



BRUNSWICK CITY COUNCIL AGENDA

Brian Ousley At-Large	Alex Johnson At-Large	Michael Abella Jr. Ward 1	Kenneth Fisher Law Director	Carl S. DeForest City Manager	Ron Falconi Mayor	Fijabi Julien-Gallam Council Clerk	Patricia Hanek At-Large	Joseph Salzgeber Ward 3	Anthony Capretta Ward 4	Nicholas Hanek Ward 2
--------------------------	--------------------------	------------------------------	--------------------------------	----------------------------------	----------------------	---------------------------------------	----------------------------	----------------------------	----------------------------	--------------------------

Administration Representatives

NOVEMBER 27, 2017

1. Prayer and Pledge of Allegiance
2. Roll Call of Members
3. Correspondence
4. Approval of regular Council Meeting Minutes dated November 13, 2017.
 - (a) Council Meeting Minutes dated November 13, 2017
5. Mayor's Report:
 - (a) Proclamation presented to Paul Morselli for Fire Fighter of the year 2017;
 - (b) Motion to approve the Mayor's recommendation to reappoint Mattie Jones Hollowell to Community Action Wayne/Medina Board of Directors;
 - (c) Motion to approve the Mayor's recommendation to reappoint Bill Haney to the Ethics Board;
 - (d) Mayor's recommendation to reappoint Susan Kinney Dillon to Medina County Drug Abuse Commission as the Alternate;
 - (e) Mayor's Update
6. Clerk of Council's Report
7. Council Committee Reports:

Economic Development.....Mr. Johnson

Services, Utilities, Technology & Cable.....Mr. Salzgeber

(56) Services Committee Meeting Minutes dated November 13, 2017

Finance Committee.....Mrs. Hanek

Safety & Environment.....Mr. Hanek

(57) Safety Committee Meeting Minutes dated November 6, 2017

Planning & Zoning Committee.....Mr. Ousley

Parks, Recreation & Community Committee.....Mr. Abella Jr.

(54) Parks & Rec Committee Meeting Minutes dated November 6, 2017 and

(55) November 13, 2017

Building & Building Code Committee.....Mr. Capretta

(52) Building Code Committee Meeting Minutes dated October 23, 2017 and

(53) November 13, 2017

8. Other Boards and Commissions

(a) Committee of the Whole Meeting Minutes dated November 13, 2017

9. Petitions from the Public on Legislation

10. Reading of Legislation and Action on Legislation:

a. 3rd Reading(s)

ORD. NO. 77-17 - An ordinance amending Section 1280.01(h) of the City of Brunswick Codified Ordinances by prohibiting medical marijuana cultivators and retail dispensaries in the City - **3rd Reading** (Planning & Zoning Committee, Recommended by Planning Commission 10/19, *Administration/Ken Fisher*)

ORD. NO. 78-17 - An ordinance establishing Section 1266.04(g) of the Codified Ordinances of the City of Brunswick by including medical marijuana processors as a conditionally permitted use in the I-L Light Industrial District - **3rd Reading** (Planning & Zoning Committee, Recommended by Planning Commission 10/19, *Administration/Ken Fisher*)

RES. NO. 96-17 - A resolution permitting the city administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2018 - **3rd Reading** (Committee-of-the-Whole, *Administration/Julie Murawski*)

RES. NO. 101 -17 - A resolution authorizing the City Manager to enter into an agreement with Medina County Port Authority for the continued location of a fiber optic cable access node in City Hall. - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*)

RES. NO. 104-17 - A resolution ratifying and confirming the renewal of the existing agreement with the Medina County Public Defender Commission and the Medina County Commissioners for Indigent Defense Services in Medina Municipal Court for Municipal Code Violations from January 1, 2018 through December 31, 2018 - **3rd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

ORD. NO. 105-17 - An ordinance amending Section 1443.04(b) of the City of Brunswick Codified Ordinances by increasing permit fee unit costs for new construction by \$0.05 per square foot effective January 1, 2018 - **3rd Reading** (Building & Building Code Committee, *Administration/Grant Aungst*)

ORD. NO. 106-17 - An ordinance amending Section 1471.03 of the City of Brunswick Codified Ordinances by imposing a fee for foreclosure notices - **3rd Reading** (Building & Building Code Committee, (Building & Building Code, *Administration/Grant Augnst*)

RES. NO. 107-17 - An emergency resolution authorizing the payment of “revenue sharing” monies to the Brunswick City School District resulting from the activation of revenue sharing conditions within the City’s Community Reinvestment Area (CRA) - **3rd Reading** (Finance Committee, *Administration/Todd Fischer*)

b. 2nd Reading(s)

RES. NO. 102-17 - An emergency resolution authorizing the City Manager/Safety Director to submit an application and execute necessary documents with the Medina County Comprehensive Plan Grant Assistance Program - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl Deforest*)

RES. NO. 108-17 - An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc. to provide custodial services at the Brunswick Community Recreation and Fitness Center - **2nd Reading** (Parks, Recreation & Community Committee, *Administration/Julie Murawski*)

RES. NO. 109-17 - An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc. to provide custodial services at City Hall and the Police Department - **2nd Reading** (Committee-of-the-Whole, *Administration/Julie Murawski*)

RES. NO. 110-17 - An emergency resolution authorizing the City Manager to enter into an agreement with Envision Group LLC for professional consulting services relative to the update of the City’s Comprehensive Plan in an amount not to exceed \$55,000.00 - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

ORD. NO. 111-17 - An ordinance amending the pay ranges for all non-bargaining full-time and part-time positions - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

RES. NO. 112-17 - An emergency resolution accepting a perpetual public easement from Pinecraft Land Holdings for access to and maintenance of a public water main to be relocated within the southeast neighborhood of the Brunswick Town Center Special Planning District NO. 2 - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

RES. NO. 113-17 - An emergency resolution authorizing the City Manager to enroll in the U.S. General Services Administration to participate in joint purchasing programs - **2nd Reading** (Committee-of-the-Whole, *Administration/Robert Marok*)

RES. NO. 114-17 - An emergency resolution authorizing the City Manager to enter into an agreement with Presidio for the purchase of a Unitrends computer backup system in an amount not to exceed \$53,000 - **2nd Reading** - (Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*)

c. 1st Reading(s)

RES. NO. 116-17 - A resolution urging Contributions to local food banks - **1st Reading** (To be brought from Committee-of-the-whole, *Administration/Brian Ousley*)

ORD. NO. 117-17 - An emergency ordinance to adopt the annual appropriation budget for expenditures of the City of Brunswick for the year beginning January 1, 2018 and ending December 31, 2018 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 118-17 - An emergency ordinance amending Section 1 of Ordinance NO.85-16 to provide for a revised allocation of municipal income tax receipts during the period from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 119-17 - An emergency ordinance creating an OPWC Multi Roads Improvement Fund (#370) - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

ORD. NO. 120-17 - An emergency ordinance creating a Self-Insurance Fund (#600)- **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

RES. NO. 121-17 - An emergency resolution authorizing the City Manager/Safety Director to enter into a one (1) Year contract with MetLife for the provision of dental insurance coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from committee-of-the-Whole, *Administration/Julie Murawski*)

RES. NO. 122-17 - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the Provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Julie Murawski*)

ORD. NO. 123-17 - An emergency ordinance to formally close the Drug Enforcement Fund (#116), the Transit Fed Grant Fund (#136), the Applewood Area Storm Sewer Improvement Fund (#349), the Storm Sewer Construction Fund (#358), and the OPWC El Dorado Storm Sewer Fund (#363). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

11. City Manager's Report
12. Administrative Departments
13. Open Forum
14. Unfinished Business
15. New Business
16. Adjournment

CITY OF BRUNSWICK, OHIO
MINUTES OF COUNCIL
MONDAY, NOVEMBER 13, 2017

PRAYER AND PLEDGE OF ALLEGIANCE THE REGULAR MEETING OF BRUNSWICK CITY COUNCIL WAS CALLED TO ORDER BY MAYOR RON FALCONI AT 7:30 P.M. AT THE MUNICIPAL COMPLEX.

ROLL CALL OF MEMBERS SHOWED THE FOLLOWING COUNCIL MEMBERS PRESENT: BRIAN OUSLEY, ALEX JOHNSON, MICHAEL ABELLA JR., ANTHONY CAPRETTA, NICHOLAS HANEK AND COUNCIL CLERK BARB ORTIZ, MAYOR RON FALCONI.

NICHOLAS HANEK MOVED TO EXCUSE PATRICIA HANEK AND JOSEPH SALZGEBER FOR JUST CAUSE, SECONDED BY ALEX JOHNSON. ROLL CALL - AYES - 5, NONE. NAYS - 0. MOTION CARRIED.

CORRESPONDENCE THERE WAS NONE.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES DATED OCTOBER 23, 2017.

ALEX JOHNSON MOVED TO APPROVE THE COUNCIL MEETING MINUTES DATED OCTOBER 23, 2017 AS WRITTEN, SECONDED BY ANTHONY CAPRETTA. ROLL CALL - AYES - 5, BRIAN OUSLEY, ALEX JOHNSON, MICHAEL ABELLA JR., ANTHONY CAPRETTA, NICHOLAS HANEK. NAYS - 0. MOTION CARRIED.

MAYOR'S REPORT:

Mayor's Court Financial Report for the month ending October 2017 will be posted on the website and added to the minutes for the record.

Proclamation to St. Colette Parish upon their 40th Anniversary:

Mayor Falconi presented a proclamation to St. Colette Parish upon their 40th Anniversary in the City of Brunswick.

Proclamation to Ken Kukarola - 2017 Medical Mutual Northeast Outstanding Senior Volunteer Award Honoree:

Mayor Falconi presented a proclamation to Ken Kukarola for being selected as the 2017 Medical Mutual Northeast Outstanding Senior Volunteer Award Honoree.

Proclamation to St. Ambrose Catholic School - Ohio STEM School Designation:

Mayor Falconi presented a proclamation to Saint Ambrose School for being one of 48 schools in the State of Ohio and the first school in Medina County with the Ohio STEM School Designation.

Principal Lisa Cinadr expressed her appreciation on behalf of the students, faculty, staff, and families at Saint Ambrose School. The school is thrilled to have the opportunity to contribute to the City of Brunswick and the County.

Recognition of Barbara Ortiz upon her retirement from the City of Brunswick:

RES. NO. 115-17 - A resolution commending Barbara J. Ortiz for her years of service to the City of Brunswick.

Alex Johnson read the resolution in its entirety. The City of Brunswick presented a watch for her service with the City.

Mayor Falconi recognized Barbara Ortiz with a plaque of appreciation for her distinguished dedication to the City of Brunswick. Barbara Ortiz started her career with the Division of Police on August 10, 1987. On January 21, 1991, she became a full-time Communication Specialist. In January 1994 she became the City's first Communication Coordinator and then she assumed the titled as Clerk of Council in August 1997.

Mayor's recommendation to reappoint Mattie Jones Hollowell to the Community Action Wayne/Medina Board of Directors.

Mayor's recommendation to reappoint Bill Haney to the Ethics Board.

CLERK OF COUNCIL'S REPORT

MRS. ORTIZ EXPRESSED HER GRATITUDE FOR SERVING THE COMMUNITY OF BRUNSWICK, THE PAST AND CURRENT OFFICIALS, AND HER FAMILY FOR THE PAST 30 YEARS SHE HAD TO SERVE THE CITY.

COUNCIL COMMITTEE REPORTS:

Economic Development.....Mr. Johnson:

Alex Johnson moved to approve the formal report dated October 17, 2017 as written, seconded by Nicholas Hanek. Roll Call - Ayes - 5, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Services, Utilities, Technology & Cable.....Mr. Salzgeber:

Nicholas Hanek moved to approve the formal report dated October 17, 2017, seconded by Brian Ousley. Roll Call - Ayes - 5, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Finance Committee.....Mrs. Hanek:

Alex Johnson moved to approve the formal report dated October 23, 2017 as written, seconded by Nicholas Hanek. Roll Call - Ayes - 5, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Safety & Environment.....Mr. Hanek:

Had no report this evening.

Planning & Zoning Committee.....Mr. Ousley:

Brian Ousley moved to approve the formal report dated October 23, 2017, seconded by Nicholas Hanek. Roll Call - Ayes - 5, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Parks, Recreation & Community Committee.....Mr. Abella Jr.:

Michael Abella JR. had no report this evening.

Building & Building Code Committee.....Mr. Capretta:

Anthony Capretta had no report this evening.

OTHER BOARDS AND COMMISSIONS

ALEX JOHNSON MOVED TO APPROVE THE COMMITTEE-OF-THE-WHOLE MEETING MINUTES DATED OCTOBER 9, 2017 AND OCTOBER 23, 2017 AS WRITTEN, SECONDED BY ANTHONY CAPRETTA. ROLL CALL - AYES - 5, BRIAN OUSLEY, ALEX JOHNSON, MICHAEL ABELLA JR., ANTHONY CAPRETTA, NICHOLAS HANEK. NAYS - 0. MOTION CARRIED.

PETITIONS FROM THE PUBLIC ON LEGISLATION - THERE WERE NONE.

READING OF LEGISLATION AND ACTION ON LEGISLATION:

3RD READING(S)

ORD. NO. 90-17 - An ordinance amending Council's Ordinance Number 96-12 and the City's Fund Balance Reserve Policy - **3rd Reading** (Finance Committee, *Administration/Todd Fischer*):

ORD. No. 90-17 - Alex Johnson moved to adopt, seconded by Nicholas Hanek. Roll Call - Ayes - 5, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Mr. Fischer stated that the City's Fund Balance Reserve Policy required the City to review the policy every year. This would be the City's first time making any changes to the policy since the Fund Reserve Policy establishment in 2012. The process was discussed in the Finance Committee, Citizen Audit Committee, and Administration.

ORD. NO. 91-17 - An ordinance amending Section 666.14 of the Codified Ordinances of the City of Brunswick - **3rd Reading** (Safety & Environment Committee, *Administration/Ken Fisher*):

ORD. NO. 91-17 - Nicholas Hanek moved to adopt, seconded by Anthony Capretta. Roll Call - Ayes - 5, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Mr. Fisher stated that section 666.14 prohibits a classified sexual predator from establishing residence within 1000 feet of a school bus stop, public park, public library, or public pool. The amendment changes the classifications of sexual predators to a person convicted of a child victim offense or sexually oriented offense that complies with the Ohio Revised Code 2950.034.

2ND READING(S)

ORD. NO. 77-17 - An ordinance amending Section 1280.01(h) of the City of Brunswick Codified Ordinances by prohibiting medical marijuana cultivators and retail dispensaries in the City - **2nd Reading** (Planning & Zoning Committee, Recommended by Planning Commission 10/19,*Administration/ Ken Fisher*):

ORD. NO. 77-17 - Brian Ousley moved this Ordinance to a third reading.

ORD. NO. 78-17 - An ordinance establishing Section 1266.04(g) of the Codified Ordinances of the City of Brunswick by including medical marijuana processors as a conditionally permitted use in the I-L Light Industrial District - **2nd Reading** (Planning & Zoning Committee, Recommended by Planning Commission 10/19,*Administration/Ken Fisher*):

ORD. NO. 78-17 - Brian Ousley moved this Ordinance to a third reading.

RES. NO. 96-17 - A resolution permitting the city administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2018 - **2nd reading** (Committee-of-the-Whole, *Administration/Julie Murawski*):

ORD. NO. 96-17 - Alex Johnson moved this Ordinance to a third reading.

RES. NO. 101 -17 A resolution authorizing the City Manager to enter into an agreement with Medina County Port Authority for the continued location of a fiber optic cable access node in City Hall. - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*):

ORD. NO. 101-17 - Nicholas Hanek moved this Ordinance to a third reading.

RES. NO. 104-17 -A resolution ratifying and confirming the renewal of the existing agreement with the Medina County Public Defender Commission and the Medina County Commissioners for Indigent Defense Services in Medina Municipal Court for Municipal Code Violations from January 1, 2018 through December 31, 2018 - **2nd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*):

ORD. NO. 104-17 - Alex Johnson moved this Ordinance to a third reading.

ORD. NO. 105-17 - An ordinance amending Section 1443.04(b) of the City of Brunswick Codified Ordinances by increasing permit fee unit costs for new construction by \$0.05 per square foot effective January 1, 2018 - **2nd Reading** (Building & Building Code Committee, Administration/Gran Aungst):

ORD. NO. 105-17 - Anthony Capretta moved this Ordinance to a third reading.

ORD. NO. 106-17 - An ordinance amending Section 1471.03 of the City of Brunswick Codified Ordinances by imposing a fee for foreclosure notices - **2nd Reading** (Building & Building Code Committee, (To be brought from Building & Building Code, *Administration/Grant Aungst*):

ORD. NO. 106-17 - Anthony Capretta moved this Ordinance to a third reading.

RES. NO. 107-17 - An emergency resolution authorizing the payment of “revenue sharing” monies to the Brunswick City School District resulting from the activation of revenue sharing conditions within the City’s Community Reinvestment Area (CRA) - **2nd Reading** (Finance Committee, *Administration/Todd Fischer*):

ORD. NO. 107-17 - Alex Johnson moved this Ordinance to a third reading.

1ST READING(S)

RES. NO. 102-17 - An emergency resolution authorizing the City Manager/Safety Director to submit an application and execute necessary documents with the Medina County Comprehensive Plan Grant Assistance Program - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl Deforest*)

:

ORD. NO. 102-17 - Alex Johnson moved this Ordinance to a second reading.

RES. NO. 108-17 - An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc. to provide custodial services at the Brunswick Community Recreation and Fitness Center - **1st Reading** (To be brought from Parks, Recreation & Community Committee, *Administration/Julie Murawski*) :

ORD. NO. 108-17 - Michael Abella Jr., moved this Ordinance to a second reading.

RES. NO. 109-17 - An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc. to provide custodial services at City Hall and the Police Department - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Julie Murawski*) :

ORD. NO. 109-17 - Alex Johnson moved this Ordinance to a second reading.

RES. NO. 110-17 - An emergency resolution authorizing the City Manager to enter into an agreement

with Envision Group LLC for professional consulting services relative to the update of the City's Comprehensive Plan in an amount not to exceed \$55,000.00 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*):

ORD. NO. 110-17 - Alex Johnson moved this Ordinance to a second reading.

ORD. NO. 111-17 - An ordinance amending the pay ranges for all non-bargaining full-time and part-time positions - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Carl DeForest*)

:

ORD. NO. 111-17 - Alex Johnson moved this Ordinance to a second reading.

RES. NO. 112-17 - An emergency resolution accepting a perpetual public easement from Pinecraft Land Holdings for access to and maintenance of a public water main to be relocated within the southeast neighborhood of the Brunswick Town Center Special Planning District NO. 2 - **1st Reading** (To be brought from the Services, Utilities, Technology & Cable Committee, *Administration/ Matt Jones*):

ORD. NO. 112-17 - Nicholas Hanek moved this Ordinance to a second reading.

RES. NO. 113-17 - An emergency resolution authorizing the City Manager to enroll in the U.S. General Services Administration to participate in joint purchasing programs - **1st Reading** (To be brought from the Committee-of-the-Whole, *Administration/Robert Marok*):

ORD. NO. 113-17 - Alex Johnson moved this Ordinance to a second reading.

RES. NO. 114-17 - An emergency resolution authorizing the City Manager to enter into an agreement with Presidio for the purchase of a Unitrends computer backup system in an amount not to exceed \$53,000 - **1st Reading** - (To be brought from the Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*):

ORD. NO. 114-17 - Nicholas Hanek moved this Ordinance to a second reading.

RES. NO. 115-17 - An resolution commending Barbara J. Ortiz for her years of service to the City of Brunswick - **1st Reading** - (To be brought from the Committee-of-the-Whole, *Administration/Alex Johnson*) :

RES. NO. 115-17 - Alex Johnson moved to adopt, seconded by Anthony Capretta. Roll Call - Ayes - 5, Brian Ousley, Alex Johnson, Michael Abella Jr., Anthony Capretta, Nicholas Hanek. Nays - 0. Motion Carried.

Ken Fisher stated that this legislation is a congratulatory resolution and it takes effect tonight without the necessity of three (3) readings or an emergency.

CITY MANAGER'S REPORT

MR. DEFOREST THANKED THE SAFETY FORCES AND THE MEMBERS OF THE SERVICE DEPARTMENT THAT RESPONDED QUICKLY TO THE RECENT STORM. THE DIVISION OF POLICE HAD APPROXIMATELY 309 #911 CALLS WITHIN THE FIRST FOUR HOURS OF THE STORM. THE POLICE DEPARTMENT, THE FIRE DEPARTMENT, AND THE SERVICE DEPARTMENT WERE ABLE TO CLEAR THE ROADS. HE ASKED FOR CONTINUED PATIENCE FROM THE RESIDENTS AS THE CITY COLLECTS BRANCHES. THE SERVICE DEPARTMENT SHOULD MAKE IT THROUGH THE CITY WITHIN THE NEXT 3-4 DAYS.

HE ALSO MENTIONED THAT GRAFTON ROAD'S RECONSTRUCTION IS ON SCHEDULE AND IT SHOULD BE OPEN IN THE MIDDLE OF DECEMBER. AS OF FRIDAY, NOVEMBER 10TH, SKYVIEW ROAD RECONSTRUCTION IS COMPLETE WITH A FEW DETAIL ITEMS THAT WOULD BE COMPLETED IN THE COMING WEEKS. HE THANKED THE VETERANS FOR THEIR SERVICE TO THIS COUNTRY.

IN CONCLUSION, HE CONGRATULATED BARBARA ORTIZ FOR HER 30 YEARS WITH THE CITY.

ADMINISTRATIVE DEPARTMENTS

MR. FISCHER CONGRATULATED BARBARA ORTIZ ON HER 30 YEARS WITH THE CITY. HE EXPRESSED HIS APPRECIATION FOR WORKING WITH HER. HE REMINDED EVERYONE THAT IT HAS BEEN ABOUT 8 YEARS SINCE THE CITY HAS BEEN ON THE ROAD TO FINANCIAL RECOVERY. HE HAD A MEETING LAST WEEK WITH MOODY'S, THE CITY MANAGER, AND THE ASSISTANT FINANCE DIRECTOR TO DISCUSS THE FINANCIAL IMPROVEMENTS FOR THE CITY. HE HOPED TO RECEIVE A RESPONSE FROM MOODY'S ON MONDAY. HE REMINDED EVERYONE THAT THE CITY MANAGER'S BUDGET PROPOSAL FOR 2018 WILL TAKE PLACE ON WEDNESDAY, NOVEMBER 16, 2017, AT 6:30 PM.

FIRE CHIEF BAIRD REMINDED EVERYONE THAT RECENTLY THE POWER WENT OUT FOR A SIGNIFICANT PERIOD OF TIME. THE CITY GOT IT RESTORED QUICKLY; HOWEVER, THAT IS NOT ALWAYS THE CASE. AS WINTER IS APPROACHING, HE WANTED TO ENCOURAGE THE RESIDENTS TO CARRY EXTRA EMERGENCY PROVISIONS IN THEIR HOME AND THE CAR. THE PROVISIONS COULD BE TO KEEP EXTRA BATTERIES, AND EXTRA FOOD AROUND THAT IS NOT PERISHABLE. HE NOTED THAT IT DOESN'T TAKE MUCH OF AN ACCIDENT TO CLOSE AN ICY-SNOWY FREEWAY DOWN AND CAUSE YOU TO BE STUCK FOR HOURS ON THE FREEWAY. IT IS A GOOD IDEA TO KEEP A HALF A TANK OF GAS IN YOUR CAR. ON BEHALF OF THE FIRE DEPARTMENT, HE CONGRATULATED BARBARA ORTIZ ON HER RETIREMENT AND EXPRESSED HIS APPRECIATION FOR HER HELP.

