate 71. That being in the public interest, the City hereby provides its consent to ODOT to complete the project. That the City Manager is hereby authorized and directed, upon approval of the Law Director, to execute any document with the Director of Transportation necessary for the project. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

**PURPOSE AND EXPLANATION:** The City agrees that upon completion of the project, and unless otherwise agreed, to provide adequate maintenance in accordance with all applicable State and Federal regulations, to provide ample financial provisions, as necessary, for the maintenance of the project, and to maintain the right-of-way free of obstructions and hold same inviolate for public highway purposes.  
If City-owned utilities, within the corporation limit or in a private easement outside corporation limits, need to be relocated due to the project, the City will be reimbursed for any relocation work; ODOT will perform the coordination, relocation and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual; if other public and private utilities need to be relocated due to the project, they will not be reimbursed for relocation subject to applicable exceptions.

**IMPLEMENTATION SCHEDULE:** ODOT will complete the project at no cost to the City, which is estimated to be constructed between April 2027 and September 2027.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** Provided sufficient appropriations are adopted by City Council, the City would have to agree to pay 100% of the cost of any added construction items requested by the City that are not necessary for the project as determined by ODOT and the Federal Highway

Administration.

**RECOMMENDED  
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 110-2025

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

A RESOLUTION PROVIDING CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PERFORMANCE OF PREVENTATIVE DECK SEALING MAINTENANCE OF BRIDGE STRUCTURES ON INTERSTATE 71.

WHEREAS: The Ohio Department of Transportation (“ODOT”) has identified the need to perform preventative deck sealing maintenance of bridge structures on Interstate 71 (the “Project”); and

WHEREAS: ODOT will complete the Project at no cost to the City, which Project is estimated to be constructed between April 2027 and September 2027.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That being in the public interest, the City hereby provides its consent to ODOT to complete the Project. The City agrees to pay 100% of the cost of added construction items requested by the City that are not necessary for the Project as determined by ODOT and the Federal Highway Administration.

SECTION 2: The City agrees that upon completion of the Project, and unless otherwise agreed, to provide adequate maintenance in accordance with all applicable State and Federal regulations, to provide ample financial provisions, as necessary, for the maintenance of the Project, and to maintain the right-of-way free of obstructions and hold same inviolate for public highway purposes.

SECTION 3: If City owned utilities, within the corporation limit or in a private easement outside corporation limits, need to be relocated due to the Project, the City will be reimbursed for any relocation work; ODOT will perform the coordination, relocation and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual; if other public and private utilities need to be relocated due to the Project, they will not be reimbursed for relocation subject to applicable exceptions.

SECTION 4: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to execute any document with the Director of Transportation necessary for the Project.

SECTION 5: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
3<sup>rd</sup> Reading \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Laura E. Timura, MMC

PROPOSED LEGISLATION



**DATE:** 1/26/2026

**TO:** Vice Mayor Nicholas Hanek and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Paul Magovac

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 4-2026** - An emergency resolution authorizing the City Manager to enter into all necessary agreements with Chagrin Valley Engineering, LTD for the provision of professional engineering services for the Center Road Urban Paving Project in an amount not to exceed contract rates. **1st Reading** (To be brought from Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

**BACKGROUND:** On October 14, 2025, the City of Brunswick Council approved a motion to advertise for engineering services for the Center Road Paving Project. Advertisements were run on the City of Brunswick's website for two consecutive weeks from October 20th-31, 2025. Three proposals were submitted by MS Consultants, Inc., Chagrin Valley Engineering, LTD., and CESO.

In addition to the engineering services, the City of Brunswick will also need to hire an additional third party engineering firm per the Ohio Department of Transportation (ODOT) specifications. The estimated cost for a third party engineer is expected to be around \$30,000.00 but is not part of this resolution.

**PURPOSE AND EXPLANATION:** Multiple department heads evaluated the three proposals. It was decided by all that Chagrin Valley Engineering, LTD. was the best firm to move forward with.

**IMPLEMENTATION SCHEDULE:**

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** The standard preliminary cost is \$2,941,200.00 for the Center Road (SR 303) Paving project. The current estimated costs for engineering services for the current construction cost estimate = \$196,413.00. An additional cost for supplemental services is also currently estimated at \$10,000.00. The costs for these specified engineering services = \$206,413.00 and are to be charged to the Road Capital Projects Fund #333, Account#333-0444-56883, pending sufficient Council appropriations being in place. A separate piece of legislation to amend the 2026 budget will also be proposed to reflect the most up-to-date appropriations in the Road Capital Project Fund for these estimated costs. That separate

piece of legislation will also be presented to City Council for their consideration on January 26, 2026.

Please note that if the plans or preliminary construction costs change for this project, the scope and price of the engineering and supplemental services are also likely to change. It could require additional budget amendment considerations in the future. The City and ODOT are in very preliminary stages for this project and estimated costs are likely to change. Especially, once the initial engineering services are completed and the project plan and details evolve.

**RECOMMENDED  
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety or welfare, and providing for the usual daily operation of a municipality.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 4-2026

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO ALL NECESSARY AGREEMENTS WITH CHAGRIN VALLEY ENGINEERING, LTD. FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES FOR THE CENTER ROAD URBAN PAVING PROJECT IN AN AMOUNT NOT TO EXCEED CONTRACT RATES.

WHEREAS: The City of Brunswick and Chagrin Valley Engineering, Ltd. are parties to that certain agreement dated on or about December 10, 2025 wherein Chagrin Valley Engineering, Ltd. provides professional engineering services to the City pursuant to, without limitation, the hourly rates detailed therein (the "Contract Rates").

WHEREAS: Pursuant to Motion of this Council of October 14, 2025, a Statement of Qualifications was duly advertised for the provision of professional engineering services for the Center Road Urban paving Project (the "Project"), which Project is part of the Ohio Department of Transportation's Local Public Agency Program (the "Program").

WHEREAS: Upon receipt of the three (3) submissions received pursuant to the Statement of Qualifications, the Review Committee reviewed and scored each submission and has recommended that this Council award the contract for professional engineering services for the Project to Chagrin Valley Engineering, Ltd. in an amount not to exceed Contract Rates.

WHEREAS: Estimated professional engineering costs for the Project are \$196,413.00 plus estimated supplemental services in the amount of \$10,000.00, which estimated costs do not include additional third-party professional engineering services required pursuant to the Program specifications.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into all necessary agreements with Chagrin Valley Engineering, Ltd. for the provision of professional engineering services for the Project in an amount not to exceed Contract Rates.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to meet the design and construction timeline for the Project. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_

Laura E. Timura, MMC  
Clerk of Council

**THE CITY OF BRUNSWICK**  
**PROPOSED LEGISLATION**



**DATE:** 1/26/2026

**TO:** Vice Mayor Nicholas Hanek and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Paul Magovac

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 5-2026** - An emergency resolution authorizing the City Manager to enter into all necessary agreements with Stephen Hovancsek & Associates, Inc. for the provision of third-party professional engineering services for the Center Road Urban Paving Project in an amount not to exceed \$10,000.00. - **1st Reading** (To be brought from the Services, Utilities, Technology & Cable Committee, *Administration/Paul Magovac*)

**BACKGROUND:** The City of Brunswick will need to hire an additional third party engineering firm per the Ohio Department of Transportation (ODOT) specifications. Requests for proposals were sent out on 12.03.25 to three engineering firms, Stephen Hovancsek & Associates, Inc., K. E. McCartney & Associates and Burgess & Niple.

