

BRUNSWICK CITY FINANCE COMMITTEE

Agenda

NOVEMBER 27, 2017

6:30 PM

1. Discussion Items
 - (a) **ORD. NO. 117-17** - An emergency ordinance to adopt the annual appropriation budget for expenditures of the City of Brunswick for the year beginning January 1, 2018 and ending December 31, 2018 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)
 - (b) **ORD. NO. 118-17** - An emergency ordinance amending Section 1 of Ordinance NO.85-16 to provide for a revised allocation of municipal income tax receipts during the period from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)
 - (c) **ORD. NO. 119-17** - An emergency ordinance creating an OPWC Multi Roads Improvement Fund (#370) - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)
 - (d) **ORD. NO. 120-17** - An emergency ordinance creating a Self-Insurance Fund (#600)- 1st Reading (To be brought from Finance Committee, *Administration/Todd Fischer*)
 - (e) **ORD. NO. 123-17** - An emergency ordinance to formally close the Drug Enforcement Fund (#116), the Transit Fed Grant Fund (#136), the Applewood Area Storm Sewer Improvement Fund (#349), the Storm Sewer Construction Fund (#358), and the OPWC El Dorado Storm Sewer Fund (#363). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)
2. General Discussion
3. Adjournment

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 117-17** - An emergency ordinance to adopt the annual appropriation budget for expenditures of the City of Brunswick for the year beginning January 1, 2018 and ending December 31, 2018 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: Each year and in accordance with Ohio Revised Code Section 5705.38 (A) Council is required to adopt an annual appropriation budget.

PURPOSE AND EXPLANATION: In order to comply with the Ohio Revised Code Section 5705 any and all activity of the City must be included in the budget.

As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

IMPLEMENTATION SCHEDULE: The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This budget legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more timely and seamless transition into 2018.

FINANCIAL INFORMATION: Schedule of Fund Appropriations - See Exhibit A - 01/01/2018 - See Exhibit A - Various - - 55110238.36

FINANCIAL SUMMARY: The total 2018 appropriation budget for all funds (including all book internal transfers, agency funds, etc.) equals \$55,110,238.36.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This budget legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more timely and seamless transition into 2018.

**ADDITIONAL
INFORMATION:**

See Exhibit A.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE ADOPTING THE ANNUAL APPROPRIATION BUDGET FOR EXPENDITURES OF THE CITY OF BRUNSWICK FOR THE YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

WHEREAS: The City of Brunswick Charter requires that an annual budget be prepared and submitted as provided by the laws of the State of Ohio;

WHEREAS: Ohio Revised Code Section 5705.38(A) requires this Council to adopt an annual appropriation budget; and

WHEREAS: City Council has publicly reviewed the 2018 Operating and Capital Budget and is desirous to comply with local and State Laws.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That to provide for expenditures of the City of Brunswick, Ohio during the fiscal year beginning January 1, 2018 and ending December 31, 2018, the 2018 Operating and Capital Appropriation Budget, as attached hereto and incorporated herein as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that Ohio law prescribes time limitations on the adoption and certification of the 2018 Operating and Capital Appropriation Budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____
Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

City of Brunswick, Ohio
Exhibit "A" - Schedule of Fund Appropriations
For the Budget Year Ending December 31, 2018

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	163,210.00	86,979.00	\$ 250,189.00
	Mayor	92,317.00	90,087.00	\$ 182,404.00
	City Manager	175,109.00	146,583.00	\$ 321,692.00
	Information Technologies	160,017.00	316,198.00	\$ 476,215.00
	Engineering	22,004.00	311,881.00	\$ 333,885.00
	Building Department	316,399.00	259,706.00	\$ 576,105.00
	Cemetery Maintenance	-	16,700.00	\$ 16,700.00
	Janitorial Contract	-	20,940.00	\$ 20,940.00
	City Hall Building & Grounds	16,456.00	54,262.00	\$ 70,718.00
	Administrative Services	97,386.00	66,103.00	\$ 163,489.00
	Economic Development	102,658.00	182,963.56	\$ 285,621.56
	Animal Control	69,550.00	65,278.00	\$ 134,828.00
	Law Department	173,578.00	239,828.00	\$ 413,406.00
	Finance Department	231,329.00	210,152.00	\$ 441,481.00
	Income Tax Department	188,624.00	203,642.00	\$ 392,266.00
	Parks & Recreation Director	84,447.00	63,280.00	\$ 147,727.00
	General Fund Administration	-	1,003,485.00	\$ 1,003,485.00
	Planning Division/Community Development	42,394.00	28,824.00	\$ 71,218.00
	Board of Building Appeals	357.00	1,220.00	\$ 1,577.00
	Board of Zoning Appeals	2,507.00	4,686.00	\$ 7,193.00
	Board of Civil Service	13,323.00	28,486.00	\$ 41,809.00
	Board of Ethics	2,950.00	2,305.00	\$ 5,255.00
	Board of Commemorative Affairs	-	21,000.00	\$ 21,000.00
	General Fund Transfers / Advances	-	17,476,259.00	\$ 17,476,259.00
001	Total General Fund	\$ 1,954,615.00	\$ 20,900,847.56	\$ 22,855,462.56
Special Revenue Funds:				
110	Court Computerization Fund	9,814.00	17,339.00	\$ 27,153.00
114	Police Wages Fund	4,122,684.00	4,132,469.00	\$ 8,255,153.00
115	Fire Fund	2,318,043.00	2,766,050.00	\$ 5,084,093.00
117	Street Repair & Maintenance Fund	1,063,001.00	1,830,957.20	\$ 2,893,958.20
118	State Highway Fund	-	133,188.00	\$ 133,188.00
119	Law Enforcement Fund	-	-	\$ -
120	Brunswick Transit Alternative (BTA) Fund	-	53,000.00	\$ 53,000.00
121	RLF / CDBG Fund	-	5.51	\$ 5.51
123	Brunswick Area Television (BAT) Fund	158,118.00	238,613.00	\$ 396,731.00
127	Parks Fund	205,613.00	455,004.00	\$ 660,617.00
129	Department of Justice Federal Grant Fund	-	13,552.38	\$ 13,552.38
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	520,815.00	703,956.00	\$ 1,224,771.00
133	Home Improvement Grant Fund (CDBG)	-	-	\$ -
Enterprise Funds:				
223	Refuse Fund	60,547.00	2,285,410.00	\$ 2,345,957.00
224	Storm Water Management Fund	28,837.00	1,280,630.00	\$ 1,309,467.00
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	402,800.00	\$ 402,800.00
332	Road Levy Fund	-	2,421,600.00	\$ 2,421,600.00
333	Road Improvement Fund	-	2,776,097.50	\$ 2,776,097.50
334	Traffic Control Fund	-	-	\$ -
335	Public Square Fund	-	-	\$ -
339	Fire Improvement Fund	-	-	\$ -
341	Park Improvement Fund	-	147,000.00	\$ 147,000.00

City of Brunswick, Ohio
Exhibit "A" - Schedule of Fund Appropriations
For the Budget Year Ending December 31, 2018

Fund Number	Fund Name / Department	Personal Service	Other	Total
347	North Carpenter Road Improvement Fund	-	702,670.45	\$ 702,670.45
348	Boston Road Improvement Fund	-	93,519.24	\$ 93,519.24
353	I-71 / Rt. 303 Enhancement Fund	-	(0.00)	\$ (0.00)
360	Brunswick Lake Improvement Fund	-	86,185.36	\$ 86,185.36
367	OPWC Hadcock Rd Reconstruction Fund		-	\$ -
368	OPWC Grafton Road Improvement Fund		657,197.68	\$ 657,197.68
369	OPWC Center Road Resurfacing Fund		256,986.48	\$ 256,986.48
370	OPWC Multi Roads Improvement Fund		1,457,600.00	\$ 1,457,600.00
Debt Service Funds:				
771	General Obligation Bond Retirement Fund	-	-	\$ -
780	Special Assessment BRF: Grafton Phase III	-	1,596.00	\$ 1,596.00
781	Special Assessment BRF: South Industrial Parkway	-	103,188.00	\$ 103,188.00
782	Special Assessment BRF: Laurel Road (2006)	-	44,913.00	\$ 44,913.00
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,949.00	\$ 18,949.00
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,827.00	\$ 11,827.00
Agency Funds:				
881	General Trust Agency Fund	-	525,000.00	\$ 525,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$ 20,000.00
885	Flexible Spending Agency Fund	-	110,000.00	\$ 110,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	10,000.00	\$ 10,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$ 10,000.00
			Grand Total	\$ 55,110,238.36

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 117-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE ADOPTING THE ANNUAL APPROPRIATION BUDGET FOR EXPENDITURES OF THE CITY OF BRUNSWICK FOR THE YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

WHEREAS: The City of Brunswick Charter requires that an annual budget be prepared and submitted as provided by the laws of the State of Ohio;

WHEREAS: Ohio Revised Code Section 5705.38(A) requires this Council to adopt an annual appropriation budget; and

WHEREAS: City Council has publicly reviewed the 2018 Operating and Capital Budget and is desirous to comply with local and State Laws.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That to provide for expenditures of the City of Brunswick, Ohio during the fiscal year beginning January 1, 2018 and ending December 31, 2018, the 2018 Operating and Capital Appropriation Budget, as attached hereto and incorporated herein as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that Ohio law prescribes time limitations on the adoption and certification of the 2018 Operating and Capital Appropriation Budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 118-17** - An emergency ordinance amending Section 1 of Ordinance NO.85-16 to provide for a revised allocation of municipal income tax receipts during the period from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Finance Committee, Administration/Todd Fischer)

BACKGROUND: Per Codified Ordinance Section 880.01 (e) Council is required to pass an Ordinance when amending the distribution of municipal income taxes to various funds. Generally this process occurs at the beginning of the year when the new annual appropriation measure is being considered or “as needed” . The estimated income tax collections and distribution of net income taxes as written have also been set to comply with the levy language of the City’s two income tax specific safety levies in place for 2018.

PURPOSE AND EXPLANATION:

In accordance with Section 880.01 (e) of the Brunswick Codified Ordinances, this Council will be required to pass ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Section 880.01; and

City Council has determined that the allocation formula during the period from January 1, 2018 through December 31, 2018, should maximize the amounts provided for municipal services and improvements; and

In order to carry out that purpose subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 85-16;

IMPLEMENTATION SCHEDULE:

The proposed 2018 income tax allocation draft legislation and 2018 appropriation budget was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This 2018 income tax allocation legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency with suspension of the rules. Recommended action for approval is requested after the second reading on December 11, 2017. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more seamless transition into 2018.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

This piece of legislation adopts the distribution requirements for municipal income taxes and imposes a ceiling or maximum of income tax dollars that can be received in specifically listed funds. The estimated income tax collections and distribution of net income taxes as written have also been set to comply with the levy language of the City’s two income tax specific safety levies. Note: The actual income taxes received ultimately relate to the fiscal impact. Actual income tax receipt amounts will become known at the completion and closure of the fiscal year.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The proposed 2018 income tax allocation draft legislation and 2018 appropriation budget was presented and discussed with the Committee-of-the-Whole on November 15, 2017.This 2018 income tax allocation legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency with suspension of the rules. Recommended action for approval is requested after the second reading on December 11, 2017. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more seamless transition into 2018.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE AMENDING SECTION 1 OF
ORDINANCE NO. 85-16 TO PROVIDE FOR A REVISED ALLOCATION
OF MUNICIPAL INCOME TAX RECEIPTS DURING THE PERIOD FROM
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

- WHEREAS: In accordance with Section 880.01(e) of the City of Brunswick Codified Ordinances, this Council is required to pass Ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Codified Ordinance Section 880.01; and
- WHEREAS: This Council has determined that the allocation formula during the period from January 1, 2018 through December 31, 2018 should maximize the amounts provided for municipal services and improvements; and
- WHEREAS: In order to carry out such purpose, subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 85-16;
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: That Section 1 of Ordinance No. 85-16, adopted on November 28, 2016, be and is hereby amended to read as follows:

“SECTION 1. Subject to and consistent with the provisions of Section 880.01 of the Codified Ordinances, during the period from January 1, 2018 through December 31, 2018, the income tax receipts collected under the provisions of Chapter 880 of the Codified Ordinances each month, after provision for costs of administering and enforcing the provisions of that Chapter, shall be allocated to and deposited in or transferred to the following funds in the following percentage allocations notwithstanding the tax year to which they are attributable, at the close of each month:

Fund	Allocation
Police Fund	49.25%
Fire Fund	26.50%
Street Repair & Maintenance Fund	7.50%
BTA Fund	0.25%
Parks Fund	3.50%
Capital Improvement Fund	3.00%
General Fund	10.00%

; provided that when amounts allocated to a fund reach the designated annual maximum for that fund for 2018 set forth below, no additional income tax receipts will be deposited into that fund in 2018. Any amounts in excess of such maximum allocations shall be allocated to the General Fund.

The annual maximum allocations for the various funds for 2018 shall be as follows:

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



Fund	Maximum Allocation
Police Fund	\$7,100,000
Fire Fund	\$4,150,000
Street Repair & Maintenance Fund	\$1,225,000
BTA Fund	\$20,000
Parks Fund	\$555,000
Capital Improvement Fund	No Limit
General Fund	No Limit

This Council finds and determines that, based on the City's estimated income tax receipts for 2018, the allocation percentages and maximum allocations set forth in this Section are consistent with the requirements of paragraphs (b), (c) and (d) of Section 880.01 of the Codified Ordinances. This Council shall act promptly to revise the foregoing allocation percentages and or maximum allocations if, as and when such revisions are necessary to ensure continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

The Finance Director/Income Tax Administrator shall provide Council with monthly financial reports reflecting amounts of the prior month's allocations to the various funds and year to date allocations to the various funds and confirming the City's continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

SECTION 2: That Section 1 of Ordinance No. 85-16, as adopted on November 28, 2016, be and is hereby repealed.

SECTION 3: The Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the additional reason that this Ordinance is necessary for the usual daily operation of a municipal government. Therefore the same shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 118-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 85-16 TO PROVIDE FOR A REVISED ALLOCATION OF MUNICIPAL INCOME TAX RECEIPTS DURING THE PERIOD FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

- WHEREAS: In accordance with Section 880.01(e) of the City of Brunswick Codified Ordinances, this Council is required to pass Ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Codified Ordinance Section 880.01; and
- WHEREAS: This Council has determined that the allocation formula during the period from January 1, 2018 through December 31, 2018 should maximize the amounts provided for municipal services and improvements; and
- WHEREAS: In order to carry out such purpose, subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 85-16;
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: That Section 1 of Ordinance No. 85-16, adopted on November 28, 2016, be and is hereby amended to read as follows:

“SECTION 1. Subject to and consistent with the provisions of Section 880.01 of the Codified Ordinances, during the period from January 1, 2018 through December 31, 2018, the income tax receipts collected under the provisions of Chapter 880 of the Codified Ordinances each month, after provision for costs of administering and enforcing the provisions of that Chapter, shall be allocated to and deposited in or transferred to the following funds in the following percentage allocations notwithstanding the tax year to which they are attributable, at the close of each month:

Fund	Allocation
Police Fund	49.25%
Fire Fund	26.50%
Street Repair & Maintenance Fund	7.50%
BTA Fund	0.25%
Parks Fund	3.50%
Capital Improvement Fund	3.00%
General Fund	10.00%

; provided that when amounts allocated to a fund reach the designated annual maximum for that fund for 2018 set forth below, no additional income tax receipts will be deposited into that fund in 2018. Any amounts in excess of such maximum allocations shall be allocated to the General Fund.

