



BRUNSWICK CITY COUNCIL AGENDA

Nate Witsaman Ward 3	Kristy Piper At-Large	Tim Smith At-Large	Dennis Nevar Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Laura Timura Clerk of Council	Nicholas Hanek Ward 2	Michael Abella Jr. Ward 1	Joseph Delsanter At-Large	Keith Kuczma Ward 4
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SEPTEMBER 14, 2026

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of Special Council Meeting Minutes
 - (a) Special Council Meeting Minutes dated August 3, 2026
5. Mayor's Report:
 - (a) Proclamation proclaiming September 13-19, 2026, Adult Education & Family Literacy Week
 - (b) Mayor's Court Financial Report for the month ending July 2026 and August 2026 will be posted on the website and added to the minutes for the record
 - (c) Mayor's recommendation to reappoint Millie Manning to the Income Tax Board of Review
 - (d) Mayor's recommendation to appoint Kevin Kelly to the Juvenile Diversion Board
 - (e) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development Committee.....	Mr. Witsaman
Services, Utilities, Technology & Cable Committee.....	Mr. Smith
Finance Committee.....	Mr. Hanek
Safety & Environment Committee.....	Mr. Kuczma
Planning & Zoning Committee.....	Mr. Delsanter
Parks, Recreation & Community Committee.....	Mrs. Piper
Building & Building Code Committee.....	Mr. Abella
8. Other Committees, Boards and Commissions

9. Petitions from the Public on Legislation
10. Reading of Legislation and Action on Legislation:
 - a. 3rd Reading(s)
 - b. 2nd Reading(s)
 - c. 1st Reading(s)

ORD. NO. 41-2026 - An ordinance approving the detailed site plan for the restroom addition in the Brunswick Town Center Special Planning District No. 2.- **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

RES. NO. 42-2026 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at City Hall and the Division of Police in a monthly amount not to exceed \$4,316.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

RES. NO. 43-2026 - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at the Brunswick Community Recreation and Fitness Center in a monthly amount not to exceed \$6,370.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

RES. NO. 44-2026 - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the National Pollutant Discharge Elimination System Phase II permit in an amount not to exceed \$5,000.00 per annum. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, *Administration/Paul Magovac*)

RES. NO. 45-2026 - An emergency resolution authorizing the City Manager to enter into an agreement with United Survey, Inc. for the 2026 Storm Sewer Slip Lining Project in an amount not to exceed \$179,760.00. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, *Administration/Jenny Zoldak*)

RES. NO. 46-2026 - An emergency resolution authorizing the City Manager to execute all necessary documents to convey specified easements to GTP Acquisitions Partners II, LLC in exchange for a one-time lump sum payment in the amount of \$50,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

ORD. NO. 48-2026 - An emergency ordinance to formally close the Local Coronavirus Relief Fund (#112), the Community Development Block Grant Fund (#113), the

Community Development Block Grant (CHIP Program) Special Revenue Fund (#132), the Local Fiscal Recovery Fund (#140), the North Carpenter Road Fund (#347), and the OPWC Magnolia Drive Improvement Fund (#374). - **1st Reading** (To be brought from Finance Committee, *Administration/Lynnette Ozanich*)

11. City Manager's Report
12. Open Forum
13. Unfinished Business
14. New Business
15. Adjournment

CITY OF BRUNSWICK, OHIO

MINUTES OF COUNCIL

Monday, August 3, 2026

Prayer and Pledge of Allegiance The regular meeting of Brunswick City Council was called to order by Mayor Ron Falconi at 7:00 p.m. at the Municipal Complex.

Roll Call of Members showed the following Council Members present: Nicholas Hanek, Nate Witsaman, Michael Abella Jr., Keith Kuczma, Joseph Delsanter, Tim Smith, Kristy Piper.

Others Present: Mayor Ron Falconi, City Manager/Safety Director Carl DeForest, Clerk of Council Laura Timura.

Correspondence The Clerk read correspondence from Denny McKown (224 Carpenter Road) requesting that the City discontinue the use of Flock Safety Cameras, citing concerns regarding privacy, surveillance, and the preservation of Brunswick's small-town character.

Mrs. Timura read correspondence from Lucas Merkel (131 Falmouth Court), regarding a public records request for Flock Camera audit data and expressing concerns about transparency and accountability relating to the City's partnership with Flock Safety Cameras.

Approval of Regular Council Meeting Minutes

Regular Council Meeting Minutes dated July 27, 2026:

Nicholas Hanek moved to approve the Regular Council Meeting Minutes dated July 27, 2026, as written, seconded by Tim Smith. Roll Call - Ayes - 7, Nicholas Hanek, Joseph Delsanter, Michael Abella Jr., Keith Kuczma, Tim Smith, Kristy Piper, Nate Witsaman. Nays - 0. Motion Carried.

Mayor's Report: Mayor Falconi had no report.

Clerk of Council's Report Mrs. Timura had no report.

Council Committee Reports:

Economic Development Committee.....Mr. Witsaman:

Mr. Witsaman had no formal reports this evening.

Services, Utilities, Technology & Cable Committee.....Mr. Smith:

Services, Utilities, Technology & Cable Committee Minutes dated July 27, 2026:

Tim Smith moved to approve the Services, Utilities, Technology & Cable Committee Minutes dated July 27, 2026, as written, seconded by Kristy Piper. Roll Call - Ayes - 7, Nicholas Hanek, Joseph Delsanter, Michael Abella Jr., Keith Kuczma, Tim Smith, Kristy Piper, Nate Witsaman. Nays - 0. Motion Carried.

Finance Committee.....Mr. Hanek:

Finance Committee Minutes dated July 27, 2026:

Nicholas Hanek moved to approve the Finance Committee Minutes dated July 27, 2026, as written, seconded by Keith Kuczma. Roll Call - Ayes - 7, Nicholas Hanek, Joseph Delsanter, Michael Abella Jr., Keith Kuczma, Tim Smith, Kristy Piper, Nate Witsaman. Nays - 0. Motion Carried.

Safety & Environment Committee.....Mr. Kuczma:

Mr. Kuczma had no formal reports this evening.

Planning & Zoning Committee.....Mr. Delsanter:

Mr. Delsanter had no formal reports this evening.

Parks, Recreation & Community Committee.....Mrs. Piper:

Mrs. Piper had no formal reports this evening.

Building & Building Code Committee.....Mr. Abella:

Mr. Abella had no formal reports this evening.