TAYLOR SCOTT STATED THAT THE INDOOR TRACK WILL BE CLOSED ON DECEMBER 4TH FOR ABOUT 2 WEEKS. THE RECREATION CENTER WILL BE OFFERING THEIR 50% OFF ANNUAL MEMBERSHIP SALE FOR THE ENTIRE MONTH OF DECEMBER. THE CITY OF BRUNSWICK COMMUNITY CHRISTMAS CELEBRATION WILL BE AT THE RECREATION CENTER ON SUNDAY, DECEMBER 17, 2017, FROM 2-5 PM. THIS IS A FREE EVENT. THE SPECIAL GUESTS THAT WILL BE ATTENDING THE CHRISTMAS CELEBRATION WOULD BE SANTA, SANTA'S ELVES, THE GRINCH AND SIR CC FROM THE CAVALIERS. SHE CONGRATULATED BARBARA ORTIZ ON HER RETIREMENT.

OPEN FORUM

SEBASTIAN SCARCIPINO OF 4143 SHENANDOAH PARKWAY - HE STATED THAT HE HAS BEEN A RESIDENT OF BRUNSWICK FOR 20 YEARS. HE CALLED THE SERVICE DEPARTMENT ON NOVEMBER 6TH TO GET MORE INFORMATION ON THE CHIPPING PROGRAM, AND HE WAS TOLD THAT THERE WASN'T ANY INFORMATION AT THIS TIME. HE THEN CONTACTED ANTHONY CAPRETTA FOR MORE INFORMATION ON THIS ISSUE. ANTHONY CAPRETTA EXPLAINED THAT THE SERVICE DEPARTMENT WILL START PICKING UP BRANCHES ON TUESDAY, NOVEMBER 7TH, OR WEDNESDAY, NOVEMBER 8TH. MR. SCARCIPINO STACKED THE TREES IN FRONT OF HIS HOUSE BECAUSE HE THOUGHT THE CITY WAS GOING TO COME WITHIN A DAY OR TWO. PAUL BARNETT FOLLOWED-UP ON THE SAFETY ISSUE THAT WAS CREATED BY THE RESIDENT. MR. SCARCIPINO EXPRESSED HIS CONCERNS REGARDING HIS EXPERIENCE WITH THE BRANCH CHIPPING PROGRAM, THE CITY'S ADMINISTRATION AND A POSSIBLE SAFETY CONCERN ON HIS FRONT LAWN. HE REQUESTED THAT THE CITY START RESPECTING THE RESIDENTS, PICK-UP THE BRANCHES THAT ARE STILL ON HIS FRONT LAWN, AND FIX THE COMMUNICATION GAP BETWEEN STAFF AND COUNCIL.

RON RHODES - 1185 STORY HALL ROAD, HINCKLEY - HE STATED THAT HE SPENT HIS FIRST 81 YEARS IN HINCKLEY TOWNSHIP AND IS A FORMER TRUSTEE. HE REMINDED EVERYONE THE HISTORY AND RELATIONSHIP BETWEEN HINCKLEY TOWNSHIP AND THE CITY OF BRUNSWICK. HE EXPRESSED HIS CONCERNS REGARDING A NEGATIVE AD THAT WAS PUT IN THE HINCKLEY TOWNSHIP'S NEWSPAPER AGAINST MR. CHUCK RICCO, A HINCKLEY TOWNSHIP TRUSTEE CANDIDATE, BY A COUNCIL MEMBER FROM THE CITY OF BRUNSWICK. MR. RHODES WANTED TO KNOW IF ALL OF COUNCIL WAS SUPPORTING THIS DECISION. COUNCILMAN OUSLEY ANSWERED HE DID NOT. KEN FISHER STATED THAT COUNCIL ACTS AS A BODY AND THERE WAS NO LEGISLATION OR MOTION PASSED THAT ENDORSED ANY CANDIDATE IN ANY HINCKLEY RACE. MR. RHODES IMPLICATED THAT THE AD WAS PLACED IN THE HINCKLEY TOWNSHIP'S NEWSPAPER BY COUNCILMAN CAPRETTA.

VAL ZAK - 4027 MAGNOLIA DRIVE, BRUNSWICK - SHE WISHED BARBARA ORTIZ A HAPPY AND HEALTHY RETIREMENT AND EXPRESSED HER APPRECIATION FOR WORKING WITH HER.

PATRICK MCNAMARA - 410 BANKSIDE DRIVE, BRUNSWICK - HE WISHED BARBARA ORTIZ A HAPPY RETIREMENT, AND EXPRESSED HIS APPRECIATION FOR KNOWING HER. HE STATED THAT MRS. ORTIZ'S FAMILY BECAME A BIG EXTENDED FAMILY TO HIS FAMILY.

GARY WARNER - 2921 ELMER DRIVE, BRUNSWICK - HE WISHED BARBARA ORTIZ A HAPPY RETIREMENT, AND EXPRESSED HIS APPRECIATION FOR KNOWING HER. HE STATED THAT MRS. ORTIZ WAS THERE TO GIVE EVERYONE WHAT THEY NEEDED AND SHE WAS A TREMENDOUS RESOURCE FOR INFORMATION.

UNFINISHED BUSINESS - THERE WAS NONE.

NEW BUSINESS

BRIAN OUSLEY THANKED THE RESIDENTS OF BRUNSWICK. HE STATED THAT THE ELECTION WAS NOT ABOUT HIM, IT WAS ABOUT THE HARD-WORKING MEN AND WOMEN IN THIS CITY. HE IS EXCITED TO DO WHAT THE VOTERS HAVE ASKED HIM TO DO AGAIN. HE NOTED THAT HE WILL CONTINUE TO DO WHAT HE CAN TO SERVE THE CITY OF BRUNSWICK FOR ANOTHER 4 YEARS. HE ALSO THANKED STATE REPRESENTATIVE STEPHEN HAMBLEY, PAST COMMISSIONER AND COUNCILMAN TIM SMITH, CLERK OF COURTS DAVID WADSWORTH, WARD 4 COUNCILMAN ANTHONY CAPRETTA, WARD 3 COUNCILMAN JOSEPH SALZGEBER, MAYOR RON FALCONI, AND DAN GEYER FOR THEIR SUPPORT.

Consideration of a liquor permit transfer from Michael's Mini Mart Inc, located at 327 Pearl Road, Brunswick, Ohio 44212 to Om Nilkanth II, Inc., DBA Valero Mini Mart located at 327 Pearl Road, Brunswick, Ohio 44212:

Council had no objections to the liquor permit transfer to OM Nilkanth II INC, DBA Valero Mini Mart located at 327 Pearl RD in Brunswick, Ohio.

Nicholas Hanek congratulated Judge elect Gary Werner. He stated that it would be nice to have another official from Brunswick.

ADJOURNMENT

ALEX JOHNSON MOVED TO ADJOURN, SECONDED BY NICHOLAS HANEK. ROLL CALL - AYES - 5, BRIAN OUSLEY, ALEX JOHNSON, MICHAEL ABELLA JR., ANTHONY CAPRETTA, NICHOLAS HANEK. NAYS - 0. MOTION CARRIED.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 8:20 P.M.

Respectfully submitted,

Fijabi Julien-Gallam, CMC

Clerk of Council

Mayor Ron Falconi

Adopted

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Mattie Jones Hollowell PHONE 330-460-3007

STREET 2935 Benjamin Dr CELL 216-235-2150

Years of Residency 13

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: _____ EMAIL Mattie-jones.hollowell@Keybank.com

EDUCATION _____ DEGREE _____ YEAR GRADUATED _____

HIGH SCHOOL John F. Kennedy 1980

COLLEGE _____

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

<u>Keybank</u>	<u>127 Public Square</u>	<u>Vice Pres. Compliance Mgr.</u>	<u>1/2016 - present</u>
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

<u>First Merit Bank</u>		<u>Vice Pres. Loan Officer</u>	<u>3/2013 - 12/2015</u>
Company	Address	Title	Dates

Company	Address	Title	Dates
---------	---------	-------	-------

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>Don Johnson</u>	<u>127 Public Square</u>	<u>216-689-0986</u>
2.	<u>Kevin Fitzpatrick</u>	<u>127 Public Square</u>	<u>216-813-1989</u>
3.	<u>Katie Augustine</u>	<u>127 Public Square</u>	<u>216-689-4336</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

ATTACH RESUME IF DESIRED.

Signature: Mattie Jones Hollowell Date: 10/31/17

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

Mattie Jones Hollowell

2935 Benjamin Drive • Brunswick, OH 44212 • (330) 741-3083 - Home • (216) 235-2150 - Cell

CAREER SUMMARY

A self-motivated leader. Extensive hands on experience in Compliance, Operations, and Branch Management. Proven success in problem solving, coaching and partnership; with a focus on improving the overall client experience. Works extremely well with internal and external clients, to provide professional service.

WORK EXPERIENCE

FirstMerit Bank - Akron, Ohio

March 2013 – Dec. 2015

Fair and Responsible Banking Team

Vice President and Compliance Manager

- Continuously evaluate risks and controls within the compliance program and recommend revisions as needed;
- Keep abreast of new rules and regulations as well as current surveillance techniques;
- Assist with review of the line of business policies and procedures, provide guidance to ensure effectiveness, ensure procedures are aligned with Key's Standard Compliance Procedure Guidance.
- Manage development and update of Enterprise Compliance Risk Procedures/Policies and program documentation.
- Assist with internal and external audit, examination, regulatory inquiry and investigation requests for information. Also, assist in the evaluation of audit and examination findings, implementation of corrective action and needed responses;

FirstMerit Bank - Akron, Ohio

March 2013 – Dec. 2015

Commercial Due Diligence

Vice President and Team Leader

- Leader of a team of 13 Commercial Closers plus 1 supervisor
- Provides leadership and expertise to Closing Coordinators through the loan closing process and through ongoing maintenance of the portfolio
- Provides support to the Commercial Bankers and Banking Assistants across the banks footprint with loan closings to help achieve the financial goals of the sales teams
- Provide direction to the team by effectively coaching, training, developing, and hiring top talent to support the business model
- Responsible for developing policies and procedures that support current processes while being aware of how strategies and tactics work in the marketplace
- Directs the team in using logic and proven methods to solve difficult problems with effective solutions
- Responsible for measuring the performance and productivity of the team using pipeline reports, service level agreements and feedback from surveys
- Responsible for quality of product produced by Closing Coordinators
- Lead projects to improve overall execution of timely deliverance of documentation to sales teams without errors
- Accountable for building enduring relationships through client focused solutions while executing on strategic initiatives

KeyBank National Association - Cleveland, Ohio

June 2011 – March 2013

Community Development Banking

Vice President and Sales Support Manager

- Served as manager for a geographically disbursed team of Service Officers
- Provided superior service for clients while maintaining risk management, compliance with bank policies, regulatory requirements and internal procedures and controls
- Directed team in driving the loan closing process through requesting loan documents, identifying items and conditions to be satisfied, the party responsible, and obtaining and reviewing due diligence required for the transaction. Ensure accurate representation of business terms and conformity to credit approval and policies
- Proactively identified process improvements to continuously enhance client service and documentation quality
- Responsible for the development of a high performing team required to maintain a strong, reliable infrastructure
- Coached the team to maintain high productivity and quality standards; provide and support a learning environment, and ensure recognition and development opportunities

KeyBank National Association - Brooklyn, Ohio
Business Banking and Consumer Loan Origination
Assistant Vice President and Department Manager

Jan. 2005 – June 2011

- Managed two teams consisting of 19 direct reports and 6 indirect reports to ensure quality service to all lines of business including: Business Banking, SBA, Wealth Management, Private Banking, Retail Banking, and KeyBank Mortgage.
- Responsible for creating all in house documents such as promissory notes, security agreements, borrowing resolutions, etc. (utilizing Laser Pro, Auto Loan Booking, CL3, and Loan IQ)
- Partner regularly with Compliance, Legal, Product Management, Commercial and Corporate Accounting, Small Business Closing, Key Total Treasury, Cash Management, Risk Management, Asset Recovery, all call centers, and numerous other lines of businesses within the Community Bank.
- Identify and develop talent and improve deficiencies by leveraging DHP principles. Completes semi-annual employee reviews and yearly action plans in order to identify areas of growth and opportunity.
- Maintain and verify the quality of all audit tests and complete all evaluations as assigned. Ensures compliance of bank guidelines in terms of processing and proper support documentation. Work with internal and external auditing teams on reviews and follow-up action items.
- Maintain budget goals as established for the team by actively seeking ways to decrease expenses and increase revenue by leveraging technology and executing on process improvements.

KeyBank National Association - Brooklyn, Ohio
Recreation Finance Operations - Officer and Section Manager

Oct. 2001 – Jan. 2005

- Managed a team of 23 direct reports. Ensured quality servicing was provided to all clients both internal and external.
- Responsible for managing the booking, document review, and collateral follow up process for all yacht, boat, mobile home, and RV loans made through Key.
- Lead process change initiatives as an active core team member for processes changes.
- Maintained budget goals as established for the team by actively seeking ways to decrease expenses and increase revenue by leveraging technology and executing on process improvements.

KeyBank National Association— Brooklyn, Ohio
Retail Banking
Branch Manager - KCRL

Mar. 2000 - Oct. 2001

- Developed strategic plans to increase the team's production and accuracy goals while maintaining the established servicing standards. Analyzed various reports for trends, forecasting, and potential training issues.
- Manage staff in order to achieve all KeyCenter client driven goals as well as manage general ledger accounting activities and budget goals for incentive payouts.
- Consistently achieved and exceeded fee retention goals of 95%
- Created incentives and rewards for the team to increase accuracy and productivity as well as build team morale.
- Fostered a client friendly atmosphere to exceed client expectations and improve the overall experience with Key.

KeyBank National Association - Brooklyn, Ohio
Retail Call Center (aka KEY2YOU)
Section Manager

Mar. 1998 – Mar. 2000

- Accountable for managing 4 Team Leaders and 100 direct reports.
- Actively facilitated meetings with established partnerships between the various call centers to improve efficiency, leverage resources, and expand each centers knowledge and areas of responsibility.
- Consistently lead the top performing teams in terms of quality and production and by achieving these goals helped the team to earn incentive compensation rewards.
- Successfully led teams through the Continuous Improvement Express Facilitator Training.
- Implemented other departmental rewards and recognition such as the 'Team Player of the Month' award.

Imperial Wallcoverings Inc. - Beachwood, Ohio
Commercial Sales Division
Contract Operations Manager

Oct. 1988 – Nov. 1997

- Responsible for coordinating daily workflow for department of 30 Customer Service Representatives
- Support geographically dispersed Sales Reps/Teams
- Performed reviews and coaching sessions with Customer Service Staff

EDUCATION & SKILLS**INDIANA WESLEYAN UNIVERSITY****2009 - 2011****BACHELOR OF BUSINESS MANAGEMENT – Business Management****INDIANA WESLEYAN UNIVERSITY****2007-2009****ASSOCIATE OF BUSINESS ADMINISTRATION**

- Courses successfully completed: Managerial & Financial Accounting, Macro & Micro Economics, Business Writing, Management & Liberal arts courses.

PERDUE UNIVERSITY**June 1997****Management Certificate**

- Communication and Leadership courses taken

KEYBANK COURSES**Certification Received in the following:**

- Change Management - Situational Leadership - Behavioral Based Interviewing

COMPUTER SKILLS

Microsoft Office 2000, XP (Word, Excel, Access, and PowerPoint), FILENET, ACE, CLAS, Corel WordPerfect, CL3, ALS, CLF, Hogan, CWA, CRINT, View Direct, and Laser Pro.

ACCOMPLISHMENTS & CURRENT ACTIVITIES

- Toastmasters International Competent Leader Award & Competent Communicator Award
- Toastmasters International Club President 2008-2010 – District Contest Speech winner & Public Relations Officer
- Active Volunteer Mentor of Dress for Success Cleveland

References Are Available Upon Request

APPLICATION FOR
BOARDS AND COMMISSIONS

NAME Bill Haney PHONE _____

STREET 4745 MYNFIELD AVE CELL 216-244-6870

Years of Residency 15 + 17

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: ETHICS BOARD EMAIL BHANEY@PLASTIPAK.COM

EDUCATION	DEGREE	YEAR GRADUATED
HIGH SCHOOL <u>Brunswick High School</u>	<u>YES</u>	<u>1982</u>
COLLEGE <u>CLEVELAND STATE UNIVERSITY</u>	<u>BA</u>	<u>1986</u>

SPECIAL TRAINING _____

CURRENT EMPLOYMENT

<u>PLASTIPAK</u>	<u>41605 ANN ARBOR, PLYMOUTH, MI</u>	<u>ACCOUNT MANAGER</u>	<u>1997- PRESENT</u>
Company	Address	Title	Dates

RELEVANT PAST EMPLOYMENT

<u>CARUS ENGINEERS PRODUCTS</u>	<u>CHardon, OH</u>	<u>SALES REPRESENTATIVE</u>	<u>1988- 1996</u>
Company	Address	Title	Dates

Company	Address	Title	Dates
---------	---------	-------	-------

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

4th DEGREE KNIGHTS OF COLUMBUS

MARY QUEEN OF PEACE, LECTURER

REFERENCES (other than relation):

	NAME	ADDRESS	PHONE
1.	<u>ROD FALCONI</u>	<u>Brunswick, OH</u>	<u>440-668-4591</u>
2.	<u>DEMOISE ANNAND</u>	<u>Brunswick, OH</u>	<u>440-666-8587</u>
3.	<u>MIKE GRADY</u>	<u>STARKSVILLE, OH</u>	<u>317-448-7865</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

- APPROXIMATELY 16 YEARS EXPERIENCE ON ETHICS BOARD

- DESIRE TO SERVE THE CITY IN SOME CAPACITY

ATTACH RESUME IF DESIRED.

Signature: [Signature] Date: 11/4/17

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

**APPLICATION FOR
BOARDS AND COMMISSIONS**

NAME Susan Kinney Dillon PHONE 330-225-0610

STREET 3938 Alice Ave. 442121 CELL 216-396-1469

Years of Residency 24 Yrs.

Registered Brunswick Voter: YES ☒ NO ☐

POSITIONED DESIRED: MCOPAC - BRUNSWICK EMAIL SKINNEYAN83@yahoo.com
(RENEWAL) ALTERNATE

EDUCATION DEGREE YEAR GRADUATED

HIGH SCHOOL Parma High BUSINESS 1971

COLLEGE Indiana Wesleyan Univ. BSN 2007

SPECIAL TRAINING Certified R.N. Case Mgr. — 2009

CURRENT EMPLOYMENT

MEDICAL MUTUAL 2060 E. 9th St. 44115 R.N.-CASE PRESEN F/T 10/10/06
Company Address Title Dates

RELEVANT PAST EMPLOYMENT

Cuyahoga Valley Career Ctr. 8001 Barksville 44141 NURSING P/T - Jan. 2004
Company Address Title Dates
INSTRUCTOR - JUNE 2006

Western Reserve Area 925 E. 11th St. #600 44115 RN-CASE MANAGER F/T - APRIL 19
Company Address Title Dates
AGENCY ON AGING OCT. 20.

RELEVANT PROFESSIONAL ASSOCIATIONS, COMMUNITY SERVICE, OR SOCIAL AFFILIATIONS

CMSA - CASE MANAGEMENT SOCIETY OF AMERICA

MAC - MEDICAL RESERVE CORP. (MEDINA COUNTY)

WSIA - WESTSIDE IRISH AMERICAN CLUB - LADIES GOLF TEAM
CAN - CHANGE ADDICTION NOW

REFERENCES (other than relation):

NAME	ADDRESS	PHONE
1. <u>Shenna Pazybylski, RN</u>	<u>2389 Woodward 44107</u>	<u>216-221-8419</u>
2. <u>Eileen Rootle.B</u>	<u>4529 Sunset Court 44256</u>	<u>440-759-7710</u>
3. <u>Charlene Zatik</u>	<u>265 W. River 44280</u>	<u>330-483-3116</u>

QUALIFICATIONS AND DESIRE FOR SERVING: (Attach sheet if needed*)

I AM SEEKING ANOTHER TERM FOR BRUNSWICK ALTERNATE FOR MCOPAC
I CONTINUE TO BE EMPLOYED F/T AS AN RN CASE MANAGER AND
FEEL I BRING KNOWLEDGE & RESOURCES TO MCOPAC THAT ARE USEFUL
WHEN MAKING DECISIONS FOR OUR COMMUNITY. MCOPAC IS A VERY
IMPORTANT PART OF TRYING TO ALLEVIATE THE PROBLEM WITH THE OPIOID
CRISIS AND I FEEL I CAN CONTRIBUTE TO HELPING WITH A RESOLUTION.

ATTACH RESUME IF DESIRED.

Signature: Susan Kinney Dillon Date: 11/02/17

*Attaching a cover letter or resume describing particular experience or qualifications bearing on the position sought is recommended, but not required.

SERVICES, UTILITIES, TECHNOLOGY & CABLE COMMITTEE

November 13, 2017

IN ATTENDANCE: Chairman Pro Tem Nicholas Hanek, Committee Member Brian Ousley, Michael Abella Jr., Alex Johnson, Anthony Capretta, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Chief Jim Baird, Finance Director Todd Fischer, Engineer Matt Jones, Community & Economic Development Director Grant Aungst, IT/Security Officer Rob Marok, Council Elect Joseph Delsanter, Council Clerk Fijabi Julien-Gallam, Council Clerk Barbara Ortiz, News Media.

The meeting convened at: 6:40p.m.

Mr. Ousley moved to excuse Mr. Salzgeber for just cause. Vote – 2 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 112-17 – An emergency resolution accepting a perpetual public easement from Pinecraft Land Holdings for access to and maintenance of a public water main to be relocated within the southeast neighborhood of the Brunswick Town Center Special Planning District No. 2

Mr. Jones advised this related to the Comfort Suite property, there is a water main that cuts across the property the line needs to be relocated to accommodate the Comfort Suite building.

Mr. Ousley moved this resolution to tonight's Council Agenda of November 13, 2017 as an emergency for three readings. Vote – 2 Ayes, 0 Nays.

RES. NO. 114-17- An emergency resolution authorizing the City Manager to enter into an agreement with Presidio for the purchase of a Unitrends computer backup system in an amount not to exceed \$53,000

Mr. Marok advised this resolution deals with the City's backup data and disaster recovery. He explained when the servers were lost in June there was failure with the third server.

The current system was slow and did not meet the time expectations for recovery.

Mr. Ousley moved this resolution to tonight's Council Agenda of November 13, 2017 as an emergency for two readings. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business Mr. Ousley moved to adjourn at 6:45 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

Nicholas Hanek
Chairman Pro Tem

SAFETY & ENVIRONMENT COMMITTEE MEETING

November 6, 2017

IN ATTENDANCE: Chairman Nicholas Hanek, Committee Member Alex Johnson, Committee Member Anthony Capretta.

The meeting convened at 6:30 p.m.

Mr. Capretta arrived at 6:37 p.m.

GENERAL DISCUSSION:

The committee discussed the proposed amendments by the law department of Section 618.30 of Brunswick Codified Ordinances.

Mr. Johnson moved to refer Section 618.30 for discussion to the next Committee of the Whole meeting with amendments by the law department. Vote – 2 Ayes, 0 Nays

Mr. Hanek brought up concerns regarding the opioid numbers, in particular those brought up in a recent article in the Brunswick Post.

Mr. Capretta expressed concerns regarding recently enacted legislation; Ordinance No. 87-17 was adopted October 23, 2017. This legislation amended Section 618.29 of the Brunswick Codified Ordinances. Mr. Capretta expressed his concerns that he and his wife would be unable to follow the law in the future. Mr. Capretta proposed revisiting the need for the law.

The committee also discussed Section 666.14 of the Brunswick Codified Ordinances, Mr. Capretta asked about the status of the potential revisions to 666.14 he was informed that Ordinance No. 91-17 was scheduled for third reading at the next Council Meeting. Mr. Hanek explained that Ordinance No. 91-17 incorporated the need for revisions to the law due to the updating of the sex offender registration classification system by the State of Ohio.

Mr. Johnson asked what plans were in place for emergency management at the large senior citizen complexes in case of a tornado or future weather event.

ADJOURNMENT:

Being no further business, Mr. Johnson moved to adjourn at 6:43 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,



Nicholas Hanek
Chairman

PARKS, RECREATION & COMMUNITY COMMITTEE

November 6, 2017

IN ATTENDANCE: Chairman Michael Abella Jr., Committee Member Anthony Capretta, Committee Member Joseph Salzgeber, Parks & Recreation Director John Piepsny.

The meeting convened at 7:02 p.m.

DISCUSSION OF THE HVAC FOR THE GYMNASIUM:

Mr. Piepsny advised the current HVAC system was twenty-six years old. He pointed out that due to the summer temperatures getting to 100 degrees they were looking to put air conditioning in the gymnasium because the summer heat causes the floor to rise and buckle.

Mr. Piepsny advised \$75,000.00 was budget in the 2018 budget for HVAC. He advised the Administration would have to go out to bid.

Mr. Capretta moved this to Committee of the Whole for further discussion. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Salzgeber moved to adjourn at 7:12 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Abella Jr.", is placed over a light gray rectangular background.

Michael Abella Jr.
Chairman

PARKS, RECREATION & COMMUNITY COMMITTEE

November 13, 2017

IN ATTENDANCE: Chairman Michael Abella Jr., Committee Member Anthony Capretta, Nicholas Hanek, Alex Johnson, Brian Ousley, City Manager/Safety Director Carl DeForest, Finance Director Todd Fischer, Administrative Services Julie Murawski, Community & Economic Development Director Grant Aungst, Chief Jim Baird, Engineer Matt Jones, Law Director Kenneth Fisher, Council Elect Joseph Delsanter, Council Clerk Fijabi Julien-Gallam, Council Clerk Barbara Ortiz, News Media.

The meeting convened at 6:44 p.m.

Mr. Capretta moved to excuse Mr. Salzgeber for just cause. Vote – 2 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 108-17 – An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc., to provide custodial services at the Brunswick Community Recreation and Fitness Center

Mrs. Murawski advised two bids were received to provide janitorial services for the Brunswick Recreation Center; Any Domestic Work (ADW) came in as the lowest and best bid.

It was noted there is a 29% increase from the current contract, however, the rate will be held for three years.

Mr. Capretta moved this resolution to tonight's Council Agenda of November 13, 2017 as an emergency for three readings. Vote – 2 Ayes, 0 Nays.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Capretta moved to adjourn at 6:46 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Abella Jr.", is written over a light gray rectangular background.

Michael Abella Jr.
Chairman

BUILDING AND BUILDING CODE COMMITTEE

October 23, 2017

IN ATTENDANCE: Chairman Anthony Capretta, Committee Member Michael Abella Jr., Committee Member Brian Ousley, Patricia Hanek, Alex Johnson, Joseph Salzgeber, Nicholas Hanek, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Finance Director Todd Fischer, Community & Economic Development Director Grant Aungst, Administrative Services Julie Murawski, Service Director Paul Barnett, Engineer Matt Jones, IT/Security Officer Rob Marok, Fijabi Julien-Gallam, Council Clerk Barbara Ortiz, News Media.

The meeting convened at 6:31 p.m.

REVIEW LEGISLATION:

ORD. NO. 105-17 – An ordinance amending Section 1443.04(b) of the City of Brunswick Codified Ordinances by increasing permit fee unit costs for new construction by \$0.05 per square foot effective January 1, 2018

Mr. Aungst noted this legislation increases the unit fee for new construction; the City has not had any increases in permit fees for new construction in the past eight years.

Mr. Abella moved this ordinance to tonight's Council Agenda of October 23, 2017 for three readings. Vote – 3 Ayes, 0 Nays.

ORD. NO. 106-17 – An ordinance amending Section 1471.03 of the City of Brunswick Codified Ordinances by imposing a fee for foreclosure notices

Mr. Aungst indicated this ordinance establishes a fee for foreclosure. The administration is proposing a fee of \$250.00.

Mr. Abella asked for clarification as to how this came about.

Mr. Aungst advised with a growing City like Brunswick, cities address foreclosures on a daily basis, he advised the financial institution that holds the notes is responsible for the fee. He noted surrounding communities have this type of fee; he noted the building department puts a lot of time and effort in foreclosed homes, and this will help to recoup some of the costs. The monies received will go to the general fund.

Mr. Ousley moved this ordinance to tonight's Council Agenda of October 23, 2017 for three readings. Vote – 3 Ayes, 0 Nays.

GENERAL DISCUSSION:

Mr. Aungst advised the department was busy with new buildings going up, and he noted the Danbury plans on opening the first of the year.

Mr. Capretta gave positive comments on the improvements to Hickory Ridge Plaza; he asked if anything was being done to the inside.

To that Mr. Aungst noted the inside of some of the units have been cleaned up. The owner has put in an investment in the roof and parking lot.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:37 p.m. Vote – 3 Ayes, 0 Nays.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anthony P. Capretta".

Anthony Capretta
Chairman

BUILDING AND BUILDING CODE COMMITTEE

November 13, 2017

IN ATTENDANCE: Chairman Anthony Capretta, Committee Member Michael Abella Jr., Alex Johnson, Nicholas Hanek, City Manager/Safety Director Carl DeForest, Community & Economic Development Director Grant Aungst, Chief Jim Baird, Finance Director Todd Fischer, Engineer Matt Jones, Law Director Kenneth Fisher, IT/Security Officer Rob Marok, Council Clerk Fijabi Julien-Gallam, Council Elect Joseph Delsanter, Council Clerk Barbara Ortiz, News Media.

The meeting convened at 6:35 p.m.

Mr. Abella moved to excuse Mr. Ousley for just cause. Vote – 2 Ayes, 0 Nays.

UPDATE ON BUILDING & BUILDING CODE INFORMATION:

Mr. Aungst provided a general update of what has been going on in the building department; there have been 73 housing starts with more expected in the next two months. The final count for grass cuttings this year was 137, some of which were on foreclosed properties.

He mentioned the tremendous storm that went through the community last weekend, also as a reminder for residents with winter weather and snow coming soon, to remove snow from their sidewalks; as it is a coded requirement.

Mr. Aungst advised the Danburry was looking to obtain their occupancy permit in January, they will be hosting an opening January 11, by invitation only.

Additionally, Mr. Aungst advised the Lean Six Sigma process will conclude on Thursday and the final presentation will be submitted to the state.

As a closing comment Mr. Aungst indicated Conrad Tire was presenting to Planning Commission for an expansion, and Murphy Tractor was looking to come before Planning Commission for their detailed site review. Also, two new businesses were looking to break ground this spring.

GENERAL DISCUSSION:

There was none.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn at 6:40 p.m. Vote – 2 Ayes, 0 Nays.

Respectfully submitted,



Anthony Capretta
Chairman

COMMITTEE OF THE WHOLE MEETING

November 13, 2017

IN ATTENDANCE: Vice Mayor Pro Tem Alex Johnson, Anthony Capretta, Michael Abella Jr., Nicholas Hanek, Brian Ousley, City Manager/Safety Director Carl DeForest, Law Director Kenneth Fisher, Finance Director Todd Fischer, Chief Jim Baird, Community & Economic Development Director Grant Aungst, IT/Security Rob Marok, Administrative Services Julie Murawski, Engineer Matt Jones, Council Elect Joseph Delsanter, Council Clerk Barbara Ortiz, Council Clerk Fijabi Julien-Gallam, News Media.

The meeting convened at 6:46 p.m.

Mr. Hanek moved to excuse Mrs. Hanek and Mr. Salzgeber for just cause. Vote – 5 Ayes, 0 Nays.

REVIEW LEGISLATION:

RES. NO. 102-17 – An emergency resolution authorizing the City Manager/Safety Director to submit an application and execute necessary documents with the Medina County Comprehensive Plan Grant Assistance Program

Mr. DeForest advised this legislation will allow the City to apply for a \$5,000 dollar grant through the Medina County Commissioners Office. The grant will go towards the update of the Comprehensive Plan.

There are limited funds and it is on a first come first serve basis, hence the reason for the emergency.

Mr. Hanek moved this resolution to tonight's Council Agenda of November 13, 2017 as an emergency. Vote – 5 Ayes, 0 Nays.

RES. NO. 109-17 – An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc., to provide custodial services at City Hall and the Police Department

Mrs. Murawski explained this legislation is to enter into an agreement with Any Domestic Work for cleaning of the Police Department and City Hall.

The City received two bids; Any Domestic Work (ADW) came in as the lowest bid. Mrs. Murawski indicated this bid came in approximately 24% higher than the current cleaning company; however, ADW was the lowest and best bidder. It was also noted by Mrs. Murawski, that this is a three year contract and the rate will be held for the three years.

Mr. Capretta moved this resolution to tonight's Council Agenda of November 13, 2017 as an emergency. Vote – 5 Ayes, 0 Nays.

RES. NO. 110-17 – An emergency resolution authorizing the City Manager to enter into an agreement with Envision Group LLC for professional consulting services relative to the update of the City's Comprehensive Plan in an amount not to exceed \$55,000.00

Mr. DeForest advised Envision was the group selected to update the City's Comprehensive Plan. The Administration request three readings with passage as an emergency so that the legislation goes into effect in December and the City can enter into a contract with Envision and they can start the process January 1.

Mr. Hanek moved this resolution to tonight's Council Agenda of November 13, 2017 as an emergency. Vote – 5 Ayes, 0 Nays.

ORD. NO. 111-17 – An ordinance amending the pay ranges for all non-bargaining full time and part-time positions

Mr. DeForest advised this ordinance is to amend pay ranges for both full time and part time employees.

Mr. Hanek moved this ordinance to tonight's Council Agenda of November 13, 2017 for three readings. Vote – 5 Ayes, 0 Nays.

RES. NO. 113-17 – An emergency resolution authorizing the City Manager to enroll in the U.S. General Services Administration to participate in joint purchasing programs

Mr. Marok advised this legislation allows for the City Manager to enter into a joint purchasing program with U.S. General Services Administration. Going through U.S. General Services Administration will be a big savings to the City for the Unitrends purchase.

Mr. Hanek moved this resolution to tonight's Council Agenda of November 13, 2017 as an emergency. Vote – 5 Ayes, 0 Nays.

GENERAL DISCUSSION:

Discussion on proposed amendments by the law department on Section 618.30(e) of the City of Brunswick Codified Ordinances

Mr. Hanek asked that this discussion be tabled to a future Committee of the Whole meeting; this legislation has to do with feeding of animals and he would like all of Council to review the legislation prior to discussion.

Mr. Hanek moved to table this discussion to a future Committee of the Whole meeting. Vote – 5 Ayes, 0 Nays.

EXECUTIVE SESSION:

Mr. Hanek moved to go into Executive Session to discuss the sale/lease of property for municipal purposes and pending or imminent court actions, seconded by Mr. Capretta. Roll Call – Ayes – 5, Mr. Hanek, Mr. Abella, Mr. Capretta, Mr. Johnson, Mr. Ousley. Nays – 0. Motion Carried.

Mr. Capretta moved to adjourn out of Executive Session, seconded by Mr. Hanek. Roll Call – Ayes – 5, Mr. Hanek, Mr. Ousley, Mr. Johnson, Mr. Abella, Mr. Capretta. Nays – 0. Motion Carried.

ADJOURNMENT:

Being no further business, Mr. Abella moved to adjourn the Committee of the Whole meeting at 7:25 p.m. Vote – 5 Ayes, 0 Nays.

Respectfully submitted,



Valerie Zak
Assistant Clerk of Council

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 77-17** - An ordinance amending Section 1280.01(h) of the City of Brunswick Codified Ordinances by prohibiting medical marijuana cultivators and retail dispensaries in the City - **3rd Reading** (Planning & Zoning Committee, Recommended by Planning Commission 10/19, *Administration/Ken Fisher*)

BACKGROUND: ORC Section 3796.29 permits the legislative authority of a municipality to adopt an Ordinance to prohibit or limit the number of medical marijuana cultivators, processors or retail dispensaries licensed under ORC 3796 within their municipality.

PURPOSE AND EXPLANATION: Amend Section 1280.01(h) of the Codified Ordinances to prohibit medical marijuana cultivators and retail dispensaries, as licensed under ORC Chapter 3796, are prohibited in all Zoning Districts of the City of Brunswick.

IMPLEMENTATION SCHEDULE: Adopt upon third reading.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Three Readings.

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE AMENDING SECTION 1280.01(h) OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES BY PROHIBITING MEDICAL
MARIJUANA CULTIVATORS AND RETAIL DISPENSARIES IN THE CITY.

WHEREAS: Ohio Revised Code Section 3796.29 permits the legislative authority of a
municipal corporation to adopt an Ordinance to prohibit or limit the number of
medical marijuanacultivators, processors or retail dispensaries licensed under Ohio
Revised Code Chapter 3796 within the municipal corporation.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1280.01(h) of the Codified Ordinances is hereby amended to read as
follows:

“(h) Prohibited Uses. No use shall be permitted or authorized to be established
which, when conducted in compliance with the provisions of this Zoning Code and
any additional conditions or requirements prescribed, is or may become hazardous,
noxious or offensive due to the emission of odor, dust, smoke, cinders, gas, fumes,
noise, vibration, refuse matters or water-carried waste. Trailers, basement homes,
tents and other temporary living quarters shall be prohibited. Additionally, medical
marijuana cultivators and retail dispensaries, as licensed under Ohio Revised Code
Chapter 3796, are prohibited in all Zoning Districts of the City.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest
period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barb Ortiz

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 77-17

BY: Mr. Ousley, Mr. Hanek and Mrs. Hanek

AN ORDINANCE AMENDING SECTION 1280.01(h) OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES BY PROHIBITING MEDICAL MARIJUANA CULTIVATORS AND RETAIL DISPENSARIES IN THE CITY.

WHEREAS: Ohio Revised Code Section 3796.29 permits the legislative authority of a municipal corporation to adopt an Ordinance to prohibit or limit the number of medical marijuanacultivators, processors or retail dispensaries licensed under Ohio Revised Code Chapter 3796 within the municipal corporation.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1280.01(h) of the Codified Ordinances is hereby amended to read as follows:

“(h) Prohibited Uses. No use shall be permitted or authorized to be established which, when conducted in compliance with the provisions of this Zoning Code and any additional conditions or requirements prescribed, is or may become hazardous, noxious or offensive due to the emission of odor, dust, smoke, cinders, gas, fumes, noise, vibration, refuse matters or water-carried waste. Trailers, basement homes, tents and other temporary living quarters shall be prohibited. Additionally, medical marijuana cultivators and retail dispensaries, as licensed under Ohio Revised Code Chapter 3796, are prohibited in all Zoning Districts of the City.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barb Ortiz

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Ken Fisher

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 78-17** - An ordinance establishing Section 1266.04(g) of the Codified Ordinances of the City of Brunswick by including medical marijuana processors as a conditionally permitted use in the I-L Light Industrial District - **3rd Reading** (Planning & Zoning Committee, Recommended by Planning Commission 10/19, *Administration/Ken Fisher*)

BACKGROUND: To establish Section 1266.04(g) of the Codified Ordinances of the City of Brunswick.

PURPOSE AND EXPLANATION: To establish Section 1266.04(g) of the Codified Ordinances by including medical marijuana processors as a conditionally permitted use in the I-L Light Industrial District.

IMPLEMENTATION

SCHEDULE: Adopt upon third reading.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Three Readings.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE ESTABLISHING SECTION 1266.04(g) OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK BY INCLUDING MEDICAL MARIJUANA PROCESSORS AS A CONDITIONALLY PERMITTED USE IN THE I-L LIGHT INDUSTRIAL DISTRICT.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1266.04(g) of the Codified Ordinances is hereby established to read as follows:

“(f) Medical marijuana processors, as licensed under Ohio Revised Code Chapter 3796.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barb Ortiz

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 78-17

BY: Mr. Ousley, Mr. Hanek, and Mrs. Hanek

AN ORDINANCE ESTABLISHING SECTION 1266.04(g) OF THE CODIFIED ORDINANCES OF THE CITY OF BRUNSWICK BY INCLUDING MEDICAL MARIJUANA PROCESSORS AS A CONDITIONALLY PERMITTED USE IN THE I-L LIGHT INDUSTRIAL DISTRICT.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1266.04(g) of the Codified Ordinances is hereby established to read as follows:

“(f) Medical marijuana processors, as licensed under Ohio Revised Code Chapter 3796.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barb Ortiz

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 96-17** - A resolution permitting the city administration to sell, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2018 - **3rd Reading** (Committee-of-the-Whole, *Administration/Julie Murawski*)

BACKGROUND: City Council is required to adopt an annual resolution permitting the City to utilize the internet auction provisions of O.R.C. Section 721.15

PURPOSE AND EXPLANATION: In order to allow the City Administration to see, through public internet auctions, personal property, including motor vehicles acquired for the use of municipal offices and departments, and road machinery, equipment, tools or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired, legislation must be adopted by City Council annually.

IMPLEMENTATION

SCHEDULE: This legislation would be effective January 1, 2018.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
This legislation is required to be read three (3) times.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

A RESOLUTION PERMITTING THE CITY ADMINISTRATION TO SELL, THROUGH PUBLIC INTERNET AUCTIONS, PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES ACQUIRED FOR THE USE OF MUNICIPAL OFFICERS AND DEPARTMENTS, AND ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES, WHICH ARE NOT NEEDED FOR PUBLIC USE, OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED FOR THE YEAR 2018.

WHEREAS: Ohio Revised Code Section 721.15 permits municipalities to sell obsolete/unfit items by internet auction; and

WHEREAS: An annual Resolution adopted by City Council is required to permit the City to utilize the internet auction provision of ORC Section 721.15.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council hereby permits the City Administration to utilize the internet auction for the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2018.

SECTION 2: That the Clerk of Council shall cause notice of the adoption of this resolution to be published, in a newspaper of general circulation in the City, of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least two (2) times. The second and any subsequent notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice.

SECTION 3: That the Clerk of Council shall cause a notice to be posted continually throughout the calendar year in a conspicuous place in the offices of the Clerk of Council and the City Council and shall cause said notice to be posted continuously throughout the year on the City website.

SECTION 4: That the City shall conduct the internet auction via eBay (or other similar bidding site as long as notice is given) using the parameters provided by the auction site. Minimum price or reserve may be set, but is not required by law.

SECTION 5: That bidding shall continue for no less than fifteen (15) days, including Saturdays, Sundays and legal holidays, and shall be set for each item as noted on the internet auction site.

SECTION 6: That all terms and conditions of sale, including but not limited to pick-up and delivery, method of payment, sales tax, complete descriptions and/or pictures of the items, shall be specified for each item on the internet auction site.

SECTION 7: That the highest bidder upon the close of the open bidding period will be deemed to be the successful bidder of the internet auction. Upon the close of the auction, the City shall remit an invoice to the successful bidder for the amount of the bid. The successful bidder shall remit the entire payment within ten days of receipt of the invoice. Acceptable forms of payment include cashier's check, certified check, or money order. Other payment arrangements may be made by the City where circumstances warrant. Payment options such as on-line payment systems and PayPal or similar services are acceptable payment options. Notwithstanding the foregoing, all payment options are subject to the approval of the City's Finance Director.

SECTION 8: That all communication with the successful bidder shall occur in writing. Arrangements and costs associated with delivery to the successful bidder shall be the sole responsibility of the successful bidder. Risk of loss will be transferred to the successful bidder upon the tendering of the goods to the shipping company chosen by the successful bidder.

SECTION 9: That all items shall be sold without warranty in "AS IS" condition. All advertisements, listings, and notices shall be subject to the following language:

"The City of Brunswick, its officers, employers and agents offer this item for sale "AS IS" without any warranty or condition, express, implied or statutory. The City of Brunswick, its officers, employers and agents, specifically disclaim any implied warranties of title, merchantability, fitness for a particular purpose and non-infringement."

SECTION 10: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 11: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barbara J. Ortiz

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 96-17

BY: Committee-of-the-Whole

A RESOLUTION PERMITTING THE CITY ADMINISTRATION TO SELL, THROUGH PUBLIC INTERNET AUCTIONS, PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES ACQUIRED FOR THE USE OF MUNICIPAL OFFICERS AND DEPARTMENTS, AND ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES, WHICH ARE NOT NEEDED FOR PUBLIC USE, OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED FOR THE YEAR 2018.

WHEREAS: Ohio Revised Code Section 721.15 permits municipalities to sell obsolete/unfit items by internet auction; and

WHEREAS: An annual Resolution adopted by City Council is required to permit the City to utilize the internet auction provision of ORC Section 721.15.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council hereby permits the City Administration to utilize the internet auction for the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which are not needed for public use, or are obsolete or unfit for the use for which it was acquired for the year 2018.

SECTION 2: That the Clerk of Council shall cause notice of the adoption of this resolution to be published, in a newspaper of general circulation in the City, of the City's intent to sell unneeded, obsolete or unfit municipal personal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least two (2) times. The second and any subsequent notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice.

SECTION 3: That the Clerk of Council shall cause a notice to be posted continually throughout the calendar year in a conspicuous place in the offices of the Clerk of Council and the City Council and shall cause said notice to be posted continuously throughout the year on the City website.

SECTION 4: That the City shall conduct the internet auction via eBay (or other similar bidding site as long as notice is given) using the parameters provided by the auction site. Minimum price or reserve may be set, but is not required by law.

SECTION 5: That bidding shall continue for no less than fifteen (15) days, including Saturdays, Sundays and legal holidays, and shall be set for each item as noted on the internet auction site.

SECTION 6: That all terms and conditions of sale, including but not limited to pick-up and delivery, method of payment, sales tax, complete descriptions and/or pictures of the items, shall be specified for each item on the internet auction site.

SECTION 7: That the highest bidder upon the close of the open bidding period will be deemed to be the successful bidder of the internet auction. Upon the close of the auction, the City shall remit an invoice to the successful bidder for the amount of the bid. The successful bidder shall remit the entire payment within ten days of receipt of the invoice. Acceptable forms of payment include cashier's check, certified check, or money order. Other payment arrangements may be made by the City where circumstances warrant. Payment options such as on-line payment systems and PayPal or similar services are acceptable payment options. Notwithstanding the foregoing, all payment options are subject to the approval of the City's Finance Director.

SECTION 8: That all communication with the successful bidder shall occur in writing. Arrangements and costs associated with delivery to the successful bidder shall be the sole responsibility of the successful bidder. Risk of loss will be transferred to the successful bidder upon the tendering of the goods to the shipping company chosen by the successful bidder.

SECTION 9: That all items shall be sold without warranty in "AS IS" condition. All advertisements, listings, and notices shall be subject to the following language:

"The City of Brunswick, its officers, employers and agents offer this item for sale "AS IS" without any warranty or condition, express, implied or statutory. The City of Brunswick, its officers, employers and agents, specifically disclaim any implied warranties of title, merchantability, fitness for a particular purpose and non-infringement."

SECTION 10: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 11: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barbara J. Ortiz

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 101 -17** - A resolution authorizing the City Manager to enter into an agreement with Medina County Port Authority for the continued location of a fiber optic cable access node in City Hall. - **3rd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Robert Marok*)

BACKGROUND: The City of Brunswick houses Medina County Port Authority Fiber Node equipment as part of a cooperative agreement between the port authority and the City of Brunswick. This agreement covers the legal status of the cooperation and equipment placement

PURPOSE AND EXPLANATION: This lease agreement is a no cost agreement between the Medina County Port Authority and the City of Brunswick for the placement Medina County Fiber Node Equipment inside of the City of Brunswick's server room

IMPLEMENTATION SCHEDULE: This is renewal of agreement already in place with modification made to cover the changes at the Medina County Port Authority and the operation of the Fiber Network

FINANCIAL INFORMATION: lease agreement - - not applicable - - - -1

FINANCIAL SUMMARY: This is a \$1 lease agreement to show execution of space leased

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

FIBER OPTIC CABLE ACCESS NODE LOCATION AGREEMENT

This Fiber Optic Cable Access Node Location Agreement (“Agreement”) is made this ____ day of September, 2017 by and between the Medina County Port Authority (“Port Authority”), a port authority created by the County of Medina, Ohio (“County”) pursuant to the laws of the State of Ohio (“State”), including Revised Code §4582.21, et seq. (“Port Act”), and the City of Brunswick, a municipal corporation organized and existing under its charter and the Constitution and laws of the State (“Site Owner”), under the circumstances described in the following Recitals:

A. The Port Authority is, pursuant to the Port Act, constructing an approximately 154+/- mile fiber network generally known as the Medina County Fiber Network (“Fiber Network” or “MCFN”) throughout much of Medina County and into Cuyahoga County to the north and Summit County to the east, as generally depicted in Exhibit A hereto.

B. The Fiber Network owned by the Port Authority will generally consist of a 144-strand fiber optic cable in a two-loop configuration, with lateral cabling as necessary (“Fiber Optic Cable”), together with all equipment necessary to light the Fiber Optic Cable and drive signal throughout the Fiber Network (“Core Network Equipment”), to be made available for lease to and use by governmental, nonprofit, civic and business end-users throughout the County and along the route of the Fiber Optic Cable.

C. Forty-eight (48) strands of the Fiber Optic Cable are reserved for, and will be made available by the Port Authority to, state and local governmental users (“Governmental Portion”) pursuant to lease or other use agreements, including so-called indefeasible right-of-use or “IRU” agreements, and the Port Authority has leased the remaining ninety-six (96) strands of the Fiber Optic Cable (“Leased Strands”) to the Medina County Economic Development Corporation (“Development Corporation”), an Ohio nonprofit community improvement corporation, for use in promoting the commercial development of the Fiber Network, and thereby promoting business, economic and community development in the County, through leases or other grants of use of the Leased Strands to private nonprofit and for-profit non-governmental users.

D. The Site Owner is the fee owner of that real property generally known as the City of Brunswick Municipal Center (“City Hall”) located at 4095 Center Road, Brunswick, Ohio 44212 (“Site”) and, for the term of this Agreement and on the terms and conditions set forth herein, has agreed to host one of the Access Node Switches within the information technology center at City Hall located in the data center room of City Hall and, for that purpose, has agreed to: (i) provide secure space in the Technology Center to the Port Authority for the installation, operation and maintenance of one Access Node Switch, with such space (“Collocation Space”) meeting at least the minimum requirements, including requirements as to electrical power, temperature and humidity control, and available free space described in Exhibit B hereto, incorporated herein by this reference (“Collocation Requirements”), (ii) grant a license to the Port Authority, across the Site, into and through City Hall, into the Technology Center, and to the Collocation Space, at substantially the location[s] depicted in Exhibit C hereto, incorporated herein by this reference (as revised and replaced in accordance herewith, including in connection with any relocations of the Collocation Space or the Fiber Optic Cable, the “Fiber Cable License Area”), to permit the Port Authority to install, maintain, repair, remove and replace, a 144-strand fiber optic cable connector (“Fiber Cable Connector”) extending from the Fiber Optic Cable (network backbone) route in the public right-of-way to the Collocation Space and back to the

public right-of-way as further described herein (“Fiber Cable License”), and (iii) provide such access rights to the Port Authority and the Development Corporation.

E. In consideration of delivery of the Site Owner Deliverables, with agreement of the Site Owner, the Port Authority and Development Corporation: 1) have agreed to waive the “entrance” charges otherwise payable by the Site Owner in the event that the Site Owner chooses to connect to the Fiber Network, it being understood that such costs are variable and would generally depend on the Site Owner’s existing technological environment at the Site and the distance from the Fiber Network backbone to the connection with the Site Owner’s system at the Site, that this will constitute a one-time waiver of the cost to connect initially to the Fiber Network pursuant to an agreement with the Port Authority or Development Corporation (“Site Owner Network Use Agreement”); and 2) that all ongoing charges for the use of the Fiber Network after any such initial connection will be payable in accordance with any such Site Owner Network Use Agreement.

NOW THEREFORE, in consideration of the premises and the covenants and agreements set forth herein, and for \$1.00 in hand paid and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties hereto mutually covenant and agree, each for itself and its successors and assigns, as follows:

Section 1. Effective Date; Term. This Agreement shall take effect on and as of the date first set forth above or, if later, on the date when this Agreement and all required acknowledgments, consents and joinders of interested parties identified herein shall have been signed. The initial term of this Agreement shall end 60 months from the date set forth above, the term of this Agreement shall automatically be extended for one additional year of the following year, without the need for any further action on the part of either party hereto unless either the Port Authority or the Site Owner shall have given notice to the other, prior to the applicable Non-Extension Deadline, that the term of this Agreement shall not be so extended; provided, further, however, that the Site Owner may not give any notice of non-extension hereunder during the term of any Site Owner Network Use Agreement. Except for the Site Owner during the term of a Site Owner Network Use Agreement, such a notice of non-extension may be given by either party at any time during the term of this Agreement and prior to the applicable Non-Extension Deadline, and any such notice of non-extension shall be given to the other party in accordance with Section 11 of this Agreement.

Section 2. Collocation Space; Common Areas. The Collocation Space within the Technology Center, it being understood and agreed that the Collocation Space shall be approximately 100 square feet satisfying the Collocation Requirements, may be relocated within the Technology Center on sixty (60) days’ notice from the Site Owner to the Port Authority, to meet the reasonable needs of the Site Owner as to the use of the Technology Center, and that the Collocation Space is not expected to be separately caged so long as the Technology Center is locked and secured by the Site Owner at all times when it is not staffed by authorized representatives of the Site Owner. To the extent that the Collocation Requirements are identified with alternatives in Exhibit B, the Table identifies those Collocation Requirements applicable to the Site. In addition to the Collocation Space, the Port Authority, and the Manager, and their respective identified employees and other agents and representatives, shall be permitted to use the common areas and facilities of City Hall and the Site in the ordinary course of their activities with respect to the Access Node Switch.

Section 3. The Site Owner hereby grants to the Port Authority, throughout the term of this Agreement, a non-exclusive right and license to install, maintain, repair, remove and from time to time replace, and to permit others to install, maintain, repair, remove and from time to time, with advanced notice unless in the case of a network emergency, replace on its behalf, the Fiber Cable Connector (including related conduit or other facilities for carrying or supporting the Fiber Cable Connector) from the Fiber Optic Cable (network backbone) route in the public right-of-way to the Collocation Space and back to the public right-of-way, and to do so above, below and across the surface of the Fiber Cable License Area; provided, that, except to the extent otherwise approved by the Site Owner in writing (which may be by approval of the plans and specifications for the installation of the Fiber Cable Connector): (i) the Fiber Cable Connector shall be underground to the extent outside the City Hall building and (ii) to the extent inside the City Hall building, the Fiber Cable Connector shall be behind walls, beneath floors and above ceilings in areas common to other similar facilities of the Site Owner; and provided, further, that the Port Authority's use of the Fiber Cable License Area shall not interfere to any material extent with the Site Owner's use of the City Hall building or the Site.

Section 4. Access After Installation. After installation of the Access Node Switch and the Fiber Cable Connector, in accordance with the Collocation Requirements, the Port Authority, the Manager and their respective identified employees, contractors and representatives ("Authorized Parties"), shall be permitted access to the Technology Center on a 24-hour per day, seven-day per week, 365 (or 366) day per year basis, subject to such reasonable written security measures as shall be consistent with the policies of the Site Owner with respect to access to the Technology Center for its own employees, contractors and representatives and provided to the Port Authority and Manager. During normal business hours for the Technology Center, any Authorized Parties shall be given access to the Technology Center on arrival and compliance with such security measures; provided, that except in the case of an emergency, such Authorized Parties shall use commercially reasonable efforts to contact the Technology Center by telephone or e-mail prior to arrival. At all times other than normal business hours, the Site Owner shall provide access to the Technology Center as soon as practicable after a request by telephone or e-mail from any Authorized Party and shall, in any event, provide such access within four (4) hours from the time of the first contact relating to any issue. Under no circumstances will the Port Authority or the Manager or their representatives move or otherwise disturb any property of the Site Owner except with the written approval and under the supervision of authorized representatives of the Site Owner.

Section 6. Property of Other Parties. Under no circumstances will the Port Authority, the Development Corporation, the Manager, or any employee, contractor, agent or representative of any thereof move, remove, re-position or otherwise disturb any property of the Site Owner located within the Technology Center or the Fiber Cable License Area except with the prior written approval and under the direct supervision of an authorized representative of the Site Owner. Under no circumstances will the Site Owner, any other tenant or user of the Technology Center, or any employee, contractor, agent or representative of any thereof move, remove, re-position or otherwise disturb any property included in the Fiber Cable Connector or the Access Node Switch or any other property of the Port Authority, the Development Corporation, or the Manager and reasonably related thereto and located within the Collocation Space or the Fiber Cable License Area except with the prior written approval and under the direct supervision of an authorized representative of the Port Authority or Manager.

Section 7. Changes in Collocation Space. The Site Owner shall immediately contact the Port Authority and the Manager in the event that it determines to make network or other changes reasonably likely to affect the positioning, location or capabilities of the Collocation Space or the location of the Technology Center and, in any event but subject to written waiver, will give notice at least sixty (60) days before requiring that the Access Node Switch or any material related equipment, cabling or gear be moved or repositioned (within the Technology Center) to a new Collocation Space meeting the Collocation Requirements. Subject to such notice, the Port Authority will arrange for the required movement or repositioning, but at the sole cost of the Site Owner, which shall pay or reimburse the reasonable costs and expenses within thirty (30) days of a request signed by an authorized representative of the Port Authority.

The Site Owner shall promptly contact the Port Authority and the Manager in the event that it determines to sell or lease the Site or the City Hall building to any other person and, in any event but subject to written waiver, shall: (i) give written notice to the Port Authority and the Manager at least one-hundred twenty (120) days before effectuating any such transfer, (ii) cooperate with the Port Authority, the Manager and any prospective purchaser or lessee to preserve the rights of the Port Authority and the Manager under this Agreement and, to the extent necessary for that purpose, require any transferee to assume obligations of the Site Owner hereunder or provide for a reasonable transition period (not less than 120 days) for the Port Authority and Manager to relocate the Access Node Switch, Fiber Cable Connector and related facilities (at the expense of the Site Owner or transferee if during the term of this Agreement), and (iii) if requested by the Port Authority, use its best efforts to assign this Agreement to any transferee.

Section 8. Site Owner Network Use Agreement. In consideration of delivery of the Site Owner Deliverables in accordance with this Agreement, the Port Authority and, by its Acknowledgment and Waiver attached hereto, the Development Corporation hereby waive the entrance charges otherwise payable by the Site Owner in the event that the Site Owner chooses to connect to the Fiber Network pursuant to a Site Owner Network Use Agreement. The foregoing waiver is irrevocable and constitutes a one-time waiver of the cost to connect initially to the Fiber Network pursuant to a negotiated Site Owner Network Use Agreement and all ongoing charges for the use of the Fiber Network after any such initial connection will be payable in accordance with such Site Owner Network Use Agreement. It is understood and agreed that entering into any such Site Owner Network Use Agreement is in the discretion of the parties and their respective boards; however, on request of the Site Owner, subject to such approval, the Port Authority will negotiate in good faith to enter into a mutually-acceptable Site Owner Network Use Agreement based on the pricing schedule previously provided to the Site Owner, such other pricing schedule as is then in effect for the services provided, or such other prices as are mutually agreed.

Section 9. Insurance. Each of the parties hereto shall be responsible for insuring its own property against such casualties and other risks as it shall deem necessary. Each party shall purchase and maintain (or cause to be purchased and maintained) such insurance as will protect it from liabilities that may arise out of or result from activities under this Agreement including Commercial General and/or Umbrella/Excess Liability Insurance. The Commercial General Liability Insurance shall include premises-operations (including explosion, collapse and underground coverage), elevators, independent contractors, completed operations, all including

broad form property damage coverage, and shall have limits of not less than \$1,000,000 per occurrence.

Section 10. Representations. By signing below, the Port Authority and the Site Owner each hereby represents that this Agreement is duly authorized, executed and delivered on its behalf, and this Agreement is valid and binding agreement of the Port Authority and the Site Owner, respectively. In addition, each of the parties represents to the other: (i) each will comply with the terms of this Agreement, (ii) any system configurations will not affect the operation or performance of the network components owned and operated by the other party as part of its network, and (iii) any equipment installed at the Site will adhere to FCC specifications and will not interfere with the operation or performance of the network components owned and operated by the other party as part of its network. Each party is solely responsible for and will conduct its own routine, unscheduled and emergency equipment and network maintenance, and only through qualified contractors or other representatives, and will immediately notify the other of any network or equipment malfunctions or breakdowns of which they are aware if such equipment malfunctions or breakdowns might reasonably affect the equipment, network or facilities of the other.

Section 11. Notices. Notices under this Agreement shall be in writing and delivered by certified mail, return receipt requested, by facsimile or electronic mail (as long as such facsimile or electronic mail is followed by delivery by a nationally recognized overnight courier service), or by nationally recognized overnight courier to the persons whose names and business addresses appear below and such notice shall be deemed given on the date of receipt, or refusal of delivery, by the receiving Party:

In the case of the Port Authority:
Medina County Port Authority
144 North Broadway Street,
Medina, OH 44256
Telephone: (330) 722-9215
e-mail: bdentler@medinacounty.org
Attention: Ron Paydo, Chair

In the case of the Site Owner:
City of Brunswick
4095 Center Road,
Brunswick, Ohio 44212
Telephone: 330-558-6875
email: rmarok@brunswick.oh.us
Attention: Rob Marok

Any notice addressee may change the address, e-mail address and/or facsimile number to which future notices under this Agreement are to be delivered by giving notice to the other notice addressees in accordance with this Section. The Development Corporation may become a notice addressee under the circumstances described in its Acknowledgment and Waiver attached hereto.

Section 12. Amendment; Termination. This Agreement may not be amended, supplemented, changed or otherwise modified except with the consent of both parties. Except as otherwise provided herein as to termination by non-extension of the Agreement term, this Agreement may not be terminated by either party without the consent of the other except upon a material breach of this Agreement and only after notice of such breach has been given (in accordance with Section 11 of this Agreement) and a reasonable opportunity (not less than thirty days) to cure has been provided following such notice.

Section 13. Assignments; Collateral Assignment to Trustee. Except as may be specifically contemplated hereby, this Agreement may not be assigned by either party without the written consent of the other. The Site Owner acknowledges that the Port Authority has financed the Fiber Network under a Trust Indenture dated as of December 1, 2010 between the Port Authority and The Huntington National Bank, as Trustee, and has made a collateral assignment of all agreements relating to the Fiber Network to that Trustee (and its successors as such) and hereby consents to that assignment.

Section 14. General Provisions; Entire Agreement. This Agreement, including the exhibits hereto, constitutes the entire understanding of the Port Authority and the Site Owner with respect to the subject matter hereof and, supersedes all oral and other written agreements, prior to the effective date with respect thereto. This Agreement shall inure to the benefit of and shall be binding upon the Port Authority and the Site Owner and, each of their respective successors, any permitted assigns and their respective employees, contractors, agents and representatives. This Agreement may be executed in counterpart and in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same agreement. Delivery of signatures and signed counterparts may be by any recognized means including by facsimile and electronic transmission and any signature so delivered shall be deemed an original signature for all purposes of this Agreement.

Section 15. Governing Law. This Agreement is and shall be deemed to be a contract made under the laws of the State and for all purposes shall be governed by and construed, without regard to choice of law provisions, in accordance with the substantive laws of the State.

[Balance of Page Intentionally Left Blank; Signature Page Next]

IN WITNESS WHEREOF, the parties hereto, by their respective duly authorized representatives, have each caused this Agreement to be signed and delivered to the other as of the date first set forth above.

Medina County Port Authority

City of Brunswick

By: _____
Ron Paydo, Chair

By: _____
Name: _____
Title: _____

Acknowledgment and Waiver by Development Corporation

The Medina County Economic Development Corporation, by the undersigned authorized officer, hereby acknowledges the execution and delivery of the foregoing Fiber Optic Cable Access Node Location Agreement between the Medina County Port Authority and the "Site Owner" thereunder ("Agreement"), acknowledges the terms of the Agreement, acknowledges that they relate to and may affect rights of the Development Corporation pertaining to the Leased Strands and the Management Agreement, acknowledges that the Port Authority is authorized to act on behalf of the Development Corporation as to matters under the Management Agreement and hereby extends that authorization to all matters under the Agreement unless and until the Development Corporation shall give notice, in accordance with the Agreement to the Site Owner, that it has retained a separate manager for the Leased Strands, and irrevocably and unconditionally waives any right it may have to consent or object to the Agreement or any of its terms, all as of the date first set forth above.

Medina County Economic Development Corporation

By: _____
Authorized Officer

Depiction of Fiber Network Route

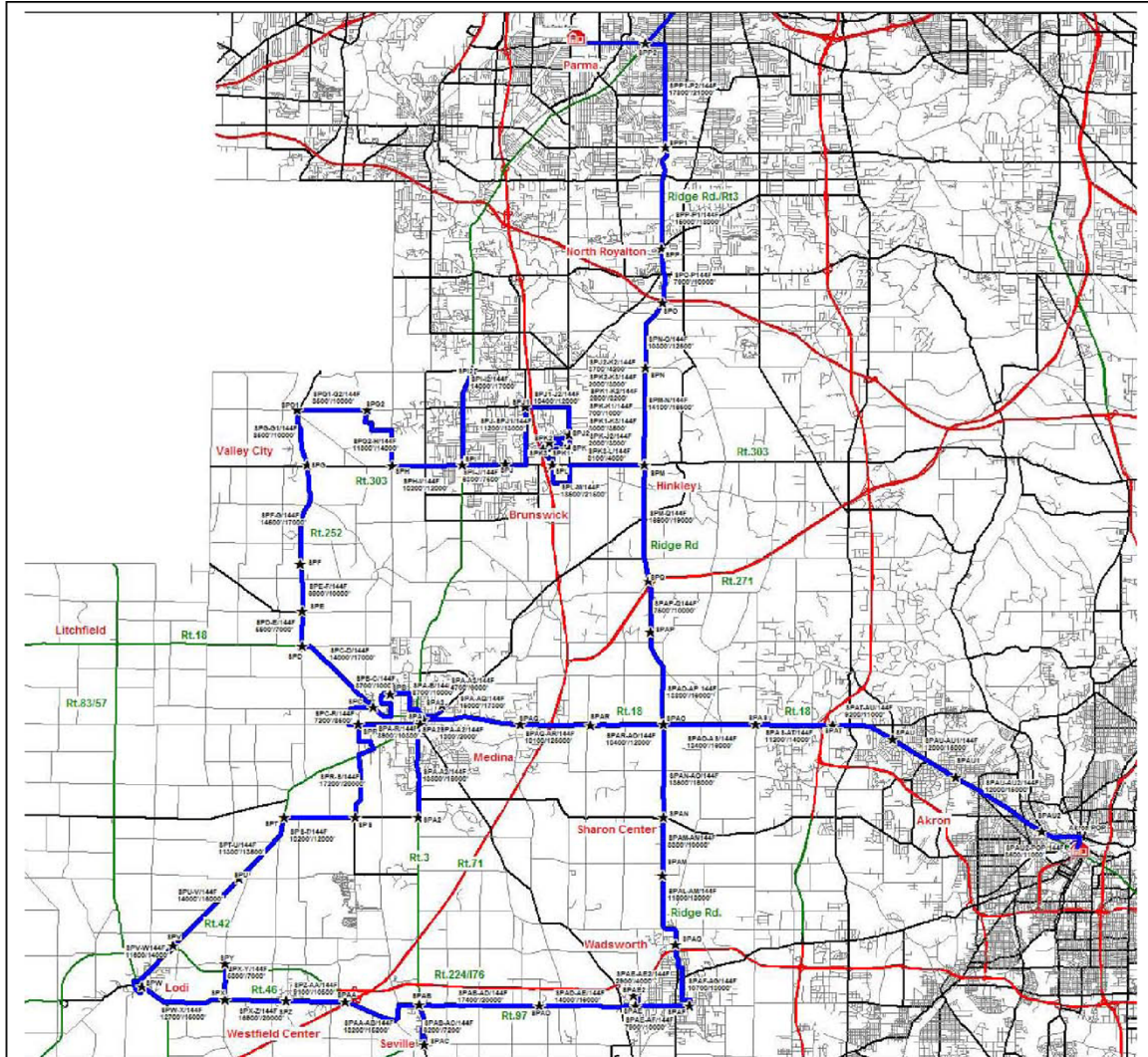
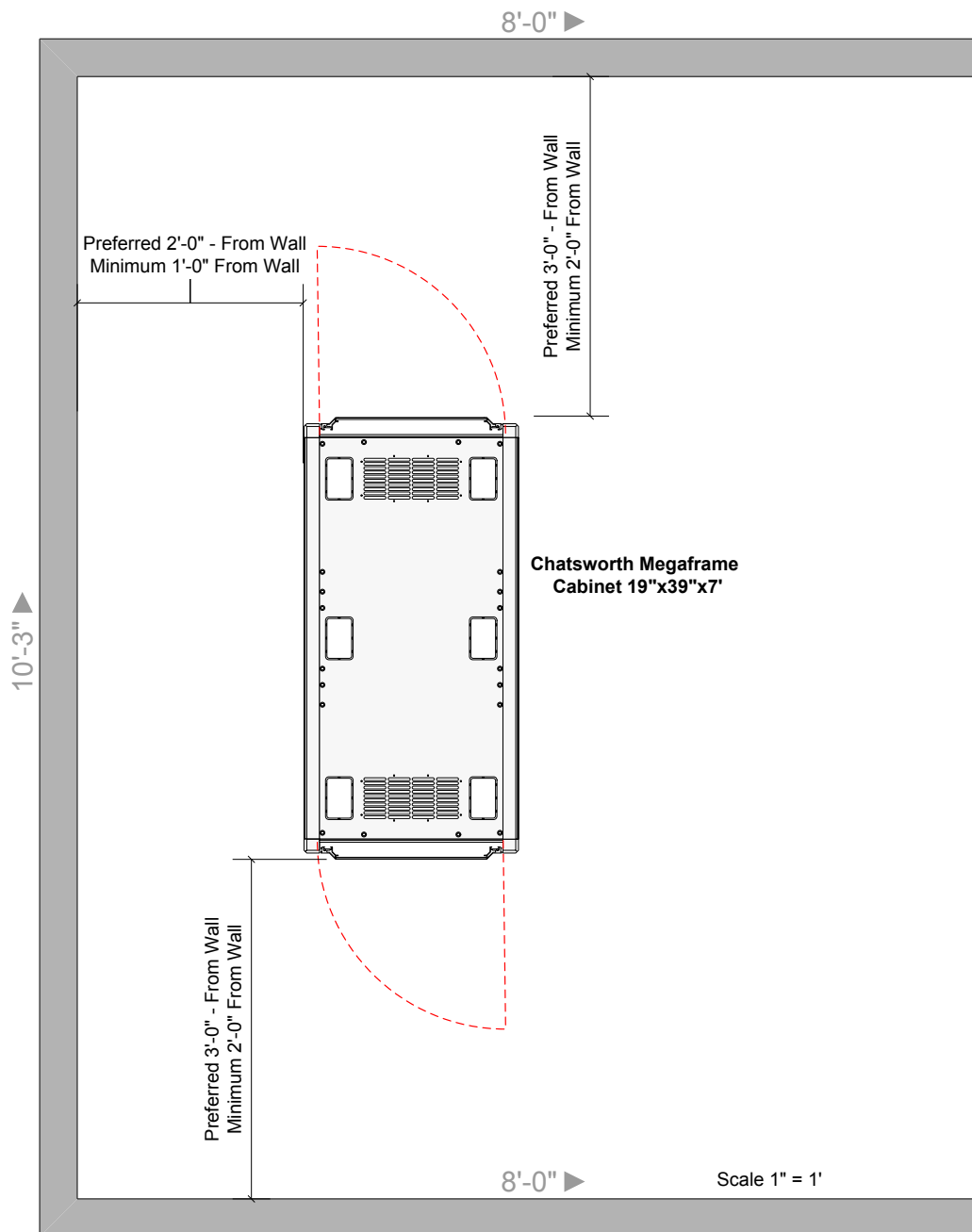


Exhibit B

Minimum Collocation Requirements

Requirements	X = Yes
<i>Site must have:</i>	
• Space with Ambient Temperature between 65 and 72 degrees Fahrenheit	X
• Space with relative Humidity between 30% and 52%	X
• 24x7x365 Access to Facility	X
• Building UPS and or Generator	X
<i>Preferred Space and Power:</i>	
• 28" x 46" x 7' height of free floor space for placement of locking cabinet	X
• Dual 220VAC/30Amps for Power Distribution Unit	X
• Space with fire suppression system preferably chemical not water.	
• Clearance of at least 3' from front and rear of cabinet	X
<i>Alternatives as to Space and Power:</i>	
• 18 Rack Units in existing rack or cabinet	
• Dual 120VAC/20 Amp	
• Supplied UPS for site installation	
<i>Preferred Installation:</i>	
• 19" x 39" x 7' locking cabinet	X
• All equipment will be placed into the cabinet	X
• Electrical and UPS (If required) will be installed in the cabinet	X
• UPS will be able to carry load for 1 hour	X
• Generator on premise to carry equipment while power is not present	X
• Proper Environmental conditions to protect equipment from heat damage	X
<i>Alternative installation:</i>	
• Install 19" x 7' two post rack or place equipment in existing 19" racking system	
• Power can be maintained with (2) 120VAV/20Amp Circuits	



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEDINA COUNTY PORT AUTHORITY FOR THE CONTINUED LOCATION OF A FIBER OPTIC CABLE ACCESS NODE IN CITY HALL.