The annual maximum allocations for the various funds for 2018 shall be as follows:

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 118-17



Fund	Maximum Allocation
Police Fund	\$7,100,000
Fire Fund	\$4,150,000
Street Repair & Maintenance Fund	\$1,225,000
BTA Fund	\$20,000
Parks Fund	\$555,000
Capital Improvement Fund	No Limit
General Fund	No Limit

This Council finds and determines that, based on the City's estimated income tax receipts for 2018, the allocation percentages and maximum allocations set forth in this Section are consistent with the requirements of paragraphs (b), (c) and (d) of Section 880.01 of the Codified Ordinances. This Council shall act promptly to revise the foregoing allocation percentages and or maximum allocations if, as and when such revisions are necessary to ensure continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

The Finance Director/Income Tax Administrator shall provide Council with monthly financial reports reflecting amounts of the prior month's allocations to the various funds and year to date allocations to the various funds and confirming the City's continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

SECTION 2: That Section 1 of Ordinance No. 85-16, as adopted on November 28, 2016, be and is hereby repealed.

SECTION 3: The Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the additional reason that this Ordinance is necessary for the usual daily operation of a municipal government. Therefore the same shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading _____
2nd Reading _____

ADOPTED: Rules Suspended: AYES _____ NAYS _____
AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 119-17** - An emergency ordinance creating an OPWC Multi Roads Improvement Fund (#370) - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies, if awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

PURPOSE AND EXPLANATION: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies, if awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

IMPLEMENTATION SCHEDULE: The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This presentation included the request to establish a new fund. This legislation and other 2018 pieces of budget legislation are anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The establishment of a fund allows for the accounting structure to be in place if and when a State grant or loan is received for a particular project. There are no costs associated with the act of establishing a fund.

A separate piece of legislation establishing the appropriations or authorization of a contract would come later.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This presentation included the request to establish a new fund. This legislation and other 2018 pieces of budget legislation are anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a timely and seamless transition into 2018.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE CREATING AN OPWC MULTI ROADS IMPROVEMENT FUND (#370)

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

WHEREAS: The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That an OPWC Multi Roads Improvement Fund #370 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 119-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE CREATING AN OPWC MULTI ROADS IMPROVEMENT FUND (#370)

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

WHEREAS: The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That an OPWC Multi Roads Improvement Fund #370 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 120-17** - An emergency ordinance creating a Self-Insurance Fund (#600)- 1st Reading (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

PURPOSE AND EXPLANATION: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

IMPLEMENTATION

SCHEDULE:

Legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

This will sync up with other 2018 budget legislation timetables.

FINANCIAL

INFORMATION:

FINANCIAL

SUMMARY:

The establishment of a fund allows for the accounting structure to be in place if and when a contract is signed and contributions for medical insurance and prescription drugs begin. There are no costs associated with the act of establishing a fund.

A separate piece of legislation establishing the appropriations and/or authorization of a contract would come separately.

RECOMMENDED

ACTION:

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a timely and seamless transition into 2018 by having the accounting structure in place.

ADDITIONAL

INFORMATION:

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE CREATING A SELF INSURANCE FUND
(#600)

WHEREAS: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

WHEREAS: The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

WHEREAS: The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

WHEREAS: Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

WHEREAS: The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That a Self-Insurance Fund #600 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 120-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE CREATING A SELF INSURANCE FUND (#600)

WHEREAS: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

WHEREAS: The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

WHEREAS: The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

WHEREAS: Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

WHEREAS: The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That a Self-Insurance Fund #600 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____
2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 123-17** - An emergency ordinance to formally close the Drug Enforcement Fund (#116), the Transit Fed Grant Fund (#136), the Applewood Area Storm Sewer Improvement Fund (#349), the Storm Sewer Construction Fund (#358), and the OPWC El Dorado Storm Sewer Fund (#363). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND:

WHEREAS: On September 14, 1987, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 89-87, creating the Drug Enforcement Fund (#116) to account for a special levy for drug enforcement; and