**PURPOSE AND EXPLANATION:** Of the three proposals that were received, Stephen Hovancsek & Associates, Inc. was the lowest and best at an amount not to exceed \$10,000.00.

**IMPLEMENTATION SCHEDULE:**

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** Third party engineer costs for the Center Road (SR 303) paving project are not to exceed \$10,000.00. The costs for these services are to be charged to the Road Capital Projects Fund #333, Account#333-0444-56883.

**RECOMMENDED ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety or welfare, and providing for the usual daily operation of a municipality.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 5-2026

BY: Mr. Smith, Mr. Abella, Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO ALL NECESSARY AGREEMENTS WITH STEPHEN HOVANCSEK & ASSOCIATES, INC. FOR THE PROVISION OF THIRD-PARTY PROFESSIONAL ENGINEERING SERVICES FOR THE CENTER ROAD URBAN PAVING PROJECT IN AN AMOUNT NOT TO EXCEED \$10,000.00.

WHEREAS: The City of Brunswick received three (3) quotes for the Center Road Urban Paving Project (the "Project"), which Project is part of the Ohio Department of Transportation's Local Public Agency Program (the "Program"), in accordance with public bidding requirements.

WHEREAS: The estimated professional engineering costs for the Project are \$30,000.00.

WHEREAS: The three (3) received quotes were opened on December 18, 2025 with Stephen Hovancsek & Associates, Inc. determined to be the lowest and best.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into all necessary agreements with Stephen Hovancsek & Associates, Inc. for the provision of professional engineering services for the Project in an amount not to exceed \$10,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to meet the design and construction timeline for the Project. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_

Laura E. Timura, MMC  
Clerk of Council



STEPHEN HOVANCSEK & ASSOCIATES, INC.

*Consulting Engineers & Planners*

TWO MERIT DRIVE • RICHMOND HEIGHTS, OHIO 44143

(216) 731-6255

FAX NO: (216) 731-4483

December 9, 2025

City of Brunswick  
4095 Center Road  
Brunswick, Ohio 44212  
Attn.: Paul Magovac, Service Director  
(via email: pmagovac@brunswick.oh.us)

**Re: OWNER'S REPRESENTATIVE SERVICES  
CENTER ROAD URBAN PAVINNG PROJECT – PID 116495  
BRUNSWICK, OHIO**

Dear Mr. Magovac,

The firm of Stephen Hovancsek & Associates, Inc. is pleased to provide you with a proposal for professional services for the above-referenced project, as requested.

#### **PROJECT DESCRIPTION**

In accordance with 23 CFR 1.33, ODOT now requires a 3<sup>rd</sup> Party Consultant to provide Owner's Representative Services for projects receiving federal funding and designed by contracting consulting engineers.

The intent of this project is to resurface Center Road (SR 0303), in the City of Brunswick. The project will also pedestrian improvements to non-conforming existing facilities.

It is our understanding that the project design has already been awarded to Chagrin Valley Engineering. Our scope does not include project fee negotiations between the City and Chagrin Valley Engineering.

#### **SCOPE OF SERVICES**

- Project/Contract Management/Administration.
- Review of Plans, Cost Estimates, and Project Work Schedule throughout Project Development.
- Coordination between the City and Design Consultant.
- Services During Construction.

Each of the tasks listed above will be performed after authorization is granted by the City and will be performed at the following hourly rates for a *fee not to exceed \$10,000.00*. The firm of Stephen Hovancsek & Associates, Inc. reserves the right to negotiate additional fees if the scope changes.

Engineer, Professional	\$ 225.00/hr.
Engineer, Staff	\$ 200.00/hr.
Surveyor, Registered	\$ 225.00/hr.
Two-Man Survey Crew	\$ 250.00/hr.

**Re: OWNER'S REPRESENTATIVES SERVICES  
CENTER ROAD URBAN PAVINNG PROJECT – PID 116495  
BRUNSWICK, OHIO**  
Page 2 of 2

Anthony DiRenzo, P.E. of Stephen Hovancsek and Associates, Inc. will serve as the Owner's Representative.

If you have any questions, please feel free to contact me. We look forward to working with you on this project.

Respectfully,



Anthony DiRenzo, P.E.  
Vice President  
Stephen Hovancsek & Associates, Inc.

# BURGESS & NIPLE

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8160 Norton Parkway, Suite 200 | Mentor, OH 44060 | 440.354.9700

Mr. Paul Magovac  
Service Director  
City of Brunswick  
4095 Center Road  
Brunswick, Ohio 44212

Re: Professional Services Proposal  
3<sup>rd</sup> Party Consultant Services  
Center Road Resurfacing, PID 116495

December 4, 2025

Dear Mr. Magovac:

Burgess & Niple, Inc. (B&N) is pleased to submit this proposal to provide 3<sup>rd</sup> Party Consultant engineering services to the City of Brunswick (Client) for the above referenced project. The project, as we understand it, involves resurfacing Center Road (State Route 303) and curb ramp improvements.

Joshua Pennock, PE, PTOE, is a seasoned traffic engineer with over 23 years of experience in the field and would serve as the Owners Representative for the project. Josh has been with Burgess & Niple (B&N) since 2004, where he has managed and contributed to numerous roadway resurfacing and reconstruction projects for local communities, counties, and Departments of Transportation (DOTs) in Ohio.

His expertise covers a broad range of roadway engineering tasks. He has managed over 75 projects, including numerous LPA projects. His experience includes design and inspection of roadway reconstruction and rehabilitations, roadway widening and intersection upgrades including roundabouts, curb ramps and traffic signals. Josh is currently serving as the 3<sup>rd</sup> Party Consultant on two LPA projects in northeast Ohio.

Josh holds a Bachelor of Science degree in Civil Engineering from the University of Toledo and is certified by the Ohio Department of Transportation (ODOT) in Traffic Signal Design, Maintenance of Traffic, Signing and Pavement Marking, and Railroad Preempted Traffic Signals. He has also completed the NHI Bicycle Facility Design and Designing for Pedestrian Safety courses.

The following Scope of Services is based upon your proposal request and the Office of Local Programs – LPA Manual Update – Consultant Contract Administration.

## SCOPE OF SERVICES

Specifically, B&N will provide the following services:

1. Provide design contract management, administration and oversight.
2. Review of plans, cost estimates and project work schedules throughout project development. Comments will be summarized in a review letter or will be marked directly on the pdf plans and estimate with a copy provided to the City.
3. Provide coordination between the City and the selected design consultant, Chagrin Valley Engineering.



4. Provide services during construction.

#### OWNER'S RESPONSIBILITIES

The owner shall be responsible for the following:

1. Provide all available design information, including electronic copies of plans, geotechnical reports, calculations, City standards, and other pertinent record information to B&N insofar as they are available or may be secured by the City's officials.

#### SCHEDULE

B&N shall complete its services within a reasonable time with the intent of providing review comments within 30 days of receiving the documents. The review time commences upon receiving all work products that are to be reviewed with each submittal.

#### COMPENSATION FOR SERVICES

We propose providing these services for lump sum fee of \$19,500. Invoices will be issued monthly and based upon percent complete. Payment to B&N is due upon receipt of invoice. Fees are firm provided authorization to proceed is received by January 30, 2025.

#### ADDITIONAL SERVICES

Additional services, such as construction inspection, can be performed by B&N upon submittal and approval of an agreed upon scope of services and fee for the additional services.

#### TERMS AND CONDITIONS

Terms and Conditions are given in **Attachment A**, which shall be incorporated into this proposal as if written herein and will become part of this Proposal when fully executed.

If you are in agreement with the above stated terms, please sign below and return an electronic copy that will serve as our notice-to-proceed.

Thank you for the opportunity to respond to your engineering needs. If you have any questions, please do not hesitate to contact us.

December 4, 2025  
Page 3

Very truly yours,

BURGESS & NIPLE, INC.



S. Joseph Stodolak, PE  
Vice President



Joshua T. Pennock, PE, PTOE  
Project Manager

You are hereby authorized to commence with the services defined herein.

\_\_\_\_\_  
Title:  
City of Brunswick

\_\_\_\_\_  
Date

I hereby certify the availability of funds for the above work.

\_\_\_\_\_  
Finance Director  
City of Brunswick

\_\_\_\_\_  
Date



**ATTACHMENT A  
TERMS AND CONDITIONS**

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1. These Terms and Conditions are attached to and are part of this Proposal and are considered to be the Agreement between the Client and Burgess & Niple, Inc. (B&N) upon signature by both parties.
2. **Changes to Agreement.** Services beyond those stated herein can be provided by B&N upon written authorization of an addition fee and associated scope of additional services.
3. **Independent Contractor.** It is expressly understood and agreed that in the performance of their services under this Agreement, B&N shall not be considered an agent, i.e., an employee of the Client, but shall be considered an independent contractor.
4. **Standard of Care.** The standard of care for all professional and related services performed or furnished by B&N under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. B&N makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by B&N.
5. **Insurance.** B&N will maintain insurance coverage for workers compensation, employer's liability, general liability, automobile liability, and professional liability throughout the time of this agreement. Certificates of insurance will be provided upon request.
6. **Indemnification.** To the fullest extent permitted by law, B&N and Client each agree to indemnify the other party and the other party's officers, directors, employees, and representatives, from and against all losses, damages, and judgements arising from claims by third parties, including reasonable attorney's fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, or subconsultants in the performance of services under this agreement. If claims, losses, damages, and judgements are found to be caused by the joint or concurrent negligence of Client and B&N, they shall be borne by each party in proportion to its negligence.
7. **Limitation of Liability.** To the fullest extent permitted by laws and regulations, and notwithstanding any other provision of this Agreement, Client agrees that the total liability, in the aggregate, of B&N and B&N's officers, directors, members, partners, agents, employees, and subconsultants, to the Client, its subsidiary and/or affiliated companies and their respective officers, directors, employees, agents, and anyone claiming by, through, or under Client for any and all injuries, claims, losses, expenses, damages whatsoever arising out of, resulting from or in any way relating to B&N's services, this Agreement or any Addenda, from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty express or implied of B&N or B&N's officers, directors, members, partners, agents, employees, or subconsultants, shall be limited to the total amount of compensation received by B&N or \$50,000, whichever is greater.
8. **Ownership of Documents.** All documents prepared or furnished by B&N pursuant to this Agreement are instruments of B&N's professional service, and B&N shall retain an ownership and property interest therein. B&N grants Client a license to use instruments of B&N's professional service for the purpose of constructing, occupying and maintaining the Project. Reuse or modification of any such documents by Client, without B&N's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold B&N harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.
9. **Opinions of Cost.** When included in B&N's scope of services, opinions or estimates of probable construction cost are prepared on the basis of B&N's experience and qualifications and represent B&N's judgment as a professional generally familiar with the industry. However, since B&N has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, B&N cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from B&N's opinions or estimates of probable construction cost.
10. **Suspension of Services.** If Client fails to make any payment due to B&N for services and/or expenses within 60 days after receipt of B&N's invoice, B&N may, after giving seven days written notice to Client, suspend services under this Agreement until B&N has been paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against B&N for any such suspension.
11. **Force Majeure.** Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.
12. **Termination.** Client may terminate this Agreement with seven (7) days' prior written notice to B&N for convenience or cause. B&N may terminate this Agreement for cause with seven (7) days' prior written notice to Client. Failure of Client to make payments when due shall be cause for termination or, at the option of B&N, suspension of services under this Agreement until B&N has been paid all amounts due. The terminating party may set the effective date of termination at a time up to 30 days later than otherwise provided to allow B&N to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files. In the event of any termination, B&N will be entitled to invoice Client and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.





December 15, 2025

Paul Magovac  
Service Director  
City of Brunswick  
4095 Center Road  
Brunswick, Ohio 44212

**RE: Proposal for Owner's Representative Services  
PID 116495  
MED-SR303-5.998 Center Rd**

Dear Mr. Magovac,

K.E. McCartney & Associates, Inc. (KEM) is pleased to submit the following Proposal for the above-referenced project. Enclosed per your request is a biography for the individual who will serve as the Owner's Representative and the billable rates.

On behalf of KEM, I would like to thank you for taking the time to review this submittal. KEM appreciates the opportunity to be considered for providing services to the City of Brunswick and we look forward to working with you and your staff on this project. If there are any questions or further information is required, please contact me at [rsimon@kemccartney.com](mailto:rsimon@kemccartney.com) or (440) 323-9608.

Sincerely,  
K.E. McCartney & Associates, Inc.

Ryan Simon, P.E., CPESC  
Director of Construction

52 N. Diamond St. | Mansfield, OH 44902 | T. 419.525.0093  
526 E. Broad St. | Elyria, OH 44035 | T. 440.323.9608  
5065 Oberlin Ave. | Lorain, OH 44053 | T. 440.444.1022  
[www.kemccartney.com](http://www.kemccartney.com)





**Ryan Simon, P.E., CPESC**  
*Director of Construction*

Mr. Simon has over 20 years of professional experience with a diverse background in both Construction and Design. Prior to joining KEM in 2021, Ryan worked in the private sector for The Great Lakes Construction Co. (11 years) as a Construction Project Manager. Ryan also has public sector experience having served as an Engineer for a local municipality (2 years). His project experience exceeds \$185M in Transportation Infrastructure, Marine, Drilling, and Piling. Ryan has managed over \$95M of projects with an additional \$90M of experience as an onsite Project Engineer. His responsibilities included contract administration, claims and dispute resolution, stakeholder coordination, cost control and financial reporting, scheduling, negotiating change orders, submittals, coordination of field supervision, and estimating.

**REGISTRATIONS**

Professional Engineer, Ohio

**CERTIFICATIONS**

- > **ODOT Construction Engineer Level 1 & 2**
- > Certified Professional in Erosion and Sediment Control (CPESC)
- > Certified Erosion, Sediment, & StormWater Inspector (CESSWI)

**EDUCATION**

B.S., Civil Engineering,  
 The University of Toledo

**YEARS AT KEM**

2021 to Present

**PROFESSIONAL EXPERIENCE**

2003 to Present

Ryan has served as an Owner’s Representative to satisfy ODOT’s Third Party Plan Review requirements on the following projects:

- > PID 119934 LOR-SR83-16.76 (City of Avon)
- > PID 119924 LOR-US6-15.09 (City of Sheffield Lake)

Mr. Simon is KEM’s Director of Construction. His responsibilities include the management of our Elyria office, construction administration of ODOT contracts, Local-Let LPA Projects, and local government projects, constructability plan reviews, keeping an open line of communication with the owner, coordination of inspection and testing, and monitoring the project’s progress and budget to ensure that it is completed on time and within cost constraints. Ryan’s well-rounded background, which includes bid-build and design-build experience, has provided him with the skills to successfully manage and deliver projects to our clients.



**Construction Administration & Inspection Services  
Fee Proposal Summary - EXHIBIT "A"**

**Client:** City of Brunswick  
**Description:** Third Party Review - PID 116495  
**Project:** MED-SR303-5.998

<u>Phase</u>	<u>Director</u>	<u>Sr. Project Manager</u>
	Hourly Rate \$ 88.00	\$ 62.50

**Labor Multiplier 3.25**

*Note: Labor will be billed hourly on a cost-plus basis using a labor multiplier.*

PROPOSED LEGISLATION



**DATE:** 1/26/2026

**TO:** Vice Mayor Nicholas Hanek and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Todd Fischer

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **ORD. NO. 6-2026** - An emergency ordinance amending Ordinance #95-2025 to include amendments to the Appropriation Budget for the year ending December 31, 2026, as incorporated in Exhibit "A" attached hereto. - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

**BACKGROUND:** In order to comply with the Ohio Revised Code Section 5705, any and all activity of the City must be included in the budget. As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present the proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

**PURPOSE AND EXPLANATION:** See the fiscal section and related attachments for additional information.

**IMPLEMENTATION SCHEDULE:** Discuss at the January 26, 2026, Finance Committee meeting and move to the January 26, 2026, Council agenda as an emergency with the suspension of the rules.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** The total financial impact of this legislation is a net increase to the overall City appropriation budget by \$3,818,025.98. The largest components of the net increase (+/- \$50,000), in no particular order, relate to:

- 1) \$2,544,014.33 in proposed increases in appropriations and remaining local funds available for the Fire Station. This represents the remaining local fund amounts not previously encumbered as of December 31, 2025, nor included in the 2026 original budget presentation.
- 2) \$2,017,338.68 increase in transfers from the General Fund to various capital improvement funds to comply with the Fund Balance Reserve Policy and as a result of an expanding investment portfolio. Transfers, albeit appropriated, are not "true" expenditures but are rather a movement of money from one fund to another.

- 3) \$250,000 increase in planned 2026 capital reserves for the Division of Fire to come from anticipated emergency medical billing revenues. This will improve the capital set aside and the related capital five-year plan for the Division after the anticipated \$2.5M drawdown of cash to purchase the ladder truck approved via Resolution #3-2026.
- 4) \$74,449.87 increase to re-appropriate the unspent salt budget from 2025 to be used in 2026. Delayed ordering plans due to supply issues with blue enhanced salt.
- 5) \$56,793.74 increase in net opioid settlement funds received in 2025 that were not spent as of December 31, 2025, and also not included in the original 2026 budget.
- 6) \$1,277,916.77 net appropriation reductions relating to various road projects and new information received since the original 2026 budget for various road projects was compiled. See Exhibit B for more detailed information and explanations of each individual road project.

All other items below, including related reductions, are not specifically listed in this summary, but are detailed with a description of the listed amounts in the attached Exhibit B.

Exhibit A is the legal document required to be reviewed and adopted by Council pursuant to Ohio Revised Code Section 5705 for these budget amendments to be adopted.

Exhibit B is provided for informational and review purposes only.

It's important to note that this legislation only has a budgetary impact and actual expenditures are still subject to state and local laws.

**RECOMMENDED ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with the suspension of the rules. The emergency clause is necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, meet grant deadlines and keep the budget as up-to-date as possible in order to provide accurate accountability to the City's financial readers and interested

parties.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 6-2026

By: Mr. Hanek, Mr. Abella, and Mr. Lambert

AN EMERGENCY ORDINANCE AMENDING ORDINANCE #95-2025 TO INCLUDE AMENDMENTS TO THE APPROPRIATION BUDGET FOR THE YEAR ENDING DECEMBER 31, 2026 AS INCORPORATED IN EXHIBIT "A" ATTACHED HERETO.

WHEREAS: Ordinance #95-2025 adopted appropriations for 2026; and

WHEREAS: "Exhibit A" reflects the appropriations as required by the Ohio Revised Code Section 5705.38(C); and

WHEREAS: The amendments are described in detail and attached hereto as "Exhibit B" for informational purposes only; and

WHEREAS: In order to properly budget in accordance with State law for expenditures presently anticipated it is necessary to amend Ordinance #95-2025.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: Ordinance #95-2025 is hereby amended to reflect the appropriations as attached hereto and incorporated herein as Exhibit "A."

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare, and for the usual daily operation of a municipal government and for the additional reason that Council wishes to maintain accurate appropriations. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

RULES SUSPENDED: AYES \_\_\_\_ NAYS \_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_ NAYS \_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Laura E. Timura, MMC

**EXHIBIT A**

January 26, 2026

Fund Number	Fund Name / Department	Personal Service	Other	Total
<b>General Fund</b>				
001	General Fund			
	City Council	208,241.00	108,124.00	\$ 316,365.00
	Mayor	110,130.00	95,232.00	\$ 205,362.00
	City Manager	211,977.00	140,220.00	\$ 352,197.00
	Information Technologies	201,631.00	489,840.00	\$ 691,471.00
	Engineering	26,772.00	588,930.00	\$ 615,702.00
	Building Department	421,600.00	300,752.00	\$ 722,352.00
	Cemetery Maintenance	-	32,160.00	\$ 32,160.00
	Janitorial Contract	-	23,087.16	\$ 23,087.16
	City Hall Building & Grounds	6,320.00	66,853.00	\$ 73,173.00
	Administrative Services	103,942.00	67,617.00	\$ 171,559.00
	Economic Development	130,351.00	232,429.33	\$ 362,780.33
	Animal Control	84,236.00	143,781.00	\$ 228,017.00
	Law Department	200,067.00	327,123.00	\$ 527,190.00
	Finance Department	307,616.00	289,277.00	\$ 596,893.00
	Income Tax Department	241,818.00	276,181.00	\$ 517,999.00
	Parks & Recreation Director	94,173.00	74,674.00	\$ 168,847.00
	General Fund Administration	-	1,457,104.00	\$ 1,457,104.00
	Planning Division/Community Development	91,263.00	91,166.00	\$ 182,429.00
	Board of Building Appeals	795.00	1,272.00	\$ 2,067.00
	Board of Zoning Appeals	1,391.00	4,680.00	\$ 6,071.00
	Board of Civil Service	12,717.00	46,416.00	\$ 59,133.00
	Board of Ethics	3,680.00	4,585.00	\$ 8,265.00
	Board of Charter Review	-	-	\$ -
	Board of Commemorative Affairs	-	39,900.00	\$ 39,900.00
	General Fund Transfers / Advances	-	33,196,296.68	\$ 33,196,296.68
001	Total General Fund	\$ 2,458,720.00	\$ 38,097,700.17	\$ 40,556,420.17
<b>Special Revenue Funds:</b>				
110	Court Computerization Fund	6,171.00	15,767.00	\$ 21,938.00
114	Police Fund	5,492,098.00	5,675,030.00	\$ 11,167,128.00
115	Fire Fund	3,103,397.00	9,162,905.97	\$ 12,266,302.97
117	Street Repair & Maintenance Fund	1,501,087.00	2,803,451.82	\$ 4,304,538.82
118	State Highway Fund	-	146,800.00	\$ 146,800.00
119	Law Enforcement Fund	-	5,104.00	\$ 5,104.00
120	Brunswick Transit Alternative (BTA) Fund	-	45,000.00	\$ 45,000.00
123	Brunswick Area Television (BAT) Fund	175,611.00	264,861.00	\$ 440,472.00
127	Parks Fund	232,030.00	534,868.02	\$ 766,898.02
129	Department of Justice Federal Grant Fund	-	-	\$ -
130	DUI Enforcement & Education Fund	-	14,600.00	\$ 14,600.00
131	Recreation Center Fund	480,217.00	730,026.00	\$ 1,210,243.00
133	Home Improvement Grant Fund (CDBG)	-	22,076.60	\$ 22,076.60
141	Opioid Settlement Fund	-	56,793.74	\$ 56,793.74
<b>Enterprise Funds:</b>				
223	Refuse Fund	83,638.00	3,502,242.00	\$ 3,585,880.00
224	Storm Water Management Fund	38,284.00	1,015,526.60	\$ 1,053,810.60
<b>Capital Improvement Funds:</b>				
300	General Permanent Improvement Fund	-	3,886,014.33	\$ 3,886,014.33
332	Road Levy Fund	-	2,796,436.00	\$ 2,796,436.00
333	Road Improvement Fund	-	4,636,758.87	\$ 4,636,758.87
336	City Building Improvement Fund	-	100,419.00	\$ 100,419.00
337	EPA Grant Fund	-	2,272,800.00	\$ 2,272,800.00
339	Fire Improvement Fund	-	319,482.66	\$ 319,482.66

341	Park Improvement Fund	-	1,020,864.05	\$	1,020,864.05
345	U.S. Army Corp of Engineer's Grant Fund	-	2,255,000.00	\$	2,255,000.00
347	North Carpenter Road Improvement Fund	-	-	\$	-
348	Boston Road Improvement Fund	-	-	\$	-
359	Fire Station Construction Fund	-	6,393.68	\$	6,393.68
370	OPWC Nationwide Parkway Improvement Fund	-	2,048,000.00	\$	2,048,000.00
371	OPWC Laurel/Maxwell Intersection Improvement Fund	-	1,386,857.52	\$	1,386,857.52
374	OPWC Magnolia Drive Improvement Fund	-	-	\$	-
375	OPWC Pepperwood Drive Improvement Fund	-	658,500.00	\$	658,500.00
<b>Self Insurance Fund:</b>					
600	Self Insurance Fund	-	4,357,146.00	\$	4,357,146.00
<b>Debt Service Funds:</b>					
771	General Obligation Bond Retirement Fund	-	-	\$	-
772	General Obligation Fire Station Bond Retirement Fund	-	988,500.00	\$	988,500.00
782	Special Assessment BRF: Laurel Road (2006)	-	27,312.50	\$	27,312.50
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,948.81	\$	18,948.81
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,826.18	\$	11,826.18
<b>Agency Funds:</b>					
881	General Trust Agency Fund	-	750,000.00	\$	750,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$	20,000.00
885	Flexible Spending Agency Fund	-	140,000.00	\$	140,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	35,000.00	\$	35,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$	10,000.00
			<b>Grand Total</b>	<b>\$</b>	<b>103,410,265.52</b>

**City of Brunswick, Finance Office**

**"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only**  
For the Budget Year Ending December 31, 2026

1/26/2026

<b>Fund Name / Account Name</b>	<b>Account Number</b>	<b>Appropriation Adjustment Amount</b>	<b>Description</b>
<b>General (#001)</b>			
HOSPITALIZATION	001-0100-52275	(724.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
CLERK OF COURTS PT PS	001-0200-51170	1,405.00	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
CLERK OF COURTS PS	001-0200-51181	(10,911.00)	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
LONGEVITY	001-0200-52002	(2,115.00)	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
DEFERRED COMP	001-0200-52222	(3,266.00)	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
PERS	001-0200-52223	(4,261.00)	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
MEDITAX	001-0200-52226	(199.00)	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
SICK BUY BACK - MAYOR/COURT	001-0200-52228	(1,453.00)	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
WORKER'S COMP - MAYOR	001-0200-52274	(381.00)	Update 2026 Mayor's Court Clerk of Court and part-time budget & benefits now that the previous Clerk of Court retired on Dec 31, 2025.
HOSPITALIZATION	001-0200-52275	(75.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
HOSPITALIZATION	001-0302-52275	(592.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
LONGEVITY	001-0430-52002	400.00	To amend longevity cost calculations and correct budget calculations to accurately reflect years of continuous service for certified building inspectors.
NO MEDICAL COVERAGE	001-0430-52225	(600.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
SICK BUY BACK - BLDG DEPT	001-0430-52228	(500.00)	Reduce appropriations since the original 2026 budget estimates were higher than actuals selected by employees in January 2026.
HOSPITALIZATION	001-0430-52275	22,467.00	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
SICK BUY BACK - Econ Dev	001-0490-52228	(2,993.00)	Reduce appropriations since the original 2026 budget estimates were higher than actuals selected by employee in January 2026.
CAPITAL OUTLAY - ANIMAL WARDEN	912-0540-56252	18,125.00	To include costs not included in the 2026 original budget: \$14,000 to upfit vehicle, \$1,000 in decal wrapping, \$1,000 more in vehicle costs & \$2,125 in potential equipment costs. These costs were included in the costs of the Animal Warden vehicle replacement approved by City Council in Res#2-2026
HOSPITALIZATION	001-0720-52275	(22,323.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
BANK FEES	001-0880-53213	(18,467.00)	Reduce bank fee cost estimates since the 2025 actual bank fees to be paid in January 2026 are less than anticipated due to larger earnings credit received.
INVESTMENT ADVISORY CONTRACT	001-0880-54251	5,050.00	To increase budget for additional advisory investment services effective after April 1, 2026 as a result of expanding investment portfolio.
PROFESSIONAL SERVICE CONTRACT	001-0880-54285	30,000.00	To budget estimated costs for an Alta (American Land Title Association) survey and mapping for 4 parcels of property on South Carpenter Road.
BRUNSWICK HISTORICAL SOCIETY COMMIT	001-0880-54507	5,000.00	City of Brunswick proposed lease to reimburse Brunswick Historical Society up to a maximum \$5,000 in various expenses, including utilities.
FT TEMP COVERAGE	001-0930-51160	(104.00)	Amend original 2026 budget since certain Civil Service payroll and benefit lines were slightly overestimated.
PERS	001-0930-52223	(25.00)	Amend original 2026 budget since certain Civil Service payroll and benefit lines were slightly overestimated.
MEDITAX	001-0930-52226	(1.00)	Amend original 2026 budget since certain Civil Service payroll and benefit lines were slightly overestimated.
WORKER'S COMP - CIVIL SERVICE	001-0930-52274	(3.00)	Amend original 2026 budget since certain Civil Service payroll and benefit lines were slightly overestimated.
TRANSFER OUT TO FUND #333	001-0999-99909	1,000,000.00	Increase transfer Out to the Roads Capital Improv Fund #333 to comply with Fund Balance Reserve Policy Ord #97-2025 for road improvements.
TRANSFER OUT: CAPITAL IMPROV FUND #300	001-0999-99947	1,017,338.68	Increase transfer Out to the Capital Improv Fund #300 to comply with Fund Balance Reserve Policy Ord #97-2025 for capital improvements.
<b>General Fund Total</b>		<b><u>2,030,792.68</u></b>	
<b>Police Fund (#114)</b>			
SICK BUY BACK	114-0520-52228	(22,000.00)	Reduce appropriations since the original 2026 budget estimates were higher than actuals selected by employees in January 2026.
HOSPITALIZATION	114-0520-52275	23,437.00	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
POLICE CAPITAL	961-0520-56252	12,310.00	Emergency hot water commercial tank replacement as existing hot water tank failed in Jan 2026.
DONATIONS - POLICE CAPITAL	961-0520-56253	13,000.00	Appropriate \$13,000 donation originally received from the Eagles on Nov 20, 2025. Donation to be used for capital needs of the Division of Police.
<b>Police Fund Total</b>		<b><u>26,747.00</u></b>	
<b>Fire Fund (#115/952)</b>			
CLERK II PART-TIME PS	115-0510-51173	1,939.00	Clerk II part-time employee will be resigning April 30, 2026 and Division of Fire is desirous of a 4 week overlap plan to train new part-time Clerk II.
FIRE PERS	115-0510-52223	272.00	Clerk II part-time employee will be resigning April 30, 2026 and Division of Fire is desirous of a 4 week overlap plan to train new part-time Clerk II.
MEDITAX & SOCIAL SECURITY	115-0510-52226	29.00	Clerk II part-time employee will be resigning April 30, 2026 and Division of Fire is desirous of a 4 week overlap plan to train new part-time Clerk II.
SICK BUY BACK	115-0510-52228	(31,000.00)	Reduce appropriations since the original 2026 budget estimates were higher than actuals selected by employees in January 2026.
NO MEDICAL COVERAGE	115-0510-52232	(300.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
WORKER'S COMP	115-0510-52274	54.00	Clerk II part-time employee will be resigning April 30, 2026 and Division of Fire is desirous of a 4 week overlap plan to train new part-time Clerk II.
HOSPITALIZATION	115-0510-52275	12,298.00	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
TRANSFER OUT TO CAPITAL SUBFUND #952	115-0510-99999	250,000.00	Increase capital reserve for the Division of Fire to equal newly revised total \$1,000,000. Improve funding plan to recover from \$2.5M draw for ladder truck.

**City of Brunswick, Finance Office**

**"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only**

For the Budget Year Ending December 31, 2026

1/26/2026

<b>Fund Name / Account Name</b>	<b>Account Number</b>	<b>Appropriation Adjustment Amount</b>	<b>Description</b>
<b>CAPITAL OUTLAY-DONATIONS</b>	952-0510-56253	13,000.00	Appropriate \$13,000 donation originally received from the Eagles on Nov 20, 2025. Donation to be used for capital needs of the Division of Fire.
<b>CONSTRUCTION - FIRE STATION</b>	964-0437-56881	2,444,014.33	Appropriate remaining unencumbered amounts from 2025 that are available for the Fire Station or related improvements in 2026.
<b>ARCHITECT/ENG/INSP FIRE STATION</b>	964-0437-56883	100,000.00	Appropriate remaining unencumbered amounts from 2025 that are available for the Fire Station or related improvements in 2026.
<b>Fire Fund Total</b>		<u><u>2,790,306.33</u></u>	
<b>Street R &amp; M Fund (#117)</b>			
<b>OVERTIME</b>	117-0420-51198	17,112.00	Amend streets overtime and benefits budget to include winter weather overtime from 1st pay in Jan 2026 (11 of 14 days worked in December 2025).
<b>OPERS</b>	117-0420-52223	4,107.00	Amend streets overtime and benefits budget to include winter weather overtime from 1st pay in Jan 2026 (11 of 14 days worked in December 2025).
<b>MEDITAX</b>	117-0420-52226	249.00	Amend streets overtime and benefits budget to include winter weather overtime from 1st pay in Jan 2026 (11 of 14 days worked in December 2025).
<b>NO MEDICAL COVERAGE</b>	117-0420-52227	1,500.00	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
<b>SICK BUY BACK</b>	117-0420-52228	(6,352.00)	Reduce appropriations since the original 2026 budget estimates were higher than actuals selected by employees in January 2026.
<b>WORKER'S COMP</b>	117-0420-52274	474.00	Amend streets overtime and benefits budget to include winter weather overtime from 1st pay in Jan 2026 (11 of 14 days worked in December 2025).
<b>HOSPITALIZATION</b>	117-0420-52275	(34,372.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
<b>SALT AND CINDERS</b>	117-0420-55300	74,449.87	Reappropriate remaining unspent salt budget from 2025 to be used in 2026. Delayed plans due to supply issues with blue enhanced salt.
<b>Street R &amp; M Fund Total</b>		<u><u>57,167.87</u></u>	
<b>Cable TV Fund (#123/#956)</b>			
<b>WELLNESS</b>	123-0460-52231	250.00	To appropriate a spousal wellness stipend not originally included in the 2026 budget, but is now anticipated to occur.
<b>Cable TV Fund Total</b>		<u><u>250.00</u></u>	
<b>Parks Fund (#127/960)</b>			
<b>UTILITIES</b>	127-0810-54270	20,000.00	Original utilities 2026 budget for Parks may have been underestimated. Parks to begin using old Fire Station #1 on Center Road beginning Jan 1, 2026.
<b>CONTRACTUAL SERVICES</b>	127-0810-54273	10,000.00	To add \$10,000 for anticipated costs of annexation, plat & legal description updates for 507 N. Carpenter & Vacant Land properties for new Park.
<b>CONTRACTUAL SERVICES</b>	127-0810-54273	15,000.00	To add \$15,000 for the 2nd of 3 year cost plan for County-wide feasibility trail linkage study. Same Process for all 3 cities in Medina County.
<b>Parks Fund Total</b>		<u><u>45,000.00</u></u>	
<b>Rec. Center Fund (#131)</b>			
<b>HOSPITALIZATION</b>	131-0830-52275	(799.00)	To amend costs associated with medical insurance plan changes selected by employees from 2025 into 2026 after compilation of budget.
<b>Rec. Center Total</b>		<u><u>(799.00)</u></u>	
<b>CHIP (HOME Funds) Fund (#133)</b>			
<b>CHIP LOCAL FUNDING ALLOCATION AVAILABLE</b>	133-0880-54100	16,747.60	To appropriate remaining program income funds available for current or future CHIP grant awards.
<b>CHIP (CDBG Funds) Fund Total</b>		<u><u>\$ 16,747.60</u></u>	
<b>Opioid Settlement Fund (#141)</b>			
<b>JANSEN OPIOID SETTLEMENT PURCH SERVICES</b>	141-0439-54254	25,946.59	To appropriate Opioid Settlement funds received in 2025 that were not spent as of December 31, 2025.
<b>ALLERGAN,TEVA, WALMART,CVS,WALGREEENS</b>	141-0439-54256	24,302.12	To appropriate Opioid Settlement funds received in 2025 that were not spent as of December 31, 2025.
<b>KROGER OPIOID PURCH SERV</b>	141-0439-54259	6,545.03	To appropriate Opioid Settlement funds received in 2025 that were not spent as of December 31, 2025.
<b>Total Opioid Settlement Fund</b>		<u><u>56,793.74</u></u>	
<b>Capital Projects Improvement Fund (#300)</b>			
<b>CAPITAL EQUIPMENT</b>	300-0522-56252	45,000.00	To upgrade City Hall and Division of Police electronic security system for various doors.
<b>Capital Projects Improvement Fund Total</b>		<u><u>45,000.00</u></u>	
<b>Road Levy Improvement Fund #332</b>			
<b>CONTINGENCY</b>	332-0473-56884	174,236.00	Appropriate unspent budgeted road levy funds from 2025 to be available in 2026.
<b>Road Levy Improvement Fund Total</b>		<u><u>174,236.00</u></u>	
<b>Road Capital Projects Fund (#333)</b>			
<b>GRANT-CWD-WATER MAIN CENTER RD</b>	333-0433-56880	(661,500.00)	Update 2026 project appropriations to account for added purchase orders in late 2025 after the 2026 budget was compiled.
<b>CENTER RD IMPROV - CITY SHARE</b>	333-0433-56881	(292,272.00)	Update 2026 project appropriations to account for added purchase orders in late 2025 after the 2026 budget was compiled.
<b>CENTER RD-ENG/INSP CITY SHARE</b>	333-0433-56883	(34,500.00)	Update 2026 project appropriations to account for added purchase orders in late 2025 after the 2026 budget was compiled.

**City of Brunswick, Finance Office**

**"Exhibit B" : Schedule of Amendments to the Permanent Budget #1 - For informational purposes only**

For the Budget Year Ending December 31, 2026

1/26/2026

<b>Fund Name / Account Name</b>	<b>Account Number</b>	<b>Appropriation Adjustment Amount</b>	<b>Description</b>
CENTER RD-CONTINGENCY-CITY SHA	333-0433-56884	50,000.00	Increase contingency reserves for Center Road waterline and road replacement project to have available if needed.
ENGINEERING & INSPECT-CENTER R	333-0444-56883	12,502.24	Per CVE email dated 12/04/2025 - the design engineering cost estimate portion for the project was revised to \$196,413.20 from \$183,910.96.
ENGINEERING & INSPECT-CENTER R	333-0444-56883	10,000.00	Per CVE email dated 12/04/2025 - requested additional \$10,000 for potential supplemental services in case surveying or an other item would need done.
RIGHT-OF-WAY-LAUREL MAXWELL INTERSECTION	333-0551-56882	(3,962.42)	Update 2026 project appropriations to account for added purchase orders in late 2025 after the 2026 budget was compiled.
CONSTRUCTION - PEPPERWOOD DR	333-0557-56881	(21,511.11)	The OPWC Pepperwood Project has been officially closed with the Ohio Public Works Commission as of Dec 31, 2025. Project budget no longer needed.
ENGINEERING - PEPPERWOOD DR	333-0557-56883	(147,900.68)	The OPWC Pepperwood Project has been officially closed with the Ohio Public Works Commission as of Dec 31, 2025. Project budget no longer needed.
CONTINGENCY PEPPERWOOD DR	333-0557-56884	(130,280.00)	The OPWC Pepperwood Project has been officially closed with the Ohio Public Works Commission as of Dec 31, 2025. Project budget no longer needed.
<b>Road Capital Projects Fund Total</b>		<b>(1,219,423.97)</b>	
<b>City Hall Expansion Fund (#336)</b>			
NOPEC GRANT 2025	336-2025-56800	18,217.00	Appropriate unspent budgeted 2025 NOPEC Grant funds as of December 31, 2025 to be available in 2026.
<b>City Hall Expansion Fund Total</b>		<b>18,217.00</b>	
<b>Park Improvement Fund (#341)</b>			
PARK IMPROVEMENTS	341-0812-57000	3,325.85	Appropriate unspent budgeted 2025 Park Improvement funds as of December 31, 2025 not included in the 2026 original budget.
<b>Total Park Improvement Fund</b>		<b>3,325.85</b>	
<b>Fire Station Construction Fund (#359)</b>			
Arbitrage -Fire Station	359-0437-54288	6,393.68	To appropriate interest received and posted in late 2025. Funds to be set-aside for potential arbitrage rebate obligations.
<b>Fire Station Construction Fund Total</b>		<b>6,393.68</b>	
<b>OPWC Laurel Road Improvement Fund (#371)</b>			
RIGHT-OF-WAY-OPWC ONLY	371-0551-56882	(3,537.58)	Update 2026 project appropriations to account for added purchase orders in late 2025 after the 2026 budget was compiled.
<b>Total OPWC Laurel Road Improvement Fund</b>		<b>(3,537.58)</b>	
<b>OPWC Pepperwood Drive Improvement Fund (#375)</b>			
CONSTRUCTION - PEPPERWOOD DR	375-0557-56881	(142,003.50)	The OPWC Pepperwood Project has been officially closed with the Ohio Public Works Commission as of Dec 31, 2025. Project budget no longer needed.
ENGINEERING - PEPPERWOOD DR	375-0557-56883	(34,902.33)	The OPWC Pepperwood Project has been officially closed with the Ohio Public Works Commission as of Dec 31, 2025. Project budget no longer needed.
CONTINGENCY PEPPERWOOD DR	375-0557-56884	(52,285.39)	The OPWC Pepperwood Project has been officially closed with the Ohio Public Works Commission as of Dec 31, 2025. Project budget no longer needed.
<b>Total Pepperwood Dr Improvement Fund</b>		<b>(229,191.22)</b>	



Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

Recommended approval as an emergency with suspension of the rules. An emergency clause necessary to allow financial records to be as up-to-date as possible and get funding to be in place to comply with the fund balance reserve policy, initiate purchase orders and administer plans for various projects, grants, etc.

