

BRUNSWICK CITY COMMITTEE-OF-THE-WHOLE

Agenda

NOVEMBER 27, 2017

6:40 PM

1. Discussion Items
2. Motion Items
 - (a) Motion to allow the City Manager to go out for BID for the replacement of the Gymnasium heating and ventilation unit for a new heating, ventilation and air-conditioning unit.
 - (b) Motion to allow the City Manager to renew the contract for the CodeRed Service with Onsolve in amount not to exceed \$13,000
 - (c) Motion to renew contract for council clerk software "CivicClerk" for amount not to exceed \$6,000.. The software has been purchased by CivicPlus and has had its name change to CivicClerk.
3. Review Legislation
 - (a) **RES. NO. 116-17** - A resolution urging Contributions to local food banks - **1st Reading** (To be brought from Committee-of-the-whole, *Administration/Brian Ousley*)
 - (b) **RES. NO. 121-17** - An emergency resolution authorizing the City Manager/Safety Director to enter into a one (1) Year contract with MetLife for the provision of dental insurance coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from committee-of-the-Whole, *Administration/Julie Murawski*)
 - (c) **RES. NO. 122-17** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the Provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Julie Murawski*)
4. General Discussion
5. Executive Session

- (a) Motion to go into an Executive Session for the purpose to discuss the employment or compensation of a public employee.

6. Adjournment

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

MOTION: Motion to allow the City Manager to renew the contract for the CodeRed Service with Onsolve in amount not to exceed \$13,000

BACKGROUND: The City of Brunswick has used the CodeRed service for multiple years and have had little to no issues in its operations. Emergency Communication Network has re-branded. Their new name is OnSolve to focus on additional resources and solutions.

PURPOSE AND EXPLANATION: Onsolve has updated their pricing plan to allow the City unlimited use of their product. The system has over 1305 Business phone numbers entered; 24,616 Residential numbers representing 11292 units. During an all call situation the system makes over 25,000 calls. The system makes both automated calls generated by the National Weather service and can be used by Communication to make a live voice call without concern for "billing" issue regarding the number of minutes used.

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION: Fiscal - 01/01/2018 - Brunswick Area Television (Cable TV) Fund #123 - 123-0460-54284 - - 13000

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK

PROPOSED MOTION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

MOTION: Motion to renew contract for council clerk software "CivicClerk" for amount not to exceed \$6,000.. The software has been purchased by CivicPlus and has had its name change to CivicClerk.

BACKGROUND: The Boardsync software which is used by the members of the city staff, Council Clerk and the public is used to generate the agenda, track legislation flow and auto-publish to the city's website the committee, planing and council meeting agenda. Boardsync has been purchased and re-branded as CivicClerk. This will be the third year of the use of the software.

PURPOSE AND EXPLANATION:

IMPLEMENTATION SCHEDULE:

FINANCIAL INFORMATION: Finance - 01/01/2018 - General - 001-0880-54253 - - 6000

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

ADDITIONAL INFORMATION:

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 116-17** - A resolution urging Contributions to local food banks - **1st Reading** (To be brought from Committee-of-the-whole, *Administration/Brian Ousley*)

BACKGROUND: Historically the City of Brunswick promotes all residents to donate to the local food bank.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:** to be adopt upon its 3rd Reading - 12/18/2017

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY: Committee-of-the-Whole

A RESOLUTION URGING CONTRIBUTIONS TO LOCAL FOOD BANKS.

WHEREAS: Local food banks play an important role in the community by assisting those in need; and

WHEREAS: The supply levels at local foodbanks are depleted after the holiday season and are typically at their lowest levels in January.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council hereby urges contributions to local food banks to help alleviate shortages in supply levels.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 116-17

BY: Committee-of-the-Whole

A RESOLUTION URGING CONTRIBUTIONS TO LOCAL FOOD BANKS.

WHEREAS: Local food banks play an important role in the community by assisting those in need; and

WHEREAS: The supply levels at local foodbanks are depleted after the holiday season and are typically at their lowest levels in January.

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SECTION 1: This Council hereby urges contributions to local food banks to help alleviate shortages in supply levels.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 121-17** - An emergency resolution authorizing the City Manager/Safety Director to enter into a one (1) Year contract with MetLife for the provision of dental insurance coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from committee-of-the-Whole, *Administration/Julie Murawski*)

BACKGROUND: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

PURPOSE AND EXPLANATION: Legislation will provide dental insurance to full-time employees.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:
Single Rate: \$30.52/month
Family Rate: \$104.93/month

Total monthly/annual cost is based on the number of employees who select each category.

If an employee successfully completed the Wellness Program in 2017, they pay 15% of the monthly premium. If an employee did not successfully complete the Wellness Program in 2017, they pay 17% of the monthly premium.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We request this legislation be adopted as an emergency with suspension of the rules in order for it to be effective immediately. Time is required before the end of the year to have open enrollment and for the City to provide the information to the insurance carrier so that employees are covered effective January 1, 2018.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH METLIFE FOR THE PROVISION OF DENTAL INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time City employees from January 1, 2018 through December 31, 2018.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 121-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH METLIFE FOR THE PROVISION OF DENTAL INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

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PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 122-17** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the Provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Julie Murawski*)

BACKGROUND: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical insurance and prescription coverage for all full-time employees.

PURPOSE AND EXPLANATION: We are required to provide health insurance and prescription coverage for all full-time employees of the City of Brunswick.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Total estimated costs for 2018 major medical and prescription insurance equals \$2,020,363. This is an estimated 1.71% savings from 2017 based on the projected enrollment.

The employee and employer cover %s of this cost through the Collective Bargaining Agreements. Costs are broken down by Department. The estimated costs have been compiled based on the previous year's enrollment and not on actual enrollment for 2018. Once the enrollment process is completed for 2018, this total cost estimate will be updated.

Total monthly/annual cost is based on the number of employees and type of plan they choose to enroll in. The enrollment process for 2018 is expected to be completed sometime in December 2017.

City costs are subject to Council's approval of the 2018 appropriation budget anticipated to occur in December 2017. If a budget amendment is required based on changes in enrollment, then one will

be proposed as soon as practically possible. All costs are subject to sufficient Council appropriations.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This Resolution needs to be adopted as an emergency with suspension of the rules so that it is effective immediately. Time is required to have open enrollment and to provide the carrier with employee information so they are effective January 1, 2018.

**ADDITIONAL
INFORMATION:**

Signing of contract is contingent upon all appropriate language being approved.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH THE JEFFERSON HEALTH PLAN (THROUGH MEDICAL MUTUAL OF OHIO) FOR THE PROVISION OF MAJOR MEDICAL HEALTH INSURANCE AND PRESCRIPTION COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical health insurance and prescription coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major medical health insurance and prescription coverage for all full-time City employees from January 1, 2018 through December 31, 2018.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 122-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH THE JEFFERSON HEALTH PLAN (THROUGH MEDICAL MUTUAL OF OHIO) FOR THE PROVISION OF MAJOR MEDICAL HEALTH INSURANCE AND PRESCRIPTION COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

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Clerk of Council
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