

BRUNSWICK CITY

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

Agenda

SEPTEMBER 14, 2026

5:45 PM

**Or Immediately Following
Planning & Zoning Committee**

1. Discussion Items

- (a) **RES. NO. 44-2026** - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the National Pollutant Discharge Elimination System Phase II permit in an amount not to exceed \$5,000.00 per annum. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, *Administration/Paul Magovac*)
- (b) **RES. NO. 45-2026** - An emergency resolution authorizing the City Manager to enter into an agreement with United Survey, Inc. for the 2026 Storm Sewer Slip Lining Project in an amount not to exceed \$179,760.00. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, *Administration/Jenny Zoldak*)

2. General Discussion

3. Adjournment

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 44-2026** - A resolution authorizing the City Manager to enter into a memorandum of understanding with the Medina County Soil and Water Conservation District for assistance with performance items related to the National Pollutant Discharge Elimination System Phase II permit in an amount not to exceed \$5,000.00 per annum. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, Administration/Paul Magovac)

BACKGROUND: Previous agreement was authorized by City Council on April 18, 2020.

PURPOSE AND EXPLANATION: An agreement is required by the NPDES permit for performance items conducted on behalf of the permit holder (the City of Brunswick) by an appropriate assisting entity (In this case, the Medina County SWCD). The Medina County SWCD has been providing the City of Brunswick with the Public Education and Public Outreach components of the City's previous NPDES Stormwater Permit. This Memorandum of Understanding is essentially a continuation of the previous agreement both parties had signed during the last NPDES Stormwater Permit period.

IMPLEMENTATION SCHEDULE: The agreement will become active once the new permit (2026) is issued, it will remain in effect until the next permit cycle by the Ohio EPA.

FINANCIAL INFORMATION: NPDES - 1/1/2027 - 5000.00 - 224-0420-54267 - - \$0

FINANCIAL SUMMARY: The fee has increased from \$4,000 to \$5,000 since the last time this was last approved.

The annual fee of \$5,000 charged by Medina SWCD for the Public Education and Public Outreach services and is also subject to annual appropriations adopted by City Council each year. This charge has historically been encumbered in the City's Storm Water Fund acct #224-0420-54267 and will be included in the 2027 budget proposal.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 44-2026

BY: Mr. Smith, Mr. Abella, and Mrs. Piper

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
A MEMORANDUM OF UNDERSTANDING WITH THE MEDINA COUNTY
SOIL AND WATER CONSERVATION DISTRICT FOR ASSISTANCE WITH
PERFORMANCE ITEMS RELATED TO THE NATIONAL POLLUTANT
DISCHARGE ELIMINATION SYSTEM PHASE II PERMIT IN AN AMOUNT
NOT TO EXCEED \$5,000.00 PER ANNUM

WHEREAS: The City of Brunswick is subject to the United States Environmental Protection Agency (the “EPA”) National Pollutant Discharge Elimination System (“NPDES”) Phase II permit;

WHEREAS: The NPDES Phase II permit requires the City of Brunswick to enter into an agreement with an assisting entity for assistance with certain performance items; and

WHEREAS: The City and the Medina County Soil and Water Conservation District are desirous of entering into a Memorandum of Understanding, as attached hereto as Exhibit “A”, providing for assistance to the City as required by the NPDES Phase II permit in an amount not to exceed \$5,000.00 per annum.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is authorized and directed to enter into the Memorandum of Understanding, as attached hereto as Exhibit “A”, with the Medina County Soil and Water Conservation District in an amount not to exceed \$5,000.00 per annum subject to necessary appropriations of this Council as required by law.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

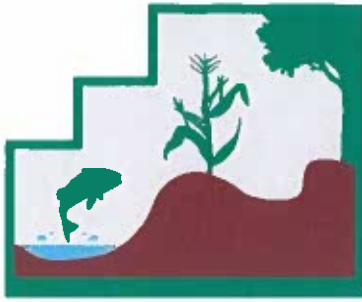
3rd Reading _____

ADOPTED: _____

AYES _ NAYS _____

ATTEST: _____

Clerk of Council
Laura E. Timura, MMC



Medina County Soil & Water Conservation District

6090 Wedgewood Road, Medina Ohio 44256
330.722.9322 medinaswcd.org



August 19, 2026

TO: Brunswick City Manager
4095 Center Rd
Brunswick, Ohio 44212

RE: Memorandum of Understanding

City Manager:

Please review and sign two copies of the Enclosed MOU between Brunswick City and Medina County Soil and Water Conservation District (SWCD). Please retain one copy for your records. The purpose for the MOU is to establish roles and expectations with the Phase II Stormwater NPDES co-permit you hold with Medina SWCD. The previous 5-year permit expired at the end of 2025. Please keep in mind that per Part V.B of the small MS4 general permits, an expired general permit continues in force and effect until a new general permit is issued.

Therefore, Medina SWCD will continue to provide services for you regarding Public Education and Outreach (MCM1) and Public Involvement and Participation (MCM2). When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by the Parties to discuss the new components and to seek a resolution.

When signed, please return one copy to our office. The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2026) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will request an annual conservation appropriation of \$5000.00 from the Brunswick City Council for implementing Public Involvement and Public Education activities in your jurisdiction

If you have any questions, please contact the office.

Sincerely

Eric Hange
District Manager

Memorandum of Understanding
between
Brunswick City
and
Medina County Soil and Water Conservation District

Background: Federal EPA rules cause certain communities to fall within the Federal NPDES (National Pollutant Discharge Elimination System) five-year permit cycle as a “MS-4 Phase II” jurisdiction. Brunswick City is such a jurisdiction. The existing general permit has expired as of 2025. As per OEPA general permit rules, an expired general permit continues in force and effect until a new general permit is issued. When the final new permit is in effect, we will review what is new and update any components that need to be addressed in the MOU. If a new MOU is needed, a meeting will be held by both Parties to discuss the new components and to seek a resolution. Brunswick City’s Storm Water Management Plan will be audited by the Ohio EPA for compliance with the Phase II plan.

Purpose: An agreement is required by the permit for performance items conducted on behalf of the permit holder, Brunswick City, by an appropriate assisting entity, in this case, the Medina County Soil and Water Conservation District.

Brunswick City Agreement Items:

Brunswick City will review their Phase II Stormwater Management Plan with the District as needed to comply with plan needs and requirements in the Public Involvement and Public Education portions.

Brunswick City will assist the Medina County SWCD with access to local media outlets, community event opportunities, “sign our streams” program signs, community groups, public surveys, public schools, etc.

The Medina County SWCD Agreement items:

The Medina County Soil and Water Conservation District agree to carry out and perform as stated in the Phase II Stormwater Management Plan for Brunswick City.

The existing MOU will remain in effect until a new permit has been approved. Once the new permit (2026) is issued, it will remain in effect until the next permit cycle.

The Medina County SWCD will annually provide Brunswick City with all required reporting activities and will provide the Brunswick City Phase II manager with the annual themes for Public Involvement and Public Education activities.

The Medina County SWCD will meet with the Brunswick City Phase II manager and the Brunswick City Stormwater Commission (if one exists) as necessary.

The Medina County SWCD will request a mid-year annual conservation appropriation from the Brunswick City Council for implementing Public Education and Outreach (MCM1) activities and Public Involvement and Participation (MCM2) activities your jurisdiction.

The fore mentioned parties agree to the memorandum of understanding:

For the City of Brunswick:

Mayor

Date: _____

For Medina County Soil and Water Conservation District Board of Supervisors:

Jeff Van Lorn
Chairperson

Date: 8/19/2026

This memorandum of understanding can be amended by either party at any time as necessary with appropriate and timely concurrence by each party.

PROPOSED LEGISLATION



DATE: 9/14/2026

TO: Vice Mayor Nicholas Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Magovac

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 45-2026** - An emergency resolution authorizing the City Manager to enter into an agreement with United Survey, Inc. for the 2026 Storm Sewer Slip Lining Project in an amount not to exceed \$179,760.00. - **1st Reading** (To be brought from Services, Utilities, Technology, & Cable Committee, *Administration/Jenny Zoldak*)

BACKGROUND: Authorization for the public bid was granted by City Council motion on July 27, 2026. Bids were opened on September 2, 2026. Three bids were received. United Survey, Inc. was the lowest and best bidder with a base bid of \$179,760.00.

PURPOSE AND EXPLANATION: The proposed project will rehabilitate deteriorated sections of the City's storm sewer system through slip lining, extending the useful life of existing infrastructure while improving system reliability and neighborhood safety for the traveling public. The annual program will address priority storm sewer deficiencies at multiple locations throughout the City. This year's program includes sewer rehabilitation on Queens Avenue, Southbridge Boulevard, and Tudor Avenue.

IMPLEMENTATION SCHEDULE: The project is anticipated to commence in early October and will be completed within 60 days.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: 2026 Storm Sewer Slip Line Program — Storm Water Enterprise Management Fund #224, Account #224-0420-54265. An amount not to exceed \$179,760.00.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

It is requested that legislation is passed by emergency measure with suspension of the rules for the immediate preservation of the public peace, property, health, safety, or welfare, and providing for the usual daily operation of a municipality.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 45-2026

BY: Mr. Smith, Mr. Abella, Mrs. Piper

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH UNITED SURVEY, INC. FOR THE 2026 STORM SEWER SLIP LINING PROJECT IN AN AMOUNT NOT TO EXCEED \$179,760.00.

WHEREAS: The City of Brunswick received three (3) bids for the 2026 Storm Sewer Slip Lining Project (the “Project”), in accordance with public bidding requirements; and

WHEREAS: The three (3) received public bids were opened on September 2, 2026, with United Survey, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with United Survey, Inc., the lowest and best bidder, for the 2026 Storm Sewer Slip Lining Project in an amount not to exceed \$179,760.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary for completion of the Program during the 2026 construction season. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _ NAYS _____

ADOPTED: _____ AYES _ NAYS _____

ATTEST: _____
Clerk of Council
Laura E. Timura, MMC