

BRUNSWICK CITY PLANNING & ZONING COMMITTEE

Agenda

MARCH 9, 2026

6:25 PM

**or Immediately Following
Safety & Environment Committee**

1. Discussion Items
 - (a) **ORD. NO. 16-2026** - An emergency ordinance amending Section 866.02(c) of the City of Brunswick Codified Ordinances to provide that the results of the required BCI/FBI Webchecks for applicants for mobile food service operation permits shall be valid for a period of one (1) year from the date of issuance. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)
2. General Discussion
3. Adjournment

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 3/9/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 16-2026** - An emergency ordinance amending Section 866.02(c) of the City of Brunswick Codified Ordinances to provide that the results of the required BCI/FBI Webchecks for applicants for mobile food service operation permits shall be valid for a period of one (1) year from the date of issuance. - **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: Section 866.02(c) of the Codified Ordinances of the City of Brunswick requires that a B.C.I. and F.B.I. Webcheck must be completed through the Medina County Sheriff's Office and provided with the original application for the owner/operator, the results of which shall be valid for a period of one (1) year from the date of issuance.

PURPOSE AND EXPLANATION: The proposed legislation will allow the Mobile Food Service Operator's required BCI/FBI webcheck to be valid for one year from the date of issuance, instead of one calendar year (January 1 through December 31).

IMPLEMENTATION SCHEDULE: March 9, 2026.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

| | |
|----------------|-----|
| One Reading | Yes |
| Two Readings | No |
| Three Readings | No |

| | |
|---------------------|-----|
| Emergency | Yes |
| Suspension of Rules | Yes |

If emergency or suspension of the rules, why the request?

That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to provide for such updates to the license requirements for mobile food service operators ahead of the 2026 season.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 16-2026

BY: Mr. Delsanter, Mr. Kuczma, and Mr. Lambert

AN EMERGENCY ORDINANCE AMENDING SECTION 866.02(c) OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES TO PROVIDE THAT THE RESULTS OF THE REQUIRED BCI/FBI WEBCHECKS FOR APPLICANTS FOR MOBILE FOOD SERVICE OPERATION PERMITS SHALL BE VALID FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF ISSUANCE.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 866.02(c) of the Codified Ordinances is hereby amended to read as follows:

“(c) A B.C.I. and F.B.I. Webcheck must be completed through the Medina County Sheriff’s Office and provided with the original application for the owner/operator, the results of which shall be valid for a period of one (1) year from the date of issuance.”

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to provide for such updates to the license requirements for mobile food service operators ahead of the 2026 season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC