

BRUNSWICK CITY FINANCE COMMITTEE

Agenda

SEPTEMBER 14, 2026

5:55 PM

Or Immediately Following

Services, Utilities, Technology, & Cable Committee

1. Discussion Items
 - (a) **ORD. NO. 48-2026** - An emergency ordinance to formally close the Local Coronavirus Relief Fund (#112), the Community Development Block Grant Fund (#113), the Community Development Block Grant (CHIP Program) Special Revenue Fund (#132), the Local Fiscal Recovery Fund (#140), the North Carpenter Road Fund (#347), and the OPWC Magnolia Drive Improvement Fund (#374). - **1st Reading** (To be brought from Finance Committee, *Administration/Lynnette Ozanich*)
2. General Discussion
3. Adjournment

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 48-2026** - An emergency ordinance to formally close the Local Coronavirus Relief Fund (#112), the Community Development Block Grant Fund (#113), the Community Development Block Grant (CHIP Program) Special Revenue Fund (#132), the Local Fiscal Recovery Fund (#140), the North Carpenter Road Fund (#347), and the OPWC Magnolia Drive Improvement Fund (#374). - **1st Reading** (To be brought from Finance Committee, *Administration/Lynnette Ozanich*)

BACKGROUND: On June 22, 2020, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 43-2020, creating the Local Coronavirus Relief Fund (#112) to establish a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" pursuant to H.B. 481; and

On September 27, 1982, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 141-82, creating the Community Development Block Grant Fund (#113) to account for the proper disbursement of the block grant monies; and

On October 27, 2008, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 121-08, creating the Community Development Block Grant (CHIP Program) Special Revenue Fund (#132) to account for any eligible CHIP Federal grant activities in the CHIP program; and

On July 12, 2021, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 77-2021, creating the Local Fiscal Recovery Fund (#140) to account for the funds received from the American Rescue Plan Act of 2021 (Pub. L. No 117-2) (ARP) to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses; and

On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, formally adopting the North Carpenter Road Fund to account for the construction and other related costs associated with the North Carpenter Road project; and

On November 28, 2022, the Council of the City of Brunswick, Ohio, adopted Ordinance

Number 105-2022, creating the OPWC Magnolia Drive Improvement Fund (#374) to account for the OPWC monies awarded to the City of Brunswick for Magnolia Drive improvement projects; and

All obligations for the listed funds have been incurred and paid, and no outstanding obligations exist.

**PURPOSE AND
EXPLANATION:**

These funds are no longer needed for the purposes for which they were created, and all outstanding advances have been repaid. See additional information in the background section.

**IMPLEMENTATION
SCHEDULE:**

This Council authorizes and directs the Director of Finance to close and remove Funds #112, #113, #132, #140, #347, and #374 from the City's Statement of Cash Position. This ordinance is declared to be an emergency measure necessary for the immediate preservation of public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to maintain timely and accurate accounting information by formally closing these dormant funds before finalizing the September 2026 financial reports.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

No financial impact to close these funds as there are no dollars assigned to any.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This ordinance is declared to be an emergency measure necessary for the immediate preservation of public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to maintain timely and accurate accounting information by formally closing these dormant funds before finalizing the September 2026 financial reports. With much financial data to capture, approval at the September 28, 2026, meeting would not allow sufficient time to ensure all information is properly captured before deletion.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 48-2026



By: Mr. Hanek, Mr. Abella, Mr. Witsaman

AN EMERGENCY ORDINANCE TO FORMALLY CLOSE THE LOCAL CORONAVIRUS RELIEF FUND (#112), THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (#113), THE COMMUNITY DEVELOPMENT BLOCK GRANT (CHIP PROGRAM) SPECIAL REVENUE FUND (#132), THE LOCAL FISCAL RECOVERY FUND (#140), THE NORTH CARPENTER ROAD FUND (#347), AND THE OPWC MAGNOLIA DRIVE IMPROVEMENT FUND (#374).

WHEREAS: On June 22, 2020, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 43-2020, creating the Local Coronavirus Relief Fund (#112) to establish a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" pursuant to H.B. 481; and

WHEREAS: On September 27, 1982, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 141-82, creating the Community Development Block Grant Fund (#113) to account for the proper disbursement of the block grant monies; and

WHEREAS: On October 27, 2008, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 121-08, creating the Community Development Block Grant (CHIP Program) Special Revenue Fund (#132) to account for any eligible CHIP Federal grant activities in the CHIP program; and

WHEREAS: On July 12, 2021, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 77-2021, creating the Local Fiscal Recovery Fund (#140) to account for the funds received from the American Rescue Plan Act of 2021 (Pub. L. No. 117-2) (ARP) to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, formally adopting the North Carpenter Road Fund (#347) to account for the construction and other related costs associated with the North Carpenter Road project; and

WHEREAS: On November 28, 2022, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 105-2022, creating the OPWC Magnolia Drive Improvement Fund (#374) to account for the OPWC monies awarded to the City of Brunswick for Magnolia Drive improvement projects; and

WHEREAS: All obligations for the listed funds, have been incurred and paid and no outstanding obligations exist; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: These funds are no longer needed for the purpose for which each fund was created:

1. Local Coronavirus Relief Fund (#112)
2. Community Development Block Grant Fund (#113)
3. Community Development Block Grant (CHIP Program) Special Revenue Fund (#132)
4. Local Fiscal Recovery Fund (#140)

CITY OF BRUNSWICK, OHIO

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5. North Carpenter Road Fund (#347)
6. OPWC Magnolia Drive Improvement Fund (#374)

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura MMC