Other Committees, Boards and Commissions

Committee-of-the-Whole Minutes dated July 27, 2026:

Nicholas Hanek moved to approve the Committee-of-the-Whole Minutes dated July 27, 2026, as written, seconded by Keith Kuczma. Roll Call - Ayes - 7, Nicholas Hanek, Joseph Delsanter, Michael Abella Jr., Keith Kuczma, Tim Smith, Kristy Piper, Nate Witsaman. Nays - 0. Motion Carried.

Petitions from the Public on Legislation There were none.

Reading of Legislation and Action on Legislation:

3rd Reading(s)

ORD. NO. 14-2026 - An ordinance adopting an updated Planning & Zoning Code and repealing the existing Planning & Zoning Code. - **3rd Reading** (Planning & Zoning Committee, *Administration/Grant Aungst*):

Joseph Delsanter moved to adopt Ordinance Number 14-2026, seconded by Nicholas Hanek. Roll Call - Ayes - 7, Nicholas Hanek, Joseph Delsanter, Michael Abella Jr., Keith Kuczma, Tim Smith, Kristy Piper, Nate Witsaman. Nays - 0. Motion Carried.

RES. NO. 36-2026 - A resolution appointing Nicholas J. Hanek as City Manager/Safety Director of the City of Brunswick. - **3rd Reading** (Committee-of-the-Whole, *Council/Joseph Delsanter*):

Mr. Hanek announced that he was recusing himself from discussion and abstaining from the vote. Joseph Delsanter moved to adopt Resolution Number 36-2026, seconded by Keith Kuczma. Roll Call - Ayes - 6, Joseph Delsanter, Michael Abella Jr., Keith Kuczma, Tim Smith, Kristy Piper, Nate Witsaman. Nays - 0. Motion Carried.

2nd Reading(s)

1st Reading(s)

City Manager's Report Mr. DeForest had no formal reports this evening.

Open Forum Jennifer Arida (664 Sandra Drive) addressed Council regarding the City's use of Flock Safety cameras. She referenced a previous newspaper article discussing a proposal to charge fees for certain public records requests and expressed concerns about government surveillance, privacy rights, and the expansion of the camera system throughout the community. Ms. Arida questioned the effectiveness of the cameras in reducing crime, cited information she had reviewed regarding crime statistics and data security, displayed a map illustrating the growth of the camera network, and urged Council to terminate the City's contract with Flock Safety in order to restore public trust.

Unfinished Business There was none.

New Business Mr. Hanek addressed comments made during Open Forum concerning the proposed public records request fees. He explained that changes in Ohio law permitting charges for certain video records were intended to address situations in which private companies obtained police videos through public records requests and posted them online, potentially embarrassing innocent individuals. He stated that the City worked collaboratively with the Police Chief and community members to develop a policy that protected residents while maintaining public access to records. During his remarks, the Mayor reminded Ms. Arida that Open Forum had concluded and that interruptions were out of order.

Mr. Delsanter then commented on concerns regarding privacy and the dissemination of personal information through social media. He referenced recent online posts identifying minors and stated that such actions were irresponsible and potentially harmful. He contrasted those actions with the City's obligation to follow established laws and procedures when handling public information and emphasized the importance of exercising sound judgment in protecting residents.

Adjournment Nicholas Hanek moved to adjourn and recess for the month of August, consistent with the City's annual schedule, seconded by Kristy Piper. Roll Call - Ayes - 7, Nicholas Hanek, Joseph Delsanter, Michael Abella Jr., Keith Kuczma, Tim Smith, Kristy Piper, Nate Witsaman. Nays - 0. Motion Carried.

There being no further business, the meeting adjourned at 7:18 p.m.

Respectfully submitted,

Laura Timura, MMC
Clerk of Council

Mayor Ron Falconi

Adopted

July 31, 2026

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF JULY, 2026

WAIVERS/COURT/BONDS

DEPOSITS (July) \$23,934.87

DEBITS (July) \$23,409.87

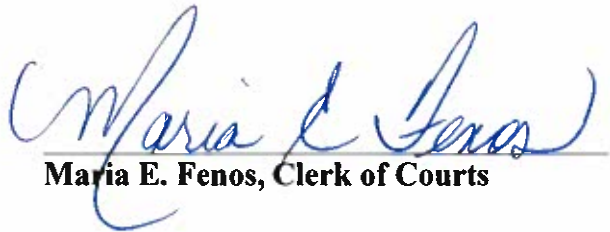
Checks to be written in December:

Treasurer State of Ohio	\$ 3,874.00
City of Medina MIATF	\$ 25.00
City of Medina IDATF	\$ 114.00
City of Brunswick Finance Dept/Police Fund *	\$ 19,285.92
Misc.Checks (bond refunds & transfers/restitution)	\$ 110.95
TOTAL for the month	\$ 23,409.87

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$472.95

Mayor Ronald Falconi


Maria E. Fenos, Clerk of Courts

August 31, 2026

TO: CITY COUNCIL
FROM: CLERK OF COURTS
RE: MONTHLY REPORT TO COUNCIL PER O.R.C.
FOR THE MONTH OF AUGUST, 2026

WAIVERS/COURT/BONDS

DEPOSITS (August) \$26,793.89

DEBITS (August) \$27,318.89

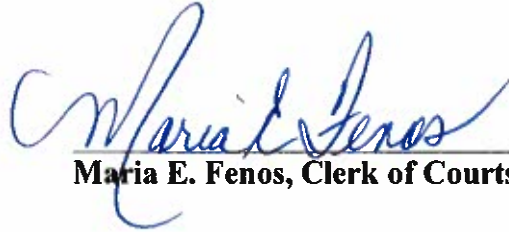
Checks to be written in December:

Treasurer State of Ohio	\$ 3,640.50
City of Medina MIATF	\$ 0.00
City of Medina IDATF	\$ 119.50
City of Brunswick Finance Dept/Police Fund *	\$ 23,348.89
Misc.Checks (bond refunds & transfers/restitution)	\$ 210.00
TOTAL for the month	\$ 27,318.89

*Check includes amounts to: Court Computer Fund and Education & Enforcement Fund

Service Charges/Fees for prior month \$430.11

Mayor Ronald Falconi



Maria E. Fenos, Clerk of Courts

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Millie Manning PHONE (330)273-2164

STREET 3869 Keller Hanna Dr CELL (216)978-2190

Years of Residency 49

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Income Tax Board of Review EMAIL mamanning519@gmail.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL GED