WHEREAS: On May 27, 2010, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 44-10, creating the Transit Fed Grant Fund (#136) to account for Federal grant monies for transit services and/or equipment; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating the Applewood Area Storm Sewer Improvement Fund (#349) to account for the construction and other related costs associated with the Applewood area storm sewers; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating Storm Sewer Construction Fund (#358) to account improving the City's Storm Water Drainage system by constructing and reconstructing storm sewers together with the necessary appurtenances; and

WHEREAS: On February 23, 2009, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 28-09, creating the OPWC El Dorado Storm Sewer Improvement Fund (#363) to account for the OPWC monies received for the installation of a gabion basket retaining wall and stabilization of the stream bank on the west side of Plum Creek; and

WHEREAS: All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist; and

**PURPOSE AND
EXPLANATION:**

These funds are no longer needed for the purpose for which each fund was created.

**IMPLEMENTATION
SCHEDULE:**

This Council authorizes and directs the Director of Finance to close the Drug Enforcement Fund (#116), the Transit Fed Grant Fund (#136), the Applewood Area Storm Sewer Improvement Fund (#349), the Storm Sewer Construction Fund (#358), and the OPWC El Dorado Storm Sewer Fund (#363) to be completed by the end of the year to sync with other budget and accounting legislation.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

No Financial impact to close these funds as there are no dollars assigned to any.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE TO FORMALLY CLOSE THE DRUG ENFORCEMENT FUND (#116), THE TRANSIT FED GRANT FUND (#136), THE APPLEWOOD AREA STORM SEWER IMPROVEMENT FUND (#349), THE STORM SEWER CONSTRUCTION FUND (#358), AND THE OPWC EL DORADO STORM SEWER FUND (#363).

WHEREAS: On September 14, 1987, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 89-87, creating the Drug Enforcement Fund (#116) to account for a special levy for drug enforcement; and

WHEREAS: On May 27, 2010, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 44-10, creating the Transit Fed Grant Fund (#136) to account for Federal grant monies for transit services and/or equipment; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating the Applewood Area Storm Sewer Improvement Fund (#349) to account for the construction and other related costs associated with the Applewood area storm sewers; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating Storm Sewer Construction Fund (#358) to account improving the City's Storm Water Drainage system by constructing and reconstructing storm sewers together with the necessary appurtenances; and

WHEREAS: On February 23, 2009, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 28-09, creating the OPWC El Dorado Storm Sewer Improvement Fund (#363) to account for the OPWC monies received for the installation of a gabion basket retaining wall and stabilization of the stream bank on the west side of Plum Creek; and

WHEREAS: All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: These funds are no longer needed for the purpose for which each fund was created.

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

Rules Suspended: AYES _____ NAYS _____

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 123-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE TO FORMALLY CLOSE THE DRUG ENFORCEMENT FUND (#116), THE TRANSIT FED GRANT FUND (#136), THE APPLEWOOD AREA STORM SEWER IMPROVEMENT FUND (#349), THE STORM SEWER CONSTRUCTION FUND (#358), AND THE OPWC EL DORADO STORM SEWER FUND (#363).

WHEREAS: On September 14, 1987, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 89-87, creating the Drug Enforcement Fund (#116) to account for a special levy for drug enforcement; and

WHEREAS: On May 27, 2010, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 44-10, creating the Transit Fed Grant Fund (#136) to account for Federal grant monies for transit services and/or equipment; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating the Applewood Area Storm Sewer Improvement Fund (#349) to account for the construction and other related costs associated with the Applewood area storm sewers; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating Storm Sewer Construction Fund (#358) to account improving the City's Storm Water Drainage system by constructing and reconstructing storm sewers together with the necessary appurtenances; and

WHEREAS: On February 23, 2009, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 28-09, creating the OPWC El Dorado Storm Sewer Improvement Fund (#363) to account for the OPWC monies received for the installation of a gabion basket retaining wall and stabilization of the stream bank on the west side of Plum Creek; and

WHEREAS: All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: These funds are no longer needed for the purpose for which each fund was created.

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 123-17



ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC