

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

MAY 18, 2026

5:50 PM

**or Immediately Following
Safety & Environment Committee**

1. Discussion Items
 - (a) Random Act of Kindness Day - William Furman
2. Motion Items
 - (a) A motion to authorize the donation of \$10,000 to the Imagination Library
 - (b) A motion to amend the Council Rules to require Members of Council to supply a telephone number that can be utilized by residents and Council for City business.
3. Review Legislation
4. General Discussion
5. Executive Session
 - (a) A motion to go into Executive Session to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
6. Adjournment

PROPOSED MOTION



DATE: 5/18/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Nicholas Hanek

COPY: Mayor Ron Falconi

MOTION: A motion to amend the Council Rules to require Members of Council to supply a telephone number that can be utilized by residents and Council for City business.

BACKGROUND: Currently, the Council Rules only require that Council utilizes their City email to respond to residents and Council regarding City business.

PURPOSE AND EXPLANATION: The addition of this amendment to the Council Rules would help ensure that residents and Council are able to reach their Councilperson to discuss City business. Some of Council's constituents do not have computer access.

IMPLEMENTATION SCHEDULE: Immediately

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

ADDITIONAL INFORMATION:

VIII. MISCELLANEOUS

- A. **Amendments to Rules of Council:** The foregoing rules may be amended or new rules adopted by a vote of majority of the members elected to Council, in the manner provided by law, and, unless stated otherwise herein, may be temporarily suspended for no longer than one (1) meeting by the vote of five (5) members of Council.
- B. **Robert's Rules of Order:** In the absence of a controlling provision within the Charter or these Council Rules, the most current version of Robert's Rules of Order shall control.
- C. **Gift Expenditures for Council Members:** No expenditure shall be made from Council funds for any gifts for any Council Member, or any other person, unless approved in advance by the assent of four (4) or more Council Members. All proposals for the purchase of such a gift shall be presented first to the Vice Mayor/President for review and presentation thereafter to the Committee of the Whole for consideration.
- D. **Harassment Policy for Council Members:** Council Members shall comply with all Harassment Policies in effect for City Employees, as contained in the Employee Handbook, as same may be amended from time to time. Council Members shall provide written confirmation of receipt of all applicable Harassment Policies on an annual basis or upon any amendment thereto.
- E. **Electronic Mail Policy:** Upon assumption of office (or immediately in the event a Member presently holds office), all Members of Council shall be issued an official City electronic mail address (the "Official Email Address"), which shall be solely utilized for official City business. Use of personal and/or non-official electronic mail addresses for official City business shall be strictly prohibited. All electronic mail received into the Official Email Address shall be preserved and maintained in accordance with applicable Record Retention Policies/Schedules, as same may be amended from time to time. Subject to any applicable legal exceptions, all received electronic mail that relates to official City business (whether to the Official Email Address or otherwise) is subject to potential disclosure pursuant to Ohio Public Records Law, as same may be amended from time to time.
- F. **Performance Review:** Council will conduct a performance review of the City Manager and Clerk of Council on an annual basis.
- G. **Telephone Policy:** Upon assumption of office (or immediately in the event a Member presently holds office), all Members of Council shall supply a telephone number that can be utilized by residents and Council for City business.