COLLEGE _____

SPECIAL TRAINING H&R Block Income Tax Course & AARP Tax-Aide Training for 13 years

CURRENT EMPLOYMENT

Retired

Company	Address	Title	Dates
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RELEVANT PAST EMPLOYMENT

City of Brunswick	4095 Center Rd	Chief Tax Clerk	11/85
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Company	Address	Title	Dates
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Stork-Kit	Middleburg Hts Oh	Customer Ser. Clerk	3/81
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Company	Address	Title	Dates
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RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

AARP Tax-Aide Counselor, Local Coordinator and District Coordinator

Treasurer & Trustee BCPAAA 2006-2019

Treasurer for Income Tax Levy

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. Clare Dunlay	6935 W Law Valley City Oh	(330)483-3080
2. Kathy Frys	3920 Miner Dr Brunswick Oh	(330)225-7086

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

Employed for City of Brunswick 27 years with 21 of those years as Chief Tax Clerk.

I had 13 years as an AARP Tax-Aide Counselor assisting and preparing Federal and State In.

Served on the income tax Board of Review for 5 years.

ATTACH RESUME IF DESIRED.

Signature:  Date: 7/30/2026

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Kevin Kelly PHONE 330-416-1982

STREET 1743 Lares Ln, Brunswick, OH 44212 CELL 330-416-1982

Years of Residency 11

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: Juvenile Diversion Board EMAIL kevinj.kelly@yahoo.com

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL Medina High School - Diploma - 2002

COLLEGE Baldwin Wallace University - B.S., Early Childhood Education - 2006

SPECIAL TRAINING Ohio Media School - Broadcast Communications - 2009-2010

CURRENT EMPLOYMENT

Company	Address	Title	Dates
Nightingale College	Remote	Advisor I, Admissions Processing	2025-present

RELEVANT PAST EMPLOYMENT

Company	Address	Title	Dates
Pearson Virtual Schools	Remote	Family Enrollment Counselor	2021-25

Company	Address	Title	Dates
Cleveland Museum of Art	Cleveland, OH	Teaching Innovation Lab Mgr	2009-20

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

Member, Huntington Elementary PTO (2022-Present); member, Brunswick Early Childhood PTA (BECPTA) (2021-2024);

volunteer mentor, College Now Greater Cleveland (2018-2019); member, Baldwin Wallace Community Men's Chorus (2008-2015);

volunteer mentor, Big Brothers Big Sisters (2002-2003).

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	Kerry Clemmensen - Nightingale College	kclommensen@nightingale.edu	385-417-4205
2.	Dale Hilton	dale.hilton@gmail.com	216-401-8554
3.	Gary Wenner	cvedj@roadrunner.com	330-348-9462

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

B.S. in Early Childhood Education with extensive experience working with children, teens, educators, and families.

My professional and volunteer experience has required careful listening, sound judgment, mentoring, and clear communication.

I value juvenile diversion because it balances accountability with a meaningful opportunity for young people to learn from mistakes.

I believe responses to youth should be fair, practical, proportionate, and constructive.

I would bring an educator's perspective, calm decision-making, and respect for young people and their families.

ATTACH RESUME IF DESIRED.

Signature:  Date: 08/22/2026

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Grant Aungst

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 41-2026** - An ordinance approving the detailed site plan for the restroom addition in the Brunswick Town Center Special Planning District No. 2.- **1st Reading** (To be brought from Planning & Zoning Committee, *Administration/Grant Aungst*)

BACKGROUND: The Planning Commission, at their meeting on July 23, 2026, recommended approval to City Council for the Brunswick Lake Park restroom facility.

PURPOSE AND EXPLANATION: Pursuant to Section 1268.07(c) of the Codified Ordinances of the City of Brunswick, City Council approval is required when a change to the approved conceptual development plan is more than a cosmetic nature.

IMPLEMENTATION SCHEDULE: September 14, 2026

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Recommend approval.

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 41-2026

BY: Mr. Delsanter, Mr. Witsaman, and Mr. Kuczma

AN ORDINANCE APPROVING THE DETAILED SITE PLAN FOR THE
RESTROOM ADDITION IN THE BRUNSWICK TOWN CENTER SPECIAL
PLANNING DISTRICT NO. 2.

WHEREAS: On July 23, 2026, the Brunswick City Planning Commission recommended approval to City Council of the Detailed Site Plan for the restroom addition in the Brunswick Town Center Special Planning District No. 2, which requires approval of City Council in accordance with Codified Ordinance Section 1268.07(c).

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That the Detailed Site Plan for the restroom addition in the Brunswick Town Center Special Planning District No. 2, as attached hereto as Exhibit "A", is hereby approved subject to final administrative and engineering approvals.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC

CITY OF BRUNSWICK

MAYOR
RON FALCONI

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

COUNCIL
MICHAEL J. ABELLA, JR
JOSEPH P. DELSANTER
NICHOLAS HANEK
KEITH A. KUCZMA
KRISTY PIPER
TIM SMITH
NATHANIEL WITSAMAN

July 24, 2026

Nathan Eppink
Medina County Park District
6364 Deerview Lane
Medina, Ohio 44256

RE: Brunswick Lake Restrooms

Dear Mr. Eppink:

The Brunswick City Planning Commission, at their meeting on July 23, 2026, voted to **approve** the detailed site plan for the Brunswick Lake restrooms, subject to the following:

1. The Law Director has determined the restroom addition will require City Council approval, as it is more than cosmetic in nature, pursuant to Section 1268.07(c) of the Zoning Code.
2. Submit a photometrics plan of the new restroom area to ensure the two lighting sconces by the doorways provide a minimum 0.6 footcandle level for pedestrian areas, as required by Section 1276.14(a). This will be reviewed by administration for approval.
3. Final site plan approval is subject to engineering approval.
4. The first reading on the Brunswick Lake restroom facility is scheduled for City Council's meeting on Monday, September 14, 2026. Please contact Laura Timura, Clerk of Council, at (330) 558-6845 regarding the meeting time.

Please ensure your design engineer reviews Chapter 1234 Erosion and Sediment Control; Chapter 1236 Storm Water Management; and Chapter 1238 Riparian Zones of the Brunswick Codified Ordinances, and includes any appropriate measures into the engineered plans and calculations. Should you or your design engineer have any questions regarding site plan requirements, please contact the Engineering Department at (330) 558-6880.