**ADDITIONAL  
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO  
ORDINANCE NO. 7-2026

By: Mr. Hanek, Mr. Abella, and Mr. Lambert

AN EMERGENCY ORDINANCE TO TRANSFER AND ADVANCE FUNDS

WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Road Capital Projects Fund #333 to set aside funds for current and future road improvement projects, and;

WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Capital Projects Improvement Fund #300 for various capital improvements or may be authorized by Council, and;

WHEREAS: The City of Brunswick wishes to transfer funds from the General Fund #001 to the Recreation Center Fund #131 to help subsidize operational, contractual and capital expenses as a result of aging building and ongoing recovery from the global health pandemic, and;

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Road Levy Improvement Fund (#332) to the General Fund #001 since the 2025 road levy projects are near completion, and;

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the Road Levy Improvement Fund #332 to allow for the 2026 neighborhood road improvement program to occur during the upcoming construction season versus otherwise waiting for all levy proceeds to be received, and;

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the OPWC Pepperwood Dr. Improvement Fund #375 to the General Fund #001 since the Pepperwood Drive OPWC improvement project has been completed and all grant reimbursements have been received.

WHEREAS: The City of Brunswick wishes to return previously advanced monies from the Road Capital Projects Fund #333 to the General Fund #001 since the State of Ohio's Transportation Improvement District Grant for the North Industrial Parkway Improvement Project has been completed and all grant reimbursements have been received.

WHEREAS: The City of Brunswick wishes to advance monies from the General Fund #001 to the OPWC Nationwide Parkway Improvement Fund #370 to temporarily fund the anticipated Nationwide Parkway Intersection OPWC improvement project until OPWC grant reimbursements are received, and;

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the following funds are hereby transferred:

FROM: General Fund (#001)  
TO: Road Capital Projects Fund (#333)

**CITY OF BRUNSWICK, OHIO**  
**ORDINANCE NO. 7-2026**

AMOUNT: \$6,100,000

FROM: General Fund (#001)  
TO: Capital Projects Improvement Fund (#300)  
AMOUNT: \$4,767,338.68

FROM: General Fund (#001)  
TO: Recreation Center Fund (#131)  
AMOUNT: \$325,000.00

SECTION 2: That the following funds are hereby advanced:

FROM: Road Levy Improvement Fund (#332)  
TO: General Fund (#001)  
AMOUNT: \$861,000.00

FROM: General Fund (#001)  
TO: Road Levy Improvement Fund (#332)  
AMOUNT: \$879,000.00

FROM: OPWC Pepperwood Drive Improvement Fund (#375)  
TO: General Fund (#001)  
AMOUNT: \$658,000.00

FROM: Road Capital Projects Fund (#333)  
TO: General Fund (#001)  
AMOUNT: \$500,000.00

FROM: General Fund (#001)  
TO: OPWC Nationwide Parkway Improvement Fund (#370)  
AMOUNT: \$1,024,000.00

SECTION 3: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper funding sources be transferred and advanced. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

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PASSED: 1st Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Laura E. Timura, MMC

PROPOSED LEGISLATION



**DATE:** 1/26/2026

**TO:** Vice Mayor Nicholas Hanek and Members of City Council

**FROM:** Carl S. DeForest, City Manager  
Gia D'Amico

**COPY:** Mayor Ron Falconi

**LEGISLATION:** **RES. NO. 8-2026** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract for property, automobile, inland marine, general liability, public officials' liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Gia D'Amico*)

**BACKGROUND:** Our current insurance policy will expire on January 31, 2026. We must enter into a new contract to insure equipment, property, buildings, etc. from February 1, 2026 through January 31, 2027. Love Insurance Agency obtained proposals for this coverage.

**PURPOSE AND EXPLANATION:** To provide insurance coverage for equipment, property, facilities, etc. effective February 1, 2026.

**IMPLEMENTATION SCHEDULE:** As soon as allowed by law.

**FINANCIAL INFORMATION:**

**FINANCIAL SUMMARY:** Total not to exceed estimated costs of insurance+/- net additions/deletions= \$449,781.

The liability, crime & cyber insurance policy covers the period of February 1, 2026, through January 31, 2027, and at an original total premium of \$414,781. The total premium amount includes 1) an annual premium of \$380,007 for various insurance coverage pertaining to property, employer, employee, vehicles, etc., and 2) an annual premium of \$34,774 for crime and cyber coverage. The total quoted costs represent an 11.6% cost increase from the prior year. Some of that increase is due to rate increases, whereas some of it relates to additional property to insure. These include a new centralized fire station, newer or additional equipment/vehicles, etc.

An additional premium amount not to exceed \$35,000 is also requested for prorated premium adjustments for City property removed from and/or added to coverage during this policy year, which would result in additional premium amounts due from the City.

In order to be paid, expenditures must also be covered by sufficient Council appropriations. Expenditures will be posted to the respective fund and department based on the items or persons being insured. Total not to exceed estimated costs of insurance +/-net additions/deletions= \$449,781.

**RECOMMENDED  
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The current policy expires January 31, 2026. The new policy must be in effect February 1, 2026.

**ADDITIONAL  
INFORMATION:**

CITY OF BRUNSWICK, OHIO  
RESOLUTION NO. 8-2026

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT FOR PROPERTY, AUTOMOBILE, INLAND MARINE, GENERAL LIABILITY, PUBLIC OFFICIALS' LIABILITY, POLICE LIABILITY, BOILER AND MACHINES, CRIME COVERAGE, CYBER COVERAGE, EMPLOYMENT PRACTICE AND UMBRELLA INSURANCE COVERAGE.

WHEREAS: The City utilized the professional services of Love Insurance Agency to obtain proposals for property, automobile, inland marine, general liability, public officials' liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella insurance coverage;

WHEREAS: The annual premium for the lowest and best policy is \$414,781.00 for the package, which amount includes crime and cyber coverage premiums in the amount of \$34,774.00; and

WHEREAS: An additional premium not to exceed \$35,000.00 is necessary to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into a one (1) year contract from February 1, 2026 through January 31, 2027 at an annual premium in an amount of \$414,781.00 for the package, which amount includes crime and cyber coverage premiums in the amount of \$34,774.00, effective February 1, 2026 for the following insurance: property, automobile, inland marine, general liability, public officials liability, police liability, boiler and machines, crime coverage, cyber coverage, employment practice and umbrella coverage.

SECTION 2: An additional premium not to exceed \$35,000.00 is hereby authorized to account for potential prorated premium adjustments for City property removed from and/or added to the policy.

SECTION 3: The Finance Director is authorized to issue a warrant for payment of the insurance coverages upon receipt of a proper invoice from the City Manager.

SECTION 4: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare, and for the additional reason that the previous policy and liability insurance coverage expires on January 31, 2026. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

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PASSED: 1<sup>st</sup> Reading \_\_\_\_\_

Rules Suspended: AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ADOPTED: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council  
Laura E. Timura, MMC