WHEREAS: The Medina County Port Authority has requested that the City authorize the continued location of a Fiber Optic Cable Access Node in City Hall to service the Medina County Fiber Network.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed to enter into an Agreement with the Medina County Port Authority, as attached hereto as Exhibit "A" and incorporated herein by reference, for the continued location of a Fiber Optic Cable Access Node in City Hall to service the Medina County Fiber Network.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for the immediate installation of the Fiber Optic Cable Access Node to service the Medina County Fiber Network. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barb Ortiz

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 101-17

BY: Mr. Salzgeber, Mr. Hanek and Mr. Ousley

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEDINA COUNTY PORT AUTHORITY FOR THE CONTINUED LOCATION OF A FIBER OPTIC CABLE ACCESS NODE IN CITY HALL.

WHEREAS: The Medina County Port Authority has requested that the City authorize the continued location of a Fiber Optic Cable Access Node in City Hall to service the Medina County Fiber Network.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed to enter into an Agreement with the Medina County Port Authority, as attached hereto as Exhibit "A" and incorporated herein by reference, for the continued location of a Fiber Optic Cable Access Node in City Hall to service the Medina County Fiber Network.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for the immediate installation of the Fiber Optic Cable Access Node to service the Medina County Fiber Network. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barb Ortiz

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 104-17** - A resolution ratifying and confirming the renewal of the existing agreement with the Medina County Public Defender Commission and the Medina County Commissioners for Indigent Defense Services in Medina Municipal Court for Municipal Code Violations from January 1, 2018 through December 31, 2018 - **3rd Reading** (Committee-of-the-Whole, *Administration/Ken Fisher*)

BACKGROUND:

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:**

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

Costs are dependent on the number of appointed Public Defenders. Local budgets are established by City Council and expenses paid out of the Law Department's adopted budget. Amounts paid will be subject to sufficient Council appropriations and certified purchase orders pursuant to Ohio Revised Code Section 5705.41 D.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

A RESOLUTION RATIFYING AND CONFIRMING THE RENEWAL OF THE EXISTING AGREEMENT WITH THE MEDINA COUNTY PUBLIC DEFENDER COMMISSION AND THE MEDINA COUNTY COMMISSIONERS FOR INDIGENT DEFENSE SERVICES IN MEDINA MUNICIPAL COURT FOR MUNICIPAL CODE VIOLATIONS FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The Ohio Public Defender is requiring that the Medina County Public Defender Commission enter into an updated agreement with the City for the provision of indigent defense services in Medina Municipal Court for municipal code violations containing a recognizable term and necessary clauses required by Ohio Administrative Code Section 120-1-09;

WHEREAS: On October 10, 2011, this Council adopted Resolution No. 72-11, which authorized the City Manager to enter into such Agreement from January 1, 2012 through December 31, 2012;

WHEREAS: On October 22, 2012, this Council adopted Resolution No. 100-12, which authorized the renewal of the existing Agreement from January 1, 2013 through December 31, 2013;

WHEREAS: On October 28, 2013, this Council adopted Resolution No. 86-13, which authorized the renewal of the existing Agreement from January 1, 2014 through December 31, 2014;

WHEREAS: On October 27, 2014, this Council adopted Resolution No. 82-14, which authorized the renewal of the existing Agreement from January 1, 2015 through December 31, 2015;

WHEREAS: On November 9, 2015, this Council adopted Resolution No. 88-15, which authorized the renewal of the existing Agreement from January 1, 2016 through December 31, 2016;

WHEREAS: On November 14, 2016, this Council adopted Resolution No. 64-16, which authorized the renewal of the existing Agreement from January 1, 2017 through December 31, 2017; and

WHEREAS: The Agreement must be renewed annually by Resolution of this Council pursuant to the requirements of the Ohio Public Defender's Office.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council hereby ratifies and confirms the renewal of the exiting Agreement

with the Medina County Public Defender and the Medina County Commissioners for indigent defense services in Medina Municipal Court for municipal code violations from January 1, 2018 through December 31, 2018.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

 2nd Reading _____

 3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

 Clerk of Council
 Barbara J. Ortiz

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 104-17

BY: Committee-of-the-Whole

A RESOLUTION RATIFYING AND CONFIRMING THE RENEWAL OF THE EXISTING AGREEMENT WITH THE MEDINA COUNTY PUBLIC DEFENDER COMMISSION AND THE MEDINA COUNTY COMMISSIONERS FOR INDIGENT DEFENSE SERVICES IN MEDINA MUNICIPAL COURT FOR MUNICIPAL CODE VIOLATIONS FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The Ohio Public Defender is requiring that the Medina County Public Defender Commission enter into an updated agreement with the City for the provision of indigent defense services in Medina Municipal Court for municipal code violations containing a recognizable term and necessary clauses required by Ohio Administrative Code Section 120-1-09;

WHEREAS: On October 10, 2011, this Council adopted Resolution No. 72-11, which authorized the City Manager to enter into such Agreement from January 1, 2012 through December 31, 2012;

WHEREAS: On October 22, 2012, this Council adopted Resolution No. 100-12, which authorized the renewal of the existing Agreement from January 1, 2013 through December 31, 2013;

WHEREAS: On October 28, 2013, this Council adopted Resolution No. 86-13, which authorized the renewal of the existing Agreement from January 1, 2014 through December 31, 2014;

WHEREAS: On October 27, 2014, this Council adopted Resolution No. 82-14, which authorized the renewal of the existing Agreement from January 1, 2015 through December 31, 2015;

WHEREAS: On November 9, 2015, this Council adopted Resolution No. 88-15, which authorized the renewal of the existing Agreement from January 1, 2016 through December 31, 2016;

WHEREAS: On November 14, 2016, this Council adopted Resolution No. 64-16, which authorized the renewal of the existing Agreement from January 1, 2017 through December 31, 2017; and

WHEREAS: The Agreement must be renewed annually by Resolution of this Council pursuant to the requirements of the Ohio Public Defender's Office.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council hereby ratifies and confirms the renewal of the exiting Agreement

with the Medina County Public Defender and the Medina County Commissioners for indigent defense services in Medina Municipal Court for municipal code violations from January 1, 2018 through December 31, 2018.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

 2nd Reading _____

 3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

 Clerk of Council
 Barbara J. Ortiz, CMC

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE AMENDING SECTION 1443.04(b) OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES BY INCREASING PERMIT FEE UNIT COSTS FOR NEW CONSTRUCTION BY \$0.05 PER SQUARE FOOT EFFECTIVE JANUARY 1, 2018.

WHEREAS: Upon consultation with the Chief Building Official, the Building and Building Code Committee has recommended an increase in permit fee unit costs for new construction by \$0.05 per square foot, to be effective January 1, 2018.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1443.04(b) of the Codified Ordinances is hereby amended to read as follows:

“Effective January 1, 2018, permit fee unit cost for new construction is determined by the following method which is inclusive for Plumbing, HVAC and Electrical. The fee multiplier will be reviewed quarterly by the Division of Building, and if deemed necessary ~~by~~ the Chief Building Official or designee, will consult with the Building and Building Code Committee for adjustment recommendations.

Use Group	Fee
Type A	Floor Area x \$1.15/SF
Type B	Floor Area x \$1.15/SF
Type E	Floor Area x \$1.15/SF
Type F	Floor Area x \$0.80/SF
Type H	Floor Area x \$1.15/SF
Type I	Floor Area x \$1.15/SF
Type M	Floor Area x \$1.15/SF
Type R	Floor Area x \$0.80/SF
Unfinished Basement	Floor Area x \$0.40/SF
Garage Floor Area	Floor Area x \$0.40/SF
Finished Basement	Floor Area x \$0.80/SF
Type S	Floor Area x \$0.80/SF
Type U	Floor Area x \$0.55/SF

Example (for illustrative purposes only)

New single family detached – unfinished basement – attached two car garage

Use Group – Type R	Gross Square Feet	x Multiplier	Fee Amount
House	2320	\$0.80	\$1,856.00
Garage	576	\$0.40	\$230.40
Unfinished Basement	1160	\$0.40	\$464.00
		Subtotal Fees	\$2,550.40
State of Ohio Assessment		1% (0.01)	\$25.50
		Total Building Permit Fee	\$2,575.90

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barb Ortiz

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 105-17

BY: Mr. Capretta, Mr. Abella & Mr. Ousley

AN ORDINANCE AMENDING SECTION 1443.04(b) OF THE CITY OF BRUNSWICK CODIFIED ORDINANCES BY INCREASING PERMIT FEE UNIT COSTS FOR NEW CONSTRUCTION BY \$0.05 PER SQUARE FOOT EFFECTIVE JANUARY 1, 2018.

WHEREAS: Upon consultation with the Chief Building Official, the Building and Building Code Committee has recommended an increase in permit fee unit costs for new construction by \$0.05 per square foot, to be effective January 1, 2018.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1443.04(b) of the Codified Ordinances is hereby amended to read as follows:

"Effective January 1, 2018, permit fee unit cost for new construction is determined by the following method which is inclusive for Plumbing, HVAC and Electrical. The fee multiplier will be reviewed quarterly by the Division of Building, and if deemed necessary ~~by~~ the Chief Building Official or designee; will consult with the Building and Building Code Committee for adjustment recommendations.

Use Group	Fee
Type A	Floor Area x \$1.15/SF
Type B	Floor Area x \$1.15/SF
Type E	Floor Area x \$1.15/SF
Type F	Floor Area x \$0.80/SF
Type H	Floor Area x \$1.15/SF
Type I	Floor Area x \$1.15/SF
Type M	Floor Area x \$1.15/SF
Type R	Floor Area x \$0.80/SF
Unfinished Basement	Floor Area x \$0.40/SF
Garage Floor Area	Floor Area x \$0.40/SF
Finished Basement	Floor Area x \$0.80/SF
Type S	Floor Area x \$0.80/SF
Type U	Floor Area x \$0.55/SF

Example (for illustrative purposes only)

New single family detached -- unfinished basement -- attached two car garage

Use Group – Type R	Gross Square Feet	x Multiplier	Fee Amount
House	2320	\$0.80	\$1,856.00
Garage	576	\$0.40	\$230.40
Unfinished Basement	1160	\$0.40	\$464.00
		Subtotal Fees	\$2,550.40
State of Ohio Assessment		1% (0.01)	\$25.50
		Total Building Permit Fee	\$2,575.90

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barb Ortiz

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. _____

BY:

AN ORDINANCE AMENDING SECTION 1471.03 OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES BY IMPOSING A FEE FOR
FORECLOSURE NOTICES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1471.03 of the Codified Ordinances is hereby amended to read as follows:

“Any person who files a complaint in any court of competent jurisdiction for foreclosure involving real property located within the City of Brunswick shall notify the City of the filing of the foreclosure complaint and shall file a complete copy of the foreclosure complaint with the Chief Building Official or designee within ten (10) days after filing of the complaint with the relevant court. Effective January 1, 2018, the fee for filing such foreclosure notice shall be Two Hundred Fifty Dollars (\$250.00), which shall be payable at the time of filing the notice and foreclosure complaint with the City.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Barb Ortiz

CITY OF BRUNSWICK, OHIO
ORDINANCE NO. 106-17

BY: Mr. Capretta, Mr. Abella and Mr. Ousley

AN ORDINANCE AMENDING SECTION 1471.03 OF THE CITY OF
BRUNSWICK CODIFIED ORDINANCES BY IMPOSING A FEE FOR
FORECLOSURE NOTICES.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That Section 1471.03 of the Codified Ordinances is hereby amended to read as follows:

“Any person who files a complaint in any court of competent jurisdiction for foreclosure involving real property located within the City of Brunswick shall notify the City of the filing of the foreclosure complaint and shall file a complete copy of the foreclosure complaint with the Chief Building Official or designee within ten (10) days after filing of the complaint with the relevant court. Effective January 1, 2018, the fee for filing such foreclosure notice shall be Two Hundred Fifty Dollars (\$250.00), which shall be payable at the time of filing the notice and foreclosure complaint with the City.”

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council

Barb Ortiz

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 107-17** - An emergency resolution authorizing the payment of “revenue sharing” monies to the Brunswick City School District resulting from the activation of revenue sharing conditions within the City’s Community Reinvestment Area (CRA) - **3rd Reading** (Finance Committee, Administration/Todd Fischer)

BACKGROUND: The Brunswick City Council did create the Brunswick Community Reinvestment Area (CRA) and received state certification for same on February 9th, 1987; and

The City of Brunswick has offered to qualifying prospect enterprises the tax incentives provided for in said CRA for the purpose of creating jobs and capital investment within the City; and

Ohio Revised Code, Section 5709.82(D) states, “annually, the legislative authority of a municipal corporation shall pay to the city school district within the territory of which the exempted property is located an amount equal to fifty per cent of the difference between the amount of taxes levied and collected by the municipal corporation on the incomes of “new employees” in the calendar year ending on the day the payment is required to be made. If the amount of those taxes must be estimated at the time the payment is made, payments in subsequent years shall be adjusted to compensate for any departure of those estimates from the actual amount of those taxes; and

In calendar year 2017, the City of Brunswick has identified six such qualifying businesses.

PURPOSE AND EXPLANATION: See background.

IMPLEMENTATION SCHEDULE: Recommended passage on second reading so that timely payment can be made.

FINANCIAL INFORMATION: Income Tax Revenue Sharing Payment 2017 - - General Fund - 001-0880-53209 - - 134935.75

FINANCIAL

SUMMARY:

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The Emergency Clause after two readings is necessary to make timely payment but also allow enough time to calculate the most accurate estimate for the 2017 year.

**ADDITIONAL
INFORMATION:**

If the amount is estimated at the time the payment is made, payments in subsequent years shall be adjusted to compensate for any departure of those estimates from the actual amount of those taxes.

Tax Information is confidential and protected according to Ohio Revised Code Section 718.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO.

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE PAYMENT OF
“REVENUE SHARING” MONIES TO THE BRUNSWICK CITY SCHOOL
DISTRICT RESULTING FROM THE ACTIVATION OF REVENUE
SHARING CONDITIONS WITHIN THE CITY’S COMMUNITY
REINVESTMENT AREA (CRA).

WHEREAS: The Brunswick City Council did create the Brunswick Community Reinvestment Area (CRA) and received state certification for same on February 9th, 1987; and

WHEREAS: The City of Brunswick has offered to qualifying prospect enterprises the tax incentives provided for in said CRA for the purpose of creating jobs and capital investment within the City; and

WHEREAS: Ohio Revised Code, Section 5709.82(D) states, “annually, the legislative authority of a municipal corporation shall pay to the city school district within the territory of which the exempted property is located an amount equal to fifty per cent of the difference between the amount of taxes levied and collected by the municipal corporation on the incomes of “new employees” in the calendar year ending on the day the payment is required to be made. If the amount of those taxes must be estimated at the time the payment is made, payments in subsequent years shall be adjusted to compensate for any departure of those estimates from the actual amount of those taxes; and

WHEREAS: In calendar year 2017, the City of Brunswick identified six such qualifying businesses.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council does hereby authorize the Director of Finance to draw a check on the General Fund of the City of Brunswick in the amount of **\$134,935.75** made payable to the Brunswick City Schools.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to ensure timely payment but also allow enough time to calculate the most accurate estimate for the 2017 year. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading____
2nd Reading____
3rd Reading____

Rules Suspended: AYES __NAYS __

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 107-17

BY: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY RESOLUTION AUTHORIZING THE PAYMENT OF
“REVENUE SHARING” MONIES TO THE BRUNSWICK CITY SCHOOL
DISTRICT RESULTING FROM THE ACTIVATION OF REVENUE
SHARING CONDITIONS WITHIN THE CITY’S COMMUNITY
REINVESTMENT AREA (CRA).

WHEREAS: The Brunswick City Council did create the Brunswick Community Reinvestment Area (CRA) and received state certification for same on February 9th, 1987; and

WHEREAS: The City of Brunswick has offered to qualifying prospect enterprises the tax incentives provided for in said CRA for the purpose of creating jobs and capital investment within the City; and

WHEREAS: Ohio Revised Code, Section 5709.82(D) states, “annually, the legislative authority of a municipal corporation shall pay to the city school district within the territory of which the exempted property is located an amount equal to fifty per cent of the difference between the amount of taxes levied and collected by the municipal corporation on the incomes of “new employees” in the calendar year ending on the day the payment is required to be made. If the amount of those taxes must be estimated at the time the payment is made, payments in subsequent years shall be adjusted to compensate for any departure of those estimates from the actual amount of those taxes; and

WHEREAS: In calendar year 2017, the City of Brunswick identified six such qualifying businesses.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That this Council does hereby authorize the Director of Finance to draw a check on the General Fund of the City of Brunswick in the amount of **\$134,935.75** made payable to the Brunswick City Schools.

SECTION 3: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason to ensure timely payment but also allow enough time to calculate the most accurate estimate for the 2017 year. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading____
2nd Reading____
3rd Reading____

Rules Suspended: AYES __NAYS __

ADOPTED: _____ AYES __ NAYS __

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 102-17** - An emergency resolution authorizing the City Manager/Safety Director to submit an application and execute necessary documents with the Medina County Comprehensive Plan Grant Assistance Program - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: The Medina County Commissioners have a program to provide a one-to-one match for the cost of professional planning assistance to Medina County communities, matching funds up to fifty percent (50%) of an eligible planning project, not to exceed a grant limit of \$5,000. The City of Brunswick is desirous of updating its Comprehensive Plan, and has selected Envision, after review of Request For Qualifications and presentations by consultants, to develop an update to the City's Comprehensive Plan which was adopted in 2005. The cost for the update was included in the 2017 budget. The timeline for contract award with Envision is expected in January, 2018

PURPOSE AND EXPLANATION: As part of the grant application, Medina County requests that the applicant provide, in writing, a resolution from the governing body indicating its intent to budget for the preparation of a comprehensive plan, or implementation of a recommendation or policy of a comprehensive plan adopted since January 1, 2005.

IMPLEMENTATION SCHEDULE: It is the intent of the City to contract with Envision in January, 2018, with a 10-month completion period. According to the grant application, the comprehensive planning process must be completed within two years of acceptance of the grant award to receive the final disbursement of the award funds.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Permitted grant reimbursement costs include consultant fees. The City intends to apply for a \$5,000 grant, which is the maximum permitted, which will offset a portion of the cost of the Envision contract. The City will be required to submit the Financial Request Form to Medina County for disbursement of the grant funds as detailed in the grant application.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

It is recommended that City Council adopt the Resolution as an emergency, with suspension of the rules, to allow the City Manager/Safety Director to submit the necessary grant application as timely as possible, as the available funds in the program are limited.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO SUBMIT AN APPLICATION TO THE MEDINA COUNTY
COMPREHENSIVE PLAN GRANT ASSISTANCE PROGRAM.

WHEREAS: The Medina County Commissioners have a program to provide matching funds for the cost of professional planning assistance in an amount not to exceed \$5,000.00;

WHEREAS: The City is desirous of updating its Comprehensive Plan, which was last updated in 2005; and

WHEREAS: Upon review of submitted Requests for Qualifications and presentations, this Council anticipates awarding the contract to update the Comprehensive Plan to Envision in or about January of 2018, with the updated Comprehensive Plan to be completed approximately ten (10) months thereafter.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized and directed to submit an Application to the Medina County Comprehensive Plan Grant Assistance Program to provide matching funds in the amount of \$5,000.00 for the update of the City's Comprehensive Plan.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason that the Application must be submitted as soon as possible as available matching funds are limited. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 102-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO SUBMIT AN APPLICATION TO THE MEDINA COUNTY
COMPREHENSIVE PLAN GRANT ASSISTANCE PROGRAM.

WHEREAS: The Medina County Commissioners have a program to provide matching funds for the cost of professional planning assistance in an amount not to exceed \$5,000.00;

WHEREAS: The City is desirous of updating its Comprehensive Plan, which was last updated in 2005; and

WHEREAS: Upon review of submitted Requests for Qualifications and presentations, this Council anticipates awarding the contract to update the Comprehensive Plan to Envision in or about January of 2018, with the updated Comprehensive Plan to be completed approximately ten (10) months thereafter.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized and directed to submit an Application to the Medina County Comprehensive Plan Grant Assistance Program to provide matching funds in the amount of \$5,000.00 for the update of the City's Comprehensive Plan.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason that the Application must be submitted as soon as possible as available matching funds are limited. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Barbara J. Ortiz, CMC

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 102-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO SUBMIT AN APPLICATION TO THE MEDINA COUNTY
COMPREHENSIVE PLAN GRANT ASSISTANCE PROGRAM.

WHEREAS: The Medina County Commissioners have a program to provide matching funds for the cost of professional planning assistance in an amount not to exceed \$5,000.00;

WHEREAS: The City is desirous of updating its Comprehensive Plan, which was last updated in 2005; and

WHEREAS: Upon review of submitted Requests for Qualifications and presentations, this Council anticipates awarding the contract to update the Comprehensive Plan to Envision in or about January of 2018, with the updated Comprehensive Plan to be completed approximately ten (10) months thereafter.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: The City Manager is hereby authorized and directed to submit an Application to the Medina County Comprehensive Plan Grant Assistance Program to provide matching funds in the amount of \$5,000.00 for the update of the City's Comprehensive Plan.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason that the Application must be submitted as soon as possible as available matching funds are limited. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

RULES SUSPENDED: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 108-17** - An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc. to provide custodial services at the Brunswick Community Recreation and Fitness Center - **2nd Reading** (Parks, Recreation & Community Committee, *Administration/Julie Murawski*)

BACKGROUND: Public bids were received on October 10, 2017 with ADW being the lowest and the best bidder.

PURPOSE AND EXPLANATION: The Brunswick Recreation and Community Fitness Center needs custodial services 7 days a week.

IMPLEMENTATION SCHEDULE: As soon as allowed by law and/or by March 1, 2018.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Monthly rate is \$5,745. The costs for this contract must be appropriated (budgeted) by Council pursuant to State Law. The costs for this contract will be subject to sufficient Council appropriations and properly certified purchase order pursuant to ORC 5705.41 D.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
Legislation to be read 3 times with suspension of the rules to allow adequate time for change over to new company.

ADDITIONAL INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH ANY DOMESTIC WORK, INC.
TO PROVIDE CUSTODIAL SERVICES AT THE BRUNSWICK
COMMUNITY RECREATION AND FITNESS CENTER.

WHEREAS: The City of Brunswick received two (2) bids to provide custodial services at the Brunswick Community Recreation and Fitness Center, in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on October 10, 2017, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at the Brunswick Community Recreation and Fitness Center.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to ensure continuation of custodial services. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fajabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 108-17

BY: Mr. Abella, Mr. Capretta and Mr. Salzgeber

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH ANY DOMESTIC WORK, INC.
TO PROVIDE CUSTODIAL SERVICES AT THE BRUNSWICK
COMMUNITY RECREATION AND FITNESS CENTER.

WHEREAS: The City of Brunswick received two (2) bids to provide custodial services at the Brunswick Community Recreation and Fitness Center, in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on October 10, 2017, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at the Brunswick Community Recreation and Fitness Center.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to ensure continuation of custodial services. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 109-17** - An emergency resolution authorizing the City Manager to enter into an agreement with Any Domestic Work, Inc. to provide custodial services at City Hall and the Police Department - **2nd Reading** (Committee-of-the-Whole, *Administration/Julie Murawski*)

BACKGROUND: Public bids were received and opened on October 10, 2017. Two bids were received. The lowest and best bidder was ADW.

PURPOSE AND EXPLANATION: Custodial services are required for City Hall 5 days a week and Police Department 7 days a week.

IMPLEMENTATION SCHEDULE: As soon as allowed by law and/or by March 1, 2018.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: The monthly amount for City Hall and Police Department in total is \$3,925. The costs will be broken down between the General Fund and the Police Fund based on a calculation relating to the square footage and the # of days cleaned in the year. The costs for this contract must be appropriated (budgeted) by Council pursuant to State Law. The costs for this contract will be subject to sufficient Council appropriations and properly certified purchase order pursuant to ORC 5705.41 D.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
We recommend the legislation be read three times with suspension of the rules so the new vendor can be prepared to take over effective March 1, 2018.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH ANY DOMESTIC WORK, INC.
TO PROVIDE CUSTODIAL SERVICES AT CITY HALL AND THE POLICE
DEPARTMENT.

WHEREAS: The City of Brunswick received two (2) bids to provide custodial services at City Hall and the Police Department, in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on October 10, 2017, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at City Hall and the Police Department.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to ensure continuation of custodial services. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fajabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 109-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ANY DOMESTIC WORK, INC. TO PROVIDE CUSTODIAL SERVICES AT CITY HALL AND THE POLICE DEPARTMENT.

WHEREAS: The City of Brunswick received two (2) bids to provide custodial services at City Hall and the Police Department, in accordance with public bidding requirements; and

WHEREAS: The two (2) received public bids were opened on October 10, 2017, with Any Domestic Work, Inc. determined to be the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Any Domestic Work, Inc., the lowest and best bidder, to provide custodial services at City Hall and the Police Department.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to ensure continuation of custodial services. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 110-17** - An emergency resolution authorizing the City Manager to enter into an agreement with Envision Group LLC for professional consulting services relative to the update of the City's Comprehensive Plan in an amount not to exceed \$55,000.00 - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: The City received request for qualifications on August 1, 2017. Ten proposals were received and interviews were conducted. Envision Group LLC was selected as the best candidate to perform this update.

PURPOSE AND EXPLANATION: To update the City of Brunswick's 2005 comprehensive plan.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Total project cost \$55,000. 2017 budget includes sufficient appropriations in the General Fund, Planning Division.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?
We would request the emergency legislation be read three times then adopted so that it is effective immediately so that work may begin January 1, 2018.

ADDITIONAL

INFORMATION:

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ENVISION GROUP LLC FOR PROFESSIONAL CONSULTING SERVICES RELATIVE TO THE UPDATE OF THE CITY'S COMPREHENSIVE PLAN IN AN AMOUNT NOT TO EXCEED \$55,000.00.

WHEREAS: The City of Brunswick issued an RFP for proposals to update the City's Comprehensive Plan; and

WHEREAS: Upon review of received proposals, it has been determined that Envision Group LLC is the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Envision Group, LLC, as attached hereto as Exhibit "A" and incorporated herein by reference, to provide professional consulting services relative to the update of the City's Comprehensive Plan in an amount not to exceed \$55,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to commence professional consulting services in December of 2017. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fajabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 110-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ENVISION GROUP LLC FOR PROFESSIONAL CONSULTING SERVICES RELATIVE TO THE UPDATE OF THE CITY'S COMPREHENSIVE PLAN IN AN AMOUNT NOT TO EXCEED \$55,000.00.

WHEREAS: The City of Brunswick issued an RFP for proposals to update the City's Comprehensive Plan; and

WHEREAS: Upon review of received proposals, it has been determined that Envision Group LLC is the lowest and best bidder.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, with the approval of the Law Director, is hereby authorized and directed to enter into an Agreement with Envision Group, LLC, as attached hereto as Exhibit "A" and incorporated herein by reference, to provide professional consulting services relative to the update of the City's Comprehensive Plan in an amount not to exceed \$55,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to commence professional consulting services in December of 2017. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 111-17** - An ordinance amending the pay ranges for all non-bargaining full-time and part-time positions - **2nd Reading** (Committee-of-the-Whole, *Administration/Carl DeForest*)

BACKGROUND: The positions shown on Exhibit A do not exist in any of the Collective Bargaining Agreements. Therefore, legislation must be adopted to create pay ranges for all non-bargaining positions.

This legislation should supercede any and all other legislation that were pay range increases.

PURPOSE AND EXPLANATION: These pay ranges are necessary to be able to pay non-bargaining employees.

IMPLEMENTATION SCHEDULE: These ranges would go into effect January 1, 2018.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: These are only pay ranges in which to set a salary amount for the positions. It does not automatically give anyone a pay increase. Pay increases are still subject to sufficient Council appropriations and legal level of budgetary control granted under ORC Section 5705.38 and City Council.

RECOMMENDED ACTION:

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

This legislation should not be an emergency. It should be read three times.

**ADDITIONAL
INFORMATION:**

The top number of the wage ranges should automatically increase by 1-1/2% every January 1st starting with January 1, 2019.

EXHIBIT "A"

2017

JOB TITLE	FT/PT	WAGE RANGE
Access Specialist	FT	34,200 - 55,640
Administrative Assistant	FT	30,200 - 59,171
Administrative Services Manager	FT	39,855 - 78,217
Animal Warden	FT	14.42 - 24.61
Aquatic Supervisor	FT	34,200 - 57,352
Assistant Chief Building Official	FT	55,000 - 98,975
Assistant Finance Director	FT	55,000 - 98,975
Assistant Fire Chief	FT	55,000 - 98,975
Chief Building Official	FT	55,000 - 98,975
Chief Bookkeeper	FT	35,500 - 65,163
Chief Tax Clerk	FT	35,500 - 65,163
Clerk of Council	FT	37,650 - 75,221
Clerk of Courts	FT	39,855 - 78,217
Communications Supervisor	FT	37,391 - 78,217
Community & Economic Dev. Director	FT	55,573 - 106,893
Community Policing Coordinator	FT	54,050 - 84,744
Engineer	FT	55,573 - 103,529
Executive Assistant	FT	31,500 - 65,698
Finance Director/Tax Administrator	FT	55,573 - 106,893
Fire Chief	FT	55,573 - 106,893
Information & Public Comm. Manager	FT	39,855 - 78,217
Information Tech. & Security Officer	FT	55,573 - 106,893
Information Technology Assistant	FT	45,265 - 83,353
Maintenance Supervisor Rec	FT	34,200 - 57,352
Parks/Recreation Director	FT	55,573 - 106,893
Park Superintendent	FT	43,685 - 76,933
Park Naturalist	FT	34,200 - 57,352
Planning & Zoning Coordinator	FT	19,760 - 46,115
Police Chief	FT	55,573 - 106,893
Police Lieutenant	FT	55,000 - 98,975
Recreation Superintendent	FT	43,685 - 76,933
Recreation Supervisor	FT	34,200 - 57,352
Service Director	FT	55,573 - 106,893
Streets Superintendent	FT	45,265 - 83,353
Street Foreman	FT	43,685 - 76,933

EXHIBIT "A" - continued

2017

JOB TITLE	FT/PT	WAGE RANGE
Administrative Assistant	PT	9.50 - 31.03
Animal Warden	PT	10.50 - 18.73

Aquatic Supervisor	PT	12.50 - 24.08
Assistant Clerk of Council	PT	11.00 - 19.80
Assistant Clerk of Courts	PT	9.50 - 17.66
Assistant Prosecutor	PT	14,757 - 26,108
Building Inspector - Certified	PT	21.10 - 30.50
Building Inspector - Uncertified	PT	14.50 - 27.50
Building Monitor	PT	State Min - 17.66
Building Monitor - Maintenance	PT	State Min - 17.66
Camera Operator	PT	State Min - 12.84
Cashier/Receptionist	PT	State Min - 16.05
Civil Service Clerk	PT	11.00 - 19.80
Clerk II	PT	9.50 - 20.87
Communications Specialists	PT	12.50 - 19.26
Court Baliff	PT	State Min - 12.84
Fire Inspector	PT	16.00 - 30.50
Firefighter/Medic	PT	15.00 - 23.01
Information & Public Comm. Manager	PT	19.00 - 37.45
Information Technology Assistant	PT	12.00 - 24.08
Law Clerk	PT	10.50 - 18.73
Law Director	PT	41,961 - 65,698
Lifeguard	PT	State Min - 13.91
Lifeguard - Opener	PT	10.00 - 17.12
Maintenance Supervisor - Rec Center	PT	State Min - 20.87
OVI Task Force Grant Administrator	PT	**
Park Maintenance Assistant	PT	State Min - 17.66
Police Officer	PT	15.00 - 20.87
Production Assistant	PT	9.50 - 16.59
Prosecutor	PT	33,610 - 57,352
Recreation Instructor	PT	State Min - 21.94
Recreation Supervisor	PT	State Min - 20.87
Safe Communities Dir. & Supv.	PT	**
Secretary to the Mayor	PT	4,883 - 8,132
Secretary Boards & Commision	PT	9.50 - 17.66
Senior Citizen Coordinator	PT	State Min - 17.66
Water Safety Instructor	PT	State Min - 16.50

** Wage range not to fall below nor exceed the eligible grant amount.

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. _____

BY:

AN ORDINANCE AMENDING THE PAY RANGES FOR ALL NON-BARGAINING FULL-TIME AND PART-TIME POSITIONS.

WHEREAS: Current pay ranges for all non-bargaining full-time and part-time positions have not been modified since 2015; and

WHEREAS: Amendment of pay ranges for all non-bargaining full-time and part-time positions will result in such pay ranges remaining competitive.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The pay ranges for all non-bargaining full-time and part-time positions are hereby amended, effective January 1, 2018, in accordance with Exhibit "A" attached hereto and incorporated herein by reference.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fajabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 111-17

BY: Committee-of-the-Whole

AN ORDINANCE AMENDING THE PAY RANGES FOR ALL NON-BARGAINING FULL-TIME AND PART-TIME POSITIONS.

WHEREAS: Current pay ranges for all non-bargaining full-time and part-time positions have not been modified since 2015; and

WHEREAS: Amendment of pay ranges for all non-bargaining full-time and part-time positions will result in such pay ranges remaining competitive.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: The pay ranges for all non-bargaining full-time and part-time positions are hereby amended, effective January 1, 2018, in accordance with Exhibit "A" attached hereto and incorporated herein by reference.

SECTION 2: That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

3rd Reading_____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Paul Barnett

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 112-17** - An emergency resolution accepting a perpetual public easement from Pinecraft Land Holdings for access to and maintenance of a public water main to be relocated within the southeast neighborhood of the Brunswick Town Center Special Planning District NO. 2 - **2nd Reading** (Services, Utilities, Technology & Cable Committee, *Administration/Matt Jones*)

BACKGROUND:

**PURPOSE AND
EXPLANATION:**

The proposed easement allows for the relocation of an existing water main on the Comfort Suites site as needed to construct the hotel building.

**IMPLEMENTATION
SCHEDULE:**

The project is currently underway and is anticipated to be complete in mid-2018.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	Yes
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

It is requested that legislation is passed by emergency measure so that the easement can be put into place in a timely fashion and so that construction on the site can continue on schedule.

**ADDITIONAL
INFORMATION:**

STANDARD EASEMENT
FOR THE
INSTALLATION AND MAINTENANCE OF A WATER MAIN
FOR THE PURPOSE OF SUPPLYING WATER SERVICE

(I, We) **Pinecraft Land Holdings**, the Grantor herein, for valuable consideration received and to be received to (my, our) full satisfaction, do hereby grant and convey to the (City, Village, Township, District) of **Brunswick**, and to the City of Cleveland, political subdivision of the State of Ohio and Grantees herein, the perpetual right-of-way and easement for the purposes hereinafter mentioned in the following described premises (the "Premises"):

Situated in the (City, Village, Township, District) of **Brunswick**, County of **Medina**, State of Ohio, known as being part of the Original **Brunswick** Township Lot No. **18 and 19**, and bounded and described as follows:

"A copy of the legal Description is
attached hereto as Exhibit "A" and made
a part hereof as If fully written herein."

Grantor and Grantee agree that all references to either part in this instrument shall include that party and the party's heirs, administrators, successors and/or assigns.

In consideration of the mutual covenants contained herein, the Grantor hereby grants and conveys unto the Grantees the right and easement to enter upon the premises to lay, install and maintain therein a water main and appurtenances, including service connections and pipes; to set all water meters and make all repairs to water mains, service meters and appurtenances which the Grantee deems to be necessary or advisable from time to time; to turn off water to any service connection or water main; or to do any other thing which the Grantees deems to be necessary or advisable in order to operate or maintain said mains, meters, connections, pipes and appurtenances in accordance with the ordinances, rules and regulation of the Grantees which are now in effect or may be adopted hereafter.

In consideration of acceptance of the easement by the Grantees, the Grantor agrees to pay the entire cost of installing a water main and appurtenances upon the premises, which main shall be located not less than nine (9) feet from either lateral limit of the premises. The water main and appurtenances, including valves and hydrants, shall upon completion, and approval by the Grantees, become and remain the property of the Grantee (City, Village, Township, District) of **Cleveland**, and shall be a distribution water main of said Grantee within the purview and subject to the terms of any Water Service Agreement between said Grantee and Grantee, the City of Cleveland, now or hereafter in effect.

All service connections shall be installed in accordance with the ordinances, rules and regulations of the Grantees at the expense of owners of abutting property or others who seek water service thereby. Service connections shall be assigned to specific street mailing addresses by Grantee, City of Cleveland, when said Grantee receives the official designation of such addresses from Grantee, the (City, Village, Township, District) of **Brunswick**.

All water meters shall be furnished and set by Grantee, City of Cleveland, at the expense of the Grantor. All water shall be supplied by Grantee, City of Cleveland, in the same manner and to the same extent that said Grantee supplies water to properties abutting on public streets in the City of Cleveland.

The Grantor hereby restricts the premises against the construction thereon of any temporary or permanent structures, except that Grantor may install or cause to be installed sidewalks or pavements, or tunnels, railroad switch tracks, sewers, ducts, pipes or pole lines which cross over or under the premises at an angle of not less than forty-five (45) degrees with the center line of the water main, or which clear the water main by not less than one and one-half (1 - ½) feet above or one and one-half (1 - ½) feet below.

The Grantor agrees to keep the premises free of materials, equipment, vehicles, trees, shrubbery, and any other obstructions which would interfere with Grantees' access to or maintenance of water mains and appurtenances. Grantor further agrees to make no alterations to the premises which would increase the dept of the water main to more than six (6) feet or reduce its depth to less than five (5) feet.

The Grantor agrees to construct a hard surface driveway, of at least fifteen (15) feet in width, adjacent to the water main. The Access driveway shall be constructed of concrete or asphalt and shall conform to current Ohio Department Of Transportation specifications.

If the Grantor desires to alter the premises in any way other than is expressly permitted herein, he must obtain the prior written approval of the Grantees. Upon receipt of such approval, the Grantor shall at his own expense relocate or reconstruct all or any portion of the water main and appurtenances which are affected by such alteration and, where necessary, grant a new easement of not less than fifty (50) feet in width under the same terms and conditions as herein provided. The relocated or reconstructed water main and appurtenances shall, upon completion, and approval by the Grantees, become the property of Grantee, the (City, Village, Township, District) of Cleveland.

If the Grantor violates any of the provisions of this easement, the Grantees, either jointly or separately and at the expense of the Grantor, may enter upon the premises and discontinue water service or make such alterations as are necessary to bring the premises into compliance with the provisions of this easement.

Whenever maintenance or work of any kind is performed on the premises under the terms of this easement, the Grantees, jointly and separately, shall bear no responsibility for restoration of the premises or their environs to their original topographical condition.

The Grantor indemnifies and holds harmless the Grantees from any and all damage, injury or loss to any person or property caused by, related to or resulting from any leaks in the water main or appurtenances or the maintenance, construction, reconstruction or relocation of said main or appurtenances, other than damage, injury or loss caused by, related to or resulting from the sole negligence of the Grantees. The Grantor further indemnifies and holds harmless the Grantees from any and all expense incurred and damage to the water main and appurtenances caused by, related to or resulting from the Grantor's construction or maintenance of any paving, walks, switch tracks, tunnels, sewers, ducts, pipes or pole line within or upon the premises or from any other use of the premises by the Grantor.

The Grantor hereby reserves the right to use the premises for the passage or transportation of personnel, materials or equipment, and to make such other use of the premises as is not expressly prohibited by or inconsistent with the terms of this easement.

The Grantor and the Grantees mutually agree that neither the recording of this instrument nor its acceptance by the Grantees shall be construed as a dedication of the premises or an agreement by the Grantees to accept the premises for dedication for public use as a street.

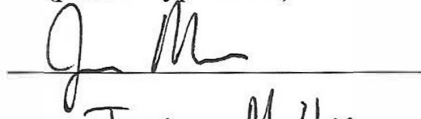
The Grantor covenants with the Grantees that it is well seized of the premises as a good and indefeasible estate in fee simple and has the right to grant and convey the premises in the manner and form above written. The Grantor further covenants that he will warrant and defend the premises with the appurtenances thereunto belonging to the Grantees against all lawful claims and demands whatsoever for the purposes described herein.

TO HAVE AND TO HOLD the above granted easement, right-of-way, water lines, appurtenances and additions installed by the Grantor, for the purposes above mentioned, unto the Grantees forever.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands at WB Services, Inc, Millersburg, OH this 19th day of September, 2017.

Signed in the Presence of:


Wes Beachy
(print or type name)


James Miller
(print or type name)

GRANTOR:


Robert Schlach
(print or type name)

This Instrument Prepared By:

Jennifer L. Jump

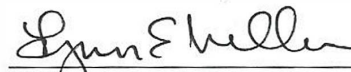
STATE OF OHIO)
) SS:
COUNTY OF CUYAHOGA)

Before me, a Notary Public in and for said County and State, personally appeared the above-named Robert Schlach, who acknowledged that (he, they) did sign the foregoing instrument and that the same is (his, their) free act and deed, personally and as such officer(s) and the free act and deed of said (corporation, partnership).

IN WITNESS WHEREOF, I have hereunto set my hand and official seal at WB SERVICES INC. CORP. OFFICE, this 19th day of SEPTEMBER, 2017.



LYNN E MILLER
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
October 23, 2019


NOTARY

The legal form and correctness
of the within instrument is
hereby approved:

Director of Law

(City, Village, Township, District)

(Date)

Accepted by the Council of _____ by

(Resolution/Ordinance) No. _____

Passed _____, 20____.

Clerk or Assistant

(Date)

The City of Cleveland, by and through its Director of Public Utilities, does hereby
accept the within easement and all the terms and conditions thereof this _____
day of _____, 20____, as authorized by Section 129.20 of the
Codified Ordinances of Cleveland, Ohio, 1976, passed by the Council of the City of
Cleveland on June 17, 1991.

Signed in the presence of:

CITY OF CLEVELAND

By: _____

Director of Public Utilities

The legal form and correctness
of the within instrument is
hereby approved:

Director of Law

By: _____
Chief, Assistant Director of Law

Date: _____

EXHIBIT A
Standard Easement
for the Installation and Maintenance of a Water Main
for the Purpose of Supplying Water Services

Situated in the City of Brunswick, County of Medina, State of Ohio and known as being part of Original Brunswick Township Lots 18 and 19, Tract 2 further bounded and described as follows:

Commencing at the northwest corner of Original Brunswick Township Lot 18 Tract 2 being in the centerline of S.R. 303, S.H. 689 Center Road (variable width);

Thence N 89 degrees 31' 08" E 1581.77 feet along the north line of said Lot 18 and the centerline of S.R. 303 to a point;

Thence S 00 degrees 28' 52" E 60.00 feet to a point in the south right-of- way of said S.R. 303;

Thence N 89 degrees 31' 08" E 295.18 feet along the south right-of-way of said S.R. 303 to an angle point therein;

Thence N 89 degrees 31' 27" E 200.05 feet along the south right-of-way of said S.R. 303 to an angle point therein;

Thence S 70 degrees 49' 19" E 67.85 feet along the south right-of-way of said S.R. 303 to the principal place of beginning of the easement described herein.

Thence S 70 degrees 49' 19" E 6.48 feet along the south right-of-way- of said S.R. 303 to an angle point therein;

Thence N 89 degrees 31' 27" E 13.39 feet along the south right-of-way of said S.R. 303 to a point;

Thence S 00 degrees 28' 33" E 301.00 feet to a point;

Thence N 89 degrees 31' 27" E 32.49 feet to a point;

Thence S 05 degrees 05' 33" E 13.55 feet to a point;

Thence S 00 degrees 28' 33" E 284.08 feet to a point;

Thence S 03 degrees 50' 56" W 131.08 feet to a point;

Thence S 85 degrees 28' 33" E 53.03 feet to a point;

Thence S 40 degrees 28' 33" E 44.06 feet to a point;

Thence S 49 degrees 31' 27" W 50.00 feet to a point;

Thence N 40 degrees 28' 33" W 23.35 feet to a point;

Thence N 85 degrees 28' 33" W 53.51 feet to a point;

Thence N 40 degrees 28' 33" W 16.81 feet to a point;

Thence S 76 degrees 50' 09" W 377.76 feet to a point;

Thence 132.74 feet being the arc of a curve deflecting to the right to a point, said arc has a radius of 290.00 feet, a central angle of 26 degrees 13' 29", a chord of 131.58 feet bearing S 27 degrees 30' 55" E;

Thence S 75 degrees 35' 49" W 60.00 feet to a point;

Thence 109.10 feet being the arc of a curve deflection to the left to a point, said arc has a radius of 230.00 feet, a central angle of 27 degrees 10' 41", a chord of 108.08 feet bearing N 27 degrees 59' 31" W;

Thence N 41 degrees 34' 52" W 54.80 feet to a point;

Thence N 48 degrees 25' 08" E 60.00 feet to a point;

Thence S 41 degrees 34' 52" E 2.80 feet to a point;

Thence N 76 degrees 50' 09" E 400.48 feet to a point;

Thence N 49 degrees 31' 27" E 2.94 feet to a point;

Thence N 03 degrees 56' 02" E 118.11 feet to a point;

Thence N 00 degrees 28' 33" W 281.08 feet to a point;

Thence N 05 degrees 05' 33" W 38.29 feet to a point;

Thence N 00 degrees 28' 33" W 279.83 feet to the principal place of beginning.

This survey made and description prepared by Aaron L. Gerber, P.S. 8379
June 30, 2017

A-L.G.

Aaron L. Gerber P.S. 8379



CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION ACCEPTING A PERPETUAL PUBLIC
EASEMENT FROM PINECRAFT LAND HOLDINGS FOR ACCESS TO AND
MAINTENANCE OF A PUBLIC WATER MAIN TO BE RELOCATED
WITHIN THE SOUTHEAST NEIGHBORHOOD OF THE BRUNSWICK
TOWN CENTER SPECIAL PLANNING DISTRICT NO. 2.

WHEREAS: Pinecraft Land Holdings has proposed providing a perpetual public easement to the City of Brunswick and City of Cleveland for access to and maintenance of a public water main to service the Comfort Suites site to be relocated within the Southeast Neighborhood of the Brunswick Town Center Special Planning District No. 2.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City of Brunswick hereby accepts the perpetual public easement, upon approval of the Law Director, from Pinecraft Land Holdings in the form as attached hereto as Exhibit "A".

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to allow construction to proceed on schedule. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 112-17

BY: Mr. Salzgeber, Mr. Hanek and Mr. Ousley

AN EMERGENCY RESOLUTION ACCEPTING A PERPETUAL PUBLIC EASEMENT FROM PINECRAFT LAND HOLDINGS FOR ACCESS TO AND MAINTENANCE OF A PUBLIC WATER MAIN TO BE RELOCATED WITHIN THE SOUTHEAST NEIGHBORHOOD OF THE BRUNSWICK TOWN CENTER SPECIAL PLANNING DISTRICT NO. 2.

WHEREAS: Pinecraft Land Holdings has proposed providing a perpetual public easement to the City of Brunswick and City of Cleveland for access to and maintenance of a public water main to service the Comfort Suites site to be relocated within the Southeast Neighborhood of the Brunswick Town Center Special Planning District No. 2.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City of Brunswick hereby accepts the perpetual public easement, upon approval of the Law Director, from Pinecraft Land Holdings in the form as attached hereto as Exhibit "A".

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, welfare, and safety and for the additional reason to allow construction to proceed on schedule. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 113-17** - An emergency resolution authorizing the City Manager to enroll in the U.S. General Services Administration to participate in joint purchasing programs - **2nd Reading** (Committee-of-the-Whole, *Administration/Robert Marok*)

BACKGROUND: Authorization of this legislation allows the City of Brunswick to utilize Federal Government Service Administration Contracts to the benefit of its citizens

PURPOSE AND EXPLANATION:

IMPLEMENTATION SCHEDULE: Immediately

FINANCIAL INFORMATION: Finance - - various - various - various -

FINANCIAL SUMMARY:

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The City of Brunswick will be better able to utilize the purchasing power of the Federal Government for its contracts with passage of this legislation

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENROLL IN THE U.S. GENERAL SERVICES ADMINISTRATION TO
PARTICIPATE IN JOINT PURCHASING PROGRAMS.

WHEREAS: U.S. General Services Administration is a government purchasing cooperative that creates and manages joint purchasing programs for local governments in accordance with applicable law, which is similar to the State Procurement Program under the direction of the Ohio Department of Administrative Services.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enroll in the U.S. General Services Administration to participate in joint purchasing programs.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for immediate participation in joint purchasing programs through the U.S. General Services Administration. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 113-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENROLL IN THE U.S. GENERAL SERVICES ADMINISTRATION TO
PARTICIPATE IN JOINT PURCHASING PROGRAMS.

WHEREAS: U.S. General Services Administration is a government purchasing cooperative that creates and manages joint purchasing programs for local governments in accordance with applicable law, which is similar to the State Procurement Program under the direction of the Ohio Department of Administrative Services.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enroll in the U.S. General Services Administration to participate in joint purchasing programs.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for immediate participation in joint purchasing programs through the U.S. General Services Administration. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Robert Marok

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 114-17** - An emergency resolution authorizing the City Manager to enter into an agreement with Presidio for the purchase of a Unitrends computer backup system in an amount not to exceed \$53,000 - **2nd Reading** - (Services, Utilities, Technology & Cable Committee, Administration/Robert Marok)

BACKGROUND: The City of Brunswick currently uses a tape backup system to meet the requirements of the Ohio State Auditor office. This method is inherently slow and can not meet real time expectation for recovery. The City experienced a failure in August of this year that pointed out the weakness of attempting to restore from tape. Several solutions were examined and compared by the Brunswick Information Technology Department. The Unitrends proposal allows us both near real time recovery capacities as well as the ability to leverage our existing infrastructure to still write to other storage devices as well as tape. Presidio is an authorized dealer for the Unitrends' Federal GSA contract (GS-35F-0511T)

PURPOSE AND EXPLANATION: To increase the recovery and back up strategy of computer information for the City of Brunswick Information systems

IMPLEMENTATION SCHEDULE: Upon passage

FINANCIAL INFORMATION: Financial - 11/13/2017 - Info Systems Capital Subfund #904 & General Fund #001 - 904-0302-56252 = \$16,999.44 & 001-0302-54253 = \$33,000.56 - - 53500

FINANCIAL SUMMARY: The amount will not exceed \$53,000

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No

Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The system will be used to allow critical functions of dispatch and police operations to come back online in a minimal amount of time and allow for quicker recovery times. By supporting the base line functions of Dispatch and Emergencies this will better protect the life and welfare of Brunswick City Residents

**ADDITIONAL
INFORMATION:**

TO:
 City Of Brunswick [OH]
 Rob Marok
 4095 Center Rd
 Brunswick, OH 44212
 rmarok@brunswick.oh.us
 (p) ..

FROM:
 Presidio Networked Solutions
 Tim Tryder
 1 Penn Center West
 Suite 210
 Pittsburgh, PA 15276
 ttryder@presidio.com
 (p) 781.970.6562

Customer#: CITYB021
Account Manager: Kyle Sharp
Inside Sales Rep: Tim Tryder
Title: Unittrends

#	Part #	Description	Unit Price	Qty	Ext Price
1	RS-824HDW-UNT	Recover Series Appliance Model 824 with raw capacity 24TB	\$8,499.72	2	\$16,999.44
2	RS-824SPLUNT36	36 Months of Platinum Support for the Recovery 824. (Annual Renewal MSRP USD 6900 , Year 4 & onwards renewal subject to price increase)	\$16,500.28	2	\$33,000.56

			Sub Total:	\$50,000.00
			Grand Total:	\$50,000.00

Quote valid for 30 days from date shown above. Prices may NOT include all applicable taxes and shipping charges. All prices subject to change without notice. Supply subject to availability.

This quotation subject to Presidio Standard Terms and Conditions as follows:

Credit: Net 30 Days (all credit terms subject to prior Presidio credit department approval)

The price included herein reflects a 3% discount for payment by cash, check or wire transfer. This discount will not apply in the event that customer pays using a credit card or debit card.

Client understands and agrees to its obligation, that applicable sales tax will apply to the quoted services on a by site location basis.

Delivery: FOB origin (FOB destination (CONUS) applicable to Federal Government Customers only) Orders shipped from a manufacturer to Presidio at customer request for warehousing, configuration, storage or otherwise, shall be deemed to have been shipped to customer FOB origin.

Changes to the above Terms and Conditions must be accepted in writing by Presidio Networked Solutions

Preprinted terms appearing on Customer Purchase Orders must be accepted in writing by Presidio Networked Solutions to be applicable.

Size Business: Large; CAGE Code: 0KD05; DUNS 15-405-0959; CEC: 15-506005G; Tax ID# 58-1667655

Product is warranted by the Manufacturer, not by Presidio Networked Solutions. Please consult Manufacturer for warranty terms.

Opened product is non-returnable. Unopened equipment is non-returnable after 30 days from shipment date. Presidio reserves the right to deny RMA requests in the event the Manufacturer will not provide for an authorized return. If integration of product is performed at a Presidio facility, transfer of ownership occurs as of inception of integration regardless of shipment terms as manufacturers will not accept return of open product.

Please inspect equipment thoroughly against packing list before opening.

Pricing for Professional Services are best-effort estimates only. Actual pricing will be finalized as part of a mutually-agreeable Statement of Work.

Import Clearance and Documentation - Customer shall be responsible for the Customs clearance process, where applicable, and for obtaining any and all required license and permits as well as satisfying any formalities required to import the Products into the Territory in accordance with all applicable laws and regulations, including but not limited to the payment of duties, taxes, surcharges, fees and any special assessments and take all other actions required in connection with the importation and Customs clearance of Products. Customer shall be responsible for ensuring documentation necessary for the import and Customs clearance process and recordkeeping meets all applicable laws and regulations.

Export Controls - (i) Customer shall comply with all applicable Export Control Laws, including but not limited to the U.S. Department of Commerce's Export Administration Regulations, in the performance of this Agreement and in the import, export, re-export, shipment, transfer, use, operation, maintenance, repair or disposal of Products and any related parts, components, accessories, know-how or technology. "Export Control Laws" means all export control, economic sanction and antiboycott laws and regulations of the United States and other jurisdictions, including but not limited to the U.S. Export Administration Regulations, the U.S. International Traffic in Arms Regulations and the U.S. Department of Treasury's economic sanctions regulations. (ii) Product and any related parts, components, accessories, know-how and technology must not be re-exported or transferred to restricted persons and sanctioned countries designated by the U.S. Government, including Cuba, Iran, North Korea, Sudan and Syria, unless authorized in advance by the Company and the U.S. Government. (iii) Customer acknowledge that transfers of Product and any related parts, components, accessories, know-how and technology may be subject to the terms and conditions of an export license, license exception or other authorization pursuant to Export Control Laws. Customer agree to comply fully with the terms of any licenses, license exceptions or authorizations and to provide Presidio Networked Solutions access to records needed to confirm such compliance upon request. (iv) Customer further acknowledges that certain Products may contain encryption and may be restricted for export, re-export, shipment or transfer to government end users in certain countries.

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

PRESIDIO™

CUSTOMER ACCOUNT APPLICATION

Customer Name:					DBA:						
Address:				City:			State:		Zip:		
Telephone #:			Fax #:			Website address:					
Accounts Payable Contact Name:					Accounts Payable Email:						
Would you like invoices mailed or emailed?						If emailed, please provide email address:					
Duns#:			Federal ID #:			Tax Exempt?:			If yes, please attach certificate		
Name of landlord:						Telephone #:					
Address:				City:			State:		Zip:		
Please check one:											
Sole Proprietor		Partnership		Sub Chapter S		Other (LLC, LLP, etc.)		Corporation		State of Incorp.	

Amount of Credit Desired:			Do you require POs?			Any exceptions?					
Principal Name:				Type of Business:				Years in Business:			
Parent Company:							Telephone #:				
Address:				City:			State:		Zip:		
Venture Capital Funding or other capital source:											
Firm Name:				Contact:				Telephone #:			

BANK REFERENCES:											
Bank Name:				Address:				Tel. #			
Officer Name:				Account #:				Type of Account:			
Bank Name:				Address:				Tel. #			
Officer Name:				Account #:				Type of Account:			

TRADE SUPPLIER REFERENCES:										
Please indicate suppliers with whom you have recently conducted business, have net 30 day terms and have a high credit of at least the amount you are looking for from Presidio Networked Solutions, Inc. Trade Suppliers do not include credit card companies, utility companies, carriers, landlords or affiliates.										
Company Name:				Credit Dept. Contact:						
Type of Business:			Acct. #:			Telephone #:				
Address:			City:			State:		Zip:		
Company Name:				Credit Dept. Contact:						
Type of Business:			Acct. #:			Telephone #:				
Address:			City:			State:		Zip:		
Company Name:				Credit Dept. Contact:						
Type of Business:			Acct. #:			Telephone #:				
Address:			City:			State:		Zip:		
Company Name:				Credit Dept. Contact:						
Type of Business:			Acct. #:			Telephone #:				
Address:			City:			State:		Zip:		

I hereby authorize Presidio Networked Solutions, Inc. to obtain and verify the information above to establish credit worthiness. **I have attached a copy of our company's most recent financial statements and agree to provide financial statements as requested.** If applicant is not a corporation, Presidio Networked Solutions, Inc. is authorized to obtain credit reports about proprietors, partners, or principals. I agree to pay all costs of collection or legal fees should such action be necessary due to non-payment. Should credit terms be granted, Presidio Networked Solutions, Inc. at its sole discretion may at any time cease further extensions of credit to the company. I agree to pay when due according to Presidio Networked Solutions, Inc.'s terms all invoices and that past due amounts shall bear the lesser of 1.5% or maximum rate permitted by law until paid. Payments made by credit card may forfeit cash discounts. All information obtained is handled confidentially.

Authorized Signature:				Title:			Date:		
Printed Name:									

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH PRESIDIO FOR THE
PURCHASE OF A UNITRENDS COMPUTER BACKUP SYSTEM IN AN
AMOUNT NOT TO EXCEED \$53,000.00.

WHEREAS: The City of Brunswick belongs to the U.S. General Services Administration; and

WHEREAS: The contract under U.S. General Services Administration for the Unitrends
computer backup system has been awarded to Presidio.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into an Agreement with
Presidio for the purchase of a Unitrends computer backup system in an amount not
to exceed \$53,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation of the public peace, property, health, safety or welfare,
and for the additional reason that immediate passage is necessary to allow for
immediate upgrades to critical City functions. Therefore, the same shall be in full
force and effect from and after its passage by the required number of votes or from
the earliest time allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 114-17

BY: Mr. Salzgeber, Mr. Hanek and Mr. Ousley

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH PRESIDIO FOR THE
PURCHASE OF A UNITRENDS COMPUTER BACKUP SYSTEM IN AN
AMOUNT NOT TO EXCEED \$53,000.00.

WHEREAS: The City of Brunswick belongs to the U.S. General Services Administration;and

WHEREAS: The contract under U.S. General Services Administration for theUnitrends
computer backup system has been awarded to Presidio.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized to enter into an Agreement with
Presidio for the purchase of a Unitrends computer backup system in an amount not
to exceed \$53,000.00.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for
the immediate preservation ofthe public peace, property, health, safety or welfare,
and for the additional reason that immediate passage is necessary to allow for
immediate upgrades to critical City functions. Therefore, the same shall be in full
force and effect from and after its passage by the required number of votes or from
the earliest time allowed by law.

PASSED: 1st Reading_____

2nd Reading_____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Brian Ousley

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 116-17** - A resolution urging Contributions to local food banks - **1st Reading** (To be brought from Committee-of-the-whole, *Administration/Brian Ousley*)

BACKGROUND: Historically the City of Brunswick promotes all residents to donate to the local food bank.

**PURPOSE AND
EXPLANATION:**

**IMPLEMENTATION
SCHEDULE:** to be adopt upon its 3rd Reading - 12/18/2017

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	No
Three Readings	Yes
Emergency	No
Suspension of Rules	No

If emergency or suspension of the rules, why the request?

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY: Committee-of-the-Whole

A RESOLUTION URGING CONTRIBUTIONS TO LOCAL FOOD BANKS.

WHEREAS: Local food banks play an important role in the community by assisting those in need; and

WHEREAS: The supply levels at local foodbanks are depleted after the holiday season and are typically at their lowest levels in January.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council herebyurges contributions to local food banks to help alleviate shortages in supply levels.

SECTION 2: That this Resolution shall take effect and be inforce from and after the earliest period allowed by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES __NAYS__

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 116-17

BY: Committee-of-the-Whole

A RESOLUTION URGING CONTRIBUTIONS TO LOCAL FOOD BANKS.

WHEREAS: Local food banks play an important role in the community by assisting those in need; and

WHEREAS: The supply levels at local foodbanks are depleted after the holiday season and are typically at their lowest levels in January.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: This Council hereby urges contributions to local food banks to help alleviate shortages in supply levels.

SECTION 2: That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 1st Reading _____

2nd Reading _____

3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 117-17** - An emergency ordinance to adopt the annual appropriation budget for expenditures of the City of Brunswick for the year beginning January 1, 2018 and ending December 31, 2018 - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: Each year and in accordance with Ohio Revised Code Section 5705.38 (A) Council is required to adopt an annual appropriation budget.

PURPOSE AND EXPLANATION: In order to comply with the Ohio Revised Code Section 5705 any and all activity of the City must be included in the budget.

As actual information is obtained and compared to estimates or new items are requested to be added or deleted by the respective departments, it is necessary and required to present proposed budget amendments to Council for approval. This process is required by law and audited under the direction of the Auditor of State for compliance every year.

IMPLEMENTATION SCHEDULE: The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This budget legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more timely and seamless transition into 2018.

FINANCIAL INFORMATION: Schedule of Fund Appropriations - See Exhibit A - 01/01/2018 - See Exhibit A - Various - - 55110238.36

FINANCIAL SUMMARY: The total 2018 appropriation budget for all funds (including all book internal transfers, agency funds, etc.) equals \$55,110,238.36.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This budget legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more timely and seamless transition into 2018.

**ADDITIONAL
INFORMATION:**

See Exhibit A.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE ADOPTING THE ANNUAL APPROPRIATION BUDGET FOR EXPENDITURES OF THE CITY OF BRUNSWICK FOR THE YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

WHEREAS: The City of Brunswick Charter requires that an annual budget be prepared and submitted as provided by the laws of the State of Ohio;

WHEREAS: Ohio Revised Code Section 5705.38(A) requires this Council to adopt an annual appropriation budget; and

WHEREAS: City Council has publicly reviewed the 2018 Operating and Capital Budget and is desirous to comply with local and State Laws.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That to provide for expenditures of the City of Brunswick, Ohio during the fiscal year beginning January 1, 2018 and ending December 31, 2018, the 2018 Operating and Capital Appropriation Budget, as attached hereto and incorporated herein as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that Ohio law prescribes time limitations on the adoption and certification of the 2018 Operating and Capital Appropriation Budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____
Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

City of Brunswick, Ohio
Exhibit "A" - Schedule of Fund Appropriations
For the Budget Year Ending December 31, 2018

Fund Number	Fund Name / Department	Personal Service	Other	Total
General Fund				
001	General Fund			
	City Council	163,210.00	86,979.00	\$ 250,189.00
	Mayor	92,317.00	90,087.00	\$ 182,404.00
	City Manager	175,109.00	146,583.00	\$ 321,692.00
	Information Technologies	160,017.00	316,198.00	\$ 476,215.00
	Engineering	22,004.00	311,881.00	\$ 333,885.00
	Building Department	316,399.00	259,706.00	\$ 576,105.00
	Cemetery Maintenance	-	16,700.00	\$ 16,700.00
	Janitorial Contract	-	20,940.00	\$ 20,940.00
	City Hall Building & Grounds	16,456.00	54,262.00	\$ 70,718.00
	Administrative Services	97,386.00	66,103.00	\$ 163,489.00
	Economic Development	102,658.00	182,963.56	\$ 285,621.56
	Animal Control	69,550.00	65,278.00	\$ 134,828.00
	Law Department	173,578.00	239,828.00	\$ 413,406.00
	Finance Department	231,329.00	210,152.00	\$ 441,481.00
	Income Tax Department	188,624.00	203,642.00	\$ 392,266.00
	Parks & Recreation Director	84,447.00	63,280.00	\$ 147,727.00
	General Fund Administration	-	1,003,485.00	\$ 1,003,485.00
	Planning Division/Community Development	42,394.00	28,824.00	\$ 71,218.00
	Board of Building Appeals	357.00	1,220.00	\$ 1,577.00
	Board of Zoning Appeals	2,507.00	4,686.00	\$ 7,193.00
	Board of Civil Service	13,323.00	28,486.00	\$ 41,809.00
	Board of Ethics	2,950.00	2,305.00	\$ 5,255.00
	Board of Commemorative Affairs	-	21,000.00	\$ 21,000.00
	General Fund Transfers / Advances	-	17,476,259.00	\$ 17,476,259.00
001	Total General Fund	\$ 1,954,615.00	\$ 20,900,847.56	\$ 22,855,462.56
Special Revenue Funds:				
110	Court Computerization Fund	9,814.00	17,339.00	\$ 27,153.00
114	Police Wages Fund	4,122,684.00	4,132,469.00	\$ 8,255,153.00
115	Fire Fund	2,318,043.00	2,766,050.00	\$ 5,084,093.00
117	Street Repair & Maintenance Fund	1,063,001.00	1,830,957.20	\$ 2,893,958.20
118	State Highway Fund	-	133,188.00	\$ 133,188.00
119	Law Enforcement Fund	-	-	\$ -
120	Brunswick Transit Alternative (BTA) Fund	-	53,000.00	\$ 53,000.00
121	RLF / CDBG Fund	-	5.51	\$ 5.51
123	Brunswick Area Television (BAT) Fund	158,118.00	238,613.00	\$ 396,731.00
127	Parks Fund	205,613.00	455,004.00	\$ 660,617.00
129	Department of Justice Federal Grant Fund	-	13,552.38	\$ 13,552.38
130	DUI Enforcement & Education Fund	-	-	\$ -
131	Recreation Center Fund	520,815.00	703,956.00	\$ 1,224,771.00
133	Home Improvement Grant Fund (CDBG)	-	-	\$ -
Enterprise Funds:				
223	Refuse Fund	60,547.00	2,285,410.00	\$ 2,345,957.00
224	Storm Water Management Fund	28,837.00	1,280,630.00	\$ 1,309,467.00
Capital Improvement Funds:				
300	General Permanent Improvement Fund	-	402,800.00	\$ 402,800.00
332	Road Levy Fund	-	2,421,600.00	\$ 2,421,600.00
333	Road Improvement Fund	-	2,776,097.50	\$ 2,776,097.50
334	Traffic Control Fund	-	-	\$ -
335	Public Square Fund	-	-	\$ -
339	Fire Improvement Fund	-	-	\$ -
341	Park Improvement Fund	-	147,000.00	\$ 147,000.00

City of Brunswick, Ohio
Exhibit "A" - Schedule of Fund Appropriations
For the Budget Year Ending December 31, 2018

Fund Number	Fund Name / Department	Personal Service	Other	Total
347	North Carpenter Road Improvement Fund	-	702,670.45	\$ 702,670.45
348	Boston Road Improvement Fund	-	93,519.24	\$ 93,519.24
353	I-71 / Rt. 303 Enhancement Fund	-	(0.00)	\$ (0.00)
360	Brunswick Lake Improvement Fund	-	86,185.36	\$ 86,185.36
367	OPWC Hadcock Rd Reconstruction Fund		-	\$ -
368	OPWC Grafton Road Improvement Fund		657,197.68	\$ 657,197.68
369	OPWC Center Road Resurfacing Fund		256,986.48	\$ 256,986.48
370	OPWC Multi Roads Improvement Fund		1,457,600.00	\$ 1,457,600.00
Debt Service Funds:				
771	General Obligation Bond Retirement Fund	-	-	\$ -
780	Special Assessment BRF: Grafton Phase III	-	1,596.00	\$ 1,596.00
781	Special Assessment BRF: South Industrial Parkway	-	103,188.00	\$ 103,188.00
782	Special Assessment BRF: Laurel Road (2006)	-	44,913.00	\$ 44,913.00
783	Special Assessment BRF: Brunswick Lake - Dam	-	18,949.00	\$ 18,949.00
784	Special Assessment BRF: Brunswick Lake - Dredging	-	11,827.00	\$ 11,827.00
Agency Funds:				
881	General Trust Agency Fund	-	525,000.00	\$ 525,000.00
882	Unclaimed Money Agency Fund	-	20,000.00	\$ 20,000.00
885	Flexible Spending Agency Fund	-	110,000.00	\$ 110,000.00
886	Non-Residential 3% Building Permit Agency Fund	-	10,000.00	\$ 10,000.00
887	Residential 1% Building Permit Agency Fund	-	10,000.00	\$ 10,000.00
			Grand Total	\$ 55,110,238.36

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 117-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE ADOPTING THE ANNUAL APPROPRIATION BUDGET FOR EXPENDITURES OF THE CITY OF BRUNSWICK FOR THE YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

WHEREAS: The City of Brunswick Charter requires that an annual budget be prepared and submitted as provided by the laws of the State of Ohio;

WHEREAS: Ohio Revised Code Section 5705.38(A) requires this Council to adopt an annual appropriation budget; and

WHEREAS: City Council has publicly reviewed the 2018 Operating and Capital Budget and is desirous to comply with local and State Laws.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That to provide for expenditures of the City of Brunswick, Ohio during the fiscal year beginning January 1, 2018 and ending December 31, 2018, the 2018 Operating and Capital Appropriation Budget, as attached hereto and incorporated herein as Exhibit "A", is hereby adopted.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that Ohio law prescribes time limitations on the adoption and certification of the 2018 Operating and Capital Appropriation Budget. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 118-17** - An emergency ordinance amending Section 1 of Ordinance NO.85-16 to provide for a revised allocation of municipal income tax receipts during the period from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Finance Committee, Administration/Todd Fischer)

BACKGROUND: Per Codified Ordinance Section 880.01 (e) Council is required to pass an Ordinance when amending the distribution of municipal income taxes to various funds. Generally this process occurs at the beginning of the year when the new annual appropriation measure is being considered or “as needed” . The estimated income tax collections and distribution of net income taxes as written have also been set to comply with the levy language of the City’s two income tax specific safety levies in place for 2018.

PURPOSE AND EXPLANATION:

In accordance with Section 880.01 (e) of the Brunswick Codified Ordinances, this Council will be required to pass ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Section 880.01; and

City Council has determined that the allocation formula during the period from January 1, 2018 through December 31, 2018, should maximize the amounts provided for municipal services and improvements; and

In order to carry out that purpose subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 85-16;

IMPLEMENTATION SCHEDULE:

The proposed 2018 income tax allocation draft legislation and 2018 appropriation budget was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This 2018 income tax allocation legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency with suspension of the rules. Recommended action for approval is requested after the second reading on December 11, 2017. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more seamless transition into 2018.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

This piece of legislation adopts the distribution requirements for municipal income taxes and imposes a ceiling or maximum of income tax dollars that can be received in specifically listed funds. The estimated income tax collections and distribution of net income taxes as written have also been set to comply with the levy language of the City’s two income tax specific safety levies. Note: The actual income taxes received ultimately relate to the fiscal impact. Actual income tax receipt amounts will become known at the completion and closure of the fiscal year.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
The proposed 2018 income tax allocation draft legislation and 2018 appropriation budget was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This 2018 income tax allocation legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency with suspension of the rules. Recommended action for approval is requested after the second reading on December 11, 2017. The emergency clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a more seamless transition into 2018.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE AMENDING SECTION 1 OF
ORDINANCE NO. 85-16 TO PROVIDE FOR A REVISED ALLOCATION
OF MUNICIPAL INCOME TAX RECEIPTS DURING THE PERIOD FROM
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

- WHEREAS: In accordance with Section 880.01(e) of the City of Brunswick Codified Ordinances, this Council is required to pass Ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Codified Ordinance Section 880.01; and
- WHEREAS: This Council has determined that the allocation formula during the period from January 1, 2018 through December 31, 2018 should maximize the amounts provided for municipal services and improvements; and
- WHEREAS: In order to carry out such purpose, subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 85-16;
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: That Section 1 of Ordinance No. 85-16, adopted on November 28, 2016, be and is hereby amended to read as follows:

“SECTION 1. Subject to and consistent with the provisions of Section 880.01 of the Codified Ordinances, during the period from January 1, 2018 through December 31, 2018, the income tax receipts collected under the provisions of Chapter 880 of the Codified Ordinances each month, after provision for costs of administering and enforcing the provisions of that Chapter, shall be allocated to and deposited in or transferred to the following funds in the following percentage allocations notwithstanding the tax year to which they are attributable, at the close of each month:

Fund	Allocation
Police Fund	49.25%
Fire Fund	26.50%
Street Repair & Maintenance Fund	7.50%
BTA Fund	0.25%
Parks Fund	3.50%
Capital Improvement Fund	3.00%
General Fund	10.00%

; provided that when amounts allocated to a fund reach the designated annual maximum for that fund for 2018 set forth below, no additional income tax receipts will be deposited into that fund in 2018. Any amounts in excess of such maximum allocations shall be allocated to the General Fund.

The annual maximum allocations for the various funds for 2018 shall be as follows:

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



Fund	Maximum Allocation
Police Fund	\$7,100,000
Fire Fund	\$4,150,000
Street Repair & Maintenance Fund	\$1,225,000
BTA Fund	\$20,000
Parks Fund	\$555,000
Capital Improvement Fund	No Limit
General Fund	No Limit

This Council finds and determines that, based on the City's estimated income tax receipts for 2018, the allocation percentages and maximum allocations set forth in this Section are consistent with the requirements of paragraphs (b), (c) and (d) of Section 880.01 of the Codified Ordinances. This Council shall act promptly to revise the foregoing allocation percentages and or maximum allocations if, as and when such revisions are necessary to ensure continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

The Finance Director/Income Tax Administrator shall provide Council with monthly financial reports reflecting amounts of the prior month's allocations to the various funds and year to date allocations to the various funds and confirming the City's continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

SECTION 2: That Section 1 of Ordinance No. 85-16, as adopted on November 28, 2016, be and is hereby repealed.

SECTION 3: The Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the additional reason that this Ordinance is necessary for the usual daily operation of a municipal government. Therefore the same shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 118-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 85-16 TO PROVIDE FOR A REVISED ALLOCATION OF MUNICIPAL INCOME TAX RECEIPTS DURING THE PERIOD FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

- WHEREAS: In accordance with Section 880.01(e) of the City of Brunswick Codified Ordinances, this Council is required to pass Ordinances from time to time to provide for the allocation of income tax receipts as required and permitted by Codified Ordinance Section 880.01; and
- WHEREAS: This Council has determined that the allocation formula during the period from January 1, 2018 through December 31, 2018 should maximize the amounts provided for municipal services and improvements; and
- WHEREAS: In order to carry out such purpose, subject to and consistent with the requirements of Section 880.01 of the Codified Ordinances, this Council has determined that it is necessary to amend Section 1 of Ordinance No. 85-16;
- WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:
- SECTION 1: That Section 1 of Ordinance No. 85-16, adopted on November 28, 2016, be and is hereby amended to read as follows:

“SECTION 1. Subject to and consistent with the provisions of Section 880.01 of the Codified Ordinances, during the period from January 1, 2018 through December 31, 2018, the income tax receipts collected under the provisions of Chapter 880 of the Codified Ordinances each month, after provision for costs of administering and enforcing the provisions of that Chapter, shall be allocated to and deposited in or transferred to the following funds in the following percentage allocations notwithstanding the tax year to which they are attributable, at the close of each month:

Fund	Allocation
Police Fund	49.25%
Fire Fund	26.50%
Street Repair & Maintenance Fund	7.50%
BTA Fund	0.25%
Parks Fund	3.50%
Capital Improvement Fund	3.00%
General Fund	10.00%

; provided that when amounts allocated to a fund reach the designated annual maximum for that fund for 2018 set forth below, no additional income tax receipts will be deposited into that fund in 2018. Any amounts in excess of such maximum allocations shall be allocated to the General Fund.

The annual maximum allocations for the various funds for 2018 shall be as follows:

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 118-17



Fund	Maximum Allocation
Police Fund	\$7,100,000
Fire Fund	\$4,150,000
Street Repair & Maintenance Fund	\$1,225,000
BTA Fund	\$20,000
Parks Fund	\$555,000
Capital Improvement Fund	No Limit
General Fund	No Limit

This Council finds and determines that, based on the City's estimated income tax receipts for 2018, the allocation percentages and maximum allocations set forth in this Section are consistent with the requirements of paragraphs (b), (c) and (d) of Section 880.01 of the Codified Ordinances. This Council shall act promptly to revise the foregoing allocation percentages and or maximum allocations if, as and when such revisions are necessary to ensure continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

The Finance Director/Income Tax Administrator shall provide Council with monthly financial reports reflecting amounts of the prior month's allocations to the various funds and year to date allocations to the various funds and confirming the City's continuing compliance with the requirements of Section 880.01 of the Codified Ordinances.

SECTION 2: That Section 1 of Ordinance No. 85-16, as adopted on November 28, 2016, be and is hereby repealed.

SECTION 3: The Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken, and all deliberations of this Council and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare of the City, and for the additional reason that this Ordinance is necessary for the usual daily operation of a municipal government. Therefore the same shall be in full force and effect immediately after its passage by the required number of votes; otherwise, the earliest time permitted by law.

PASSED: 1st Reading _____
2nd Reading _____

ADOPTED: Rules Suspended: AYES _____ NAYS _____
AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 119-17** - An emergency ordinance creating an OPWC Multi Roads Improvement Fund (#370) - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies, if awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

**PURPOSE AND
EXPLANATION:**

Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies, if awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

IMPLEMENTATION

SCHEDULE:

The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This presentation included the request to establish a new fund. This legislation and other 2018 pieces of budget legislation are anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

The establishment of a fund allows for the accounting structure to be in place if and when a State grant or loan is received for a particular project. There are no costs associated with the act of establishing a fund.

A separate piece of legislation establishing the appropriations or authorization of a contract would come later.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The 2018 Budget presentation was presented and discussed with the Committee-of-the-Whole on November 15, 2017. This presentation included the request to establish a new fund. This legislation and other 2018 pieces of budget legislation are anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a timely and seamless transition into 2018.

**ADDITIONAL
INFORMATION:**

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE CREATING AN OPWC MULTI ROADS
IMPROVEMENT FUND (#370)

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

WHEREAS: The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That an OPWC Multi Roads Improvement Fund #370 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 119-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE CREATING AN OPWC MULTI ROADS IMPROVEMENT FUND (#370)

WHEREAS: Ohio Revised Code Section 5705.09(F) requires the City to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

WHEREAS: The OPWC Multi Roads Improvement Fund #370 will be created and used to account for the OPWC monies awarded to the City of Brunswick for multi roads improvement projects as outlined in the OPWC application(s).

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That an OPWC Multi Roads Improvement Fund #370 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager
Todd Fischer

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 120-17** - An emergency ordinance creating a Self-Insurance Fund (#600)- 1st Reading (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

PURPOSE AND EXPLANATION: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

IMPLEMENTATION

SCHEDULE:

Legislation is anticipated to be moved to the November 27, 2017 Council agenda as an emergency for two readings. Recommended action for approval is requested after the second reading on December 11, 2017 with emergency and suspension of the rules.

This will sync up with other 2018 budget legislation timetables.

FINANCIAL

INFORMATION:

FINANCIAL

SUMMARY:

The establishment of a fund allows for the accounting structure to be in place if and when a contract is signed and contributions for medical insurance and prescription drugs begin. There are no costs associated with the act of establishing a fund.

A separate piece of legislation establishing the appropriations and/or authorization of a contract would come separately.

RECOMMENDED

ACTION:

One Reading	Yes
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

The emergency and suspension clause is considered necessary in order to remain in compliance with the Ohio Revised Code, allow for the daily operations of the City of Brunswick to continue without interruptions, and allow for a timely and seamless transition into 2018 by having the accounting structure in place.

ADDITIONAL

INFORMATION:

None.

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE CREATING A SELF INSURANCE FUND
(#600)

WHEREAS: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

WHEREAS: The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

WHEREAS: The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

WHEREAS: Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

WHEREAS: The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That a Self-Insurance Fund #600 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 120-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE CREATING A SELF INSURANCE FUND (#600)

WHEREAS: The City of Brunswick desires to enter into a contract with Jefferson Health Plan for the provision of Major Medical Health Insurance and Prescription Coverage for full-time employees from January 1, 2018 through December 31, 2018; and

WHEREAS: The Jefferson Health Plan is organized and operates as a Council of Governments under Ohio Code 167 with membership open to political subdivisions of the State of Ohio; and

WHEREAS: The Jefferson Health Plan enables eligible employers to provide individually designed benefit programs to their employees while being able to enjoy the cost-saving advantages of group purchasing through the consortium.

WHEREAS: Ohio Revised Code Section 9.833 (C) (2) requires the City to establish a special fund for self-insurance programs; and

WHEREAS: The Self Insurance Fund #600 will be created as an internal service fund and used to account for contributions and payments associated with the City's medical and prescription drug insurance.

THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: That a Self-Insurance Fund #600 is hereby created.

SECTION 2: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for the further reason that proper fund accounting measures be created. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes.

PASSED: 1st Reading _____
2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 121-17** - An emergency resolution authorizing the City Manager/Safety Director to enter into a one (1) Year contract with MetLife for the provision of dental insurance coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from committee-of-the-Whole, *Administration/Julie Murawski*)

BACKGROUND: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

PURPOSE AND EXPLANATION: Legislation will provide dental insurance to full-time employees.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY:
Single Rate: \$30.52/month
Family Rate: \$104.93/month

Total monthly/annual cost is based on the number of employees who select each category.

If an employee successfully completed the Wellness Program in 2017, they pay 15% of the monthly premium. If an employee did not successfully complete the Wellness Program in 2017, they pay 17% of the monthly premium.

RECOMMENDED ACTION:

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

We request this legislation be adopted as an emergency with suspension of the rules in order for it to be effective immediately. Time is required before the end of the year to have open enrollment and for the City to provide the information to the insurance carrier so that employees are covered effective January 1, 2018.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH METLIFE FOR THE PROVISION OF DENTAL INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time City employees from January 1, 2018 through December 31, 2018.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 121-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH METLIFE FOR THE PROVISION OF DENTAL INSURANCE COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide dental insurance coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with Metlife for the provision of dental insurance coverage for all full-time City employees from January 1, 2018 through December 31, 2018.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK

PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **RES. NO. 122-17** - An emergency resolution authorizing the City Manager to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the Provision of major medical health insurance and prescription coverage for all full-time employees from January 1, 2018 through December 31, 2018 - **1st Reading** (To be brought from Committee-of-the-Whole, *Administration/Julie Murawski*)

BACKGROUND: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical insurance and prescription coverage for all full-time employees.

PURPOSE AND EXPLANATION: We are required to provide health insurance and prescription coverage for all full-time employees of the City of Brunswick.

IMPLEMENTATION SCHEDULE: As soon as allowed by law.

FINANCIAL INFORMATION:

FINANCIAL SUMMARY: Total estimated costs for 2018 major medical and prescription insurance equals \$2,020,363. This is an estimated 1.71% savings from 2017 based on the projected enrollment.

The employee and employer cover %s of this cost through the Collective Bargaining Agreements. Costs are broken down by Department. The estimated costs have been compiled based on the previous year's enrollment and not on actual enrollment for 2018. Once the enrollment process is completed for 2018, this total cost estimate will be updated.

Total monthly/annual cost is based on the number of employees and type of plan they choose to enroll in. The enrollment process for 2018 is expected to be completed sometime in December 2017.

City costs are subject to Council's approval of the 2018 appropriation budget anticipated to occur in December 2017. If a budget amendment is required based on changes in enrollment, then one will

be proposed as soon as practically possible. All costs are subject to sufficient Council appropriations.

**RECOMMENDED
ACTION:**

One Reading	Yes
Two Readings	No
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?

This Resolution needs to be adopted as an emergency with suspension of the rules so that it is effective immediately. Time is required to have open enrollment and to provide the carrier with employee information so they are effective January 1, 2018.

**ADDITIONAL
INFORMATION:**

Signing of contract is contingent upon all appropriate language being approved.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. _____

BY:

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH THE JEFFERSON HEALTH PLAN (THROUGH MEDICAL MUTUAL OF OHIO) FOR THE PROVISION OF MAJOR MEDICAL HEALTH INSURANCE AND PRESCRIPTION COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical health insurance and prescription coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major medical health insurance and prescription coverage for all full-time City employees from January 1, 2018 through December 31, 2018.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 122-17

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH THE JEFFERSON HEALTH PLAN (THROUGH MEDICAL MUTUAL OF OHIO) FOR THE PROVISION OF MAJOR MEDICAL HEALTH INSURANCE AND PRESCRIPTION COVERAGE FOR ALL FULL-TIME EMPLOYEES FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

WHEREAS: The City of Brunswick is required per applicable Collective Bargaining Agreements to provide major medical health insurance and prescription coverage for all full-time employees.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager is hereby authorized and directed, upon approval of the Law Director, to enter into a one (1) year contract with the Jefferson Health Plan (through Medical Mutual of Ohio) for the provision of major medical health insurance and prescription coverage for all full-time City employees from January 1, 2018 through December 31, 2018.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety or welfare, and for the additional reason that immediate passage is necessary to allow for open enrollment of full-time City employees and to ensure the coverage is effective on January 1, 2018. Therefore, the same shall be in full force and effect from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading _____

Rules Suspended: AYES _____ NAYS _____

ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC

THE CITY OF BRUNSWICK
PROPOSED LEGISLATION



DATE: 11/27/2017

TO: Vice Mayor Patricia Hanek and Members of City Council

FROM: Carl S. DeForest, City Manager

COPY: Mayor Ron Falconi

LEGISLATION: **ORD. NO. 123-17** - An emergency ordinance to formally close the Drug Enforcement Fund (#116), the Transit Fed Grant Fund (#136), the Applewood Area Storm Sewer Improvement Fund (#349), the Storm Sewer Construction Fund (#358), and the OPWC El Dorado Storm Sewer Fund (#363). - **1st Reading** (To be brought from Finance Committee, *Administration/Todd Fischer*)

BACKGROUND:

WHEREAS: On September 14, 1987, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 89-87, creating the Drug Enforcement Fund (#116) to account for a special levy for drug enforcement; and

WHEREAS: On May 27, 2010, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 44-10, creating the Transit Fed Grant Fund (#136) to account for Federal grant monies for transit services and/or equipment; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating the Applewood Area Storm Sewer Improvement Fund (#349) to account for the construction and other related costs associated with the Applewood area storm sewers; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating Storm Sewer Construction Fund (#358) to account improving the City's Storm Water Drainage system by constructing and reconstructing storm sewers together with the necessary appurtenances; and

WHEREAS: On February 23, 2009, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 28-09, creating the OPWC El Dorado Storm Sewer Improvement Fund (#363) to account for the OPWC monies received for the installation of a gabion basket retaining wall and stabilization of the stream bank on the west side of Plum Creek; and

WHEREAS: All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist; and

**PURPOSE AND
EXPLANATION:**

These funds are no longer needed for the purpose for which each fund was created.

**IMPLEMENTATION
SCHEDULE:**

This Council authorizes and directs the Director of Finance to close the Drug Enforcement Fund (#116), the Transit Fed Grant Fund (#136), the Applewood Area Storm Sewer Improvement Fund (#349), the Storm Sewer Construction Fund (#358), and the OPWC El Dorado Storm Sewer Fund (#363) to be completed by the end of the year to sync with other budget and accounting legislation.

**FINANCIAL
INFORMATION:**

**FINANCIAL
SUMMARY:**

No Financial impact to close these funds as there are no dollars assigned to any.

**RECOMMENDED
ACTION:**

One Reading	No
Two Readings	Yes
Three Readings	No
Emergency	Yes
Suspension of Rules	Yes

If emergency or suspension of the rules, why the request?
This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

**ADDITIONAL
INFORMATION:**

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



By:

AN EMERGENCY ORDINANCE TO FORMALLY CLOSE THE DRUG ENFORCEMENT FUND (#116), THE TRANSIT FED GRANT FUND (#136), THE APPLEWOOD AREA STORM SEWER IMPROVEMENT FUND (#349), THE STORM SEWER CONSTRUCTION FUND (#358), AND THE OPWC EL DORADO STORM SEWER FUND (#363).

WHEREAS: On September 14, 1987, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 89-87, creating the Drug Enforcement Fund (#116) to account for a special levy for drug enforcement; and

WHEREAS: On May 27, 2010, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 44-10, creating the Transit Fed Grant Fund (#136) to account for Federal grant monies for transit services and/or equipment; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating the Applewood Area Storm Sewer Improvement Fund (#349) to account for the construction and other related costs associated with the Applewood area storm sewers; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating Storm Sewer Construction Fund (#358) to account improving the City's Storm Water Drainage system by constructing and reconstructing storm sewers together with the necessary appurtenances; and

WHEREAS: On February 23, 2009, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 28-09, creating the OPWC El Dorado Storm Sewer Improvement Fund (#363) to account for the OPWC monies received for the installation of a gabion basket retaining wall and stabilization of the stream bank on the west side of Plum Creek; and

WHEREAS: All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: These funds are no longer needed for the purpose for which each fund was created.

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

PASSED: 1st Reading _____
2nd Reading _____
3rd Reading _____

Rules Suspended: AYES _____ NAYS _____

CITY OF BRUNSWICK, OHIO

ORDINANCE NUMBER



ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____

Clerk of Council
Fijabi Julien-Gallam

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 123-17



By: Mrs. Hanek, Mr. Johnson and Mr. Salzgeber

AN EMERGENCY ORDINANCE TO FORMALLY CLOSE THE DRUG ENFORCEMENT FUND (#116), THE TRANSIT FED GRANT FUND (#136), THE APPLEWOOD AREA STORM SEWER IMPROVEMENT FUND (#349), THE STORM SEWER CONSTRUCTION FUND (#358), AND THE OPWC EL DORADO STORM SEWER FUND (#363).

WHEREAS: On September 14, 1987, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 89-87, creating the Drug Enforcement Fund (#116) to account for a special levy for drug enforcement; and

WHEREAS: On May 27, 2010, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 44-10, creating the Transit Fed Grant Fund (#136) to account for Federal grant monies for transit services and/or equipment; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating the Applewood Area Storm Sewer Improvement Fund (#349) to account for the construction and other related costs associated with the Applewood area storm sewers; and

WHEREAS: On December 22, 2003, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 151-03, creating Storm Sewer Construction Fund (#358) to account improving the City's Storm Water Drainage system by constructing and reconstructing storm sewers together with the necessary appurtenances; and

WHEREAS: On February 23, 2009, the Council of the City of Brunswick, Ohio, adopted Ordinance Number 28-09, creating the OPWC El Dorado Storm Sewer Improvement Fund (#363) to account for the OPWC monies received for the installation of a gabion basket retaining wall and stabilization of the stream bank on the west side of Plum Creek; and

WHEREAS: All obligations, for the listed funds, have been incurred and paid, and no outstanding obligations exist; and

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY ORDAINS:

SECTION 1: These funds are no longer needed for the purpose for which each fund was created.

SECTION 2: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, welfare, and providing for the usual daily operation of a municipal department, and for further reason to allow for closing of unneeded accounts before the end of the accounting year.

PASSED: 1st Reading _____

2nd Reading _____

Rules Suspended: AYES _____ NAYS _____

CITY OF BRUNSWICK, OHIO

ORDINANCE NO. 123-17



ADOPTED: _____ AYES _____ NAYS _____

ATTEST: _____
Clerk of Council
Fijabi Julien-Gallam, CMC