4095 CENTER ROAD - BRUNSWICK, OHIO 44212

CITY HALL PHONE: (330) 225-9144 - FAX: (330) 273-8023 - POLICE & FIRE PHONE: (330) 225-9111 - FAX: (330) 225-6002
<http://www.brunswick.oh.us>

Section 1234.11 (effective February 11, 2008), requires the Storm Water Pollution Prevention Plan and Abbreviated Storm Water Pollution Prevention Plan review, filing, and inspection fee to be included as part of a complete submittal and is required to be submitted to the City of Brunswick before the review process begins. **Please remit payment in the amount of \$750.00 for the above process when engineering detailed site plans are submitted.**

Effective February 7, 2007, the project applicant shall be responsible for all costs associated with the engineering review of a proposed project. The applicant shall post a review fee deposit, pursuant to Section 1278.03(g) of the Brunswick Codified Ordinances. **The City Engineer has established a review deposit of \$1,500.00 for this project.** A check in that amount, made payable to the City of Brunswick, must be included with the submission of the engineered drawings and calculations. **The engineering review of the project will not begin until these funds have been placed on deposit with the City of Brunswick.**

It is important to note the deposit amount presented above is only an estimate. As engineering costs are incurred, a corresponding amount will be deducted from the deposit balance. Any funds that remain after the project has been constructed and accepted shall be returned to the entity or person that posted the funds initially. Should the deposit fall below 30% of the initial amount, the applicant may be required to deposit additional funds as determined by the City Engineer.

Upon completion of the review, the City Engineer will request **four final sets** of plans for signature purposes. After the plans are signed by the Planning Commission and City Engineer, one signed set will be returned to your attention.

The Commission's **site approval is valid for one year** from the date the Planning Commission voted to approve the project.

If you have any questions, please contact me at (330) 558-6830. For engineering review questions, please contact Jenny Zoldak, Consulting City Engineer with Chagrin Valley Engineering, at 440-399-0831 or zoldak@cvelimited.com. Regarding building permit applications, please contact James Lenahan, Chief Building Official, at (330) 558-6830 or jlenahan@brunswick.oh.us. After building permits are issued, and prior to construction commencing, please contact Paul Magovac, Service Director, at (330) 558-6804 or pmagovac@brunswick.oh.us and Chris Keserich, with QCI, at (440) 359-1927 or ckesserich@qcigroup.com a minimum of 48 hours prior to the start of construction to schedule an inspection.

Nathan Eppink

July 24, 2026

If you have any questions, please contact me at (330) 558-6830.

Sincerely,



Jennie Lods

Planning & Zoning Coordinator

c: Carl DeForest, City Manager

Grant Aungust, Community & Economic Dev. Director

Jenny Zoldak, Consulting City Engineer

James Lenahan, Chief Building Official

MEDINA COUNTY PARK DISTRICT

BRUNSWICK LAKE RESTROOM SITE PLAN

CITY OF BRUNSWICK, MEDINA COUNTY, OHIO
1473 PARSCHEN BOULEVARD, MEDINA, OH 44256

INDEX OF SHEETS

TITLE SHEET	1
RESTROOM LOCATION AERIAL	2
EX. SITE UTILITIES	3
RESTROOM SITE DETAIL	4
RESTROOM STORM WATER PLAN	5

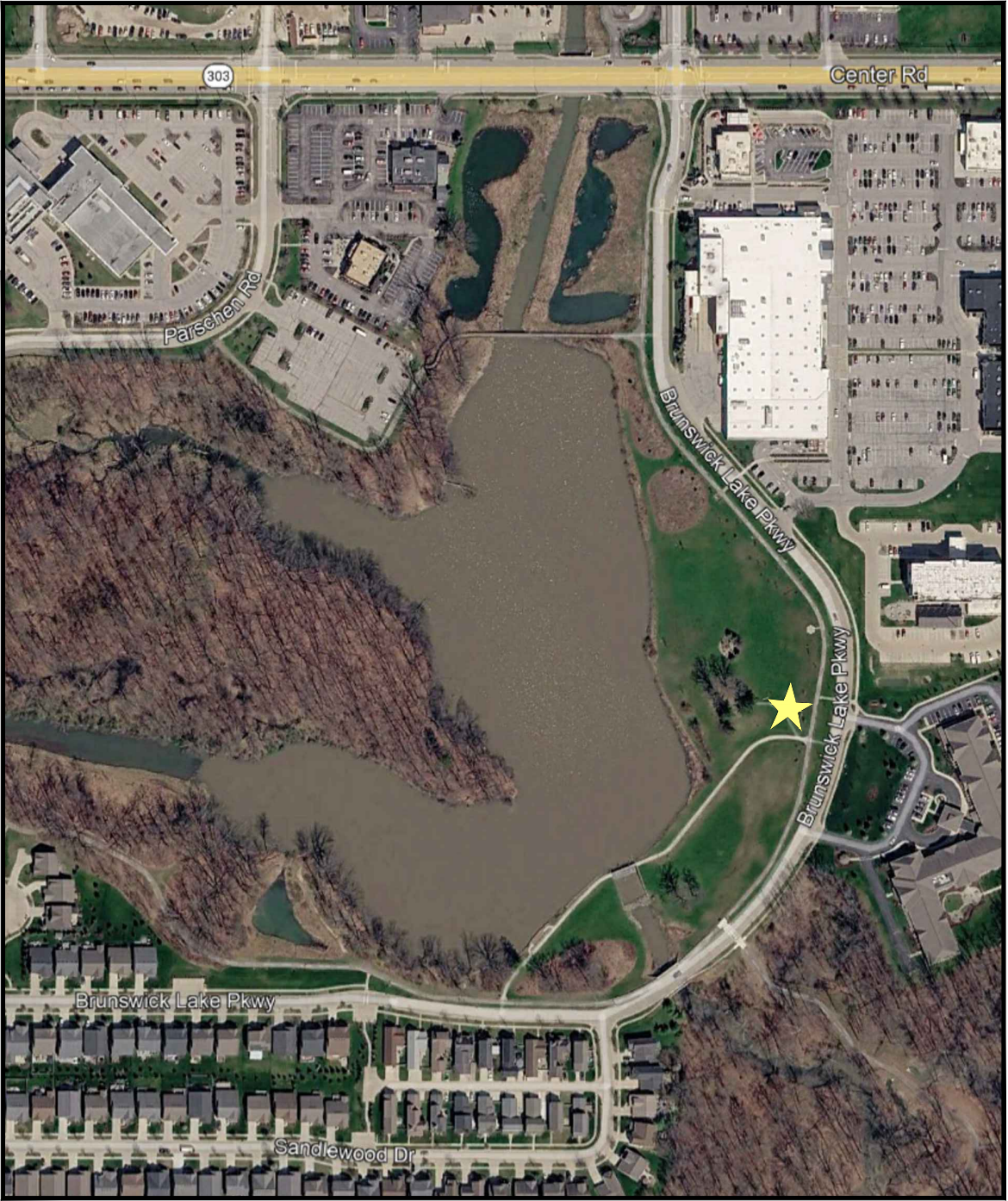
UNDERGROUND UTILITIES



TWO WORKING DAYS
BEFORE YOU DIG

CALL 1-800-362-2764 (TOLL FREE)
OHIO UTILITIES PROTECTION SERVICE
NON-MEMBERS
MUST BE CALLED DIRECTLY





LOCATION MAP

2023 SPECIFICATIONS

ALL MATERIALS AND CONSTRUCTION OPERATIONS SHALL BE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, THE PLANS, AND THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION, CONSTRUCTION AND MATERIAL SPECIFICATIONS (CMS), DATED JANUARY 1, 2023. IN CASE OF DISCREPANCY BETWEEN THE PARK DISTRICT PLANS AND SPECIFICATIONS AND THE ODOT CMS, THE PARK DISTRICT PLANS AND SPECIFICATIONS SHALL GOVERN.

SPECIAL NOTICE

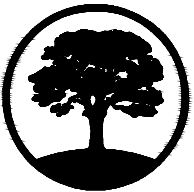
THE MEDINA COUNTY PARK DISTRICT EXISTS TO PRESERVE OPEN SPACE AND NATURAL AREAS. CONSEQUENTLY, ANY WORK DONE IN THE PARK DISTRICT MUST BE DONE WITH THE PROTECTION OF THE ENVIRONMENT IN MIND. NO TREES, SHRUBS, PLANTS, WILDLIFE OR NATURAL FEATURES ARE TO BE DISTURBED DURING CONSTRUCTION WITHOUT THE PRIOR WRITTEN CONSENT OF THE PROJECT MANAGER. ANY MATERIAL THAT FALLS INTO WATERWAYS IS TO BE REMOVED IMMEDIATELY. ALL HAZARDOUS MATERIALS SUCH AS FUELS, SOLVENTS, ETC., ARE TO BE HANDLED IN THE APPROVED MANNER SO AS NOT TO CAUSE POLLUTION OF THE ENVIRONMENT.

PLAN PREPARED BY:

John Kleshinski, Park Planner

6-30-2026

Date



Medina County
Park District



CITY OF BRUNSWICK
BRUNSWICK LAKE PARKWAY

RESTROOM SITE PLAN

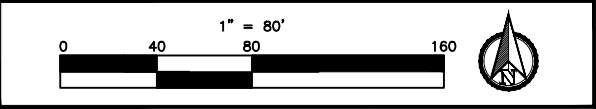
Medina County
Park District



6-30-26

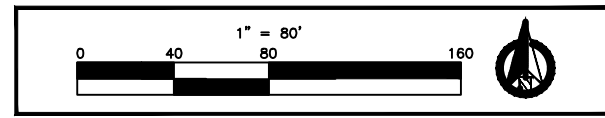
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BRUNSWICK LAKE PARK PROPOSED RESTROOM LOCATION AERIAL

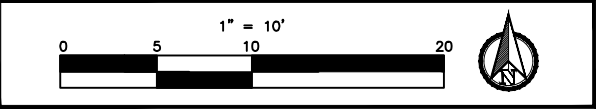


PROP. NEW
FLUSH RESTROOM
-2 STALL

 EX. WATER LINES
 EX. SEWER LINES



BRUNSWICK LAKE PARK PROPOSED RESTROOM SITE DETAIL



DRAWING
JK

CITY OF BRUNSWICK
BRUNSWICK LAKE PARKWAY

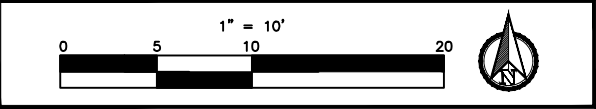
RESTROOM SITE PLAN



6-30-26

4
5

BRUNSWICK LAKE PARK PROPOSED RESTROOM STORM WATER PLAN



DRAWING
JK

CITY OF BRUNSWICK
BRUNSWICK LAKE PARKWAY

RESTROOM SITE PLAN



6-30-26

5
5



Medina County Park District

Board of Commissioners:

Kathleen E. Davis
Dennis B. Neate
Jason C. Venner

Director:

Nathan D. Eppink

Phone:

(330) 722-9364
(844) 722-9364 (toll-free)

Fax:

(330) 722-9366

Email:

parks@medinacountyparks.com

Website:

www.medinacountyparks.com

July 1, 2026

Pam Plavecski
Division of Planning
City of Brunswick
4095 Center Road
Brunswick, OH 44212

Subject: Medina County Park District (MCPD) – Brunswick Lake Restroom Proposal

Dear Pam Plavecski,

Thank you for meeting with Nathan Eppink and me on June 10 to discuss our proposal to construct a restroom at Brunswick Lake. As discussed, attached are twelve copies of the following materials submitted to the City of Brunswick Planning Commission for review:

- Site plan showing the proposed restroom location, grading, landscaping, storm drainage, and water and sewer utilities;
- Exterior rendering depicting the building design, amenities, lighting, and color palette; and
- Floor plan of the proposed restroom.

Demand for restroom facilities has grown with increased visitation to Brunswick Lake, driven by the completion of the Plum Creek Greenway and recent improvements to fishing and paddle craft access. MCPD proposes constructing the restroom near the Greenway connection, adjacent to the park's open green space, shoreline access, and fishing platform on the lake's south side.

MCPD will procure and construct the restroom building through a pre-qualified provider. The City of Brunswick will provide water and sewer connections, and MCPD will connect the building to the existing electrical service at Brunswick Lake.

MCPD staff will clean the restrooms daily, with additional service as needed. Maintenance issues will be handled by MCPD's Maintenance Superintendent, with the Deputy Director serving as backup. If neither is available, calls should be directed to MCPD headquarters during business hours or the Medina County Sheriff's Office dispatch after hours. Emergency contact information will be posted prominently at the restroom. Each restroom will have changing tables installed.

We look forward to working collaboratively to improve Brunswick Lake.

Sincerely,

Isaac D. Smith, AICP
Planning Manager, Medina County Park District

Medina County Park District
6364 Deerview Lane • Medina, Ohio 44256

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Gia D'Amico

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 42-2026** - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at City Hall and the Division of Police in a monthly amount not to exceed \$4,316.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: Public bids were received and opened on August 11, 2026. Three bids were received. The lowest and best bidder was Any Domestic Work, Inc.

PURPOSE AND EXPLANATION: Custodial services are required at City Hall five (5) days a week and the Division of Police seven (7) days a week.

IMPLEMENTATION SCHEDULE: As soon as allowed by law and/or by March 1, 2027.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This contract would become effective March 1, 2027, if approved. The monthly amount for City Hall and the Division of Police in total is \$4,316.00. Costs are expected to be broken down between the General Fund and the Police Fund, based on a calculation relating to the square footage and the number of days cleaned in the year. The costs for this contract will be subject to sufficient annual Council appropriations and properly certified purchase orders pursuant to ORC 5705.41(D). Preliminary cost breakdown is \$1,981.77 /month to #001-0441-54260 and \$2,334.23 /month to #114-0520-54260.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 42-2026

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ANY DOMESTIC WORK, INC. TO PROVIDE CUSTODIAL SERVICES AT CITY HALL AND THE DIVISION OF POLICE IN A MONTHLY AMOUNT NOT TO EXCEED \$4,316.00.

WHEREAS: The City of Brunswick received three (3) bids to provide custodial services at City Hall and the Police Department, in accordance with public bidding requirements; and

WHEREAS: The three (3) received public bids were opened on August 11, 2026, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at City Hall and the Division of Police in a monthly amount not to exceed \$4,316.00, subject to annual appropriations by City Council as required by law.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____

AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Gia D'Amico

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 43-2026** - A resolution authorizing the City Manager to enter into a three (3) year agreement with Any Domestic Work, Inc. to provide custodial services at the Brunswick Community Recreation and Fitness Center in a monthly amount not to exceed \$6,370.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: Public bids were received and opened on August 11, 2026. Two bids were received. The lowest and best bidder was Any Domestic Work, Inc.

PURPOSE AND EXPLANATION: The Brunswick Recreation and Community Fitness Center needs custodial services seven (7) days a week.

IMPLEMENTATION SCHEDULE: As soon as allowed by law and/or by March 1, 2027.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: This contract would become effective March 1, 2027, if approved. The monthly rate is \$6,370.00. The costs for this contract will be subject to sufficient annual Council appropriations and properly certified purchase orders pursuant to ORC 5705.410. The account #131-0830-54260.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 43-2026

BY: Committee-of-the-Whole

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR AGREEMENT WITH ANY DOMESTIC WORK, INC. TO PROVIDE CUSTODIAL SERVICES AT THE BRUNSWICK COMMUNITY RECREATION AND FITNESS CENTER IN A MONTHLY AMOUNT NOT TO EXCEED \$6,370.00.

WHEREAS: The City of Brunswick received two (2) bids to provide custodial services at the Brunswick Community Recreation and Fitness Center, in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on August 11, 2026, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into a three (3) year Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at the Brunswick Community Recreation and Fitness Center in a monthly amount not to exceed \$6,370.00, subject to annual appropriations by City Council as required by law.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 44-2026** - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the National Pollutant Discharge Elimination System Phase II permit in an amount not to exceed \$5,000.00 per annum. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, Administration/Paul Magovac)

BACKGROUND: Previous agreement was authorized by City Council on April 18, 2020.

PURPOSE AND EXPLANATION: An agreement is required by the NPDES permit for performance items conducted on behalf of the permit holder (the City of Brunswick) by an appropriate assisting entity (In this case, the Medina County SWCD). The Medina County SWCD has been providing the City of Brunswick with the Public Education and Public Outreach components of the City's previous NPDES Stormwater Permit. This Memorandum of Understanding is essentially a continuation of the previous agreement both parties had signed during the last NPDES Stormwater Permit period.

IMPLEMENTATION SCHEDULE: The agreement will become active once the new permit (2026) is issued, it will remain in effect until the next permit cycle by the Ohio EPA.

FINANCIAL INFORMATION: NPDES - 1/1/2027 - 5000.00 - 224-0420-54267 - - \$0

FINANCIAL SUMMARY: The fee has increased from \$4,000 to \$5,000 since the last time this was last approved.

The annual fee of \$5,000 charged by Medina SWCD for the Public Education and Public Outreach services and is also subject to annual appropriations adopted by City Council each year. This charge has historically been encumbered in the City's Storm Water Fund acct #224-0420-54267 and will be included in the 2027 budget proposal.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 44-2026

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
A MEMORANDUM OF UNDERSTANDING WITH THE MEDINA COUNTY
SOIL AND WATER CONSERVATION DISTRICT FOR ASSISTANCE WITH
PERFORMANCE ITEMS RELATED TO THE NATIONAL POLLUTANT
DISCHARGE ELIMINATION SYSTEM PHASE II PERMIT IN AN AMOUNT
NOT TO EXCEED \$5,000.00 PER ANNUM

WHEREAS: The City of Brunswick is subject to the United States Environmental Protection Agency (the “EPA”) National Pollutant Discharge Elimination System (“NPDES”) Phase II permit;

WHEREAS: The NPDES Phase II permit requires the City of Brunswick to enter into an agreement with an assisting entity for assistance with certain performance items; and

WHEREAS: The City and the Medina County Soil and Water Conservation District are desirous of entering into a Memorandum of Understanding, as attached hereto as Exhibit “A”, providing for assistance to the City as required by the NPDES Phase II permit in an amount not to exceed \$5,000.00 per annum.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized and directed to enter into the Memorandum of Understanding, as attached hereto as Exhibit “A”, with the Medina County Soil and Water Conservation District in an amount not to exceed \$5,000.00 per annum subject to necessary appropriations of this Council as required by law.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

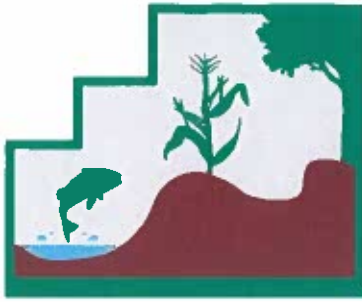
3rd Reading _____

ADOPTED: _____

AYES _ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC



Medina County Soil & Water Conservation District

6090 Wedgewood Road, Medina Ohio 44256
330.722.9322 medinaswcd.org



August 19, 2026

TO: Brunswick City Manager
4095 Center Rd
Brunswick, Ohio 44212

RE: Memorandum of Understanding

City Manager:

Please review and sign two copies of the Enclosed MOU between Brunswick City and Medina County Soil and Water Conservation District (SWCD). Please retain one copy for your records. The purpose for the MOU is to establish roles and expectations with the Phase II Stormwater NPDES co-permit you hold with Medina SWCD. The previous 5-year permit expired at the end of 2025. Please keep in mind that per Part V.B of the small MS4 general permits, an expired general permit continues in force and effect until a new general permit is issued.

Therefore, Medina SWCD will continue to provide services for you regarding Public Education and Outreach (MCM1) and Public Involvement and Participation (MCM2). When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by the Parties to discuss the new components and to seek a resolution.

When signed, please return one copy to our office. The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2026) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will request an annual conservation appropriation of \$5000.00 from the Brunswick City Council for implementing Public Involvement and Public Education activities in your jurisdiction

If you have any questions, please contact the office.

Sincerely

Eric Hange
District Manager

Memorandum of Understanding
between
Brunswick City
and
Medina County Soil and Water Conservation District

Background: Federal EPA rules cause certain communities to fall within the Federal NPDES (National Pollutant Discharge Elimination System) five-year permit cycle as a “MS-4 Phase II” jurisdiction. Brunswick City is such a jurisdiction. The existing general permit has expired as of 2025. As per OEPA general permit rules, an expired general permit continues in force and effect until a new general permit is issued. When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by both Parties to discuss the new components and to seek a resolution. Brunswick City’s Storm Water Management Plan will be audited by the Ohio EPA for compliance with the Phase II plan.

Purpose: An agreement is required by the permit for performance items conducted on behalf of the permit holder, Brunswick City, by an appropriate assisting entity, in this case, the Medina County Soil and Water Conservation District.

Brunswick City Agreement Items:

Brunswick City will review their Phase II Stormwater Management Plan with the District as needed to comply with plan needs and requirements in the Public Involvement and Public Education portions.

Brunswick City will assist the Medina County SWCD with access to local media outlets, community event opportunities, “sign our streams” program signs, community groups, public surveys, public schools, etc.

The Medina County SWCD Agreement items:

The Medina County Soil and Water Conservation District agree to carry out and perform as stated in the Phase II Stormwater Management Plan for Brunswick City.

The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2026) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will annually provide Brunswick City with all required reporting activities and will provide the Brunswick City Phase II manager with the annual themes for Public Involvement and Public Education activities.

The Medina County SWCD will meet with the Brunswick City Phase II manager and the Brunswick City Stormwater Commission (if one exists) as necessary.

The Medina County SWCD will request a mid-year annual conservation appropriation from the Brunswick City Council for implementing Public Education and Outreach (MCM1) activities and Public Involvement and Participation (MCM2) activities your jurisdiction.

The fore mentioned parties agree to the memorandum of understanding:

For the City of Brunswick:

Mayor

Date: _____

For Medina County Soil and Water Conservation District Board of Supervisors:

Jeff Van Wagon
Chairperson

Date: 8/19/2026

This memorandum of understanding can be amended by either party at any time as necessary with appropriate and timely concurrence by each party.

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 45-2026** - An emergency resolution authorizing the City Manager to enter into an agreement with United Survey, Inc. for the 2026 Storm Sewer Slip Lining Project in an amount not to exceed \$179,760.00. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, *Administration/Jenny Zoldak*)

BACKGROUND: Authorization for the public bid was granted by City Council motion on July 27, 2026. Bids were opened on September 2, 2026. Three bids were received. United Survey, Inc. was the lowest and best bidder with a base bid of \$179,760.00.

PURPOSE AND EXPLANATION: The proposed project will rehabilitate deteriorated sections of the City's storm sewer system through slip lining, extending the useful life of existing infrastructure while improving system reliability and neighborhood safety for the traveling public. The annual program will address priority storm sewer deficiencies at multiple locations throughout the City. This year's program includes sewer rehabilitation on Queens Avenue, Southbridge Boulevard, and Tudor Avenue.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in early October and will be completed within 60 days.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: 2026 Storm Sewer Slip Line Program — Storm Water Enterprise Management Fund #224, Account #224-0420-54265. An amount not to exceed \$179,760.00.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 45-2026

BY: Mr. Smith, Mr. Abella, Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH UNITED SURVEY, INC. FOR THE 2026 STORM SEWER SLIP LINING PROJECT IN AN AMOUNT NOT TO EXCEED \$179,760.00.

WHEREAS: The City of Brunswick received three (3) bids for the 2026 Storm Sewer Slip Lining Project (the “Project”), in accordance with public bidding requirements; and

WHEREAS: The three (3) received public bids were opened on September 2, 2026, with United Survey, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with United Survey, Inc., the lowest and best bidder, for the 2026 Storm Sewer Slip Lining Project in an amount not to exceed \$179,760.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Program during the 2026 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _ NAYS _____

ADOPTED: _____ AYES _ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Dennis Nevar

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 46-2026** - An emergency resolution authorizing the City Manager to execute all necessary documents to convey specified easements to GTP Acquisitions Partners II, LLC in exchange for a one-time lump sum payment in the amount of \$50,000.00. - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Dennis Nevar*)

BACKGROUND: The City purchased property at 3321 Grafton Road for municipal purposes. The subject property was encumbered by a Communications Site Lease Agreement, the current term of which expires November 30, 2028, with options for renewal outlined in the Agreement. GTP Acquisitions Partners II, LLC, the tenant, has notified the City of its consideration of decommissioning the site and terminating the lease.

PURPOSE AND EXPLANATION: The purpose of the easement agreement is to allow the City and Tenant to enter into the Easement Documents for a one-time lump sum payment to the City in the amount of \$50,000.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The \$50,000 received for the easement would be recorded in the City's Capital Improvement Fund #300 and would be restricted for future capital improvements/projects.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
To allow the transaction to proceed in a timely manner.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 46-2026

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO CONVEY SPECIFIED EASEMENTS TO GTP ACQUISITIONS PARTNERS II, LLC IN EXCHANGE FOR A ONE-TIME LUMP SUM PAYMENT IN THE AMOUNT OF \$50,000.00.

WHEREAS: On or about December 23, 2025, the City of Brunswick acquired the real property located at 3321 Grafton Road, Brunswick, Ohio and now known as Medina County Parcel No. 059-38B-11-002 (the "Property"), which Property was encumbered by a Communications Site Lease Agreement dated May 5, 1998, as amended (collectively the "Lease"), the current term of which expires on November 30, 2028.

WHEREAS: Pursuant to the Lease, there remains eight (8) additional renewal terms of five (5) years each (each a "Renewal Term"), which Renewal Terms are deemed to have been automatically exercised unless notice not to renew is received from Tenant at least sixty (60) days prior to the expiration of the then current term.

WHEREAS: On or about June 23, 2026, the City was contacted by a representative of GTP Acquisitions Partners II, LLC, the tenant under the Lease (the "Tenant"), who advised that the Tenant was considering decommissioning the site and terminating the Lease as of November 30, 2028 unless: (a) an amended Lease was negotiated at a reduced rate (without guarantee of non-termination for any subsequent Renewal Term); or (b) the City granted Tenant an option to purchase a perpetual and exclusive communications facility easement and perpetual and non-exclusive access and utility easement (collectively the "Easements") in exchange for a one-time lump sum payment of \$50,000.00.

WHEREAS: Subject to the reservations of rights expressly retained by the City in the respective Option Agreement to Purchase Communications Easement and separate Easement and Assignment Agreement (collectively the "Easement Documents"), the portion of the subject Property to which the Easement Documents pertain is not needed for any municipal purpose.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized to execute and deliver the Easement Documents in exchange for a one-time lump sum payment in the amount of \$50,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for

the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to meet the timeframe required for the proposed transaction to proceed. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 48-2026** - An emergency ordinance to formally close the Local Coronavirus Relief Fund (#112), the Community Development Block Grant Fund (#113), the Community Development Block Grant (CHIP Program) Special Revenue Fund (#132), the Local Fiscal Recovery Fund (#140), the North Carpenter Road Fund (#347), and the OPWC Magnolia Drive Improvement Fund (#374). - **1st Reading** (To be brought from Finance Committee, *Administration/Lynnette Ozanich*)

BACKGROUND: On June 22, 2020, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 43-2020, creating the Local Coronavirus Relief Fund (#112) to establish a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" pursuant to H.B. 481; and

On September 27, 1982, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 141-82, creating the Community Development Block Grant Fund (#113) to account for the proper disbursement of the block grant monies; and

On October 27, 2008, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 121-08, creating the Community Development Block Grant (CHIP Program) Special Revenue Fund (#132) to account for any eligible CHIP Federal grant activities in the CHIP program; and

On July 12, 2021, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 77-2021, creating the Local Fiscal Recovery Fund (#140) to account for the funds received from the American Rescue Plan Act of 2021 (Pub. L. No 117-2) (ARP) to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses; and

On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, formally adopting the North Carpenter Road Fund to account for the construction and other related costs associated with the North Carpenter Road project; and

On November 28, 2022, the Council of the City of Brunswick, Ohio, adopted Ordinance

Number 105-2022, creating the OPWC Magnolia Drive Improvement Fund (#374) to account for the OPWC monies awarded to the City of Brunswick for Magnolia Drive improvement projects; and

All obligations for the listed funds have been incurred and paid, and no outstanding obligations exist.

**PURPOSE AND
EXPLANATION:**

These funds are no longer needed for the purposes for which they were created, and all outstanding advances have been repaid. See additional information in the background section.

**IMPLEMENTATION
SCHEDULE:**

This Council authorizes and directs the Director of Finance to close and remove Funds #112, #113, #132, #140, #347, and #374 from the City's Statement of Cash Position. This ordinance is declared to be an emergency measure necessary for the immediate preservation of public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to maintain timely and accurate accounting information by formally closing these dormant funds before finalizing the September 2026 financial reports.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

No financial impact to close these funds as there are no dollars assigned to any.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This ordinance is declared to be an emergency measure necessary for the immediate preservation of public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to maintain timely and accurate accounting information by formally closing these dormant funds before finalizing the September 2026 financial reports. With much financial data to capture, approval at the September 28, 2026, meeting would not allow sufficient time to ensure all information is properly captured before deletion.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 48-2026



By: Mr. Hanek, Mr. Abella, Mr. Witsaman

AN EMERGENCY ORDINANCE TO FORMALLY CLOSE THE LOCAL CORONAVIRUS RELIEF FUND (#112), THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (#113), THE COMMUNITY DEVELOPMENT BLOCK GRANT (CHIP PROGRAM) SPECIAL REVENUE FUND (#132), THE LOCAL FISCAL RECOVERY FUND (#140), THE NORTH CARPENTER ROAD FUND (#347), AND THE OPWC MAGNOLIA DRIVE IMPROVEMENT FUND (#374).

WHEREAS: On June 22, 2020, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 43-2020, creating the Local Coronavirus Relief Fund (#112) to establish a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" pursuant to H.B. 481; and

WHEREAS: On September 27, 1982, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 141-82, creating the Community Development Block Grant Fund (#113) to account for the proper disbursement of the block grant monies; and

WHEREAS: On October 27, 2008, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 121-08, creating the Community Development Block Grant (CHIP Program) Special Revenue Fund (#132) to account for any eligible CHIP Federal grant activities in the CHIP program; and

WHEREAS: On July 12, 2021, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 77-2021, creating the Local Fiscal Recovery Fund (#140) to account for the funds received from the American Rescue Plan Act of 2021 (Pub. L. No. 117-2) (ARP) to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, formally adopting the North Carpenter Road Fund (#347) to account for the construction and other related costs associated with the North Carpenter Road project; and

WHEREAS: On November 28, 2022, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 105-2022, creating the OPWC Magnolia Drive Improvement Fund (#374) to account for the OPWC monies awarded to the City of Brunswick for Magnolia Drive improvement projects; and

WHEREAS: All obligations for the listed funds, have been incurred and paid and no outstanding obligations exist; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: These funds are no longer needed for the purpose for which each fund was created:

1. Local Coronavirus Relief Fund (#112)
2. Community Development Block Grant Fund (#113)
3. Community Development Block Grant (CHIP Program) Special Revenue Fund (#132)
4. Local Fiscal Recovery Fund (#140)

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER 48-2026



5. North Carpenter Road Fund (#347)
6. OPWC Magnolia Drive Improvement Fund (#374)

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Laura Timura MMC